

**PUBLIC MEETING OF GOVERNING BOARD
GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT**

**CUYAMACA COLLEGE
HERITAGE OF THE AMERICAS MUSEUM
900 RANCHO SAN DIEGO PARKWAY
EL CAJON, CALIFORNIA**

REGULAR MEETING – TUESDAY, MAY 15, 2001, 6:30 P.M.

100 **Call to Order**

105 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 7:30 p.m., at the Heritage of Americas Museum, pursuant to Section 54957 to consider (1) appointment of an Interim College President, Cuyamaca College, and (2) dismissal of a public employee; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

106 **Reconvene in Open Session**

107 **Pledge of Allegiance**

108 **Announcement of Closed Session Action(s)**

109 **Approval of Minutes:** April 17, 2001, regular, and May 1, 2001, special meetings

120 **Call for Removal of Items From/Changes to the Docket of Business**

130 **Report of the Board President**

131 Certificates of Appreciation

Cuyamaca College Student Trustee, Michael Parks
Grossmont College Student Trustee, Joseph Chester

132 Classified Employee Week, May 21-27, 2001 (Item 201—Resolution 01-017)

140 **Reports of the Governing Board Members**

150 **Report of the Chancellor**

160 **Development of Consent Calendar**

170 **Adoption of Consent Calendar** There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

200 OPERATIONS

201 **Resolution 01-017—Classified Employee Week, May 21-27, 2001—**Adopt Resolution 01-017, as recommended by the Chancellor, which honors the contributions of classified employees of the District and recognizes May 21-27 2001, as Classified Employee Week in California, as designated by the California School Employees Association (CSEA) and the California State Legislature.

202 **Policy 546—Distance Education—**Adopt Policy 546—Distance Education, as recommended by the Chancellor.

300 BUDGET AND FINANCE

301 **Budget Transfers and Augmentations—**Accept a report on the current budget status, and grant authority to the Chancellor or designee to approve budget changes.

302 **Grants and Restricted Programs—**Accept grants and revisions to Restricted Programs, and grant authority to the Chancellor or designee to budget these funds.

303 **Purchase Orders and Warrants, April 2001—**Ratify the action of the Chancellor or designee in approving purchase orders and warrants issued during the month of April 2001, and grant authority to execute appropriate documents.

304 **Ratification of Signatures on Agreements—**Ratify the action of the Chancellor or designee in

approving agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

- 305 **Donations**—Grant authority to the Chancellor or designee to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.
- 306 **Declaration of Surplus Property**—Declare personal property as surplus to the needs of the District, as recommended by the Chancellor, and authorize the Chancellor or designee to dispose of personal property by donation to another public educational institution, bid, public auction, private sale, or in the local sanitary landfill.
- 307 **Resolutions 01-012, 01-013, 01-014, Authorizing Designated Agents**—Adopt the following resolutions to be effective July 1, 2001, through June 30, 2002, as recommended by the Chancellor: a) Resolution 01-012— Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education; b) Resolution 01-013—Designating Authorized Agent to Sign Payroll Payment Order; and c) Resolution 01-014—Designating Authorized Agent to Sign School Orders (Commercial Warrants).
- 308 **Resolution 01-015, End-of-Year Intra-Budget Transfer**—Adopt Resolution 01-015 authorizing the County Superintendent of Schools to effect intra-budget transfers necessary for closing the District's fiscal year end, June 30, 2001, as recommended by the Chancellor.
- 309 **Resolution 01-016, Requesting Temporary Transfer of Funds**—Adopt Resolution 01-016— Requesting Temporary Transfer of Funds, if necessary, from the County Treasurer for the 2001-2002 fiscal year, as recommended by the Chancellor.
- 310 **Resolution 01-018, Replacement Warrants**—Adopt Resolution 01-018 authorizing the Chancellor or designee to replace warrants void by age and issue new warrants for Fiscal Year 2001-2002.
- 311 **Authorization to Sign Contracts and Purchase Orders**—Grant authority to Omero Suarez, Chancellor; James E. Austin, Vice Chancellor-Business Services; Charleen McMahan, Vice Chancellor-Human Resources and Administrative Services; and Barbara Starks, Director of Purchasing and Contracts, to sign contracts and purchase orders on behalf of the District, as recommended by the Chancellor.
- 312 **End-of-Year Inter-District Budget Transfers**—Grant authority to the Chancellor or designee to effect inter-District budget transfers necessary for closing the District's fiscal year ending June 30, 2001, subject to ratification by the Governing Board.
- 313 **Destruction of Records**—Grant authority to conduct destruction of Class 3 Disposable Records during the 2001-2002 fiscal year, as recommended by the Chancellor or designee.
- 314 **Replacement Warrant**—Grant authority to the Chancellor or designee to replace warrant #11-606651 dated October 4, 2000, in the amount of \$181.44 issued to San Diego Daily Transcript.
- 315 **Bid C2787—Lease of Land for Establishment and Operation of Wireless Communications Facility on Grossmont College Campus**—Grant authority to the Chancellor or designee to award Bid C2787—Lease of Facility for Wireless Communications Facility at Grossmont College, and execute appropriate lease documents to COX PCS ASSETS, L.L.C., the highest responsive bidder meeting terms, conditions, and specifications.
- 316 **Bid C3311—Lease of Facilities for Bookstore Operations at Cuyamaca College and Grossmont College**—Grant authority to the Chancellor or designee to: a) Award Bid C3311— Lease of Facilities for Bookstores at Cuyamaca College and Grossmont College, to the highest responsive and responsible bidder meeting terms, conditions, and specifications of the bid, and within the terms of the Government Code; and b) Execute appropriate contract documents prior to ratification by the Governing Board at its June 19, 2001, meeting.
- 317 **Resolution 01-011, Department of Rehabilitation Cooperative Agreement 2001-2002**— a) Adopt Resolution 01-011, Cooperative Agreement between Grossmont-Cuyamaca Community College District and the Department of Rehabilitation for the fiscal year 2001-2002 to operate the Computer Training Program for Persons with Disabilities through the Grossmont College Leadership and Economic Development Institute; b) Accept, budget, and spend \$142,609 from July 1, 2001, through June 30, 2002; and c) Authorize the Chancellor or designee to sign the agreement to contract with the Department of Rehabilitation.

