

**PUBLIC MEETING OF GOVERNING BOARD  
GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT**

**HERITAGE OF AMERICAS MUSEUM  
CUYAMACA COLLEGE  
900 RANCHO SAN DIEGO PARKWAY  
EL CAJON, CALIFORNIA**

**REGULAR MEETING - TUESDAY, MAY 18, 1999, 6:30 P.M.**

100 **Call to Order**

105 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 7:30 p.m. at the Heritage of Americas Museum, pursuant to Government Code Section 54957 to consider employment of a Child Development Instructor, a Spanish Instructor, and a Speech Instructor, Grossmont College; and two Computer Information Systems (CIS) Instructors, and a History Instructor, Cuyamaca College; and Section 54957.6 to confer with the District Chief Negotiator regarding Administrators' Association Handbook modifications.

106 **Reconvene in Open Session**

107 **Pledge of Allegiance**

108 **Announcement of Closed Session Action(s)**

110 **Approval of Minutes:** April 20, 1999, regular meeting; and May 11, 1999, special meeting.

120 **Call for Removal of Items From/Changes to the Docket of Business**

130 **Report of the Board President**

131 Certificates of Appreciation to Student Trustees Veronica Gibson and Michelle Vicari

140 **Reports of the Governing Board Members**

150 **Report of the Chancellor**

151 Recognition of Cuyamaca students, Robert A. Baggett, III, and Sandra D. Kretschmar, Phi Theta Kappa, *USA Today* All-Star Academic Team Members.

152 Chancellor/Classified Senate Awards: Presentation of March 1999 award to Sandy Beasley, Multi-Media Technician, Sr., Cuyamaca College; and April 1999 award to Pam Lawless, Secretary, Business Services, Cuyamaca College.

160 **Development of Consent Calendar**

170 **Adoption of Consent Calendar** There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

**200 OPERATIONS**

201 **Resolution 99-024 Classified Employee Week, May 16-22, 1999**—Adopt Resolution 99-024 which honors the contribution of the classified employees of the District and recognizes May 16-22, 1999, as Classified Employee Week in California.

202 **Policy 327, Academic Freedom**—Approve proposed new Governing Board Policy 327, Academic Freedom.

- 203 **Revisions to Policy 810, Disturbances, Acts of Violence, and Threats of Violence on District Property**—Adopt revisions to Governing Board Policy 810, Disturbances, Acts of Violence, and Threats of Violence on District Property (formerly Disturbances on District Property).
- 204 **Destruction of Records**—Authority to conduct destruction of Class 3 Disposable Records during the 1999-2000 fiscal year.
- 205 **Recommendations for 2000-2001 System Budget Proposals**—Ratify the action of the Chancellor in submitting the Grossmont-Cuyamaca Community College District (GCCCD) Recommendations for Fiscal Year 2000-2001 System Budget Proposals.
- 300 BUDGET AND FINANCE**
- 301 **Budget Transfers and Augmentations**—Approve budget transfers and augmentations from April 6, 1999, through May 7, 1999.
- 302 **Ratification of Signature on Grants and Augmentations to Restricted Programs**—Ratify the action of the Chancellor or designee in accepting grants and augmentations to Restricted Programs, and grant authority to accept, budget, and spend these funds.
- 303 **Purchase Orders and Warrants, April 1999**—Ratify purchase orders and warrants issued during the month of April 1999, and grant authority to execute appropriate documents.
- 304 **Ratification of Signatures on Agreements**—Ratify the action of the Chancellor or designee in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.
- 305 **Donations**—Accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.
- 306 **Resolution 99-017—End-of-Year Intra-Budget Transfer**—Approve Resolution 99-017 authorizing the County Superintendent of Schools to effect intra-budget transfers necessary for closing the District's fiscal year end, June 30, 1999.
- 307 **Resolution 99-018—Requesting Temporary Transfer of Funds**— Adopt Resolution 99-018— Requesting Temporary Transfer of Funds, if necessary, from the County Treasurer for the 1999-2000 fiscal year.
- 308 **Resolutions 99-020, 99-021, 99-022—Authorizing Designated Agents**—Adopt the following resolutions to be effective July 1, 1999, through June 30, 2000: a) Resolution 99-020—Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education; b) Resolution 99-021—Designating Authorized Agent to Sign Payroll Payment Order; and c) Resolution 99-022—Designating Authorized Agent to Sign School Orders (Commercial Warrants).
- 309 **Declaration of Surplus Property**—Declare personal property as surplus to the needs of the District, and authorize the Chancellor or designee to dispose of personal property by donation to another public educational institution, bid, public auction, private sale, or in a local sanitary landfill.

