



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**PUBLIC MEETING OF GOVERNING BOARD
ORGANIZATIONAL MEETING - TUESDAY, DECEMBER 7, 2004, 5:30 P.M.
GROSSMONT COLLEGE
GRIFFIN GATE
8800 GROSSMONT COLLEGE DRIVE
EL CAJON, CALIFORNIA**

- 100 **Call to Order**
- 105 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 6:30 p.m., at the Associated Students of Grossmont College (ASGC) Board Room, pursuant to Government Code Section 54956.9 to confer with legal counsel regarding one case of pending litigation: Cuyamaca College Environment Impact Report; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.
- 106 **Reconvene in Open Session**
- 107 **Pledge of Allegiance**
- 108 **Announcement of Closed Session Action(s)**
- 110 **Approval of Minutes:** November 16, 2004, regular meeting
- 120 **Call for Removal of Items from/Changes to the Docket of Business**
- 130 **Report of the Board President**
- 131 Oath of Office administered to Timothy L. Caruthers and Deanna H. Weeks
- 140 **Reports of the Governing Board Members**
- 150 **Report of the Chancellor**
- 151 Chancellor/Classified Senate Award for December 2004, to Trudy Hofman, Office Administration Tech/Business Technology Lab, Grossmont College
- 152 Swearing-In of Public Safety Officers Albert Ambito, Joseph Juarez, Christopher Nanquil, Nathan Nelson, and Gil Tomeldan
- 160 **Development of Consent Calendar**

170 **Adoption of Consent Calendar** There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

200 OPERATIONS

201 **Governing Board Vacancy, Seat 3**—Take action on Governing Board Seat 3 by finding that there is a vacancy and acting to: a) Make an immediate appointment to fill the vacancy; or b) Develop a process and timeline to fill the vacancy; or c) Order an election.

202 **Election of President of Governing Board for 2005**—Elect the president of the Governing Board of the Grossmont-Cuyamaca Community College District for 2005.

203 **Election of Vice President of Governing Board for 2005**—Elect the vice president of the Governing Board of the Grossmont-Cuyamaca Community College District for 2005.

204 **Election of Clerk of Governing Board for 2005**—Elect the clerk of the Governing Board of the Grossmont-Cuyamaca Community College District for 2005.

205 **Set the Time, Frequency, and Place of Year 2005 Regular Governing Board Meetings**—Schedule regular Governing Board meetings of the Grossmont-Cuyamaca Community College District for the year 2005, as recommended by the Chancellor.

300 BUDGET AND FINANCE

301 **Budget Status and Requested Changes**—Accept a report on the current budget status, and grant authority to the Chancellor to approve budget changes.

302 **Budget Revisions**—Accept revenues, new grants, and revisions to the working budget, and grant authority to the Chancellor to budget these funds.

303 **Ratification of Signatures on Agreements**—Ratify the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

304 **Donations**—Grant authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.

350 SUPPLIES, EQUIPMENT, AND SERVICES

351 **Bid C5770—Microcomputer Systems**—Ratify the action of the Chancellor in awarding Bid C5770—Microcomputer Systems, to Datel Systems, Inc., the lowest responsive bidder meeting terms, conditions, and specifications.

400 PUBLIC WORKS PROJECTS

401 **75% Preliminary Plans Review—Grossmont College Life Safety Road**—Review the 75% Preliminary Plans for the Grossmont College Life Safety Road, certifying that: a) The design is consistent with the Board approved Facilities Construction Master Plan, Architectural Design Guidelines (do not apply to this project), and Conceptual design in the Final Project Proposal; and b) Authorize the Chancellor to proceed with the project and direct the architects to proceed with the Preliminary Plans.