- 318 **Out-of-Country Travel, Atlatomulco, Mexico**—Grant authority to the Chancellor or designee to authorize travel to Atlatomulco, Mexico, from June 8 through June 18, 2001, by Grossmont instructor Craig Milgrim and six Grossmont College students who are interested in teaching careers.
- 319 **Amendments to Grossmont College Certificate Changes for 2001-2002**—Approve curricula changes to 13 Grossmont College certificates of proficiency, originally presented to the Governing Board at its April 17, 2001, meeting, which have been amended to update wording to more accurately reflect course alignment between the Colleges, as recommended by the Chancellor, and authorize publishing in the 2001-2002 Grossmont College catalog.
- 350 SUPPLIES, EQUIPMENT, AND SERVICES**
- 351 **Resolution 01-019, Purchase Computer Systems, Peripherals, Accessories, Software, Service and Integration Options**—a) Adopt Resolution 01-019 authorizing the purchase of computer systems, peripherals, accessories, software, service and integration options from Dell Marketing L.P., pursuant to Contract No. 0050057/Bid C-565 awarded by Los Angeles Unified School District; and b) Authorize the Chancellor or designee to execute the necessary contract documents.
- 352 **Bid C3262—Coin Operated Copiers**—Ratify the action of the Chancellor in awarding Bid C3262—Coin-Operated Copier Service, to Copy Vend, the lowest responsive and responsible bidder meeting terms, conditions, and specifications of the bid.
- 400 PUBLIC WORKS PROJECTS**
- 401 **Bid C2530—Cuyamaca College Child Development Center**—Grant authority to the Chancellor or designee to approve Change Order No. 5 in the amount of \$20,732.31, and approve the reduction of retention to five percent on Bid C2530—Cuyamaca College Child Development Center, due to contractor's satisfactory progress.
- 402 **Bid C2754—Grossmont College Mechanical Equipment Replacement, Phase II; Change Order 3 and Notice of Completion**—Grant authority to the Chancellor or designee to: a) Approve Change Order No. 3 in the amount of \$7,882 on Bid C2754—Grossmont College Mechanical Equipment Replacement, Phase II; b) File a Notice of Completion; and c) Release retention as allowed in the contract documents.
- 403 **Bid C3364—Grossmont College Student Center HVAC Upgrade, Permission to Award**—Grant authority to the Chancellor or designee to: a) Award Bid C3364—Grossmont College Student Center HVAC Upgrade, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at its next regular meeting following the bid opening.
- 404 **Bid C3365—Grossmont College Parking Lot Improvements, Permission to Award**—Grant authority to the Chancellor or designee to: a) Award Bid C3365—Grossmont College Parking Lot Improvements, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at its next regular meeting following the bid opening.
- 500 PERSONNEL**
- 501 **Personnel Actions**—Ratify the action of the Chancellor or designee in approving classified and academic personnel actions during the period of April 17, 2001, through May 14, 2001.
- 502 **Search for President, Cuyamaca College**—Grant authority to the Chancellor to proceed to fill the position of President, Cuyamaca College, which will be vacant effective June 15, 2001; approve: a) the search process, b) time lines, and c) screening committee composition; and reaffirm the position description for President, as recommended by the Chancellor.
- 650 INFORMATION**
- 651 **Status Report—Board Assignments**
- 652 **District Quarterly Financial Reports**—Consideration of Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending March 31, 2000; b) Quarterly Report on Trust Fund Balances as of March 31, 2000; and c) Schedule of Investments Report dated May 1, 2000.

700 **PUBLIC PRESENTATIONS** In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Items on the Docket - Public presentations on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board. Items not on the Docket - Persons requesting presentations on items not on the docket shall be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action other than an action of referral.) Each presentation shall be limited as indicated above. If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

800 **STAFF COMMUNICATIONS**

900 **ADJOURNMENT**

Omero Suarez
Chancellor and
Secretary to the Governing Board