

PUBLIC MEETING OF GOVERNING BOARD

TUESDAY, APRIL 16, 2002, 6:30 P.M.

**GROSSMONT COLLEGE
GRIFFIN GATE
8800 GROSSMONT COLLEGE DRIVE
EL CAJON, CALIFORNIA**

100 **Call to Order**

105 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 7:30 p.m., at the Associated Students of Grossmont College (ASGC) Board Room, pursuant to Education Code Section 72122 to consider discipline of a Grossmont College Student; Government Code Section 54956.9(a) to consult with Board counsel regarding existing litigation (Oertling vs. GCCCD); Section 54957 to consider discipline of a public employee; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

106 **Reconvene in Open Session**

107 **Pledge of Allegiance**

108 **Announcement of Closed Session Action(s)**

109 **Student Expulsion:** Authorize expulsion of a Grossmont College student from the Grossmont-Cuyamaca Community College District, as recommended by the Chancellor.

110 **Approval of Minutes:** March 19, 2002, regular meeting

120 **Call for Removal of Items From/Changes to the Docket of Business**

130 **Report of the Board President**

135 **Announcement(s) Related To Agreement(s) With Exclusive Agents Representing Employees:** In accordance with Government Code Section 3547 et al, the following proposal relative to agreements between the Grossmont-Cuyamaca Community College District and exclusive agents representing employees is announced, and public comment is invited.

136 **Proposal for Successor Agreement Between the District and the California School Employees Association (CSEA), Chapter 707.** The California School Employees Association (CSEA), Chapter 707, has submitted an initial proposal for a successor agreement. See Attachment A of this docket. The current Grossmont-Cuyamaca Community College District and CSEA, Chapter 707, agreement expires on December 31, 2002. Proposals are posted in the following locations: Governing Board Office, Office of the Vice Chancellor-Human Resources; and Learning Resource Centers at each college.

140 **Reports of the Governing Board Members**

150 **Report of the Chancellor**

151 Chancellor/Classified Senate Award for April 2002 to Danielle T. Camacho-Thompson, Master Class Scheduler, Grossmont College

170 **Adoption of Consent Calendar** There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

200 OPERATIONS

201 **2003-2004 System Budget Proposals—**Adopt Grossmont-Cuyamaca Community College District Recommendations for Fiscal Year 2003-2004 System Budget Proposals, as recommended by the Chancellor.

202 **Interview Candidates for Governing Board, Seat 5, Appoint Trustee, and Administer Oath of Office—**Continue the approved process for filling the Governing Board, Seat 5, vacancy, as recommended by the Chancellor: a) Interview candidates for Governing Board, Seat 5; b) Appoint trustee; and c) Administer Oath of Office.

