



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**PUBLIC MEETING OF GOVERNING BOARD**

**TUESDAY, OCTOBER 21, 2003, 6:30 P.M.**

**GROSSMONT COLLEGE  
GRIFFIN GATE  
8800 GROSSMONT COLLEGE DRIVE  
EL CAJON, CALIFORNIA**

**100 Call to Order**

105 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 7:30 p.m., at the Associated Students of Grossmont College (ASGC) Board Room, pursuant to Government Code Section 54957 to consider a complaint against public employees; and Government Code Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

106 **Reconvene in Open Session**

107 **Pledge of Allegiance**

108 **Announcement of Closed Session Action(s)**

110 **Approval of Minutes:** September 16, 2003, regular, and October 7, 2003, special meetings

120 **Call for Removal of Items from/Changes to the Docket of Business**

130 **Report of the Board President**

140 **Reports of the Governing Board Members**

150 **Report of the Chancellor**

151 Chancellor/Classified Senate Award for October 2003, to Marilyn Marshall, Administrative Secretary, Dean, Humanities, Social & Behavioral Sciences & International Programs/English

152 Grossmont College 2003-2004 Distinguished Faculty Members:  
Mel Amov, History, and Laura Burger, Professor, Exercise Science, Health Education

153 Introduction of New Faculty—Grossmont and Cuyamaca Colleges

154 District Technology Status Report

155 Gafcon Quarterly Management Report (Refer to Item 653)

**200 OPERATIONS**

201 **Academic Calendars 2004-2005—Grossmont College and Cuyamaca College—**Grant authority to the Chancellor to adopt the 2004-2005 Academic Calendars for Grossmont College and Cuyamaca College as recommended by the districtwide Academic Calendar Committee.

**300 BUDGET AND FINANCE**

301 **Budget Status and Requested Changes—**Accept a report on the current budget status, and grant authority to the Chancellor to approve budget changes.

302 **Budget Revisions—**Accept revenues, new grants, and revisions to the working budget, and grant authority to the Chancellor to budget these funds. There are no actions to report.

- 303 **Purchase Orders and Warrants, September 2003**—Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of September 2003, and grant authority to execute appropriate documents.
- 304 **Ratification of Signatures on Agreements**—Ratify the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.
- 305 **Donations**—Grant authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.
- 306 **2003-2004 Adoption Budget**—Approve the Grossmont-Cuyamaca Community College District 2003-2004 Adoption Budget, as recommended by the Chancellor.
- 307 **Resolution 04-010—Convey Easement to Cox Communications**—Adopt Resolution No. 04-010—Intention to Convey Easement to CoxCom, Inc., dba Cox Communications San Diego, as recommended by the Chancellor.
- 308 **Out-of-Country Travel to Paris, France, Grossmont College Summer 2004 Study Abroad In Paris France**—Grant authority to the Chancellor to: a) authorize Grossmont faculty members David Milroy, Paris Program Director, and Marion de Konig, Instructor, Art Department, to conduct Grossmont College French language and Art History courses in the Summer 2004 (June 25-July 23, 2004) Study Abroad Program in Paris, France; and b) grant the appropriate unit credits for the courses listed in the Grossmont College catalog to participating students.
- 309 **Out-Of-Country Travel To Cannes, France, SDICCCA Study Abroad Consortium**—Grant authority to the Chancellor to authorize Kathleen McWilliams, English Instructor, Cuyamaca College, to participate in the San Diego and Imperial Counties Community Colleges Association (SDICCCA), Study Abroad Consortium, for one semester; and travel to Cannes, France, for the period of January 26-May 29, 2004.
- 310 **Out-of-Country Travel to Guadalajara**—Grant authority to the Chancellor to: a) authorize Dr. Ezequiel Cardenas, Cuyamaca College Summer Study Abroad Program Director, or designee, to travel to Guadalajara, Mexico, for a five-week intensive Spanish language program during the summer of 2004 (June 29-August 2, 2004); and b) grant the appropriate unit credits for Spanish language courses listed in the Cuyamaca College catalog.
- 311 **Out-of-Country Travel to Europe**—Grant authority to the Chancellor to: a) authorize Dr. Ezequiel Cardenas, Cuyamaca College Summer Study Abroad Program Director, or designee, to travel to Europe for a twenty-two day tour during the summer of 2004 (July 1-22, 2004); and b) grant the appropriate unit credits for a civilization course listed in the Cuyamaca College catalog.
- 350 SUPPLIES, EQUIPMENT, AND SERVICES**
- 351 **Bid C4988—Printing of Class Schedules and *Preview***—Ratify the action of the Chancellor in awarding Bid C4988—Printing of Class Schedules and *Preview*, and grant authority to the Chancellor to execute appropriate documents to VQS Enterprises, Inc., the lowest responsive bidder meeting terms, conditions, and specifications, as shown on bid summary.
- 352 **Bid C5064—Grossmont-Cuyamaca Community College District Annual Rental of Vans and Cars, Ratification of Award**—Ratify the action of the Chancellor in awarding Bid C5064—Grossmont-Cuyamaca Community College District Annual Rental of Vans and Cars, to Enterprise Rent-a-Car, Inc., the lowest responsive bidder meeting terms, conditions, and specifications as shown on bid summary.

