

PUBLIC MEETING OF GOVERNING BOARD

GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

GROSSMONT COLLEGE

GRIFFIN GATE

8800 GROSSMONT COLLEGE DRIVE

EL CAJON, CALIFORNIA

REGULAR MEETING – TUESDAY, AUGUST 21, 2001, 6:30 P.M.

100 **Call to Order**

105 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 7:30 p.m., at the Associated Students of Grossmont College (ASGC) Board Room, pursuant to Section 54956.9 to consider a potential case of litigation; Section 54957 to consider discipline of a public employee; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

106 **Reconvene in Open Session**

107 **Pledge of Allegiance**

108 **Announcement of Closed Session Action(s)**

109 **Approval of Minutes:** July 17, 2001, regular, and August 7, 2001, special meetings

120 **Call for Removal of Items From/Changes to the Docket of Business**

130 **Report of the Board President**

131 Authority to excuse Rebecca Clark from attendance at the August 7, 2001, special Governing Board meeting, and compensate her pursuant to Education Code Section 72425(c).

135 **ANNOUNCEMENT RELATED TO AGREEMENT WITH EXCLUSIVE AGENTS REPRESENTING EMPLOYEES**

In accordance with Government codes Section 3547 et al, the following tentative agreements between the Grossmont-Cuyamaca Community College District and exclusive agents representing employees are announced and public comment is invited.

136 **Public Comment Prior to Adoption of Management Proposals—**The Board invites public comment prior to adoption of management proposals in response to the California School Employees Association (CSEA) initial proposal for a successor to the current Grossmont-Cuyamaca Community College District/CSEA Agreement. See Attachment A of this docket. Proposals are posted in the following locations: Governing Board Office, Office of the Vice Chancellor-Human Resources and Administrative Services, and Learning Resource Centers at each college.

140 **Reports of the Governing Board Members**

150 **Report of the Chancellor**

151 Chancellor/Classified Senate Award for August 2001 to Jo-Ann Schrader,

Multi Media Technician, Sr., Learning Resource Center, Grossmont College

170 **Adoption of Consent Calendar** There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

200 **OPERATIONS**

201 **Governing Board Policy Manual**—Adopt the following chapters of the updated Governing Board Policy Manual, and grant authority to the Chancellor to implement the policies, which replace related existing Board policies: Chapter 1: The District; Chapter 2: Governing Board; Chapter 3: General Institution; Chapter 6: Business and Fiscal Affairs; and Chapter 7: Human Resources.

202 **Grossmont College and Cuyamaca College Accreditation Self-Study Reports**—Accept the Grossmont College and Cuyamaca College accreditation self-study reports and authorize the Chancellor or designee to submit the reports to the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges.

300 **BUDGET AND FINANCE**

301 **Budget Transfers and Augmentations**—Ratify the action of the Chancellor or designee in approving budget transfers. There are no actions to ratify at this Board meeting.

302 **Grants and Restricted Programs**—Accept grants and revisions to Restricted Programs, and grant authority to the Chancellor or designee to budget these funds. There are no actions to report at this meeting.

303 **Purchase Orders and Warrants, July 2001**—Ratify the action of the Chancellor or designee in approving purchase orders and warrants issued during the month of July 2001, and grant authority to execute appropriate documents.

304 **Ratification of Signatures on Agreements**—Ratify the action of the Chancellor or designee in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

305 **Declaration of Surplus Property**—Declare personal property as surplus to the needs of the District, as recommended by the Chancellor, and authorize the Chancellor or designee to dispose of personal property by donation to another public educational institution, bid, public auction, private sale, or in the local sanitary landfill.

306 **2001-2002 Institutional Memberships**—Ratify the action of the Chancellor or designee in approving the 2001-2002 Institutional Memberships.