300 BUDGET AND FINANCE

- 301 **Budget Status and Requested Changes**—Accept a report on the current budget status, and grant authority to the Chancellor to approve budget changes.
- 302 **Budget Increases**—Accept increases in revenues, grants, and revisions to existing budgets, and grant authority to the Chancellor to budget these funds.
- 303 **Purchase Orders and Warrants, March 2002**—Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of March 2002, and grant authority to execute appropriate documents.
- 304 **Ratification of Signatures on Agreements**—Ratify the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.
- 305 **Donations**—Grant authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.
- 306 **Declaration of Surplus Property**—Grant authority to the Chancellor to declare personal property as surplus to the needs of the District and dispose of the personal property in accordance with the Education Code.
- 307 **Health Benefits for Auxiliary Employees**—Authorize the Chancellor to: a) Extend an opportunity to provide health benefits for employees of the GCCCD Auxiliary Organization; and b) Bill the Auxiliary Organization for the cost of the benefits extended.
- 308 **Student Fees**—Grant authority to the Chancellor to approve implementation of fees to be charged to students, in addition to State mandated fees, commencing with the Summer 2002 term.
- 309 **Student Parking Fees for 2002-2003**—Grant authority to the Chancellor to establish the Grossmont-Cuyamaca Community College District parking fees for 2002-2003.
- 310 **Child Development Center, Grossmont College**—Grant authority to the Chancellor to accept, budget, and spend \$60,000 for the year 2001-2002 for the Grossmont College Child Development Center model demonstration site for Infant Toddler Caregivers.
- 311 **Student Center Building and Operating Fee, Grossmont College**—Grant authority to the Chancellor to authorize, beginning fall 2002, a one-dollar-per-unit Student Center Building and Operating Fee, up to a maximum of \$10 per fiscal year, at Grossmont College, for the purpose of renovating and expanding the College's Student Center.
- 312 **Out-of-State Travel to Las Vegas, Nevada, Grossmont College**—Grant authority to the Chancellor to approve travel to the Nevada/California Phi Theta Kappa Regional Convention, May 3-5, 2002, in Las Vegas, Nevada, for four-to-six Grossmont College students and one-to-two Grossmont faculty advisors.
- 313 **Grossmont and Cuyamaca Colleges Course, Certificate, and Degree Changes for 2002-2003**—Approve Grossmont and Cuyamaca Colleges' curricula changes, as recommended by the Chancellor, and authorize publishing in the 2002-2003 Grossmont and Cuyamaca College catalogs.
- 314 **Grossmont and Cuyamaca Colleges Review of Vocational Training Programs**—Approve required reviews of the Grossmont and Cuyamaca Colleges Vocational Training Programs, as recommended by the Chancellor.
- 315 **GCCCD Noncredit Courses for 2002-2003**—Approve Grossmont-Cuyamaca Community College District noncredit courses for 2002-2003, as recommended by the Chancellor.
- 316 **Grossmont and Cuyamaca Colleges Facilities Construction Master Plans**—Approve the Cuyamaca College and Grossmont College Facilities Construction Master Plans as updated April 2002, as recommended by the Chancellor.
- 317 **District Scheduled Maintenance Five-Year Plan**—Ratify the action of the Chancellor in approving the District Scheduled Maintenance Five-Year Plan.
- 318 **Out-of-State Travel to Las Vegas, Nevada, Grossmont College**—Grant authority to the Chancellor to approve travel to the National Women's Studies Association (NWSA) Conference in Las Vegas, Nevada, June 13-16, 2002, for five Grossmont College students and Gwentyth Mapes, Humanities Instructor.
- 350 SUPPLIES, EQUIPMENT, AND SERVICES**
- 351 **Bid C3985—Telephone System Maintenance**—Ratify the action of the Chancellor in awarding Bid C3985—Grossmont-Cuyamaca Community College District Telephone System Maintenance,

Adds, Moves, Changes to CTI-Intec, Inc.

400 PUBLIC WORKS PROJECTS

- 401 **Bid C3364—Grossmont College Student Center HVAC Upgrade, Change Order No. 6, Notice of Completion, and Release of Retention**—Grant authority to the Chancellor to: a) Approve Change Order No. 6 in the amount of \$15,161.00 on Bid C3364—Grossmont College Student Center HVAC Upgrade; b) File a Notice of Completion; and c) Release retention as allowed in the contract documents.
- 402 **Bid C3365—Grossmont College Parking Lot Improvements, Change Orders Nos. 6 and 7, Notice of Completion (Phase II), and Release of Retention**—Grant authority to the Chancellor to: a) Approve Change Order No. 6 in the amount of \$59,631.20, and Change Order No. 7 in the amount of \$37,175.57, on Bid C3365: Grossmont College Parking Lot Improvements; b) File a Notice of Completion for Phase II; and c) Release retention as allowed in the contract documents for Phase II.
- 403 **Bid C3854—Cuyamaca College Fire Alarm Upgrade Installation, Contract Award**—Ratify the action of the Chancellor in awarding Bid C3854—Cuyamaca College Fire Alarm Upgrade Installation, to Ace Electric, in the amount of \$115,000, the lowest responsive bidder meeting terms, conditions, and specifications.
- 404 **Bid C3855—Cuyamaca College Fire Alarm Upgrade Equipment—Contract Award**—Ratify the action of the Chancellor in awarding Bid C3855—Cuyamaca College Fire Alarm Upgrade Equipment to Simplex-Grinnel LP.
- 405 **Bid C4145—District Annex HVAC Upgrade, Permission to Award**—Grant authority to the Chancellor to: a) Award Bid C4145—District Annex HVAC Upgrade, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- 406 **Bid C3759—Grossmont College Swimming Pool Resurface, Change Order No. 1, Notice of Completion, and Release of Retention**—Grant authority to the Chancellor to: a) Approve Change Order No. 1 in the amount of \$1,269.45 on BID C3759—Grossmont College Swimming Pool Resurface; b) File a Notice of Completion; and c) Release retention as allowed in the contract documents.

