

**PUBLIC MEETING OF GOVERNING BOARD
GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT**

**GRIFFIN GATE
GROSSMONT COLLEGE
8800 GROSSMONT COLLEGE DRIVE
EL CAJON, CALIFORNIA**

REGULAR MEETING - TUESDAY, FEBRUARY 16, 1999, 6:30 P.M.

100 **Call to Order**

105 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 7:30 p.m. at the Associated Students of Grossmont College (ASGC) Board Room pursuant to Government Code Section 54956.9(a) to consult with legal counsel regarding one existing case of litigation by Casmalia Hazardous Waste Management Facility; and Section 51957 to consider dismissal of public employees.

106 **Reconvene in Open Session**

107 **Pledge of Allegiance**

108 **Announcement of Closed Session Action(s)**

110 **Approval of Minutes:** January 19, 1999, regular meeting

120 **Call for Removal of Items From/Changes to the Docket of Business**

130 **Report of the Board President**

135 **ANNOUNCEMENT(S) RELATED TO AGREEMENT(S) WITH EXCLUSIVE AGENTS REPRESENTING EMPLOYEES** In accordance with Government Code Section 3547 et al, a tentative agreement between the Grossmont-Cuyamaca Community College district and exclusive agents representing employees is announced, and public comment is invited.

136 **Announcement of Initial Management Proposals and Responses to Initial Proposals from California School Employees Association (CSEA) Chapter 707.** The Governing Board, in the closed session meeting of January 19, 1999, adopted proposals and responses related to **Definitions, Union Rights, Compensation and Benefits, Leaves of Absence, Health and Safety, Discipline of Employees, Completion of Meet and Negotiations, and Term** (Attachment A of this Docket). Proposals are posted in the following locations: Governing Board Office, Office of the Vice Chancellor-Human Resources, and Learning Resource Centers at each college.

140 **Reports of the Governing Board Members**

150 **Report of the Chancellor**

160 **Development of Consent Calendar**

170 **Adoption of Consent Calendar** There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

200 **OPERATIONS**

201 **Chancellor's Agenda—*The Way Forward***—Approve the Chancellor's five-point agenda as expressed in *The Way Forward*.

202 **Revision of Board Policy 604—Purchases Subject to Bid**—Revise Board Policy 604, *Purchases Subject To Bid*, to incorporate new bid limits.

203 **Revision of Board Policy 605—Purchases Not Subject to Bid**—Revise Board Policy 605, *Purchases Not Subject To Bid*, to incorporate new bid limits.

