

PUBLIC MEETING OF GOVERNING BOARD

TUESDAY, JUNE 17, 2003, 6:30 P.M.

**GROSSMONT COLLEGE
GRIFFIN GATE
8800 GROSSMONT COLLEGE DRIVE
EL CAJON, CALIFORNIA**

100 **Call to Order**

105 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 7:30 p.m., at the Associated Students of Grossmont College (ASGC) Board Room, pursuant to Government Code Section 54956.9 to consult with legal counsel regarding a potential case of litigation; Section 54957.1 to consider discipline of public employee(s); and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

106 **Reconvene in Open Session**

107 **Pledge of Allegiance**

108 **Announcement of Closed Session Action(s)**

110 **Approval of Minutes:** May 20, 2003, special, and May 20, 2003, regular meetings

120 **Call for Removal of Items from/Changes to the Docket of Business**

130 **Report of the Board President**

131 Oath of Office—2003-2004 Student Trustees
Rick Collins, Cuyamaca College
Stephanie Duncan, Grossmont College

140 **Reports of the Governing Board Members**

150 **Report of the Chancellor**

151 Chancellor/Classified Senate Award for June 2003 to
David Laughlin, Budget Analyst, District

152 Recognition of Cuyamaca Emeriti Jerry Humpert, Charles L. Hyde, Peter Larson,
George A. Murphy, and Samuel S. Turner

153 District Technology Status Report

200 OPERATIONS

201 **Process for Board Involvement in Facilities Development and Design**—Approve the Governing Board's involvement in the facilities development and design process, as recommended by the Chancellor.

300 BUDGET AND FINANCE

301 **Budget Status and Requested Changes**—Accept a report on the current budget status, and grant authority to the Chancellor to approve budget changes.

302 **Budget Revisions**—Accept revenues, new grants, and revisions to the working budget, and grant authority to the Chancellor to budget these funds. There are no actions to report.

303 **Purchase Orders and Warrants, May 2003**—Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of May 2003, and grant authority to execute appropriate documents.

304 **Ratification of Signatures on Agreements**—Ratify the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

305 **Donations**—Grant authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.

- 306 **Tentative Budget for 2003-2004**—Approve the Grossmont-Cuyamaca Community College District 2003-2004 Tentative Budget as recommended by the Chancellor; and grant authority to the Chancellor to make changes to the 2003-2004 Tentative Budget prior to approval of the Adoption Budget.
- 307 **Renewal of Property and Professional Liability Insurance for 2003-2004**—Renew the following insurance coverages effective July 1, 2003, for the second program year of the three-year membership in the StateWide Association of Community Colleges managed risk pool, as recommended by the Chancellor: a) Property, general liability, auto, educators legal liability and limited professional liability, daycare package, and boiler and machinery insurance coverage; b) Faithful performance coverage; c) Foreign liability; d) Daycare accidental death and dismemberment coverage; and e) Third party claims administration.
- 308 **Renewal of Excess Liability Insurance for 2003-2004 with Schools Excess Liability Fund (SELF)**—Renew the District's annual excess liability insurance for 2003-2004, with Schools Excess Liability Fund (SELF), effective July 1, 2003, as recommended by the Chancellor..
- 309 **Student Accident and Athletic Insurance for 2003-2004**—Renew insurance for student accident and athletic insurance coverage with Student Insurance, Inc., to provide for the 2003-2004 academic year, including summer intersessions, as recommended by the Chancellor.
- 310 **Resolution 03-028—Workers' Compensation Insurance**—Adopt Resolution 03-028—Workers' Compensation Insurance—to join the Protected Insurance Program for Schools and Colleges (PIPS) for District Workers' Compensation Insurance Coverage effective July 1, 2003, and authorize an application to the State of California to participate in PIPS self-insured Workers' Compensation Insurance pool, as recommended by the Chancellor.
- 311 **Tax Sheltered Account**—Approve payroll deductions to Ameritas Variable Life Insurance Company for tax sheltered accounts upon the request of employees of the Grossmont-Cuyamaca Community College District, as recommended by the Chancellor.
- 312 **Cuyamaca College Child Development Center Agency Self-Evaluation Report and Action Plan**—Approve the Cuyamaca College Child Development Center Agency Self-Evaluation Report and Action Plan, as required by the Child Development Division of the California Department of Education, and as recommended by the Chancellor.
- 400 PUBLIC WORKS PROJECTS**
- 401 **Bid Packages C4001-C4031—Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall, Change Orders**—Grant authority to the Chancellor to approve Change Orders for Bid Packages C4001-C4031 for the Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall.
- 402 **Bid C4874—Learning Resource Center Furniture Installation, Grossmont College**—Grant authority to the Chancellor to: a) Award Bid C4874—Learning Resource Center Furniture Installation, Grossmont College, to the lowest responsive bidder(s) meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- 403 **Bid C4733—Pipe Lagging ACM Abatement Grossmont College, Ratification Of Award**—Ratify the action of the Chancellor in awarding Bid C4733—Pipe Lagging ACM Abatement, Grossmont College, to C.C. Serv, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.
- 404 **Bid C4692—Ceramics Dust Collectors Grossmont College, Ratification Of Award**—Ratify the action of the Chancellor in awarding Bid C4692—Ceramics Dust Collectors, Grossmont College, to Lemon Grove Sheet Metal Works, the lowest responsive bidder meeting terms, conditions, and specifications.
- 500 PERSONNEL**
- 501 **Personnel Actions**—Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of May 20, 2003, through June 16, 2003.
- 502 **Short-Term Hourly Assignments**—Approve short-term temporary, non-academic assignments,

and certify ending dates, as recommended by the Chancellor.

600 FIRST READING

601 **Architectural Design Guidelines for Grossmont College and Cuyamaca College**—Consider the draft *Architectural Design Guidelines* for Grossmont College and Cuyamaca College, as recommended by the Chancellor, in preparation for Board action at the July 15, 2003, Board meeting.

650 INFORMATION

651 **Status Report—Board Assignments**

700 PUBLIC PRESENTATIONS In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Items on the Docket - Public presentations on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board. Items not on the Docket - Persons requesting presentations on items not on the docket shall be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action other than an action of referral.) Each presentation shall be limited as indicated above. If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

800 STAFF COMMUNICATIONS

900 ADJOURNMENT

Omero Suarez
Chancellor and
Secretary to the Governing Board