500 PERSONNEL

- 501 **Personnel Actions**—Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of March 19, 2002, through April 15, 2002.
- 502 **Resolution 02-012—Reduction of Service and Layoff of Classified Employees**—Adopt Resolution 02-012, In the Matter of Reduction of Service and Layoff of Classified Employees, as recommended by the Chancellor, due to elimination of work performed by District employees assigned to the CalWORKs, Community Service Learning, and the Leadership and Economic Development Institute programs at Cuyamaca College and Grossmont College; and grant authority to the Chancellor to: a) Eliminate position IA-00044 (GC) Computer Science Technician, 1.0 FTE, Range 32, effective July 1, 2002; b) Eliminate position CL-00315 (GC) Job Development Specialist, 1.0 FTE, Range 30, effective July 1, 2002; c) Eliminate position CL-00123 (GC) Student Services Assistant Senior, 1.0 FTE, Range 27, effective July 1, 2002; d) Eliminate position CL-00038 (GC) Account Clerk Senior, 1.0 FTE, Range 27, effective July 1, 2002; e) Eliminate position CL-00039 (GC) Account Clerk Senior, 0.75 FTE, Range 27, effective July 1, 2002; f) Eliminate position CL-00378 (GC) Clerical Assistant Senior, 1.0 FTE, Range 26, effective July 1, 2002; g) Eliminate position CL-00338 (GC) Clerical Assistant Senior, 1.0 FTE, Range 26, effective July 1, 2002; h) Eliminate position CL-00379 (GC) Clerical Assistant, 1.0 FTE, Range 23, effective July 1, 2002; i) Eliminate position CL-00189 (CC) Job Development Specialist, 1.0 FTE, Range 30, effective July 1, 2002; and j) Eliminate position CL-00320 (CC) Secretary, 1.0 FTE, Range 26, effective July 1, 2002.
- 503 **Inter-Jurisdictional Agreement between the District and the GCCCD Auxiliary Organization**—Approve an Inter-Jurisdictional Agreement between the Grossmont-Cuyamaca Community College District and the GCCCD Auxiliary Organization to transfer the services of Marlies Vandenberg to the Auxiliary Organization, for the express purpose of fulfilling the services contracted under the Regional Health Occupations Research Center (RHORC) agreement, on a half-time basis, to

function as Program Director, as recommended by the Chancellor.

600 FIRST READING

601 **Governing Board Policies**—Consider as a first reading Chapter 5—Student Services, of the updated Governing Board Policy Manual, as recommended by the Chancellor.

650 INFORMATION

651 Status Report—Board Assignments

700 PUBLIC PRESENTATIONS In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Items on the Docket - Public presentations on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board. Items not on the Docket - Persons requesting presentations on items not on the docket shall be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action other than an action of referral.) Each presentation shall be limited as indicated above. If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

800 STAFF COMMUNICATIONS

900 ADJOURNMENT

Omero Suarez
Chancellor and
Secretary to the Governing Board