

**PUBLIC MEETING OF GOVERNING BOARD
GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT**

**GROSSMONT COLLEGE
GRIFFIN GATE
8800 GROSSMONT COLLEGE DRIVE
EL CAJON, CALIFORNIA**

REGULAR MEETING - TUESDAY, FEBRUARY 20, 2001, 6:30 P.M.

100 **Call to Order**

105 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 7:30 p.m., at the Associated Students of Grossmont College (ASGC) Board Room, pursuant to Government Code Section 54957 to consider nonrenewal of contract of a probationary instructor; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

107 **Pledge of Allegiance**

108 **Announcement of Closed Session Action(s)**

109 **Approval of Minutes:** January 16, 2001, regular meeting

120 **Call for Removal of Items From/Changes to the Docket of Business**

130 **Report of the Board President**

135 **Announcement(s) Related to Agreement(s) with Exclusive Agents Representing Employees:** In accordance with Government Code Section 3547 et al, the following announcement is made and public comment is invited relative to an agreement between the Grossmont-Cuyamaca Community College District and exclusive agents representing employees.

136 **Announcement of Proposed Tentative Agreement Between the District and the California School Employees Association (CSEA), Chapter 707—**A tentative agreement between the District and the California School Employees Association, Chapter 707, has been reached on changes to the agreement effective from January 1, 2000, through December 31, 2002, as detailed in Attachment A of this Docket. Proposals are posted in the following locations: Governing Board Office, Office of the Vice Chancellor-Human Resources, and Learning Resource Centers at each college.

140 **Reports of the Governing Board Members**

150 **Report of the Chancellor**

151 Chancellor/Classified Senate Award for January 2001 to Diane Sandoval, Student Services Specialist, Transfer Center, Grossmont College

160 **Development of Consent Calendar**

170 **Adoption of Consent Calendar** There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

200 OPERATIONS

201 **Academic Calendars 2001-2002, Grossmont College and Cuyamaca College—**Grant authority to the Chancellor or designee to adopt the 2001-2002 Academic Calendars for Grossmont College and Cuyamaca College as recommended by the Districtwide Academic Calendar Committee.

300 BUDGET AND FINANCE

301 **Budget Transfers and Augmentations—**Accept a report on the current budget status, and grant authority to the Chancellor or designee to approve budget changes.

302 **Grants and Restricted Programs—**Accept grants, augmentations, and revisions to Restricted Programs, as recommended by the Chancellor; ratify the action of the Chancellor or designee in accepting grants, augmentations, and revisions to Restricted Programs, and grant authority to the Chancellor or designee to accept, budget, and spend these funds.

- 303 **Purchase Orders and Warrants, January 2001**—Ratify the action of the Chancellor or designee in approving purchase orders and warrants issued during the month of January 2001, and grant authority to execute appropriate documents.
- 304 **Ratification of Signatures on Agreements**—Ratify the action of the Chancellor or designee in approving agreements, and grant authority to accept, budget, and spend any proceeds therefrom.
- 305 **Donations**—Grant authority to the Chancellor or designee to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.
- 306 **Declaration of Surplus Property**—Declare personal property as surplus to the needs of the District, and authorize the Chancellor or designee to dispose of personal property by donation to another public educational institution, bid, public auction, private sale, or in the local sanitary landfill.
- 307 **Life Insurance**—Grant authority to the Chancellor or designee to: a) Cancel the District's agreement with MVI Veba for District-paid life insurance effective January 1, 2001; and b) Enter into an agreement with the ReliaStar Life Insurance Company.
- 308 **Appointment of Auditor for 2000-2001**—Grant authority to the Chancellor or designee to appoint the firm of Calderon, Jaham & Osborn to perform the Grossmont-Cuyamaca Community College District audits for the 2000-2001 fiscal year.
- 309 **Lease Revenue Bond for Parking Lot Projects**—Grant authority to the Chancellor or designee to participate in a Lease Revenue Bond to fund parking lot projects at Grossmont College and Cuyamaca College.
- 310 **Replacement Warrant**—Grant authority to the Chancellor or designee to replace warrant #10-353465 dated December 3, 1999, in the amount of \$56.50 issued to Ryan Smith.
- 311 **Out-of-State Travel, Cuyamaca College**—Grant authority to the Chancellor or designee to approve travel to Phi Rho Pi National Speech and Debate Tournament in Jacksonville, Florida, April 9-14, 2001, for three-to-six Cuyamaca College students and Michelle Gorthy, Director of Forensics.
- 312 **Out-of-Country Travel, Tokyo, Japan, Cuyamaca College**—Grant authority to the Chancellor or designee to approve travel for George Murphy, Cuyamaca College Counselor, and Rita Favreau, Cuyamaca College Evaluations Technician, to the *Study USA 2001* Japan Exhibition in Tokyo, Japan, March 15-21, 2001.
- 350 SUPPLIES, EQUIPMENT, AND SERVICES**
- 351 **Bid C3245—Digital Copier Network Printers**—Grant authority to the Chancellor or designee to: a) Award Bid C3245—Digital Copier Network Printers, to the lowest responsive and responsible bidder meeting terms, conditions, and specifications of the bid, and within the terms of the Government Code, and b) Execute appropriate contract documents prior to ratification by the Governing Board at its March 20, 2001, meeting.
- 400 PUBLIC WORKS PROJECTS**
- 401 **Bid C2530—Cuyamaca College Child Development Center Change Order No. 2**—Grant authority to the Chancellor or designee to approve Change Order No. 2 in the amount of \$19,346.38 on Bid C2530—Cuyamaca College Child Development Center.
- 402 **Bid C3182—Cuyamaca College Learning Resource Center Remodel**—Grant authority to the Chancellor or designee to Award Bid C3182—Cuyamaca College Learning Resource Center Remodel, to the lowest responsive bidder meeting terms, conditions, and specifications; and execute appropriate contract documents prior to ratification by the Governing Board at its March 20, 2001, meeting.
- 500 PERSONNEL**
- 501 **Personnel Actions**—Ratify the action of the Chancellor or designee in approving classified and academic personnel actions during the period of January 16, 2001, through February 19, 2001.
- 502 **Emerita Status**—Confer Emerita status upon Grossmont College faculty retiree Ann M. Daluiso, as recommended by the Chancellor.
- 503 **Short Term, Student, and Work Study Pay Rate Schedule Minimum Wage Increase**—Grant authority to the Chancellor or designee to adopt the revised Short Term, Student, and Work Study Pay Rate Schedule minimum hourly rate increase from \$5.15 to \$6.25 an hour for Grossmont-Cuyamaca Community College District employees effective January 1, 2001.