- 204 **Revision of Board Policy 624—Contract Approval**—Revise Board Policy 624, *Contract Approval*, to incorporate new bid limits.
- 205 **Academic Calendars 1999-2000, Grossmont College and Cuyamaca College**—Adopt the 1999-2000 Academic Calendars for Grossmont College and Cuyamaca College.
- 206 **Resolution 99-010—Partnership for the New Century Economy**—Adopt Resolution 99-010 which expresses Grossmont-Cuyamaca Community College District support for a regional effort known as *The Partnership for the New Century Economy*.
- 300 BUDGET AND FINANCE**
- 301 **Budget Transfers and Augmentations**—Approve budget transfers and augmentations from January 7, 1999, through February 4, 1999.
- 302 **Purchase Orders and Warrants—January 1999**—Ratify purchase orders and warrants issued during the month of January 1999, and grant authority to execute appropriate documents.
- 303 **Ratification of Signatures on Contracts**—Ratify the action of the Chancellor or designee in signing agreements and grant authority to accept, budget, and spend any proceeds therefrom.
- 304 **License for Wireless Communications Site**—Grant authority to the Chancellor or his designee to issue a license to Pacific Bell Wireless for the establishment and operation of a wireless communications station on the Grossmont College campus.
- 305 **Declaration of Surplus Property**—Declare material as surplus to the needs of the District, and authorize the Chancellor or designee to dispose of this material by donation to another public educational institution, bid, or by public auction.
- 306 **Augmentation to Vocational and Applied Technology Education Act (VATEA) Tech Prep Program, Grossmont College**—Accept, budget, and spend a \$61,411 augmentation to the Grossmont College 1998-1999 Vocational and Applied Technology Education Act (VATEA) Tech Prep program for the fiscal year 1998-99.
- 307 **Augmentation to Vocational and Applied Technology Education Act Title IIC (VATEA IIC)**—Accept, budget, and spend a \$13,153 augmentation for Vocational and Applied Technology Education Act Title IIC (VATEA IIC) funding for fiscal year 1998-99.
- 308 **Child Development Center Renovation and Repair, Grossmont College**—Accept, budget, and spend \$21,835 for the Grossmont College Child Development Center renovation and repair for the 1998-99 fiscal year.
- 309 **Augmentation to Child Development Center, Grossmont College**—Accept, budget, and spend a \$5,551 augmentation for fiscal year 1998-99 to increase the Grossmont College Child Development Center budget.
- 310 **New Program Development and Marketing Grant, RFA 98-0229, Cuyamaca College**—Accept, budget, and spend \$30,468 from the Chancellor's Office of the California Community Colleges for a *New Program Development and Marketing Grant, RFA 98-0229*, at Cuyamaca College from July 1, 1998, to August 31, 1999.
- 311 **Summer 1999 Grossmont College Study Abroad in Paris, France**—Authority to : a) Approve travel to conduct Grossmont College French language intensive six-week Summer 1999 Study Abroad Program in Paris, France; and b) Grant the appropriate unit credits for language courses listed in the Grossmont College catalog to participating students.
- 400 PUBLIC WORKS PROJECTS**
- 401 **Grossmont-Cuyamaca Community College District Architectural Barrier Removal (ABR) Notice of Completion**—a) Approve the filing of a Notice of Completion for Bid C98.0056—Grossmont-Cuyamaca Community College District Architectural Barrier Removal (ABR); and b) Reduce retention to five percent and release retention as allowed in the contract documents.
- 402 **Bid C98.0411—Mechanical Equipment Replacement, Reduction of Retention**—Approve the reduction of retention to five percent on Bid C98.0411—Mechanical Equipment Replacement—due to Contractor's satisfactory progress.
- 403 **Bid C98.0715—Cuyamaca College Paving, Striping, and Signage, Notice of Completion**—

a) Approve the filing of a Notice of Completion for Bid C98.0715—Cuyamaca College paving, striping, and signage; and b) reduce retention to five percent and release retention as allowed in the contract documents.

404 **Bid C0884—Reroof Buildings at Grossmont College, Phase II, Change Order Nos. 2-5**—Approve Change Order No. 2 in the amount of \$29,136.49; No. 3 in the amount of \$14,880.32; No. 4 in the amount of \$29,931.54; and No. 5 in the amount of \$10,636.01 on Bid C0884—Reroof Buildings at Grossmont College, Phase II.

405 **Bid C1069—Grossmont College Child Development Center Site Improvement for Installation of Relocatable Building, Change Order No. 2**—Approve Change Order No. 2 in the amount of \$5,330 on Bid C1069-Grossmont College Child Development Center Site Improvement for Installation of Relocatable Building.

406 **Bid C1176—Cuyamaca College and Grossmont College Parking Lot Repairs, Change Order Nos. 1-3, Notice of Completion**—a) Approve Change Order No. 1 in the amount of \$14,025, No. 2 in the amount of \$10,125, and No. 3 in the amount of \$7,838 on Bid C1176-Cuyamaca College and Grossmont College Parking Lot Repairs; b) File a Notice of Completion; and c) Release retention as allowed in the contract documents.

407 **Bid C1348—Grossmont-Cuyamaca-Community College District Site Improvement for Installation of Hazardous Material Storage Units**—a) Ratify the action of the Chancellor or designee in awarding Bid C1348—Grossmont-Cuyamaca Community College District Site Improvement for Installation of Hazardous Material Storage Units, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Authorize the Chancellor or designee to execute appropriate contract documents prior to the March 16, 1999, Governing Board meeting.

408 **Bid C1349—Grossmont College Site Improvement for Installation of American Collegiate English (ACE) Relocatable Building**— a) Ratify the action of the Chancellor or designee in awarding Bid C1349—Grossmont College Site Improvement for Installation of American Collegiate English (ACE) Relocatable Building, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Authorize the Chancellor or designee to execute appropriate contract documents prior to the March 16, 1999, Governing Board meeting.

