

**PUBLIC MEETING OF GOVERNING BOARD
GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT**

**CUYAMACA COLLEGE
HERITAGE OF THE AMERICAS MUSEUM
900 RANCHO SAN DIEGO PARKWAY
EL CAJON, CALIFORNIA**

REGULAR MEETING – TUESDAY, SEPTEMBER 18, 2001, 6:30 P.M.

100 **Call to Order**

105 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 7:30 p.m., at the Heritage of the Americas Museum, pursuant to Section 54957 to consider discipline/dismissal of public employees; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

106 **Reconvene in Open Session**

107 **Pledge of Allegiance**

108 **Announcement of Closed Session Action(s)**

109 **Approval of Minutes:** August 21, 2001, regular, and September 4, 2001, special meetings

120 **Call for Removal of Items From/Changes to the Docket of Business**

130 **Report of the Board President**

131 Authority to excuse Student Trustee Ron Dyste from attendance at the August 7, 2001, special Governing Board meeting, and Trustee Gary Kendrick's absence from the open session portion of the August 21, 2001, regular Governing Board meeting, and compensate them pursuant to Education Code Section 72425(c).

135 **Announcement(s) Related to Agreement(s) with Exclusive Agent Representing Employees:** In accordance with Government Code Section 3547 et al, the following announcement is made, and public comment is invited relative to agreement(s) between the Grossmont-Cuyamaca Community College District and exclusive agents representing employees.

136 **Announcement of Initial Management Proposals and Responses to Initial Proposals from California School Employees Association (CSEA) Chapter 707:** The Governing Board, in the closed session meeting of September 4, 2001, adopted proposals and responses related to Compensation and Benefits and other articles, as presented in Attachment A of this Docket. Proposals are posted in the following locations: Governing Board Office, Office of the Vice Chancellor-Human Resources, and Learning Resource Centers at each college.

137 **Announcement of Joint Proposals of United Faculty and Grossmont-Cuyamaca Community College District:** The Governing Board, in the closed session meeting of September 4, 2001, adopted management proposals, and the United Faculty proposes bargaining related to Compensation and Benefits as presented in Attachment B of this Docket. Proposals are posted in the following locations: Governing Board Office, Office of the Vice Chancellor-Human Resources, and Learning Resource Centers at each college.

140 **Reports of the Governing Board Members**

150 **Report of the Chancellor**

151 International Friendship Festival Proclamation by Mark Lewis, Mayor, City of El Cajon

152 Recognition of Contributions by the Grossmont Schools Federal Credit Union

153 Chancellor/Classified Senate Award for September 2001 to John Heimaster, Grounds Supervisor, Cuyamaca College

154 Introduction of New Faculty—Cuyamaca College

155 District Technology Status Report—2001-2002 Information Technology Plan

160 **Development of Consent Calendar**

170 **Adoption of Consent Calendar** There will be no separate discussion of these items unless a Governing Board

member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

300 BUDGET AND FINANCE

- 301 **Budget Transfers and Augmentations**—Ratify the action of the Chancellor in approving inter-District budget transfers for closing the District's fiscal year ending June 30, 2001.
- 302 **Grants and Restricted Programs**—Accept grants and revisions to Restricted Programs, and grant authority to the Chancellor to budget these funds. There are no actions to report at this meeting.
- 303 **Purchase Orders and Warrants, August 2001**—Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of August 2001, and grant authority to execute appropriate documents.
- 304 **Ratification of Signatures on Agreements**—Ratify the action of the Chancellor in approving agreements, and grant authority to accept, budget, and spend any proceeds therefrom.
- 305 **Donations**—Grant authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.
- 306 **Declaration of Surplus Property**—Declare personal property as surplus to the needs of the District, as recommended by the Chancellor, and authorize the Chancellor to dispose of personal property by donation to another public educational institution, bid, public auction, private sale, or in the local sanitary landfill.
- 307 **2001-2002 Adoption Budget**—Approve the Grossmont-Cuyamaca Community College District 2001-2002 Adoption Budget as recommended by the Chancellor.
- 308 **SDICCCA Study Abroad Consortium Travel to Brisbane, Australia**—Grant authority to the Chancellor to authorize Dr. Shahrzad Kamyab, Grossmont College SDICCCA Study Abroad Coordinator, to: a) Travel to Brisbane, Australia, for the period of December 15-30, 2001; b) Visit the San Diego and Imperial Counties Community Colleges Association (SDICCCA) study abroad program sites; and c) Examine the accessibility of various instructional and cultural resources.
- 309 **SDICCCA Study Abroad Consortium Travel to San Jose, Costa Rica**—Grant authority to the Chancellor to authorize Dr. Shahrzad Kamyab, Grossmont College SDICCCA Study Abroad Coordinator, to: a) Travel to San Jose, Costa Rica, for the period of November 3-10, 2001; b) Visit the study abroad program sites; and c) Examine the accessibility of various instructional and cultural resources.

