

Minutes

CLASSIFIED SENATE EXECUTIVE BOARD MEETING

November 7, 2006

12:00 – 1:00

IS Conference Room & Cuyamaca College's TLC

Attendance: R. Rose, D. Miller, P. Bailey, K. Crawford, P. Tillery, K. Ostegard, L. Oertling, J. Goff

Meeting called to Order at 12:09 pm.

1. Report from Executive Chair-

Comments-Did not have quorum, so no voting

Approval of the October 17th minutes-No minutes, no voting

DEC: Smoking Ordinance for Cuyamaca-Starting 1/07, designated smoking areas, 1/08-smoke-free campus. Public Safety and Administrative Council will select area, Public Safety will monitor areas.

All 3 mission statements went to DEC.

BP/AP-Changes in policy: On Public Speaking- suggestion to change from 5 mins to 3 mins, now looking at keeping at 5 Mins and currently 20 mins max for subject. There will be more discussion of this topic. There is 60 days for first review and changes can be made at that time, then changes are approved in CLOSED session, but changes must be in place 6 months before accreditation.

Holiday Cards: In the past has gone to classified and key administrators. Rocky will email info re: vote on doing the cards, card design and signing party. D. Kew has done design in the past, D. Miller offered to help with design.

2. Report from Grossmont Council- Grossmont members will bring specific dates of Grand Openings for Digital Arts (1/07) and Science (2/07) buildings.

3. Report from Cuyamaca Council- D. Miller gave summary of I & P Council Update for M. Gonzales-Accreditation going to the Board next meeting, reviewed Mission Statements for both colleges, **The Mission Statements that will be included in the Accreditation Self-Study will be going to the Board for Approval at the November 14th meeting.** Smoking Ordinance has 2-step approach (more from R. Rose in his report), Annual Implementation Plan being worked on, Grants that were requested have come through, 4/28/07 is the Foundation Dinner/Dance, 2 positions open for the 07-08 year.

Spring Schedule Debut is 11/28

4. Report from District Council-Did not get to

5. Report from District Budget & CS Treasurer-Did not get to

6. Governance Committee Assignments

Rose

- a. Open seat - Districtwide Strategic Planning & Budget Council-R. Rose suggested someone attending as "designee" for President because it is a big commitment for the President. (D. Miller verified P & B indicates designee is allowed).
- b. (Districtwide Executive Council) DEC – assignments – CC & GC-R. Rose emphasized this is the only time Classified Senate has some control over the Board agenda-every agenda item is gone over and members of DEC (Classified Senate, Academic Senate, President, CSEA, Chancellor, Vice Chancellor, etc.) can pull items. K. Crawford suggested keeping President on Strategic Planning & Budget Council, but assigning person to attend the Board meeting to ALSO attend DEC for that meeting.

Governing Board Meeting Assignments-REMINDER

- a. November 14 - Heritage of the Americas Museum, Cuyamaca – **Open**
- b. December 12 - Griffin Gate, Grossmont College – **Pat Murray**
- c. *January 16 - Heritage of the Americas Museum, Cuyamaca – **Maggie Gonzales**
- d. February 20 - Griffin Gate, Grossmont College – **Anita Carrillo**
- e. March 20 - Heritage of the Americas Museum, Cuyamaca – **JaQ Goff**

- f. *April 17 - Griffin Gate, Grossmont College – **Lisa Oertling**
- g. May 15 - Heritage of the Americas Museum, Cuyamaca – **Shari Ball** (tentative)
- h. June 19 - Griffin Gate, Grossmont College - **Open**

Diane Kew requested to be taken off assignment to November's, expressing the volatility of the meeting & should have President or one of the VP attending. She's willing to attend a different meeting in its place.

7. **Sub-Committees Membership (Descriptions found in By-Laws)-Discussed a, e & f**

- a. CCS Award Task Force (new) **Shari Ball and ??? co-chairs**-Shari created calendar for reminders, but hasn't been implemented yet. P. Tillery sends reminders, R. Rose will email P. Tillery re: reminder of upcoming award nomination deadline. Only 2 nominations so far.
- b. Student Involvement Task Force (new) **co-chairs???**
- c. Communications and Committees **co-chairs???**
- d. First Contact – Welcoming Committee (new) **co-chairs???**
- e. Fundraising –**Karen Ostegard & Patricia Bailey co-chairs**-Discussed ineffectiveness of emails, only a few orders received for See's. It was suggested to advertise in the Faculty Wrkrm/Business Office and P. Bailey will put order form in staff mailboxes (she will use her own paper, etc.) . Send orders to K. Ostegard.
Dudley's Bread will be sold in Feb and it was suggested to do another See's order for Valentine's Day.
K. Crawford suggested selling group Padres tickets for a fundraiser and will look into it for Spring and Fall next year. Aztec games also suggested. Season starts approx mid-April.
- f. Staff Appreciation Day – Next Meeting???
- g. By-Laws

8. **Other Business (Continuation and/or on going)**

Rose

- ◆ Chancellor/Classified Senate Award – Round Three (Jan. GB meeting)
- ◆ E-mail of October 20th - **Discussion – Debi Miller tabled until January/February meeting**
- ◆ Holiday Gift Giving Sponsorship for the Children of Tecate
- ◆ Future Brown Bags
- ◆ Fundraising – See's Candy & Dudley's Bread

Notes: Next E-board meeting: **Dec. 5, 2006**