



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

PUBLIC MEETING OF GOVERNING BOARD

TUESDAY, JULY 20, 2004, 6:30 P.M.

**CUYAMACA COLLEGE
HERITAGE OF THE AMERICAS MUSEUM
900 RANCHO SAN DIEGO PARKWAY
EL CAJON, CALIFORNIA**

100 **Call to Order**

105 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 7:30 p.m., in the Heritage of the Americas Museum, pursuant to Government Code Section 57957 to consider provisions of the employment contract for the Vice Chancellor-Human Resources; Section 54957.1 to consider discipline of public employee(s); Section 54956.9 to consider a report on pending claims; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

106 **Reconvene in Open Session**

107 **Pledge of Allegiance**

108 **Announcement of Closed Session Action(s)**

110 **Approval of Minutes:** June 8, 2004, special, and June 15, 2004, regular meetings

115 **Employment Contract of Cabinet-Level Employee—**Employment contract for the Vice Chancellor-Human Resources

120 **Call for Removal of Items from/Changes to the Docket of Business**

130 **Report of the Board President**

140 **Reports of the Governing Board Members**

150 **Report of the Chancellor**

151 Chancellor/Classified Senate Award for July 2004 to Mark Cossano, Multi-Media Assistant, Cuyamaca College

152 Gafcon Quarterly Management Report (Refer to Item 652)

153 CSEA Scholarships for 2004 to Poppy Bush, DSP&S, Cuyamaca College; Ernest Williams, Financial Aid, Cuyamaca College; Jeanine Carson, Purchasing & Contracts, District; Shari Ball, Special Funded Programs, Cuyamaca College; Edwin Markey (Teresa Markey, parent), Fine Arts, Grossmont College; Teresa Harp (Linda Harp, parent), Duplicating Department, Cuyamaca College.

160 **Development of Consent Calendar**

170 **Adoption of Consent Calendar** There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

300 BUDGET AND FINANCE

301 **Budget Status and Requested Changes—** Accept a report on the current budget status, and ratify budget changes, as recommended by the Chancellor. There are no actions to report.

- 302 **Budget Revisions**—Accept revenues, new grants, and revisions to the working budget, and grant authority to the Chancellor to budget these funds.
- 303 **Purchase Orders and Warrants**—Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of June 2004, and grant authority to execute appropriate documents.
- 304 **Ratification of Signatures on Agreements**—Ratify the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.
- 305 **Donations**—Grant authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.
- 306 **Resolution 05-001—Proposition 4, Gann Limit**—Adopt Resolution 05-001—Proposition 4, Gann Limit, setting the Grossmont-Cuyamaca Community College District's 2004/2005 appropriations limit at \$104,070,612, as recommended by the Chancellor.
- 307 **Resolution 05-002—California Department of Education Prekindergarten Child Care Resource Program Grant, Grossmont College and Cuyamaca College Child Development Centers**—Adopt Resolution 05-002, certifying approval of California Department of Education Prekindergarten Child Care Resource Program Grant for Grossmont College and Cuyamaca College Child Development Centers, and authorize the designated personnel to sign contract documents for fiscal year 2003/2004 and 2004/2005, as recommended by the Chancellor.
- 308 **Resolution 05-003—California Department of Education General Child Care Grant, Grossmont College and Cuyamaca College Child Development Centers**—Adopt Resolution 05-003, California Department of Education General Child Care Grant, Grossmont College and Cuyamaca College Child Development Centers, certifying approval of California Department of Education Child Development Contract for the purpose of providing child care and development services at the Grossmont College and Cuyamaca College Child Care Centers, and authorizing designated personnel to sign contract documents for fiscal year 2004/2005, as recommended by the Chancellor.
- 309 **Student Accident and Athletic Insurance for 2004/2005**—Grant authority to the Chancellor to renew coverage with Student Insurance, Inc., to provide student accident and athletic insurance coverage for the 2004/2005 academic year, including summer intersessions.
- 310 **Fixed Form Master Agreement Covering Off-Campus Employers' Participation in Federal Work-Study for Grossmont College and Cuyamaca College**—Grant authority to the Chancellor to: a) Approve use of the Off-Campus Federal Work-Study Program Agreement as a Fixed Form Master Agreement; and b) Delegate signature authority to the College Administrators who oversee the program.
- 311 **Renewal of Excess Liability Insurance for 2004/2005 with Schools Excess Liability Fund (SELF)**—Grant authority to the Chancellor to renew the District's annual excess liability insurance for 2004/2005, with Schools Excess Liability Fund (SELF), effective July 1, 2004.
- 351 **SUPPLIES, EQUIPMENT, AND SERVICES**
- 352 **Bid C5668—Digital Color Network Copiers, Two-Year Lease, Permission to Award**—Grant authority to the Chancellor to: a) Award Bid C5668 Color Digital Network Copiers, two-year lease, to one of the three lowest responsive bidders meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.

