



D R A F T
CLASSIFIED SENATE
EXECUTIVE BOARD MEETING
November 1, 2011– Meeting Minutes

Members Present: Wendy Corbin, Maria Briney, Debi Miller, Avelina Mitchell, Patricia Bailey, Ken Grimes, Connie Sterling, Melissa Chandler, Angela Johnson, Jennine Boschock, Robert Mountain, Joe Balestreri, Jean Wallace, Pat Murray, Mary Eden, Cindy Echaves, Rock Rose,

Members Absent: Patty Sparks

Members Excused: Nicole Boyer, Pamela Wright, Nicole Boyer, Yvette Macy

Proxy Reps: JacQueline Osborne for Nicole Boyer

Meeting Called to Order: 12:04p

Meeting Adjourned: By e-mail on 11/4/11 @ 4:48p

1. Welcome and Call to Order

- A. Roll Call/Call to Order: The meeting was called to order at 12:04p and roll call was taken.
- B. Agenda Additions/Deletions/Changes: Addition: Item 3F-Approve Release of 10% of Net Profits, motion not covered at the October 4th meeting was added to the agenda for discussion and action and removed from the minutes.
- C. Approval of Minutes: The minutes from October 4, 2011 were approved with corrections. M/S/A Mountain/Mitchell. ***Motion passes.***

2. Communication

- A. President: Wendy Corbin reported that the Dudley Fundraiser is going and two (2) meal tickets for Pat & Oscars will be given away as an incentive to those E-Board members who sell the most bread and pie order for this fundraiser. Robert Mountain mentioned that Pat & Oscars were closing their branches. Wendy Corbin will check on this and see which sites were closing and where the tickets could be honored.
 - Rocky Rose/Past President Exception – C&B language clarification. Wendy Corbin informed the Executive Board members that Rocky Rose will continue his role as Past President on the Board. She met with the GCCCD Classified Senate VPs to discuss the approach of pursuing President Emeritus status, the President and VPs decided to leave Rocky Rose as Past President until 2013. Rocky Rose will have the option to move on after serving one year.
- B. Cuyamaca: Avelina Mitchell reported that she had received an e-mail from Rhonda Bauerlein on updates from Calendar and Professional Development Committees. From the calendar committee: (1) Discussions on where Veterans Day falls in Fall 2012; (2) Shortening or making semester longer; and (3) for students and faculty to have off the three days prior to Thanksgiving when classes are held. From the Professional Development Committee: The Committee has directed the classified senate to submit their request application on line if they are interested in conducting a workshop during Professional Development Week. The Committee would review the submittal and inform initiator of approval.
- C. District: Wendy Corbin reported on behalf of Yvette Macy due to her absence to attend the DEI Committee meeting. She just reminded everyone about Dudley's, and referred the E-Board to the report that was sent electronically. If there are any questions or concerns with the report, just contact her.

- D. Grossmont: Joe Balestreri reported that the gala was successful and the Mayors of La Mesa and El Cajon attended. Since the event was held on campus, a lot of the attendees were impressed with how much the campus had changed. Students volunteered their time to help out with the event.
- Glenn Macy resignation

E. Treasurer: Maria Briney reported:

Trust Account: \$2,413.58

Deposited: \$100 from the President of Cuyamaca College
\$50 from the July Picnic 50/50 drawing.

Expenses: \$50* True Color Workshop portion

*True Colors workshop was divided 3 ways and CSEA check will be deposited into account.

Professional Development Trust Account: \$7,102.00

3. Operations/Tabled Items

A. Fundraising/Donations.

- Dudley's Bread: Wendy Corbin reported on behalf of Yvette Macy that CS profit margin on a loaf of bread is \$1 and per pie is \$3. She has received a good volume of orders so far. She brought to the Board members attention that the first communication that went out on this fundraiser had an error in the spreadsheet so a second one was sent. Please be sure and check and use the most current spreadsheet.
- Form a formal committee to focus on this effort, Treasurer is Chair: Wendy Corbin briefly explained that the C&Bs indicate the Treasurer as Chair for Fundraising Committee. If a Board member is interested in being part of this committee, please bring your recommendation to her. She would like to see representation from each of the sites on this committee.

