



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**PUBLIC MEETING OF GOVERNING BOARD**

**TUESDAY, DECEMBER 17, 2002, 6:30 P.M.**

**GROSSMONT COLLEGE  
GRIFFIN GATE  
8800 GROSSMONT COLLEGE DRIVE  
EL CAJON, CALIFORNIA**

100 **Call to Order**

105 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 7:30 p.m., at the Associated Students of Grossmont College (ASGC) Board Room, pursuant to Government Code Section 54957 to consider provisions of employment contracts for the Chancellor; President, Cuyamaca College; President, Grossmont College; Vice Chancellor-Business Services; and Vice Chancellor-Human Resources and Administrative Services; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

106 **Reconvene in Open Session**

107 **Pledge of Allegiance**

108 **Announcement of Closed Session Action(s)**

110 **Approval of Minutes:** November 19, 2002, regular meeting

115 **Modifications to Employment Contracts of Chancellor, Vice Chancellors, and College Presidents**—Consider modifications to employment contracts for the Chancellor; President, Cuyamaca College; President, Grossmont College; Vice Chancellor-Business Services; and Vice Chancellor-Human Resources and Administrative Services.

120 **Call for Removal of Items from/Changes to the Docket of Business**

130 **Report of the Board President**

131 Oath of Office administered to Richard D. Alexander, Rebecca Clark, and Wendell R. Cutting

132 Excuse Student Trustee Rick Collins from attendance at the November 19, 2002, Governing Board meeting, and compensate him pursuant to Education Code Section 72425(c).

136 **Announcement of a Tentative Agreement between the District and the California School Employees Association (CSEA), Chapter 707**—Public comment is invited on a tentative agreement between the District and the California School Employees Association (CSEA), Chapter 707, on a successor contract effective from January 1, 2003, through December 30, 2005, as detailed in Attachment A of the Docket of Business. The agreement is posted in the following locations: Governing Board Office, Office of the Vice Chancellor-Human Resources, and Learning Resource Center at each college.

140 **Reports of the Governing Board Members**

150 **Report of the Chancellor**

151 Chancellor/Classified Senate Award for December 2002 to Linda Bunney, Scholarship Specialist, Financial Aid, Grossmont College

152 Report on Transfer Issues

170 **Adoption of Consent Calendar** There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

**200    OPERATIONS**

- 201    **Election of President of Governing Board for 2003**—Elect the President of the Governing Board of the Grossmont-Cuyamaca Community College District for 2003.
- 202    **Election of Vice President of Governing Board for 2003**—Elect the Vice President of the Governing Board of the Grossmont-Cuyamaca Community College District for 2003.
- 203    **Election of Clerk of Governing Board for 2003**—Elect the Clerk of the Governing Board of the Grossmont-Cuyamaca Community College District for 2003.
- 204    **Set the Time, Frequency, and Place of Year 2003 Regular Governing Board Meetings**—Schedule regular Governing Board meetings of the Grossmont-Cuyamaca Community College District for the year 2003, as recommended by the Chancellor.

