

PUBLIC MEETING OF GOVERNING BOARD

TUESDAY, FEBRUARY 19, 2002, 6:30 P.M.

**GROSSMONT COLLEGE
GRIFFIN GATE
8800 GROSSMONT COLLEGE DRIVE
EL CAJON, CALIFORNIA**

100 **Call to Order**

105 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 7:30 p.m., at the Associated Students of Grossmont College (ASGC) Board Room, pursuant to Government Code Section 54956.9 to consider one potential case of litigation; Section 54957 to consider release of public employees; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

106 **Reconvene in Open Session**

107 **Pledge of Allegiance**

108 **Announcement of Closed Session Action(s)**

110 **Approval of Minutes:** December 18, 2001, and January 15, 2002, regular meetings

120 **Call for Removal of Items From/Changes to the Docket of Business**

130 **Report of the Board President**

131 **Trustee Absences**—Authority to excuse Student Trustee Ron Dyste's and Trustee Ron Kraft's absence from the January 15, 2002, Governing Board meeting, and compensate them pursuant to Education Code Section 72425(c).

140 **Reports of the Governing Board Members**

150 **Report of the Chancellor**

151 Chancellor/Classified Senate Award for February 2002 to Valerie Eugenio, Administrative Secretary, Director, Intergovernmental Relations, Economic Development and Public Information, District

152 Survey of Local Community on Issue of Facilities Bond Election for Grossmont-Cuyamaca Community College District

153 District Technology Status Report

170 **Adoption of Consent Calendar** There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

200 OPERATIONS

201 **Governing Board Policies**—Adopt revised Board Policy 2510—Participation in Local Decision Making—Academic Senates, as recommended by the Chancellor, and authorize the Chancellor to implement the policy.

202 **Memorandum of Understanding between the District and the GCCCD Auxiliary Organization**—Approve a Memorandum of Understanding between the Grossmont-Cuyamaca Community College District and the GCCCD Auxiliary Organization for provision of District staff in support of start-up activities of the Auxiliary Organization.

300 BUDGET AND FINANCE

301 **Budget Transfers and Augmentations**—Accept a report on the current budget status, and grant authority to the Chancellor to approve budget changes.

302 **Grants and Restricted Programs**—Accept grants and revisions to Restricted Programs, and grant authority to the Chancellor to budget these funds.

