



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**PUBLIC MEETING OF GOVERNING BOARD
TUESDAY, AUGUST 20, 2002, 6:30 P.M.**

**GROSSMONT COLLEGE
GRIFFIN GATE
8800 GROSSMONT COLLEGE DRIVE
EL CAJON, CALIFORNIA**

100 **Call to Order**

105 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 7:30 p.m., at the Associated Students of Grossmont College (ASGC) Board Room, pursuant to Government Code Section 54956.8 to consult with the District's Real Property Negotiator regarding negotiations with Lowe's Home Improvement Warehouse, Inc.; Section 54957 to consider provisions of employment contracts for the Chancellor; President, Cuyamaca College; President, Grossmont College; Vice Chancellor, Business Services; and Vice Chancellor, Human Resources and Administrative Services; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

106 **Reconvene in Open Session**

107 **Pledge of Allegiance**

108 **Announcement of Closed Session Action(s)**

110 **Approval of Minutes:** July 16, 2002, regular meeting

120 **Call for Removal of Items From/Changes to the Docket of Business**

130 **Report of the Board President**

140 **Reports of the Governing Board Members**

150 **Report of the Chancellor**

151 Chancellor/Classified Senate Award for June 2002 to
Linda Wise, Instructional Operations Assistant, Grossmont College

152 Strategic Planning Report Card

153 Announcement—Special Board Meeting September 3, 2002—Workshop on Adoption Budget

170 **Adoption of Consent Calendar** There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

200 OPERATIONS

201 **Amendment to Grossmont-Cuyamaca Community College District *Appendix to Conflict of Interest Code***—Grant authority to the Chancellor to amend Categories I and II of the Grossmont-Cuyamaca Community College District *Appendix to Conflict of Interest Code*, and direct the Chancellor to notify the County Board of Supervisors of the amendments.

300 BUDGET AND FINANCE

301 **Budget Status and Requested Changes**—Accept a report on the status of the 2001-2002 and 2002-2003 budgets.

- 302 **Budget Increases**—Accept revenues, new grants, and revisions to categorical programs, and grant authority to the Chancellor to budget these funds. There are no actions to report at this meeting.
- 303 **Purchase Orders and Warrants, July 2002**—Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of July 2002, and grant authority to execute appropriate documents.
- 304 **Ratification of Signatures on Agreements**—Ratify the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.
- 305 **Donations**—Grant authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.
- 306 **Resolution 03-005—California Department of Education Grossmont College Child Development Center Infant and Toddler Playground Safety Program**—Adopt Resolution 03-005—California Department of Education Grossmont College Child Development Center Infant and Toddler Playground Safety Program, as recommended by the Chancellor, certifying approval of a California Department of Education Child Development Contract to improve the quality and safety of playgrounds at the Grossmont College Child Development Center, and authorizing the designated personnel to sign contract documents for fiscal years 2001-2002 and 2002-2003.
- 307 **Illness and Injury Prevention Program**—Accept the Grossmont-Cuyamaca Community College District Illness and Injury Prevention Program, as recommended by the Chancellor.
- 308 **Transfer Energy Service Provider Contract from Enron Energy Services to Another Direct Access Provider**—Grant authority to the Chancellor to execute any and all documents necessary for the transfer of the Grossmont-Cuyamaca Community College District's Energy Service Provider contract from Enron Energy Services to another direct access provider.
- 309 **Resolution 03-008—Supplementing Resolution 03-004—Ordering of a General Obligation Bond Election**—a) Adopt Resolution 03-008—Resolution of the Governing Board of the Grossmont-Cuyamaca Community College District Supplementing Resolution 03-004—Ordering of a General Obligation Bond Election as recommended by the Chancellor, which clarifies details regarding the Citizens Oversight Committee and joint use considerations. Resolution 03-004 was adopted by the Board July 16, 2002; and b) Approve guidelines, as recommended by the Chancellor, for spending public funds related to the bond measure.
- 350 **SUPPLIES, EQUIPMENT, AND SERVICES**
- 351 **Bid C4268—High Speed Digital Black and White Network Copier, Five-Year Lease, Cuyamaca College, Ratification of Award**—Ratify the action of the Chancellor in awarding Bid C4268—High Speed Digital Black and White Network Copier, Five-Year Lease, Cuyamaca College, to Canon Business Solutions-West, Inc., the lowest responsive and responsible bidder meeting terms, conditions, and specifications of the bid, in the amount of \$107,450.
- 352 **Bid C4337—Cuyamaca College, Automotive Technology Engine Clean Equipment Upgrade, Permission to Award**—Grant authority to the Chancellor to: a) Award Bid C4337—Cuyamaca Automotive Technology Engine Clean Equipment Upgrade, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- 353 **Bid C4342—Ventilators, Grossmont College, Permission to Award**—Grant authority to the Chancellor to: a) Award Bid C4342—Ventilators, Grossmont College, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.

