

**D R A F T**  
**CLASSIFIED SENATE**  
**EXECUTIVE BOARD MEETING**  
**March 6, 2012– Meeting Minutes**

**Members Present:** Wendy Corbin, Debi Miller, Melissa Chandler, Yvette Macy, Nicole Boyer, Jacqueline Osborne, Joe Balestreri, Pat Murray, Rocky Rose

**Members Absent:** Maria Briney, Patricia Bailey, Ken Grimes, Angela Johnson, Karen Kline, Mary Eden, Patty Sparks, Cindy Echaves, Jean Wallace

**Members Excused:** Avelina Mitchell, Connie Sterling, Jennine Boschock, Pamela Wright

**Meeting Called to Order:** 12:05p

**Meeting Adjourned:** 12:59p

**1. Call to Order**

- A. Roll Call/Call to Order
- B. Agenda additions/deletions/changes
- C. Approval of Minutes from February 7, 2012. Quorum was not met – tabled.

**2. Communication**

- A. President: Wendy informed the group that the BP/APs window was open just before the board meeting last month in regard to feedback. If you have any feedback, make sure to send to me so I can get to the chancellor's office to share at DEC.

Received a letter from 4CS, at CLI 2012 they will be conducting a silent action to support them, requested our E-Board to consider providing a basket of items that they can auction off, to raise funds for their efforts at the state level on our behalf. She will consider working with rest of E-Board on what to be donated. Wendy explained her exposure to the silent auction from last year. She asked if GCCCD Classified Senate should do one and what kind of a basket. Yvette Macy asked if money could be donated instead of basket item.

- B. Cuyamaca: In Avelina Mitchell's absence, Wendy referred the group to the link that was on the electronic agenda.
- C. District: Joe Balestreri reported that he did not have an electronic version at this time. Pat Murray briefed the group that today there is a budget forum at Griffin Gate at 2p. The college is encouraging staff to participate in our open house on April 13 & 14 that includes a sock hop. On the 14<sup>th</sup> make a world record attempt, need lots of volunteers – a mystery. She encouraged the group to come on down on Friday for dance and Saturday for workshops. Described some of the workshops. A lot of fun! Hold the dates.
- D. Grossmont: Yvette Macy referred the group to the link on the agenda. CSEA e-mail regarding possibly nominating people to go to CSEA conference this year, to get some new people to go – throw it out there, I have been it was interesting and worth going to. Any questions about it contact her. It is scheduled for July 30-Aug 2 in Las Vegas.

Rocky Rose added to Yvette's report and informed the group that CSEA will discuss at this month's meeting whether we are going to send anyone this year or how many of the four and then the nominations will take place. The Chapter does not have enough funds to send 4 people this year. As Rocky sits on several committees and task forces through the Chancellors office in that capacity including C3 and 3 task forces he would be going through support from state organization.

Yvette added that Cultural Sensitivity Workshop sponsored by DEI will take place this Friday and conducted by Raad Jerjis.

E. Treasurer: No report.

### **3. Operations/Tabled Items**

- A. Fundraising/Donations: Wendy informed the group that there would be no Spring See's Fundraiser due to lack of people resources. The ability for a couple of people to be able to support the entire effort has become very difficult, and needs to be addressed as a group. The Classified Senate is struggling with how to organize as it is a multi-task oriented and takes a lot of collaboration at this time and there is limited time to facilitate. Unfortunately, we have to pull back.

#### Discussion:

Pat Murray – everyone is super overworked with their regular jobs and putting on CSAD.

Rocky Rose – why don't we send it past our E-Board to all classified, chaired by E-Board and find some other resources and not just rely on e-board members that are taking on multiple roles.

Wendy agreed with Rocky's suggestion. She wants to make sure when we are communicating what we are fundraising for. They know the responsibilities involved. Like to see in this item a representative from each site, an important part of being successful is completely invested in the fundraising process. Okay with one person from E-Board, need details hammered out before we open it up.

- B. Classified Staff Appreciation Day: Wendy referenced the notes from the AOG meeting and e-mail exchanges concerning donation from Taylor Guitar. What is the best idea for that? She opened it up for discussion by the group:

Wendy: recommendation from the raffle donation group is that the Taylor guitar be for every Classified through the raffle at CSAD. Possibly, donate additional money to get tickets for the guitar and what effect on who is solicited and what they contribute.

