



## Classified Senate

**Dec. 02, 2016  
(9:00am – 10:00am)  
Meeting Agenda**

<b>Development Board</b>				
President	Yvette Macy			
Vice President	Jennine Boschock			
Secretary	Della Elliott			
Treasurer	Kasi Althaus			
Senator	Dawn Heuft			

Item	Summary/Action	Communication Yes/No (To Whom/By Whom)
1. Action Items/Approval of Minutes	November meeting was cancelled, there are no minutes to approve.	Della to send retreat minutes
2. Communications Governance	Nominations to go out Dec. 15. Outreach to solicit board membership will be made to include classified from all areas.	Della to send nomination flier to Yvette Monday
3. Budget	<ul style="list-style-type: none"> <li>Treasurer Report – the sites are still in process of splitting the budget.</li> <li>Thank you Gram Results – awaiting monies from Grossmont and Cuyamaca.</li> </ul>	Kasi to follow up on monies from Grossmont and Cuyamaca.

4. Site C&B's	Finalize – The Development Board for District Services has worked on the new Constitution & By laws for their site and are ready to move on to a final version.	Della to update edits and distribute for final approval and posting. Yvette to consult with Cari at 4CS to determine whether C&B's need to be approved more broadly by classified staff.
5. Professional Dev/CSAD	Planning – Kasi is doing Finance, Dawn is doing PR and web. The name to Classified Staff Appreciation Day has been changed to Classified Professional Development Day. (CPDD)	
6. Website		Dawn to update Website
7. Coordinating Council	Presidents and VPs meet each month to discuss DEC/DSPBC and open site items.	Jennine to attend with Kasi
8. We Care Program	Discussion on adding a welcome component to We Care as outreach to new people	
District Star	<ul style="list-style-type: none"> <li>• 4<sup>th</sup> Quarter cancelled</li> <li>• Will resume the Award in 2017</li> </ul>	
Anniversary Cards	Dawn will continue with distribution, Classified Senate has received positive feedback from the cards.	
Student/Community Outreach	Will discuss at planning retreat.	
CCSA	Yvette to attend District Services Council meeting and will mention award to encourage managers to submit nominations on staff's behalf	
9. CLI	The Classified Leadership Institute is in Lake Tahoe this year. June 15-17	Yvette to send request
<b>Next Meeting:</b> Jan. 24 10 a.m.		