350 SUPPLIES, EQUIPMENT, AND SERVICES

- 351 **Bid C3513—On-Line Office Supplies**—a) Reject all bids received for Bid C3513—On-Line Office Supplies, as recommended by the Chancellor, and b) Pursue participation in statewide contract for the on-line procurement of office supplies offered by the State of California, Department of General Services.

400 PUBLIC WORKS PROJECTS

- 401 **Bid C3364—Grossmont College Student Center HVAC Upgrade, Change Order No. 2**—Grant authority to the Chancellor to approve Change Order No. 2 in the amount of \$16,635 on Bid C3364—Grossmont College Student Center HVAC Upgrade.
- 402 **Bid C3586—Cuyamaca College Ornamental Horticulture Department Fencing, Contract Award**—Ratify the action of the Chancellor in awarding Bid C3586—Cuyamaca College Ornamental Horticulture Department Fencing, to Area-West Fence Company, the lowest responsive bidder meeting terms, conditions, and specifications, in the amount of \$6,100 for Area A Base Bid, \$5,900 for Area B Base Bid, and \$9,495 for Area C Base Bid, for a total contract price of \$21,495.

500 PERSONNEL

- 501 **Personnel Actions**—Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of August 21, 2001, through September 17, 2001.

650 INFORMATION

651 **Status Report—Board Assignments**

652 **District Quarterly Financial Reports**—Consider the Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending June 30, 2001; b) Quarterly Report on Trust Fund Balances as of June 30, 2001; and c) Schedule of Investments Report dated September 10, 2001.

653 **Part-Time and Extra-Pay Assignments August 13, 2001, through December 17, 2001**— Consider Grossmont-Cuyamaca Community College District part-time and extra-pay assignments report for the period of August 13, 2001, through December 17, 2001, as recommended by the Chancellor.

700 PUBLIC PRESENTATIONS In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Items on the Docket - Public presentations on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board. Items not on the Docket - Persons requesting presentations on items not on the docket shall be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action other than an action of referral.) Each presentation shall be limited as indicated above. If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

800 STAFF COMMUNICATIONS

900 ADJOURNMENT

Omero Suarez
Chancellor and
Secretary to the Governing Board

**ANNOUNCEMENT OF INITIAL MANAGEMENT PROPOSALS AND RESPONSES TO
INITIAL PROPOSALS FROM CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION,
CHAPTER 707**

The present collective bargaining agreement between Grossmont-Cuyamaca Community College District and the California School Employees Association (CSEA), Chapter 707, is effective January 1, 2000, through December 31, 2002.

The current agreement provides that compensation and benefits each shall be reopened each year. Both parties may reopen negotiations on changes to the latter articles

The Governing Board, in its closed session meeting of September 4, 2001, directed the District's negotiator to meet with representatives of CSEA, Chapter 707, to reach agreement on changes to the contract. Specific issues related to the following articles will be addressed by the GCCCD:

- Article 7 – Compensation and Benefits
- Article 9 – Hours and Overtime
- Article 13 – Evaluations

Provisions of the current contract will be continued until such time as agreement is reached on any changes to the current contract.

Interests of the Governing Board related to these issues are summarized below:

- Attract and retain quality, skilled staff.
- Focus on quality programs.
- Equitable resource distribution to meet District needs.
- Maintain financial stability of District
- Efficient and effective services in support of students and programs.
- Clear communication and common understanding.
- Recognition of work well done.
- Motivate employees.
- Promote positive morale.
- Optimize contribution and efficiency of classified staff.
- Safe and healthful working environment and practices.
- Accountability to the public.
- Consistent practices.
- Fair compensation for work done.
- Advancement of District mission, vision, and values.
- Maximize benefits to employees, and minimize cost to the District.

ATTACHMENT A

ANNOUNCEMENT OF INITIAL PROPOSALS

The present collective bargaining agreement between United Faculty and the Governing Board/Grossmont-Cuyamaca Community College District is effective through June 30, 2003..

The Governing Board, in closed session on September 4, 2001, directed the District's negotiator to meet with representatives of the United Faculty and bargain updates to the salary schedules and benefits, and application of one-time categorical funds included in the 2001-2002 California Community Colleges' budget.

Governing Board

- Fair compensation for work done.
- Attract and retain quality faculty.
- Equitable resource distribution.
- Maintain morale.
- Indemnify employee from catastrophic loss due to medical expense.
- Maintain financial stability of District.
- Maintain focus on quality and productivity in programs and services to students
- Compensation programs which acknowledge advancing the mission of District.
- Compensation programs which maximize benefits to employees while minimizing costs to District.

United Faculty

- All faculty salaries competitive in market place.
- Continue to address faculty expectations of being in top one-third.
- Equitable compensation for faculty in comparison to all groups both internal and external.
- Salary increase sufficient to improve faculty morale.
- Fully indemnify faculty for all health needs.

ATTACHMENT B