- 402 **Bid C5951—Grossmont College Roofing Project 200 and 300 Buildings, Permission to Award**—Grant authority to the Chancellor to a) Award Bid C5951—Grossmont College Roofing Project, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- 403 **Bid C5724—Grossmont College Chiller Equipment, Change Order No. 00001**—Grant authority to the Chancellor to approve Change Order No. 00001 for Bid C5724—Grossmont College Chiller Equipment.
- 404 **Bid Package C4002—Grossmont College Learning Resource Center Expansion and Library Remodel/Technology, Change Order No. 4, Notice of Completion, Release of Retention**—Grant authority to the Chancellor to: a) Approve Bid Package C4002—Change Order No. 4 in the amount of \$33,398 for the Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall; b) File a Notice of Completion; and c) Release retention as allowed in the contract documents.
- 405 **Bid C5500—Grossmont College Science Building, Minor Demolition for Grading Phase, Change Order No. 1, Notice of Completion, Release of Retention**—Grant authority to the Chancellor to: a) Approve Change Order No.1 in the amount of <\$2,057> on Bid C5500—Grossmont College Science Building, Minor Demolition for Increment 1, the grading phase; b) File a Notice of Completion; c) Reduce retention to five percent; and d) Release retention as allowed in the contract documents.
- 406 **Bid C5501—Grossmont College Science Building, Underground Utilities for the Grading Phase, Change Order No. 1, Notice of Completion, Release of Retention**—Grant authority to the Chancellor to: a) Approve Change Order No.1 in the amount of <\$4,378> on Bid C5501—Grossmont College Science Building, Underground Utilities for Increment 1, the grading phase; b) File a Notice of Completion; c) Reduce retention to 5%; and d) Release retention as allowed in the contract documents.
- 407 **Bids C5504-C5526—Grossmont College Science Building, Permission to Award**—Grant authority to the Chancellor to: a) Award Bids C5504-C5526 inclusive for Science Building Construction, Increment II, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- 408 **Bid C5769—Grossmont College Chiller Water Loop, Permission to Award**—Grant authority to the Chancellor to: a) Award Bid C5769—Grossmont College Chiller Water Loop, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- 409 **Bid C5953—Grossmont College Relocation and Tenant Improvements for Modular Relocatable Buildings A and B, Permission to Award**—Grant authority to the Chancellor to: a) Award Bid C5953—Grossmont College Relocation and Tenant Improvements for Modular Relocatable Buildings A and B, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.

410 **Bid C5956—District Information Systems HVAC Upgrade, Permission to Award**—Grant authority to the Chancellor to: a) Award Bid C5956—District Information Systems HVAC Upgrade, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.

500 PERSONNEL

501 **Personnel Actions**—Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of November 16, 2004, through December 6, 2004.

502 **Short-Term Hourly Assignments**—Approve short-term temporary, non-academic assignments, and certify ending dates, as recommended by the Chancellor.

650 INFORMATION

651 **Status Report—Board Assignments**

652 **2003-2004 District Audit Report**—Consider the 2003-2004 Grossmont-Cuyamaca Community College District Audit Report, as presented by the Chancellor.

653 **2003-2004 Auxiliary and Foundations Audit Reports**—Consider the 2003-2004 Cuyamaca College and Grossmont College Foundation Audit Reports, and the Grossmont-Cuyamaca Community College District Auxiliary Organization Audit Report, as presented by the Chancellor.

654 **2003-2004 Pension Eligible Alternative Retirement (PEAR) Plan Audit Report**—Consider the 2003-2004 Grossmont-Cuyamaca Community College District Pension Eligible Alternative Retirement (PEAR) Plan Audit Report, as presented by the Chancellor.

655 **Student Equity Plans—Cuyamaca College and Grossmont College**—Consider Student Equity Plans for Cuyamaca College and Grossmont College, as presented by the Chancellor.

700 PUBLIC PRESENTATIONS In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Items on the Docket - Public presentations on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board. Items not on the Docket - Persons requesting presentations on items not on the docket shall be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action other than an action of referral.) Each presentation shall be limited as indicated above. If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

800 STAFF COMMUNICATIONS

900 ADJOURNMENT

Omero Suarez
Chancellor and
Secretary to the Governing Board