- 303 **Purchase Orders and Warrants, January 2002**—Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of January 2002, and grant authority to execute appropriate documents.
- 304 **Ratification of Signatures on Agreements**—Ratify the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.
- 305 **Donations**—Grant authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.
- 306 **Declaration of Surplus Property**—Declare personal property as surplus to the needs of the District, as recommended by the Chancellor, and authorize the Chancellor to dispose of personal property by donation to another public educational institution, bid, public auction, private sale, or in the local sanitary landfill.
- 307 **Nonresident Tuition Fee for 2002-2003**—Grant authority to the Chancellor to establish the nonresident tuition fee at the statewide average of \$141 per unit for fiscal year 2002-2003 beginning with the fall term.
- 308 **Resolution 02-010—California Department of Education, Child Development Center Contract, Cuyamaca College**—Adopt Resolution 02-010, as recommended by the Chancellor, to certify approval of California Department of Education Child Development Contract to provide child care and development services at the Cuyamaca Child Development Center, Cuyamaca College, and to authorize designated personnel to sign contract documents for fiscal year 2001-2002.
- 309 **Master Agreement with the Grossmont-Cuyamaca Community College District Auxiliary Organization**—Approve a Master Agreement by and between the Grossmont-Cuyamaca Community College District and the Grossmont-Cuyamaca Community College District Auxiliary Organization, as recommended by the Chancellor.
- 310 **Contract for Services with Grossmont-Cuyamaca Community College District Auxiliary Organization**—Grant authority to the Chancellor to sign a Contract for Services with the Grossmont-Cuyamaca Community College District Auxiliary Organization to administer and act as fiscal agent for California Community Colleges Grant #011-342-002, *Specialty Nurse Training Program*.
- 311 **Appointment of Auditor for 2001-2002**—Grant authority to the Chancellor to appoint the firm of Wilkinson & Hadley, LLP, to perform the Grossmont-Cuyamaca Community College District audits for the 2001-2002 fiscal year.
- 312 **Out-of-Country Travel—Summer 2002 Study Abroad in England and Wales, Grossmont College**—Grant authority to the Chancellor to approve: a) Summer 2002 Study Abroad travel to London, England, and Bangor, Wales, July 2–August 9, 2002, for Ty Liles, who will conduct the Grossmont College six-week Geography program; and b) Grant to participating students the appropriate unit credits (seven units in five weeks) for Geography courses listed in the *Grossmont College Catalog, 2001-2002*.
- 313 **Out-of-State Travel to Nashville, Tennessee—Phi Theta Kappa 84th International Convention, Grossmont College**—Grant authority to the Chancellor to approve travel to the Phi Theta Kappa 84th International Convention on April 2–7, 2002, in Nashville, Tennessee, for four-to-six Grossmont College students and one-to-two Grossmont faculty advisors.
- 314 **Out-of-State Travel to Honolulu, Hawaii, Grossmont College**—Grant authority to the Chancellor to approve travel to Honolulu, Hawaii, March 23–30, 2002, for the Grossmont College Men’s Tennis Team: ten student athletes—Motonari Minato, Cyrille Kurz, Craig Williams, Sammi Tano, Evan Ladensack, Jon Seely, Todd Velazquez, Shwan Halibu, John Russakoff, Javier Rodriguez; Coach Scott Strange; and Assistant Coach Luis Reyes, to participate in the Island Challenge Tennis Competition.
- 315 **Out-of-State Travel to Fort Worth, Texas, Grossmont College**—Grant authority to the Chancellor to approve travel to the Phi Rho Pi National Speech and Debate Tournament, April 6–14, 2002, in Fort Worth, Texas, for four-to-six Grossmont College students and one coach.
- 316 **Out-of-State Travel to Fort Worth, Texas, Cuyamaca College**—Grant authority to the Chancellor to approve travel to the Phi Rho Pi National Speech and Debate Tournament in Fort Worth, Texas, April 7–13, 2002, for Nanette Wier, Director of Forensics, and two-to-four Cuyamaca College students.

- 317 **Out-of-Country Travel—SDICCCA Study Abroad, Travel to Brisbane, Australia—**Grant authority to the Chancellor to authorize Dr. Shahrzad Kamyab, San Diego and Imperial Counties Community Colleges Association (SDICCCA) Study Abroad Coordinator, to: a) Travel to Brisbane, Australia, for the period of April 19–May 2, 2002; b) Visit the study abroad sites; observe the progress of the current program; and c) Examine the accessibility of various instructional and cultural resources.
- 318 **C3880—Request for Proposals to Develop Joint-Use Educational/Commercial Center, Cuyamaca College—**Accept all proposals received on Proposal C3880—Request for Proposals to Develop a Joint-Use Educational/Commercial Center, and refer them to the Chancellor for analysis.
- 350 **SUPPLIES, EQUIPMENT, AND SERVICES**
- 351 **Bid C3930—Computer Systems, Permission to Award—**Grant authority to the Chancellor to: a) Award Bid C3930—Computer Systems, to one of the three lowest responsive bidders meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at its next meeting following the bid opening.
- 352 **Bid C3986—Digital Color Network Copiers, Two-Year Lease, Permission to Award—**Grant authority to the Chancellor to: a) Award Bid C3986—Color Digital Network Copiers, Two-Year Lease for Grossmont College, to one of the three lowest responsive bidders meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- 400 **PUBLIC WORKS PROJECTS**
- 401 **Bid C3340—Grossmont College Child Development Center Remodel, Notice of Completion, and Release of Retention—**Grant authority to the Chancellor to: a) File a Notice of Completion on Bid C3340—Grossmont College Child Development Center Remodel; and b) Release retention as allowed in the contract documents.
- 402 **Bid C3364—Grossmont College Student Center HVAC Upgrade Change Order No. 5—**Grant authority to the Chancellor to approve Change Order No. 5 in the amount of \$12,136 on Bid C3364—Grossmont College Student Center HVAC Upgrade.
- 403 **Bid C3394—Cuyamaca College Parking Lot Improvements, Change Order No. 4, Notice of Completion (Phase II), and Release of Retention—**Grant authority to the Chancellor to: a) Approve Change Order No. 4 in the amount of \$5,247 on Bid C3394—Cuyamaca College Parking Lot Improvements; b) File a Notice of Completion on Phase II; and c) Release retention as allowed in the contract documents.
- 404 **Bid C3587—Cuyamaca College Fire Alarm Upgrade, Reject All Bids—**Grant authority to the Chancellor to reject all bids received for Bid C3587—Cuyamaca College Fire Alarm Upgrade.
- 405 **Bid C3673—Grossmont-Cuyamaca Community College District Telephone System Maintenance, Adds, Moves, and Changes, Reject All Bids—**Grant authority to the Chancellor to reject all bids received for Bid C3673—Grossmont-Cuyamaca Community College District Telephone System Maintenance, Adds, Moves, and Changes.
- 406 **Bid C3711—Grossmont College Dugouts and Kiln Cover, Change Order No. 1, Notice of Completion, and Release of Retention—**Grant authority to the Chancellor to: a) Approve Change Order No. 1 in the amount of \$498 on Bid C3711—Grossmont College Dugouts and Kiln Cover; b) File a Notice of Completion; and c) Release retention as allowed in the contract documents.
- 407 **Bid C3985—Grossmont-Cuyamaca Community College District Telephone System Maintenance, Adds, Moves, and Changes, Permission to Award—**Grant authority to the Chancellor to: a) Award Bid C3985—Grossmont-Cuyamaca Community College District Telephone System Maintenance, Adds, Moves, and Changes, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- 408 **Bid C3998—HVAC Upgrade GCCCD Annex Building, Permission to Award—**Grant authority to the Chancellor to: a) Award Bid C3998—HVAC Upgrade, GCCCD Annex Building, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- 500 **PERSONNEL**