- 310 **Appointment of Auditor for 1998-99**— Appoint Calderon, Jaham & Osborn to perform the District's audits for the 1998-99 fiscal year, and authorize the Chancellor or designee to negotiate and enter into a one-year contract with two additional options to renew, at a cost not to exceed \$81,000 for three years, which includes audits of the two College Foundations.
- 311 **Grossmont and Cuyamaca Colleges Course, Certificate, and Degree Changes for 1999-2000**— Publish curricula changes in the 1999-2000 Grossmont and Cuyamaca College catalogs as recommended by the Chancellor.
- 312 **Out-of-Country Travel to South Africa and Namibia by Dr. James Sumich, Grossmont College**— Ratify the Chancellor's approval for travel by instructor, Dr. James Sumich, Grossmont College, to South Africa and Namibia from May 17-30, 1999, for the purpose of studying the ecology of Giyani, Kruger National Park and the marine mammals and ecology of Namibia.
- 350 SUPPLIES, EQUIPMENT, AND SERVICES**
- 351 **Resolution 99-025—Purchase Carpet and Resilient Flooring**—a) Adopt Resolution 99-025 authorizing the purchase of carpet and resilient flooring; and b) Authorize the Chancellor or designee to execute the necessary contract documents.
- 352 **Resolution 99-026—Lease/Purchase of Xerox 5800 Copy**—a) Adopt Resolution 99-026 authorizing the lease with option to purchase of one Xerox 5800 Copy Machine, including full-service maintenance, and b) Authorize the Chancellor or designee to execute the necessary contract documents.
- 400 PUBLIC WORKS PROJECTS**
- 401 **Bid C1348—Grossmont-Cuyamaca Community College District Site Improvement for Installation of Hazardous Material Storage Units, Notice of Completion**—a) Approve the filing of a Notice of Completion for Bid C1348—Grossmont-Cuyamaca Community College District Site Improvement for Installation of Hazardous Material Storage Units; and b) Release retention as allowed in the contract documents.
- 402 **Bid C1473—Cuyamaca College Repaint and Restucco Exterior of Buildings, Contract Award**— Ratify the action of the Chancellor or designee in awarding Bid C1473—Cuyamaca College, Repaint and Restucco Exterior of Buildings, to Granite Development Company, Inc., the lowest responsive bidder meeting terms, conditions, and specifications, in the amount of \$105,719.
- 403 **Bid C1542—Cuyamaca College Site Improvement for Installation of Relocatable Classrooms**— Grant authority to the Chancellor or designee to: a) Award Bid C1542—Cuyamaca College, Site Improvement for Installation of Relocatable Buildings, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at its June 15, 1999, meeting.
- 500 PERSONNEL**
- 501 **Personnel Actions**—Ratify classified and academic personnel actions during the period of April 20, 1999, through May 17, 1999, relating to volunteers; establishment of hire date and salary placement for replacement and new position hires and interim assignments; reductions in workload; new contract positions and increase in FTE; retirements; and ratification of appointments by the Chancellor.

**600**    **FIRST READING**

601    **Tentative Budget for 1999-2000**—Consideration of the Grossmont-Cuyamaca Community College District 1999-2000 Tentative Budget.

**650**    **INFORMATION**

651    **Status Report—Board Assignments**

652    **District Quarterly Financial Reports**—Consideration of Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending March 31, 1999; b) Quarterly Report on Trust Fund Balances as of March 31, 1999; and c) Schedule of Investments Report dated May 3, 1999.

**700**    **PUBLIC PRESENTATIONS** In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business.  
Items on the Docket - Public presentations on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board.  
Items not on the Docket - Persons requesting presentations on items not on the docket shall be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action other than an action of referral.) Each presentation shall be limited as indicated above.  
If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

**800**    **STAFF COMMUNICATIONS**

**900**    **ADJOURNMENT**

The Governing Board will hold its next regular meeting on Tuesday, June 15, 1999, with closed session at 6:30 p.m. followed by open session at 7:30 p.m., at the Griffin Gate, Grossmont College, El Cajon, California.

Omero Suarez  
Chancellor and  
Secretary to the Governing Board