B. Mother Goose Parade: Wendy Corbin reported that there was a minor setback on the liability insurance that did not extend to children and spouses if they were planning on joining the float. She asked the Board members to go back to their family and let them know. The group discussed and Melissa Chandler suggested that a volunteer form be filled out. Wendy Corbin indicated that she would check on this to see if we could call them volunteers. She asked the group to forward the names of those attending from their family and friends, and she would check on the additional insured policy cost.

C. Classified Staff Appreciation Day (CSAD)

- Select Committee Chairs: The following CSAD chairs were assigned to committees:
Facilities: Joe Balestreri. Maria Briney volunteered for this committee and will work with Pat Murray on the new rooms and the Student Center layout.
Workshop & Entertainment: Connie Sterling. Robert Mountain volunteered as a member and Patty Sparks will be asked if she would like to be on this committee.
Public Relations: Avelina Mitchell.
Raffle/Donations: Cindy Echaves. Yvette Macy will mentor and Patty Sparks will work with them.
Food: Pat Murray.
Fiscal Coordination: Maria Briney and Jennine Boschock(Co-chairs).

Discussion: The group discussed the possibility of having the True Colors as the keynote. Wendy Corbin will talk to CSEA. The program is 6 hours long and only ½ was presented. Another suggestion was to maybe have the True Colors workshop during PDW at both campuses. Wendy Corbin will discuss with CSEA on the best avenue for presenting. She added that they could forward other suggestions for keynote presentations that target awareness of relationships and think through as a team and gather ideas geared toward theme. She will pass along the True Colors template.

D. Newsletter/Website

- Frequency/Content/Timing of First Issue
Wendy Corbin informed the group that the intention was to share a Classified Senate newsletter with the constituency group at least once a semester. She shared this project with the Chancellor at a recent leadership meeting. The Chancellor wanted to make sure that this project would not be done on work time. Wendy Corbin is initiating a way to have avenue to share committee reports with our members through the newsletter. She asked to send any suggestions to Melissa Chandler, Nicole

Boyer, Patty Sparks or herself on how best to get visual and important information. Debi Miller asked that the buy-line under the title be changed from GCCCD Classified "Staff" to **Senate**.

Rocky Rose added that it was important to make the newsletter as current as possible including the information within. Connie Sterling added that Nicole Boyer is putting the information together and is working on a timeline and due date. Nicole Boyer was working on it but is waiting for the go ahead from the E-Board on frequency and due dates before moving forward.

Discussion: Who is maintaining the website? Pat Murray and Rocky Rose have been helping during transition and Wendy Corbin is training on the software so she might be available to assist. The group would like to establish a website committee, since some of the information on there is not current. Once we get the go ahead for the newsletter then develop a workgroup and determine responsibilities.

- E. Motion to Provide CLI Scholarships. Since this motion was tabled at the last meeting by Debi Miller, she proposed the following Motion. Motion to consider this request once fundraising proceeds have been specifically earmarked for CLI Scholarships. M/S/A Miller/Rose.

Discussion: The main purpose is to establish a fundraiser for support of CLI scholarship. Fundraiser determined by the new committee, and one of the first things to discuss. What kind of fundraiser to put together for this specific purpose. Cindy Echaves had a few concerns and questions concerning the operational procedures for fundraising. The E-Board weighed in on past practices. Cindy Echaves added that if we have fundraising then this request should be included not as a separate request. Rocky Rose said when you earmark and give it something to it or a scholarship for student or CLI you have a better opportunity to make that successful now folks know what it is going for.

Further discussion on this matter was going on when E-Board members were starting to leave the meeting. Wendy Corbin motioned to table the motion. Rocky Rose interjected point of order that a motion was already on the floor and needed to be voted on.

The Recorder is not sure what happen at this point, all members started to leave including the President and quorum was not longer met. Motion is still open. Meeting was not adjourned.

The rest of the agenda was tabled due to circumstance.

- F. Approve Release of 10% Net Profits. *Tabled*

4. **New Business:**

- A. Zacovic \$100 Donation. *Tabled*
- B. AP/BP 2745 Board Self Evaluation. *Tabled*
- C. Chancellor's Classified Senate Review Committee volunteers needed. *Tabled*
- D. Formation of a Constitution & Bylaws Task Force. *Tabled*
- E. GCCCD Classified Senate Holiday Greeting to general membership. *Tabled*
- F. California Community College Task Force on Student Success DRAFT Recommendations. *Tabled*