650 INFORMATION

651 Status Report—Board Assignments

652 Employment of Probationary Faculty as Tenured Faculty Beginning with the 2001-2002 Academic Year—Consider employment of probationary faculty members as tenured faculty beginning with the 2001-2002 academic year, as recommended by the Chancellor.

653 Employment of Probationary Faculty with Two-Year Contracts 2001-2002 and 2002-2003—Consider employment of probationary faculty members who will be employed with third-year contracts with two-year terms for the 2001-2002 and 2002-2003 academic years, as recommended by the Chancellor.

654 Employment of Probationary Faculty for Second One-Year Contracts 2001-2002—Consider employment of probationary faculty who will enter into second one-year contracts for the 2001-2002 academic year, as recommended by the Chancellor.

655 Part-Time and Extra Pay Assignments January 16, 2001, through May 25, 2001—Consider Grossmont-Cuyamaca Community College District part-time and extra-pay assignments report for the period of January 16, 2001, through May 25, 2001, as recommended by the Chancellor.

656 Sabbatical Leave Requests—Consider eight sabbatical leave requests, as presented by the Chancellor, for the academic years Fall 2001 and Spring 2002 for Grossmont and Cuyamaca College academic faculty as follows: Fall 2001 and Spring 2002 – Leilani Holmes; Fall 2001 – Dick Vessel, Kathy McWilliams; Spring 2002 – Gloria Ensey, Michael Golden, Teresa McNeil, Nelson Paler, and Cathy Robertson.

657 District Quarterly Financial Reports—Consider Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending December 31, 2000; b) Quarterly Report on Trust Fund Balances as of December 31, 2000; and c) Schedule of Investments Report dated February 5, 2001.

700 PUBLIC PRESENTATIONS In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Items on the Docket – Public presentations on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board. Items not on the Docket - Persons requesting presentations on items not on the docket shall be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action other than an action of referral.) Each presentation shall be limited as indicated above. If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

800 STAFF COMMUNICATIONS

900 ADJOURNMENT

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

ANNOUNCEMENTS OF PROPOSED TENTATIVE AGREEMENTS BETWEEN THE DISTRICT AND EXCLUSIVE AGENTS REPRESENTING EMPLOYEES

In accordance with Government Code Section 3547.5, the following tentative agreement between the Grossmont-Cuyamaca Community College District and an exclusive agent representing employees is announced and public comment is invited:

1. The Grossmont-Cuyamaca Community College District and California School Employees Association, Chapter 707, have reached a tentative agreement on changes to the Agreement effective from January 1, 2000, through December 31, 2002. Changes with fiscal impact include:
 - a. Article 7 Compensation and Benefits
 - 1) A 1.51% adjustment to the salary schedule, Appendix A - "Salary Ranges for 12-month General Classified Employees," resulting from the 1999-2000 Growth Share Formula, effective July 1, 1999. (Estimated fiscal impact 2000-2001 - \$210,282)
 - 2) A 4.25% adjustment to the salary schedule, Appendix A – "Salary Ranges for 12-month General Classified Employees," equal to the effective state COLA percentage, effective July 1, 2000. (Estimated fiscal impact 2000-2001 - \$591,250)
 - 3) Continue current structure of the basic salary schedule including five annual anniversary steps. Modify the longevity stipends from 3.5% after nine years of service and 2.5% every four years thereafter to .07% every year after five years of classified service through ten years of service and .0625% every year thereafter. (Estimated fiscal impact 2000-2001 - \$289,300 - 2.64%)
 - 4) A 4.25% increase in the District contribution for health and welfare benefits in order to continue District paid benefit programs through December 31, 2001 (Estimated 2000-2001 through June 30, 2001 - \$166,730)
 - 5) Contingent upon stipulations to be agreed upon, compensation will be adjusted by a formula share of any increased base funding (growth funding) from the State net of increased cost of instruction. (Fiscal impact may vary dependent upon continuation of enrollment growth and increased base funding for growth from the State. All increases will be net of cost of instruction.)