- 501 **Personnel Actions**—Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of January 15, 2002, through February 18, 2002.
- 650 **INFORMATION**
- 651 **Status Report—Board Assignments**
- 652 **District Quarterly Financial Reports**—Consider the Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending December 31, 2001; b) Quarterly Report on Trust Fund Balances as of December 31, 2001; and c) Schedule of Investments Report dated February 8, 2002.
- 653 **Employment of Probationary Faculty as Tenured Faculty beginning with the 2002-2003 Academic Year**—Consider employment of probationary faculty members as tenured faculty beginning with the 2002-2003 academic year, as recommended by the Chancellor.
- 654 **Employment of Probationary Faculty with Two-Year Contracts 2002-2003 and 2003-2004**—Consider employment of probationary faculty members who will be employed with third-year contracts with two-year terms for the 2002-2003 and 2003-2004 academic years, as recommended by the Chancellor.
- 655 **Employment of Probationary Faculty for Second One-Year Contracts 2002-2003**—Consider employment of probationary faculty who will enter into second one-year contracts for the 2002-2003 academic year, as recommended by the Chancellor.
- 656 **Part-Time and Extra-Pay Assignments, January 22, 2002, through June 4, 2002**—Consider Grossmont-Cuyamaca Community College District part-time and extra-pay assignments report for the period of January 22, 2002, through June 4, 2002, as recommended by the Chancellor.
- 657 **Sabbatical Leave Requests, Fall 2002, Spring 2003, and Fall 2003**—Consider thirteen sabbatical leave requests, as presented by the Chancellor, for the academic years Fall 2002, Spring 2003, and Fall 2003 for Grossmont and Cuyamaca Colleges academic faculty as follows: Fall 2002 – Paul Boatner, Ruth Botten, Lindy Brazil, Jim Hotz, Jeff Lehman, Tom Oertel, and David Wing; Spring 2003 – Pat Bennett, Sheridan DeWolf, Jackie Hider, Cary Lee, Lyn Neylon, and Terrie Nichols; Fall 2003 – Pat Bennett.
- 700 **PUBLIC PRESENTATIONS** In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Items on the Docket - Public presentations on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board. Items not on the Docket - Persons requesting presentations on items not on the docket shall be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action other than an action of referral.) Each presentation shall be limited as indicated above. If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.
- 800 **STAFF COMMUNICATIONS**
- 900 **ADJOURNMENT**

Omero Suarez
Chancellor and
Secretary to the Governing Board