



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

PUBLIC MEETING OF GOVERNING BOARD

REGULAR MEETING – TUESDAY, JANUARY 20, 2004, 6:30 P.M.

**CUYAMACA COLLEGE
HERITAGE OF THE AMERICAS MUSEUM
900 RANCHO SAN DIEGO PARKWAY
EL CAJON, CALIFORNIA**

100 **Call to Order**

105 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 7:30 p.m., at the Heritage of the Americas Museum, pursuant to Government Code Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

106 **Reconvene in Open Session**

107 **Pledge of Allegiance**

108 **Announcement of Closed Session Action(s)**

110 **Approval of Minutes:** December 16, 2003, regular meeting

120 **Call for Removal of Items From/Changes to the Docket of Business**

130 **Report of the Board President**

131 **Trustee Absence**—Excuse Student Trustee Rick Collins from attendance at the December 16, 2003, Governing Board meeting, and compensate him pursuant to Education Code Section 72425(c).

140 **Reports of the Governing Board Members**

150 **Report of the Chancellor**

151 Chancellor/Classified Senate Award for January 2004, to Sherri Braaksma, Instructional Lab Assistant for the Computer and Information Science Department, Cuyamaca College

152 Administrator Emeritus Presentation to Glyn Rowbotham

160 **Development of Consent Calendar**

170 **Adoption of Consent Calendar** There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

200 OPERATIONS

201 **Student Trustee Vacancy**—Grant authority to: a) waive the provision in BP 2105—Election of Student Members, which provides that the Associated Student Body shall conduct a special election within 30 days of a Student Trustee vacancy; and b) authorize the Associated Students of Grossmont College (ASGC) to appoint an individual to fill the vacancy on an interim basis until the next regularly scheduled ASGC election in April 2004, as recommended by the Chancellor.

- 202 **Certification of California Community Colleges Attendance Allowance Request and Waiver of 175-Day Requirement Due to Fires in the East County**—Certify California Community Colleges *Attendance Allowance Request and Waiver of 175-Day Requirement* in connection with closure of the Grossmont-Cuyamaca Community College District October 27-31, 2003, due to fires in the East County, as recommended by the Chancellor.
- 300 **BUDGET AND FINANCE**
- 301 **Budget Status and Requested Changes**—Accept a report on the current budget status, and grant authority to the Chancellor to approve budget changes.
- 302 **Budget Revisions**—Accept revenues, new grants, and revisions to the working budget, and grant authority to the Chancellor to budget these funds.
- 303 **Purchase Orders and Warrants**—Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of December 2003, and grant authority to execute appropriate documents.
- 304 **Ratification of Signatures on Agreements**—Ratify the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.
- 305 **Donations**—Grant authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.
- 306 **Nonresident Tuition Fee for 2004-2005**—Grant authority to the Chancellor to establish the nonresident tuition fee at the District computation of \$146 per unit for fiscal year 2004-2005 beginning with the fall term.
- 307 **Advance to Financial Aid Funds**—Ratify the action of the Chancellor in approving the emergency transfer of funds, approximately \$80,000, between the District's General Fund and the Financial Aid Fund.
- 400 **PUBLIC WORKS PROJECTS**
- 401 **Bid C5165—Grossmont College-Fire Alarm Upgrade Project, Ratification of Award**—Ratify the action of the Chancellor in awarding Bid C5165—Grossmont College Fire Alarm Upgrade Project, to Electro Specialty Systems, the lowest responsive bidder meeting terms, conditions, and specifications.
- 402 **Bid C5205—Grossmont College-Re-roof Building 200 Portables, Ratification of Award**—Ratify the action of the Chancellor in awarding Bid C5202 to Commercial & Industrial Roofing Company, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.
- 500 **PERSONNEL**
- 501 **Personnel Actions**—Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of December 16, 2003, through January 19, 2004.
- 502 **Short-Term Hourly Assignments**—Approve short-term temporary, non-academic assignments, and certify ending dates, as recommended by the Chancellor.
- 503 **Reduction of Service and Layoff of Classified Employees**— Adopt Resolution 04-014, In the Matter of Reduction of Service and Layoff of Classified Employees, due to elimination of work performed by District employees assigned to the Office Professional Training Program at Grossmont College; and grant authority to the Chancellor to reduce from 1.0 FTE to .5490 FTE for position CL-00038, Account Clerk, Senior, Range 27, effective March 31, 2004; and eliminate position CL-00123, Student Services Assistant, Senior, 1.0 FTE, Range 27, effective March 31, 2004.

650 INFORMATION

651 **Status Report—Board Assignments**

652 ***Proposition R Citizens' Bond Oversight Committee Annual Report***—Consider the 2004 *Proposition R Citizens' Bond Oversight Committee Annual Report*, as presented by the Chancellor.

653 **Gafcon Quarterly Program Management Report**—Consider Gafcon Quarterly Program Management Report for the quarter ended December 31, 2003, as presented by the Chancellor.

700 PUBLIC PRESENTATIONS In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Items on the Docket - Public presentations on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board. Items not on the Docket - Persons requesting presentations on items not on the docket shall be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action other than an action of referral.) Each presentation shall be limited as indicated above. If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

800 STAFF COMMUNICATIONS

900 ADJOURNMENT

Omero Suarez
Chancellor and
Secretary to the Governing Board