- 353 **Bid C5667—High-Speed Digital Black and White Network Copiers, Five-Year Lease, Permission to Award**—Grant authority to the Chancellor to a) Award Bid C5667—High-Speed Black and White Digital Network Copiers, five-year lease, to one of the three lowest responsive bidders meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- 400 **PUBLIC WORKS PROJECTS**
- 401 **Change Orders—Bid Packages C4001-4031—Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall**—Grant authority to the Chancellor to approve Change Orders for Bid Packages C4001-C4031 for Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall.
- 402 **Preliminary Plans—75% Review and Approval—Cuyamaca College Communication Arts Building**—a) Approve 75% of the Preliminary Plan design of the Cuyamaca College Communication Arts Building, certifying that the design is consistent with the Board approved Facilities Construction Master Plan, Architectural Design Guidelines, and Conceptual Design in the Final Project Proposal; and b) Authorize the Chancellor to proceed with the project and direct the architects to proceed with the design.
- 403 **Preliminary Plans—75% Review and Approval—Grossmont College Digital Arts Lab and Sculpture Lab Building**—a) Approve 75% of the Preliminary Plan design of the Grossmont College Digital Arts Lab and Sculpture Lab Building, certifying that the design is consistent with the Board approved Facilities Construction Master Plan, Architectural Design Guidelines, and Conceptual Design in the Final Project Proposal; and b) Authorize the Chancellor to proceed with the project and direct the architects to proceed with the design.
- 404 **Final Project Proposal Cuyamaca College Student Center**—Approve a Final Project Proposal for the Cuyamaca College Student Center and authorize funds from Proposition R proceeds, as recommended by the Chancellor.
- 405 **District Five-Year Construction Plan 2006/2007-2010/2011**— Grant authority to the Chancellor to submit the Grossmont-Cuyamaca Community College District Five-Year Construction Plan 2006/07–2010/11 to the State Chancellor’s Office.
- 406 **Bid C5435—Cuyamaca College Water Shut-Off Valve Replacement, Reject all Bids and Rebid**—Grant authority to the Chancellor to: a) Reject all bids received for Bid C5435—Cuyamaca College Water Shut-Off Valve Replacement because the only bid received exceeds the project estimate; b) Advertise a new bid under the revised number C5435/REBID; c) Award C5435/REBID—Cuyamaca College Water Shut-Off Valve Replacement, to the lowest responsive bidder meeting terms, conditions, and specifications; and d) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- 407 **Bid C5462—Cuyamaca College Ornamental Horticulture Building and Greenhouse Renovation, Ratification of Award**—Ratify the action of the Chancellor in awarding Bid C5462—Cuyamaca College Horticulture Building and Greenhouse Renovation to Gordon-Prill Drapes, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.
- 408 **Annual Labor Compliance Report**—Approve the Annual Labor Compliance Report required by the Department of Industrial Relations Labor Compliance Plan, as recommended by the Chancellor.

500 PERSONNEL

501 **Personnel Actions**—Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of June 15, 2004, through July 19, 2004.

502 **Short-Term Hourly Assignments**—Approve short-term temporary, non-academic assignments, and certifying ending dates, as recommended by the Chancellor.

600 FIRST READING

601 **Cuyamaca and Grossmont Colleges Accreditation Mid-Term Reports**—Accept the Midterm Reports from Cuyamaca College and Grossmont College, and authorize the Chancellor or designee to submit the reports to the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges.

650 INFORMATION

651 **Status Report—Board Assignments**

652 **Quarterly Program Management Report**—Consider Gafcon’s Quarterly Program Management Report for the quarter ended June 30, 2004, as presented by the Chancellor.

653 **2003/2005 Institutional Memberships**—Consider a report on the 2004/2005 Institutional Memberships, as presented by the Chancellor.

700 PUBLIC PRESENTATIONS In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Items on the Docket - Public presentations on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board. Items not on the Docket - Persons requesting presentations on items not on the docket shall be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action other than an action of referral.) Each presentation shall be limited as indicated above. If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

800 STAFF COMMUNICATIONS

900 ADJOURNMENT

Omero Suarez
Chancellor and
Secretary to the Governing Board