307 **Resolution 02-002, California Energy Commission Funding**—Adopt Resolution 02-002, as recommended by the Chancellor, which declares the intention to apply for funding from the California Energy Commission

to design, engineer, install, and commission two chillers with two Thermal Energy Storage (TES) systems for peak load reduction; and authorize the Chancellor or designee to execute all necessary documents.

308 **Resolution 02-003, Investment of Lease Revenue Bond Proceeds in the Local Agency Investment Fund (LAIF)**—Adopt Resolution 02-003, as recommended by the Chancellor, authorizing investment of Lease Revenue Bond proceeds in the Local Agency Investment Fund (LAIF).

309 **Resolution 02-004, California Department of Education Child Development Contract, Grossmont College**—Adopt Resolution 02-004, as recommended by the Chancellor, to certify approval of California Department of Education Child Development Contract GPSR-0242 for playground safety and repairs at the Grossmont College Child Development Center.

310 **Furnish and Install Two Temporary Classrooms at Cuyamaca College**—Authorize the Chancellor or designee to a) Obtain the permission of the San Diego County Superintendent of Schools to declare furnishing and installation of two temporary classrooms at Cuyamaca College campus an emergency project, and waive contracting requirements pursuant to Public Contract Code; and b) Enter into any contracts necessary to furnish and install two temporary classrooms with a total cost not to exceed \$24,000.

311 **Bid C3443—Lease of Facilities for Bookstores at Cuyamaca College & Grossmont College**—Ratify the action of the Chancellor or designee in awarding Bid C3443—Lease of Facilities for Bookstores at Cuyamaca College and Grossmont College, to Barnes & Noble, the highest responsive and responsible bidder meeting terms, conditions, and specifications of the bid, and within the terms of the Government Code, in the amount of \$2,850,000.

400 **PUBLIC WORKS PROJECTS**

401 **Bid C2093—Cuyamaca College One-Stop Student Services Center, Change Order No. 9**—Grant authority to the Chancellor or designee to approve Change Order No. 9 in the amount of \$14,863 on Bid C2093—Cuyamaca College One-Stop Student Services Center.

402 **Bid C2530—Cuyamaca College Child Development Center, Change Orders Nos. 8-12, Notice of Completion and Release of Retention**—Grant authority to the Chancellor or designee to: a) Approve Change Order No. 8 in the amount of \$18,958.20; Change Order No. 9 in the amount of \$16,796.27; Change Order No. 10 in the amount of \$18,064.75; Change Order No. 11 in the amount of \$53,288; and Change Order No. 12 in the amount of \$ 6,806 on Bid C2530—Cuyamaca College Child Development Center; b) File a Notice of Completion; and c) Release retention as allowed in the contract documents.

403 **Bid C2967—Remodel Cuyamaca College Vocational Technology Building N, Change Order No. 7, Notice of Completion and Release of Retention**—Grant authority to the Chancellor or designee to: a) Approve Change Order No. 7 in the amount of \$6,608 on Bid C2967—Remodel Cuyamaca College Vocational Technology Building N; b) File a Notice of Completion; and c) Release retention as allowed in the

contract documents.