500 **PERSONNEL**

501 **Personnel Actions**— Ratify classified and academic personnel actions during the period of January 19, 1999, through February 15, 1999, relating to volunteers; appointment of staff; establishment of hire date and salary placement for replacement hires and new hires; increase FTE of classified position; reduction in workload; reduced workload – STRS Optional Preretirement; and resignation.

502 **Increase in FTE for Cuyamaca College Classified Position**—Increase the FTE from .50 FTE to .75 FTE of the Clerical Assistant, Range CL-23, position number CL-00254, in the Assessment Center, Cuyamaca College.

503 **Sabbatical Leave Requests, Fall 1999 and Spring 2000**—Grant twelve sabbatical leaves and replacements for the academic year 1999-2000 for Grossmont and Cuyamaca College academic faculty as follows: Fall 1999—Lawrence Barry; Connie Elder; Marsha Fralick; David Kievit; Angela Nesta, and Jose Villarreal; Spring 2000—Salah Balegh, Chuck Charter; Kathy Meyer; Jim Sumich, Ingrid Tarikas, and Brad Wood.

600 **INFORMATION**

601 **Status Report**—Board Assignments

602 **District Quarterly Financial Reports**—Consideration of Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending December 31, 1998; b) Quarterly Report on Trust Fund Balances as of December 31, 1998; and c) Schedule of Investments Report dated February 1, 1999.

603 **Out-of-State Travel, Grossmont College, (First Reading)**—Consideration of travel to National Speech and Debate Tournament in Milwaukee, Wisconsin, April 11-17, 1999, for four to seven Grossmont

College students and one coach, Roxanne Tuscany.

- 604 **General Classified Classification Review (First Reading)**—Modifications to position description and salary range as recommended by the General Classified Classification Review Committee effective July 1, 1998, for position number CL-00098 (Cuyamaca/Financial Aid Office) Assistant Financial Aid Officer from CL-41 to CL-43.
- 605 **Deleted**
- 606 **Employment of Probationary Faculty as Tenured Faculty Beginning with the 1999-2000 Academic Year**— Consider employment of probationary faculty members V. Lyn Unger, Cuyamaca College, and ~~James P. Wilsterman~~, Grossmont College, as tenured faculty for all subsequent academic years beginning with the 1999-2000 academic year:
- 607 **Employment of Probationary Faculty with a Two-Year Contract, 1999-2000 and 2000-2001**— Consider employment of the following probationary faculty with a third contract, which has a two-year term for the 1999-2000 and 2000-2001 academic years: Cuyamaca College: Carmen Cox, Tammi Marshall, Inwon Leu, Patricia Santana, David Stilson, and Michael Wangler; and Grossmont College: Stephen K. Davis, Sonia Gaiane, Lisa Gates, Patrick J. Ortmeier, Michael J. Lines, Mary McKenzie, Edwin C. Olsen, Maria C. U. Pak, James B. Papageorge, Tina Perez, Ann M. Sitomer, William N. Snead, L. James Tolbert, and Evan C. Wirig.
- 608 **Employment of Probationary Faculty for Second One-Year Contract 1999-2000**—Consider employment of the following probationary faculty who will enter into a second one-year contract for the 1999-2000 academic year: Cuyamaca College: Mary Asher-Fitzpatrick, Debra Babylon, David Detwiler, Michelle Gorthy, Alicia Muñoz, Kathryn Nette, Patrick Thiss, and Rob Wotjkowski, and; Grossmont College: Susan Callahan, Israel Cardona, Carlos Contreras, Marion de Koning, Marilyn Estep, Susan Gonda, Beth Mallette-Anderson, David Mullen, Diane Mayne-Stafford, Gopa Patnaik, Bonnie Schmiege, Rick Trestrail, and Doug Weber.
- 700 PUBLIC PRESENTATIONS** In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business.
Items on the Docket - Public presentations on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board.
Items not on the Docket - Persons requesting presentations on items not on the docket shall be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action other than an action of referral.) Each presentation shall be limited as indicated above.
If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.
- 800 STAFF COMMUNICATIONS**
- 900 ADJOURNMENT**
The Governing Board will hold its next regular meeting at 6:30 p.m., Tuesday, March 16, 1999, at the Heritage of Americas Museum, Cuyamaca College, El Cajon, California.

Omero Suarez
Chancellor and
Secretary to the Governing Board

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