



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

PUBLIC MEETING OF GOVERNING BOARD

TUESDAY, AUGUST 19, 2003, 6:30 P.M.

**GROSSMONT COLLEGE
GRIFFIN GATE
8800 GROSSMONT COLLEGE DRIVE
EL CAJON, CALIFORNIA**

100 **Call to Order**

105 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 7:30 p.m., at the Associated Students of Grossmont College (ASGC) Board Room, pursuant to Government Code Section 54956.9 to consider two cases of pending litigation; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

106 **Reconvene in Open Session**

107 **Pledge of Allegiance**

108 **Announcement of Closed Session Action(s)**

110 **Approval of Minutes:** July 15, 2003, special, and July 15, 2003, regular meetings

120 **Call for Removal of Items from/Changes to the Docket of Business**

130 **Report of the Board President**

135 **Trustee Absence:** Excuse Student Trustee Rick Collins from attendance at the July 15, 2003, Governing Board meeting, and compensate him pursuant to Education Code Section 72425(c).

140 **Reports of the Governing Board Members**

150 **Report of the Chancellor**

151 Chancellor/Classified Senate Award for August 2003 to David Duenas, Physical Science/Physics/Astronomy Technician, Grossmont College

152 Recognition of Grossmont College Emerita Annjennette McFarlin

200 OPERATIONS

201 **Architectural Design Guidelines**—Accept *Architectural Design Guidelines* for Grossmont College and Cuyamaca College, as recommended by the Chancellor.

202 **Process for Selection of Architects**—Accept the *Process for Selection of Architects*, as recommended by the Chancellor.

203 **Citizens' Bond Oversight Committee**—Authorize appointment of three Citizens' Bond Oversight Committee members to fill mid-term vacancies, as recommended by the Chancellor.

300 BUDGET AND FINANCE

301 **Budget Status and Requested Changes**—Accept a report on the final status of the 2002-2003 budget, and ratify the budget transfers authorized by the Chancellor.

302 **Budget Revisions**—Accept revenues, new grants, and revisions to the working budget, and grant authority to the Chancellor to budget these funds.

- 303 **Purchase Orders and Warrants, July 2003**—Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of July 2003, and grant authority to execute appropriate documents.
- 304 **Ratification of Signatures on Agreements**—Ratify the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.
- 305 **Donations**—Grant authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.
- 306 **Resolution 04-005—Replacement Warrants**—Adopt Resolution 04-005—Replacement Warrants, authorizing the Chancellor to replace warrants void by age and issue new warrants for fiscal year 2003-2004.
- 307 **Out-of-State Travel to Yuma, Arizona, Cuyamaca College**—Grant authority to the Chancellor to approve travel to Yuma, Arizona, September 29, 2003, for the Cuyamaca College Men's Soccer Team—eighteen student athletes, Coach Russ Shubert; and Assistant Coach Kris Larsen—to participate in the intercollegiate preconference competition at Arizona Western College.
- 308 **Out-of-State Travel to Utah, Cuyamaca College**—Grant authority to the Chancellor to:
a) Authorize Cuyamaca College faculty member Michael Wangler to travel to Zion National Park in southern Utah October 9-12, 2003, as part of the Geography 122 field course at Cuyamaca College; and b) Grant to participating students the appropriate unit credits for Geography 122 as listed in the Cuyamaca College catalog.
- 309 **Child Development Centers Annual Renewal of Child and Adult Food Care Program**—Grant authority to the Chancellor to renew the contract with the California Department of Education Child and Adult Care Food Program (CACFP) for the Grossmont College and Cuyamaca College Child Development Centers.
- 310 **Resolution 04-007 California Department of Education Cuyamaca College Child Development Center Renovation and Repair Contract**—Adopt Resolution 04-007, as recommended by the Chancellor, certifying approval of California Department of Education Child Development Center Contract to renovate and repair existing child care facilities at Cuyamaca College, and authorizing the designated personnel to sign contract documents for fiscal year 2003-2004.
- 350 SUPPLIES, EQUIPMENT, AND SERVICES**
- 351 **Bid C4988—Printing of Class Schedules and *Preview*, Permission to Award**—Grant authority to the Chancellor to: a) Award Bid C4988—Printing of Class Schedules and *Preview*, to the lowest responsive bidder meeting all terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- 400 PUBLIC WORKS PROJECTS**
- 401 **Bid C4787—Cuyamaca College Buildings A, B, D, E, and G Waterproofing Repair, Ratification of Award**—Ratify the action of the Chancellor in awarding Bid C4787—Cuyamaca College Buildings A, B, D, E, and G Waterproofing Repair, to SFM Constructors, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.
- 402 **Bid C4962—Grossmont College Exterior Painting and Repair, Reject All Bids**—Grant authority to the Chancellor to: a) Reject all bids received for Bid C4962—Grossmont College Exterior Painting and Repair, because the single bid received exceeded the estimates; and b) Prepare new bid with revised specifications.
- 403 **Bid C4970—Cuyamaca College Interior Painting and Repair, Ratification of Award**—Ratify the action of the Chancellor in awarding Bid C4970—Cuyamaca College Interior Painting and Repair, to Prime Painting Contractors, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.

- 404 **Bid C4874—Grossmont College Learning Resource Center Furniture Installation, Ratification of Award**—Ratify the action of the Chancellor in awarding Bid C4874—Grossmont College Learning Resource Center Furniture Installation, to Interra, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications
- 405 **Bid C5004—Grossmont College Learning Resource Center and Technology Mall Interior Signage, Permission to Award**—Grant authority to the Chancellor to: a) Award Bid C5004 Grossmont College Learning Resource Center and Technology Mall Interior Signage, to the lowest responsive bidder meeting all terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- 406 **Resolution 04-006—Purchase and Installation of Carpet and Resilient Flooring**—a) Adopt Resolution 04-006 authorizing the purchase and installation of carpet and resilient flooring from Collins & Aikman Floorcoverings, Inc., pursuant to the terms and conditions of Bid 02/03-12 awarded by Chula Vista Elementary School District; and b) Authorize the Chancellor to execute the necessary contract documents.
- 500 PERSONNEL**
- 501 **Personnel Actions**—Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of July 15, 2003, through August 18, 2003.
- 502 **Short-Term Hourly Assignments**—Approve short-term temporary, non-academic assignments, and certify ending dates, as recommended by the Chancellor.
- 650 INFORMATION**
- 651 **Status Report—Board Assignments**
- 652 **District Quarterly Financial Reports**—Consider the Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending June 30, 2003; b) Quarterly Report on Trust Fund Balances as of June 30, 2003; and c) Schedule of Investments Report dated August 6, 2003.
- 653 **Distance Education Report**—Consider a report on the current status of the Distance Education program, as recommended by the Chancellor.
- 700 PUBLIC PRESENTATIONS** In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Items on the Docket - Public presentations on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board. Items not on the Docket - Persons requesting presentations on items not on the docket shall be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action other than an action of referral.) Each presentation shall be limited as indicated above. If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.
- 800 STAFF COMMUNICATIONS**
- 900 ADJOURNMENT**

Omero Suarez
Chancellor and
Secretary to the Governing Board