354 **Resolution 03-006—Sole Source Procurement Cardiac Cath Lab Patient Monitoring System Upgrade from MAC-LAB Classic to MAC-LAB 7000 System from GE Medical Systems, Grossmont College**—Adopt Resolution 03-006—Sole Source Procurement Cardiac Cath Lab Patient Monitoring System Upgrade from MAC-LAB Classic to MAC-LAB 7000 System from GE Medical Systems, Grossmont College, as recommended by the Chancellor, authorizing the sole source procurement of and contracting to upgrade one MAC-LAB Classic Cardiac Cath Lab Patient Monitoring System to a MAC-LAB 7000 System from GE Medical Systems for Grossmont College.

355 **Resolution 03-007—Lease of One Prefabricated Relocatable Building for Grossmont College Classrooms Pursuant to Bid 22-97 Awarded by Santa Ana Unified School District**—a) Adopt Resolution 03-007—Lease of One Prefabricated Relocatable Building for Grossmont College Classrooms Pursuant to Bid 22-97 Awarded by Santa Ana Unified School District, as recommended by the Chancellor, authorizing the lease of one prefabricated relocatable building from Mobile Modular Management, Inc., for classrooms at Grossmont College, pursuant to the terms and conditions of Bid 22-97 awarded by the Santa Ana Unified School District; and b) Authorize the Chancellor to execute the necessary contract documents.

400 PUBLIC WORKS PROJECTS

401 **Bid C2897—Install Bleachers at Grossmont College Gymnasium, Notice of Completion, and Release of Retention**—Grant authority to the Chancellor to: a) File a Notice of Completion on Bid C2897—Install Bleachers at Grossmont College Gymnasium; and b) Release retention as allowed in the contract documents.

402 **Bid C4216—Cuyamaca College, Rancho San Diego Parkway Improvements, Change Orders Nos. 1 and 2**—Grant authority to the Chancellor to approve Change Order No. 1 in the amount of \$2,440 and Change Order No. 2 in the amount of \$4,400 on Bid C4216—Cuyamaca College Rancho San Diego Parkway Improvements.

403 **Bid C4294—Cuyamaca College Automotive Technology Engine Clean Upgrade, Contract Award**—Ratify the action of the Chancellor in awarding Bid C4294—Cuyamaca College Automotive Technology Engine Clean Upgrade, to Noah Constructors, Inc., in the amount of \$18,460, the lowest responsive bidder meeting terms, conditions, and specifications.

404 **Rancho San Diego Parkway Improvements—Soil Replacement, Cuyamaca College**—Grant authority to the Chancellor to: a) Obtain the permission of the Superintendent of Schools to declare the replacement of subsurface soils at Cuyamaca College Rancho San Diego Parkway Improvement an emergency project, and waive contracting requirements pursuant to Public Contract Code 20654; and b) Enter into any contracts necessary to replace subsurface soils with a total cost not to exceed \$25,000, on a ratification basis.

405 **Rebid of Packages C4007, C4013, C4018, and C4030 Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall, Ratification of Award**—Ratify the action of the Chancellor in awarding Project Multiple Prime Bid Packages for Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall, to the lowest responsive bidders meeting terms, conditions, and specifications for each bid package as follows:

C4007	Masonry	New Dimension Masonry, Inc.	\$545,880
C4013	Rough Carpentry	Rocky Coast Framers, Inc.	\$359,467
C4018	Ceramic Tile	Valley Floor Covering	\$ 63,212
C4030	Doors/Frames/Hardware and Bookstacks	Brady Co/San Diego, Inc.	\$491,970

500 PERSONNEL

501 **Personnel Actions**—Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of July 16, 2002, through August 19, 2002.

502 **Modify Previous Board Action in the Reduction of Service and Layoff of Classified Employee, Cuyamaca College**—Grant authority to the Chancellor to postpone for one month until September 30, 2002, the elimination of the following position presented in *Resolution 02-021—Matter of Reduction of Service and Layoff of Classified Employees*, adopted by the Board on June 18, 2002, as funding has been identified to support work performed by the Cuyamaca College

employee assigned to REBRAC (Regional Environmental Business Resource Assistance Center):
Position CL-00326 (CC) Secretary, 1.0 FTE, Range 26.

503 **Modify Previous Board Action in the Reduction of Service and Layoff of Classified Employee, Grossmont College**—Grant authority to the Chancellor to postpone for one month until September 30, 2002, the elimination of the following position presented in *Resolution 02-012—Matter of Reduction of Service and Layoff of Classified Employees*, adopted by the Board on April 16, 2002, as funding has been identified to support work performed by the Grossmont College employee assigned to CalWORKs program: Position CL-00315 (GC) Job Development Specialist, 1.0 FTE, Range 30.

650 INFORMATION

651 **Status Report—Board Assignments**

652 **District Quarterly Financial Reports**—Consider the Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending June 30, 2002; b) Quarterly Report on Trust Fund Balances as of June 30, 2002; and c) Schedule of Investments Report dated August 5, 2002.

700 **PUBLIC PRESENTATIONS** In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Items on the Docket - Public presentations on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board. Items not on the Docket - Persons requesting presentations on items not on the docket shall be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action other than an action of referral.) Each presentation shall be limited as indicated above. If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

800 STAFF COMMUNICATIONS

900 ADJOURNMENT

Omero Suarez
Chancellor and
Secretary to the Governing Board