- 353 **Resolution 04-011—Renewal Application for Eligibility, Federal Surplus Property Program—** Adopt Resolution 04-011—Renewal Application for Eligibility, Federal Surplus Property Program, authorizing appointment of James E. Austin, Vice Chancellor-Business Services, Barbara Starks, Director, Purchasing & Contracts, and Troy Gilson, Purchasing Supervisor, to be the District's authorized representatives to acquire federal surplus property from the State Agency for Surplus Property, as recommended by the Chancellor.
- 400 **PUBLIC WORKS PROJECTS**
- 401 **Change Orders-Bid Packages C4001-C4031—Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall—**Grant authority to the Chancellor to approve Change Orders for Bid Packages C4001-C4031 for Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall.
- 402 **Preliminary Plans—75% Review and Approval—Cuyamaca College Building P Automotive Technology Complex—**a) Approve 75% of the Preliminary Plan design of the Cuyamaca College Building P Automotive Technology Complex, certifying that the design is consistent with the Board approved Facilities Construction Master Plan, Architectural Design Guidelines, and Conceptual Design in the Final Project Proposal; and b) authorize the Chancellor to proceed with the project and direct the architects to proceed with the design.
- 403 **Preliminary Plans—75% Review and Approval—Grossmont College Science Building—** a) Approve 75% of the Preliminary Plan design of the Grossmont College Science Building, certifying that the design is consistent with the Board approved Facilities Construction Master Plan, Architectural Design Guidelines, and Conceptual Design in the Final Project Proposal; and b) authorize the Chancellor to proceed with the project and direct the architects to proceed with the design.
- 404 **Bid C5103—Grossmont College Exterior Painting and Repair, Permission to Award—**Grant authority to the Chancellor to: a) award Bid C5103—Grossmont College Exterior Painting and Repair, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- 405 **Bid C5104—Grossmont College ADA Ramp and Repair, Permission to Award—**Grant authority to the Chancellor to: a) award Bid C5104—Grossmont College ADA Ramp and Repair, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- 406 **Capital Projects—Project Management Agreement—**Grant authority to the Chancellor to enter into an agreement with Gafcon, Inc., for project management services.
- 500 **PERSONNEL**
- 501 **Personnel Actions—**Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of September 16, 2003, through October 20, 2003.
- 502 **Short-Term Hourly Assignments—**Approve short-term temporary, non-academic assignments, and certify ending dates, as recommended by the Chancellor.

- 503 **New Classified positions—Categorically Funded Under BFAP—Financial Aid Offices—Grossmont and Cuyamaca Colleges**—Ratify the action of the Chancellor in approving new classified positions, categorically funded under BFAP, for the Financial Aid Departments at Grossmont and Cuyamaca Colleges.
- 650 **INFORMATION**
- 651 **Status Report—Board Assignments**
- 652 ***Proposition R* Bond Building Fund Financial Statement and Audit Report for the Year Ended June 30, 2003**—Consider the Grossmont-Cuyamaca Community College District *Proposition R* Bond Building Fund Financial Statement and Audit Report for the year ended June 30, 2003, as recommended by the Chancellor.
- 653 **Gafcon Quarterly Program Management Report**—Consider Gafcon *Quarterly Program Management Report* for the quarter ended September 30, 2003, as recommended by the Chancellor.
- 700 **PUBLIC PRESENTATIONS** In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Items on the Docket - Public presentations on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board. Items not on the Docket - Persons requesting presentations on items not on the docket shall be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action other than an action of referral.) Each presentation shall be limited as indicated above. If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.
- 800 **STAFF COMMUNICATIONS**
- 900 **ADJOURNMENT**

Omero Suarez  
Chancellor and  
Secretary to the Governing Board