**300    BUDGET AND FINANCE**

- 301    **Budget Transfers and Augmentations**—Accept a report on the current budget status, and grant authority to the Chancellor to approve budget changes.
- 302    **Grants and Restricted Programs**—Accept revenues, new grants, and revisions to categorical programs, and grant authority to the Chancellor to budget these funds.
- 303    **Purchase Orders and Warrants, November 2002**—Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of November 2002, and grant authority to execute appropriate documents.
- 304    **Ratification of Signatures on Agreements**—Ratify the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.
- 305    **Donations**—Grant authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.
- 306    **Tax Sheltered Accounts**—Grant authority to the Chancellor to approve payroll deductions to Financial Concepts for tax sheltered accounts upon the request of employees of the Grossmont-Cuyamaca Community College District.
- 307    **Builder's Risk Insurance**—Grant authority to the Chancellor to approve an agreement for Builder's Risk Insurance with Allianz Inc. for the Learning Resource Center (LRC) expansion project at Grossmont College.
- 308    **Self-Funded Health Plan Third-Party Administrator**—Grant authority to the Chancellor to approve an agreement with Benefit Risk Management Systems (BRMS) Inc., to provide third-party administration, health networks, and hospital care for eligible employees and dependents.
- 309    **Stop Loss Coverage for Self-Funded Health Insurance**—Grant authority to the Chancellor to approve an agreement with Standard Security Life Insurance Corp., which will issue stop-loss coverage to ensure that health care costs are contained from January 1, 2003, to December 31, 2003.
- 310    **Renew Membership in Kaiser Permanente HMO**—Grant authority to the Chancellor to renew the District's agreement with the Fringe Benefit Consortium of the San Diego County Office of Education for membership in the Kaiser Permanente HMO for eligible District employees, dependents, and retirees.
- 311    **Renew Employee Assistance Plan**—Grant authority to the Chancellor to renew the agreement with Integrated Insights Inc. to provide Employee Assistance Plan (EAP) support for eligible employees and dependents.
- 312    **Life Insurance and Long Term Disability Insurance**—Ratify the action of the Chancellor in approving an agreement with the Fringe Benefit Consortium of the San Diego County Office of Education to offer CNA Life Insurance for eligible employees and dependents, and CNA Long Term Disability Insurance to eligible employees.

- 313 **Claims and Health Plan Audit**—Grant authority to the Chancellor to execute an agreement with PMPM Consulting Group to perform a claims and health plan audit to assist in transitioning self-funded care plan performance tasks.
- 314 **Renew Delta PMI Dental Insurance**—Grant authority to the Chancellor to renew the District's agreement with Delta PMI, including orthodontic coverage, to provide group dental insurance for benefit eligible employees.
- 315 **Out-of-Country Travel, Summer 2003 Study Abroad in England and Wales, Grossmont College**—Grant authority to the Chancellor to: a) Authorize Summer 2003 Grossmont College Study Abroad travel, July 1-August 9, 2003, to London and Bidefore, England, and Bangor, Wales, for Ty Liles who will conduct the six-week Geography program; and b) Grant the appropriate unit credits (seven units in five weeks) to participating students for Geography courses listed in the Grossmont College Catalog.

**500 PERSONNEL**

- 501 **Personnel Actions**—Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of November 19, 2002, through December 16, 2002.
- 502 **Emeritus Status**—Confer Emeritus Status upon Grossmont College faculty retiree E. Jane West, as recommended by the Chancellor.

**650 INFORMATION**

**651 Status Report—Board Assignments**

- 652 **2001-2002 District Audit Report**—Consider the 2001-2002 Grossmont-Cuyamaca Community College District Audit Report, as recommended by the Chancellor.

- 700 PUBLIC PRESENTATIONS** In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Items on the Docket - Public presentations on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board. Items not on the Docket - Persons requesting presentations on items not on the docket shall be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action other than an action of referral.) Each presentation shall be limited as indicated above. If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

**800 STAFF COMMUNICATIONS**

**900 ADJOURNMENT**

Omero Suarez  
Chancellor and  
Secretary to the Governing Board

## **ANNOUNCEMENT OF PROPOSED TENTATIVE AGREEMENT BETWEEN THE DISTRICT AND EXCLUSIVE AGENT REPRESENTING EMPLOYEES**

In accordance with Government Code Section 3547.5, the following agreement between the Grossmont-Cuyamaca Community College District and an exclusive agent representing employees is announced:

The Grossmont-Cuyamaca Community College District and California School Employees Association, Chapter 707, have reached an agreement on a successor contract effective from January 1, 2003, through December 30, 2005. Changes to the agreement that have fiscal impact include:

### Article 7 Compensation and Benefits

- 1) A 2.00% adjustment to the salary schedule, Appendix A in the agreement (\$317,165 2002-2003 annual cost);
- 2) A 1.82% increase to the salary schedule, Appendix A in the agreement, resulting from the outcome of the 2002-2003 growth formula calculations (\$288,620 2002-2003 annual cost);
- 3) Continuation of annual step advancement in accordance with salary schedule procedures (\$364,646 2002-2003 annual cost);
- 4) A 2.00% increase in the District contribution for health and welfare programs (\$39,326 estimated annual cost).