



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

PUBLIC MEETING OF GOVERNING BOARD
TUESDAY, NOVEMBER 18, 2003, 6:30 P.M.
CUYAMACA COLLEGE
HERITAGE OF THE AMERICAS MUSEUM
900 RANCHO SAN DIEGO PARKWAY
EL CAJON, CALIFORNIA

100 **Call to Order**

105 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 7:30 p.m., at the Heritage of the Americas Museum, pursuant to Government Code Section 54956.9 to consider two cases of pending litigation: 1) Kinney vs. GCCCD et al; and 2) Ross vs. GCCCD; Section 54957 to consider a complaint against public employees; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

106 **Reconvene in Open Session**

107 **Pledge of Allegiance**

108 **Announcement of Closed Session Action(s)**

110 **Approval of Minutes:** October 21, 2003, regular meeting

120 **Call for Removal of Items from/Changes to the Docket of Business**

130 **Report of the Board President**

131 **Trustee Absence**—Excuse Trustee Ron Kraft from attendance at the October 21, 2003, Governing Board meeting, and compensate him pursuant to Education Code Section 72425(c).

135 **Public Hearing**—Conduct a public hearing on Grossmont-Cuyamaca Community College District Resolution 04-012—Conveying an Easement to CoxCom, Inc., dba Cox Communications (refer to Item 307).

140 **Reports of the Governing Board Members**

150 **Report of the Chancellor**

151 Chancellor/Classified Senate Award for November 2003 to Maria Baeza, Word Processing Specialist, Grossmont College.

170 **Adoption of Consent Calendar** There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

200 OPERATIONS

201 **Establish Day, Time, and Location of Annual Organizational Meeting of the Governing Board of the Grossmont-Cuyamaca Community College District**—Select Tuesday, December 16, 2003, 6:30 p.m., at Grossmont College Griffin Gate, as the day, time, and location of the annual organizational meeting of the Governing Board of the Grossmont-Cuyamaca Community College District, and authorize the Chancellor to notify the County Superintendent of Schools of the day and time chosen for the annual organizational meeting.

202 **Resolution 04-013—Closure of the District Due to Massive Fires in the East County**—Adopt Resolution 04-013 acknowledging closure of the District October 27, 2003, through October 31, 2003, due to massive fires in the East County, as recommended by the Chancellor.

300 BUDGET AND FINANCE

301 **Budget Status and Requested Changes**—Accept a report on the current budget status, and grant authority to the Chancellor to approve budget changes.

302 **Budget Revisions**—Accept revenues, new grants, and revisions to the working budget, and grant authority to the Chancellor to budget these funds.

303 **Purchase Orders and Warrants, October 2003**—Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of October 2003, and grant authority to execute appropriate documents.

304 **Ratification of Signatures on Agreements**—Ratify the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

305 **Donations**—Grant authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.

306 **Out-of-Country Travel to Belize City, Belize, Grossmont College**—Grant authority to the Chancellor to authorize Dr. James Sumich, Biology instructor, Grossmont College, to travel January 6-10, 2004, to Belize City, Belize, for the purpose of attending the Tropical Marine Biology Conference, hosted by the National Science Foundation on marine ecosystems.

307 **Resolution 04-012—Convey Easement to Cox Communications**—Adopt Resolution 04-012 conveying an Easement to CoxCom, Inc., dba Cox Communications San Diego, as recommended by the Chancellor, and authorize the Chancellor to execute the Grant of Easement to CoxCom, Inc., dba Cox Communications.

350 SUPPLIES, EQUIPMENT, AND SERVICES

351 **Bid C5065—Registration Confirmation Forms and Mailing Services for Cuyamaca College and Grossmont College, Ratification of Award**—Ratify the action of the Chancellor in awarding Bid C5065—Registration Confirmation Forms and Mailing Services for Cuyamaca College and Grossmont College, to Prestige Graphics, Inc., the lowest responsive bidder meeting terms, conditions, and specifications, as shown on bid summary.

400 PUBLIC WORKS PROJECTS

401 Deleted.

402 **Bid C4787—Cuyamaca College Waterproofing Project, Change Order No. 1 and Notice of Completion**—Grant authority to the Chancellor to: a) approve Change Order No. 1 in the amount of \$5,049.73 for the Cuyamaca College Waterproofing Project; b) file a Notice of Completion; and c) Release retention as allowed in the contract documents.

- 403 **Bid C5103—Grossmont College Exterior Painting and Repair Ratification of Award**—Ratify the action of the Chancellor in awarding Bid C5103—Grossmont College Exterior Painting and Repair, to Southwest Coatings, the lowest responsive bidder meeting all terms conditions, and specifications.
- 404 **Bid C5104—Grossmont College ADA Ramp and Repair Ratification of Award**—Ratify the action of the Chancellor in awarding Bid C5104—Grossmont College ADA (Americans with Disabilities Act) Ramp and Repairs, to Raver Construction, the lowest responsive bidder meeting all terms, conditions, and specifications.
- 405 **Bid C5165—Grossmont College Fire Alarm Upgrade Project Permission to Award**—Grant authority to the Chancellor to: a) Award Bid C5165—Grossmont College Fire Alarm Upgrade Project, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- 500 PERSONNEL**
- 501 **Personnel Actions**—Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of October 21, 2003, through November 17, 2003.
- 502 **Short-Term Hourly Assignments**—Approve short-term temporary, non-academic assignments, and certify ending dates, as recommended by the Chancellor.
- 650 INFORMATION**
- 651 **Status Report—Board Assignments**
- 652 **District Quarterly Financial Reports**—Consider Grossmont-Cuyamaca Community College District quarterly financial reports, as presented by the Chancellor: a) Quarterly Financial Status Report for the period ending September 30, 2003; b) Quarterly Report on Trust Fund Balances as of September 30, 2003; and c) Schedule of Investments Report dated November 7, 2003.
- 653 **2002-2003 Auxiliary and Foundations Activities Reports**—Consider the Fiscal Year 2002-2003 Activities Reports from the Grossmont-Cuyamaca Community College District Auxiliary Organization, Grossmont College Foundation, and Cuyamaca College Foundation, as presented by the Chancellor.
- 700 PUBLIC PRESENTATIONS** In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Items on the Docket - Public presentations on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board. Items not on the Docket - Persons requesting presentations on items not on the docket shall be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action other than an action of referral.) Each presentation shall be limited as indicated above. If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.
- 800 STAFF COMMUNICATIONS**
- 900 ADJOURNMENT**

Omero Suarez
Chancellor and
Secretary to the Governing Board