- 404 **Bid C3182—Cuyamaca College Learning Resource Center Remodel, Change Order No. 1, Notice of Completion and Release of Retention**—Grant authority to the Chancellor or designee to: a) Approve Change Order No. 1 in the amount of \$6,373 on Bid C3182—Cuyamaca College Learning Resource Center Remodel; b) File a Notice of Completion; and c) Release retention as allowed in the contract documents.
- 405 **Bid C3339—Grossmont and Cuyamaca Colleges ADA Upgrades, Change Orders Nos. 1-4 and Reduction of Retention**—Grant authority to the Chancellor or designee to approve Change Order No. 1 in the amount of \$2,156.25; Change Order No. 2 in the amount of \$26,100; Change Order No. 3 in the amount of \$26,684.25; and Change Order No. 4 in the amount of \$10,125.90 on Bid C3339—Grossmont and Cuyamaca Colleges ADA Upgrades.
- 406 **Bid C3340—Grossmont College Child Development Center Remodel, Change Orders Nos. 1-6 and Reduction of Retention**—Grant authority to the Chancellor or designee to approve Change Order No. 1 in the amount of \$6,300; Change Order No. 2 in the amount of \$5,067; Change Order No. 3 in the amount of \$5,011; Change Order No. 4 in the amount of \$4,592; Change Order No. 5 in the amount of \$6,395; and Change Order No. 6 in the amount of \$7,263, and approve the reduction of retention to five percent due to contractor's satisfactory progress, on Bid C3340—Grossmont College Child Development Center Remodel.
- 407 **Bid C3341—Cuyamaca College B Building Remodel, Change Orders Nos. 2-4, Reduction of Retention**—Grant authority to the Chancellor or designee to approve Change Order No. 2 in the amount of \$13,029; Change Order No. 3 in the amount of \$1,336; and Change Order No. 4 in the amount of \$6,235, and approve the reduction of retention to five percent due to contractor's satisfactory progress on Bid C3341—Cuyamaca College B Building Remodel.
- 408 **Bid C3364—Grossmont College Student Center HVAC Upgrade Change Order No. 1**—Grant authority to the Chancellor or designee to approve Change Order No. 1 in the amount of \$19,139 on Bid C3364—Grossmont College Student Center HVAC Upgrade.
- 409 **Bid C3365—Grossmont College Parking Lot Improvements, Change Orders Nos. 1-4, Notice of Completion and Release of Retention**—Grant authority to the Chancellor or designee to: a) Approve Change Order (CO) No. 1 in the amount of \$9,888.64; Change Order No. 2 in the amount of \$34,889.66; and Change Order No. 3 in the amount of \$12,397.79, Change Order No. 4 in the amount of \$13,670.79 on Bid C3365—Grossmont College Parking Lot Improvements; b) File a Notice of Completion for Phase 1 completed as described in CO No. 4; and c) Release retention as allowed in the contract documents for Phase 1 completed as described in CO No. 4.
- 410 **Bid C3394—Cuyamaca College Parking Lot Improvements, Change Orders Nos. 1 & 2, Notice of Completion and Release of Retention**—Grant authority to the Chancellor or designee to: a) Approve Change Order No. 1 in the amount of \$31,381, and Change Order No. 2 in the amount of \$33,636, on Bid C3394—Cuyamaca College Parking Lot

Improvements; b) File a Notice of Completion for Phase 1 completed as described in Change Order No. 2; and c) Release retention as allowed in the contract documents for Phase 1 completed as described in Change Order No. 2.

411 **Bid C3585—Districtwide Window Coverings, Permission to Award—** Grant authority to the Chancellor or designee to: a) Award Bid C3585— Districtwide Window Coverings, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.

412 **Bid C3586—Cuyamaca College Ornamental Horticulture Department Fencing, Permission to Award—** Grant authority to the Chancellor or designee to: a) Award Bid C3586—Cuyamaca College Ornamental Horticulture Department Fencing, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.

413 **Bid C3587—Cuyamaca College Fire Alarm Upgrade, Permission to Award—** Grant authority to the Chancellor or designee to: a) Award Bid C3587—Cuyamaca College Fire Alarm Upgrade, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.

500 **PERSONNEL**

501 **Personnel Actions—**Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of July 17, 2001, through August 20, 2001.

650 **INFORMATION**

651 **Status Report—Board Assignments**

700 **PUBLIC PRESENTATIONS** In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Items on the Docket - Public presentations on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board. Items not on the Docket - Persons requesting presentations on items not on the docket shall be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action other than an action of referral.) Each presentation shall be limited as indicated above. If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

800 **STAFF COMMUNICATIONS**

900 **ADJOURNMENT**

Omero Suarez

Chancellor and

Secretary to the Governing Board