Grossmont-Cuyamaca Community College District Articulation Agreement

High School Course	Credits	College Course	Units
English for Business (Criminal Justice) 1, 2 (C065, C066)	10.0	AOJ 230	3.0
High school(s):		College:	
Santana High School		Grossmont College	

Course Prerequisites

None

Recommended Preparation

None

College Course Description

This course deals with all aspects of public safety communications. It will cover the techniques of effectively communicating facts, information and ideas in a clear and logical manner for a variety of public safety reports; i.e., crime/violation/incident reports, letters, memoranda, directives and administrative reports. Students will gain practical experience in interviewing, note taking, report writing and testifying.

Required Content for Articulation

- 1. Public safety areas of communication.
- 2. Criminal investigation report writing format.
- 3. Criminal Investigation information and data collection.
- 4. Interviewing and note taking.
- 5. Observation documentation.
- 6. Draft and final criminal investigation reports.
- 7. Courtroom Testimony.

Required Competencies (SLOs) for Articulation

Upon completion of this course, students will be able to do the following:

- 1. Organize and develop a cohesive written report, synthesizing several sources, defining problems and formulating conclusions.
- 2. Anticipate and understand the potential uses of written communication in all facets of the criminal justice system.
- Recognize situations and solutions which embody valid moral and ethical principles accepted by the criminal justice system.
- 4. Demonstrate an understanding of the basic steps of interviewing.

Assessment Methods

A grading system will be established by the instructor and implemented uniformly. Grades will be based on demonstrated proficiency in subject matter determined by multiple measurements for evaluation, one of which must be essay exams, skills demonstration or, where appropriate, the symbol system. Assessments may include the following:

1. Quizzes that measure student's ability to apply principles related to public safety communication.

- 2. Written reports of criminal investigation scenarios.
- 3. Written homework assignments and in-class exercises and individual and group presentations that critically analyze various forms of public safety communication.
- 4. Exams including a comprehensive written final exam, which measure students' ability to apply public safety communication principles.

Texts and other supporting materials (software, etc.)

- 1. Parr, Lance A. Report Writing Essentials. Incline Village, NV: Copperhouse Publishing, 2000.
- 2. Miller, Larry and Whitehead, John. Report Writing for Criminal Justice Professionals. 6th ed. Boca Raton: CRC Press, 2017.

Criteria for Course Articulation

1. High school and college teachers attend articulation meetings to determine curriculum alignment and articulation competency rubric.

	a grade of "B" or higher for BOTH semesters of course competencies as identified in the articulation
Agreement was based on Statewide Career pat	hways Project Template: Yes No _X
Articulation meeting held: October 16, 2019 Effective date: December 2019	Expiration date: December 2022
High School Signatures	College Signatures
Teacher Date	Instructor/Division Chair, Grossmont College Date
Andrea Arrieta Teacher (print name)	TINA YOUNG Instructor/Division Chair (print name)
Principal Date	Dean of Career Education, Grossmont College Date
Tim Schwichow Principal (print name)	Dr. Javier Ayala
Santana High School High School	Dean of Career Education (print name)

ARTICULATION AGREEMENT ADDENDUM

The parties below agree that the following ADDENDUM will be added to the Articulation Agreement dated December 2019 between Grossmont Community College, and the Grossmont Union High School District (GUHSD). The parties stipulate to the following:

- A. The articulation agreement, originally executed on December 2019, was written for the purpose of articulating GUHSD's English for Business (Criminal Justice) 1, 2 course with Grossmont College's Public Safety Communications (AOJ 230) course;
- B. The GUHSD instructor listed below provided a course outline and syllabi that was reviewed and approved by Grossmont College faculty;
- C. The GUHSD instructor listed below has agreed to teach the same course competencies and to pursue the same student learning outcomes stated in the original articulation agreement dated December 2019;
- D. The parties further agree to abide by all additional dates and terms listed in the original Articulation Agreement dated December 2019.

Articulation Agreement dated December 2019.		
GUHSD Instructor Signature Date	Grossmont Program Chair Signature Date	
GUHSD Instructor Name (Printed)	TINA YOUNG, ACT DEPT COORD. Grossmont College Program Chair (Printed)	
High School Principal's Signature Date	M. Juie Ayela 3/5/2021 Grossmont College CTE Dean Signature Date	
Tim 3chuluchow High School Principal's Name (Printed) (Printed)	Dr. Javier Ayala Grossmont College CTE Dean Signature	

Santana High School

High School