

# **DOCKET OF BUSINESS**

**PUBLIC MEETING OF GOVERNING BOARD**

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT**

**GRIFFIN GATE**

**GROSSMONT COLLEGE**

**8800 GROSSMONT COLLEGE DRIVE**

**EL CAJON, CALIFORNIA**

**SPECIAL MEETING - TUESDAY, DECEMBER 14, 1999, 6:30 P.M.**

## **Call to Order**

**Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 7:30 p.m. at the Associated Students of Grossmont College (ASGC) Board Room pursuant to Government Code Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

## **Reconvene in Open Session**

**107 Pledge of Allegiance**

**108 Announcement of Closed Session Action(s)**

**110 Approval of Minutes:** November 16, 1999, regular meeting

**120 Call for Removal of Items From/Changes to the Docket of Business**

**130 Report of the Board President**

**140 Reports of the Governing Board Members**

**150 Report of the Chancellor**

**151 Nominees for Administrator Emeritus Status—Laurance E. Coons, Dean Emeritus**

**Richard C. Mellien, Dean Emeritus**

PUBLIC MEETING OF GOVERNING BOARD

152 Grossmont College Strategic Planning Report

**160 Development of Consent Calendar**

**170 Adoption of Consent Calendar** There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

**200 OPERATIONS**

**201 Election of President of Governing Board for 2000**—Elect the President of the Governing Board of the Grossmont-Cuyamaca Community College District for 2000.

**202 Election of Vice President of Governing Board for 2000**—Elect the Vice President of the Governing Board of the Grossmont-Cuyamaca Community College District for 2000.

**203 Election of Secretary of Governing Board for 2000**—Elect the Secretary of the Governing Board of the Grossmont-Cuyamaca Community College District for 2000.

**204 Set Time, Frequency, and Place of the Year 2000 Regular Governing Board Meetings**—Schedule regular Governing Board meetings of the Grossmont-Cuyamaca Community College District for the year 2000.

**205 Academic Calendars 2000-2001, Grossmont College and Cuyamaca College**—Grant authority to the Chancellor or designee to adopt the 2000-2001 Academic Calendars for Grossmont College and Cuyamaca College as recommended by the Districtwide Academic Calendar Committee.

**300 BUDGET AND FINANCE**

**301 Budget Transfers and Augmentations**—Grant authority to the Chancellor or designee to approve budget transfers and augmentations.

**302 Ratification of Signatures on Grants and Augmentations to Restricted Programs**—Ratify the action of the Chancellor or designee in accepting grants and augmentations to restricted programs. There are no actions to ratify at this Board meeting.

**303 Purchase Orders and Warrants, November 1999**—Ratify the action of the Chancellor or designee in approving purchase orders and warrants issued during the month of November 1999, and grant authority to execute appropriate documents.

**304 Ratification of Signatures on Agreements**—Ratify the action of the Chancellor or designee in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

**305 Donations**—Grant authority to the Chancellor or designee to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.

**306 Declaration of Surplus Property**—Declare personal property as surplus to the needs of the District, and authorize the Chancellor or designee to dispose of personal property by donation to another public educational institution, bid, public auction, private sale, or in the local sanitary landfill.

**307 Forensics Team Out-of-State Travel, Grossmont College**—Grant authority to the Chancellor or designee to approve travel to the National Speech and Debate Tournament in Portland, Oregon, April 28, 2000, for six-to-ten Grossmont College students and at least one coach, Roxanne Tuscany.

### **350 SUPPLIES, EQUIPMENT, AND SERVICES**

**351 Resolution 00-007—Contracting for Lease with Option to Purchase and Maintenance of Duplicating Equipment**—Adopt Resolution 00-007, as recommended by the Chancellor, authorizing: a) Contracting pursuant to the Foundation for California Community Colleges Contract 0715927-00 and the Los Angeles Unified School District Bid C-700 Through Xerox Corporation for a 60-month lease with option to purchase and maintenance of one Xerox 6135 DocuTech, one Xerox 5800 Duplicator, and one Xerox 5800I Duplicator; and b) the Vice Chancellor-Business Services to execute the necessary contract documents.

### **400 PUBLIC WORKS PROJECTS**

**401 Bid C1316—Grossmont-Cuyamaca Community College District Electrical Infrastructure Upgrade, Change Orders**—Grant authority to the Chancellor or designee to approve Change Order No. 23 in the amount of \$19,996, Change Order No. 24 in the amount of \$7,560, Change Order No. 25 in the amount of \$5,430, Change Order No. 26 in the amount of \$49,318, Change Order No. 27 in the amount of \$12,600, Change Order No. 28 in the amount of \$20,000, Change Order No. 29 in the amount of \$13,000, Change Order No. 30 in the amount of \$32,000, Change Order No. 31 in the amount of \$5,000, Change Order No. 32 in the amount of \$10,000, Change Order No. 33 in the amount of \$11,600, Change Order No. 34 in the amount of \$4,000, Change Order No. 35 in the amount of \$30,000, Change Order No. 36 in the amount of \$35,346, Change Order No. 37 in the amount of \$141,239 on Bid C1316—Grossmont-Cuyamaca Community College District Electrical Infrastructure Upgrade.

PUBLIC MEETING OF GOVERNING BOARD

**500 PERSONNEL**

**501 Personnel Actions**—Ratify the action of the Chancellor or designee in approving classified and academic personnel actions during the period of November 16, 1999, through December 13, 1999.

**502 Emeritus Status**—Confer Administrator Emeritus status as recommended by the Chancellor upon the following Grossmont College retired administrators: Laurance E. Coons, Dean Emeritus, and Richard C. Mellien, Dean Emeritus.

**650 INFORMATION**

**651 Status Report—Board Assignments**

**652 1998-99 District Audit Report**—Consider the 1998-99 Grossmont-Cuyamaca Community College District Audit Report.

**653 District Investment Plan**—Consider the Grossmont-Cuyamaca Community College District Investment Plan.

**700 PUBLIC PRESENTATIONS** In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business.

Items on the Docket - Public presentations on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board.

Items not on the Docket - Persons requesting presentations on items not on the docket shall be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action other than an action of referral.) Each presentation shall be limited as indicated above.

If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

**800 STAFF COMMUNICATIONS**

**900 ADJOURNMENT**

Omero Suarez

Chancellor and

Secretary to the Governing Board bp