

DSL - 07/08/15

Next Meeting Wednesday, August 5, 2015

Planning Calendar Update

- Chris Tarmen stated they are updating the timeline document on the DSL link on the Intranet. The planning process cycle is for a three year cycle (14/15 – 16/17). In the fall they will be developing the 16/17 plan. First evaluating what they did in previous cycle such as getting TRACDAT up and running. Sue Rearic suggested a few tweaks on the timeline to make it clearer when items are due.
- Resource requests are due January, Doug Jenson to pull February and present in March. They are done with the 15/16 and now on to plan the 16/17 year. June 30th date will need to look at activities that were planned and updated. Goals for 15/16 will need to be done, Pam Wright and Chris will meet with managers to help update.

Budget and Staffing Updates

- District Services recruitment status – Tim Corcoran updated all positions which can be found on the Intranet under Employee References.
- Strategic Hire Request – Research Analyst – Chris reported that Eileen Haddad has accepted another position with another school district and needs to fill hers and two other Research Analyst positions. The job description will be posted shortly. Chris is hoping to be able to look at a larger pool and asked if anyone knew of someone or a place to send the posting to please let him know. Tim suggested to Chris to let him know if some place such as a grad program, Tim can help by tapping into for hiring. Sue reported the Chancellor has been working on getting funding from the colleges for the positions of IS Business Analyst which will be site based.
- Doug Jenson is working with Chris on tentative budget for requests that will be in forecast. Doug also reported that the tentative budget was approved and posted. Now they are gearing up for the adoption budget for 15/16, starting to train others on how to review budgets. Doug stated there are more funds available for each department in district services. Also the professional development now has its own budget.

Classified Senate

- Jennine Boschock reported Classified Senate has started a new term and has a new eBoard. She mentioned they are working on a possible new structure for classified senate where they separate out the sites. Each site (Grossmont, Cuyamaca, and District Services) will have its own President, VP, etc. She believes, along with many others, this will strengthen classified senate on many levels.

Updates

- Year-end closing – Linda Jensen reported the closing of year end is going great outside a few issues with IFAS in accounting.
- Workday – Sue was hoping to hear some updates from Kim Frost, who was unable to attend DSL meeting, about workday.

Division/department updates

- Tim Corcoran stated new law passed giving all part time employees sick leave accruals effective July 1, 2015.

District Services Events and Workshops

- Sue stated they are doing a flyer for Military Appreciation which will go out later this month. Something will be going out August or September for the next Fun Friday.

Public Safety, Parking and Campus Services Committee

- Nicole mentioned the committee has a position – District Services Representative at Large is vacant. Ron Adams mentioned he would like to volunteer to sit on the committee. Jennine mentioned maybe sending a shout out to District Services Classified to see if anyone else would like to be a part of that committee. Jennine to check out who her shout outs can go to.

Committee Updates

- Copier Standards Survey went to board. Linda Bertolucci is working on a template. Xerox is picking up the contract today and will be doing a demo at Grossmont which will be determined at a later date.

Items from the floor

- Sue asked/challenged everyone to think about items to bring to DSL.

Jennine Boschock
Classified Senate VP District Services