Rocky: if everyone getting a ticket to the guitar, not everyone realizes the value of the guitar. You may have people who have no interest in music. Do a separate raffle to buy tickets for the guitar and it is for next year raffle donations and have a more focused raffle.

Wendy: This was her concern as well.

Nicole: I understand the position and there are a lot of people who know how fabulous it is, however it was donated to all classified, it is only equitable basically if everyone has a chance. With selling additional tickets it would give someone more chances if they are willing to put in.

Yvette: For the BBQ fundraiser and raffle ticket issue. When discussed with district services, the solution if everyone got a ticket then okay to sell tickets. The donation letter request is for classified to pull a name to get a prize. Want to respect the letter and why they gave it to us.

Melissa: Is that how it works at other functions? Other functions aren't recognizing employees. Is this to try and solicit funds for next year and sell the tickets for more money for next year?

Joe: this is a good way to make some fundraising money and subsidize the money we lose for next year.

JacQ: if you start excluding folks that fit into a certain socioeconomic the wrong message to send.

Pat: for raffle for staff appreciation day. Come up with a way to raise money in addition to giving everyone an opportunity. When draw the grand prize – do you want to take a guitar or the cash we raised?

Nicole: cash payouts – can come up with some more docs – we do not want to give cash. Give them an opportunity to take or donate it back.

Rocky: if this was a lap top or ipad or something of that nature, I would probably have different feelings, but it is a guitar and singularly to a small group of people. What is the incentive to buy more tickets if someone who gets it for free might win? Over the next week think of some ways to take advantage and capitalize on something that is thrown in our lap.

Nicole: market it just right, might get more interest.

Rocky: take the week to try and put together a plan.

Pat: find out what the rules and regulations are about cash and whether we can take cash donations. In the past, we have received cash donations from faculty and simply raffled, drew a name and gave cash. Need to research regulations.

Joe: pull a name, you won a basket, but if you want to go for the guitar, turn your ticket in.

Yvette: advertise in the e-mail, gives people a heads up to bring their money.

Nicole: put in CSAD bucket and then take it to a different level. Need to be careful and find out some information and not be discriminatory.

JacQ: the employees need to know that they cannot resell this.

Melissa: do you have to be present to win? For this one?

Wendy: If a gift card is acceptable like a \$200 prize for Disneyland. If they don't want the guitar then cash prize alternative.

Rocky: May need sign-in sheets with rules for winning the guitar and disclaimer that has their signature on a form.

Nicole: the winner should have to sign an agreement.

Wendy: when receiving the guitar have them sign an agreement, and be aware of the formal agreement.

Pat Murray asked about the links on the agenda online and to add the Grossmont link.

Wendy expressed a concern about getting the program done timely. Nicole interjected that it is almost done.

Yvette: do you have all the logos? I can provide what is needed.

Wendy added that she had established a link to workbook to track expenses and recruit volunteers through blackboard and thanked Pat for that accommodation. It is helpful in being specific on what they can help with.

Wendy also mentioned that the group might have to move the Friday set up for CSAD because of possible Saturday classes that could interfere with the set up. If so, then the setup would be scheduled for Sunday and coordinate with security group.

Pat Murray: She is available on Friday instead of Sunday.

Wendy stated that the check-in tables might get shifted.

Joe added that he will look at the schedule and send over what the assignments are.

- C. Chancellor's Classified Senate Award Nomination Review Committee: Wendy informed the E-Board that the group that reviews the submission for the award and then disseminates to E-Board for their ranking are in need of reps from 1GC, 1CC, and 1DS to be able to provide a balance view. The intent is to build the representation to 2 members from each site. They do not have to be a senate member and we are coming into another cycle to activate. The sooner the better and let Wendy or Debi Miller know. When does it meet? Debi Miller responded that for this quarter the current Review Committee decided to share their results electronically. Melissa Chandler from Cuyamaca and Nicole Boyer from District Services volunteered to be included in the CCSA Review Committee.
- D. Create a Letter to Leaders, etc.: Wendy is working on a Letter to clarify the senate roles in the committee process with the district. There are currently some struggles at the three sites. Current conversation going on within DEC about revamping the shared governance process.