



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**PUBLIC MEETING OF GOVERNING BOARD**

**TUESDAY, NOVEMBER 16, 2004, 6:30 P.M.**

**CUYAMACA COLLEGE  
HERITAGE OF THE AMERICAS MUSEUM  
900 RANCHO SAN DIEGO PARKWAY  
EL CAJON, CALIFORNIA**

100 **Call to Order**

105 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 7:30 p.m., at the Heritage of the Americas Museum, pursuant to Government Code Section 54956.9 to consider two cases of pending litigation; Section 54957 to consider a complaint against a public employee; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

106 **Reconvene in Open Session**

107 **Pledge of Allegiance**

108 **Announcement of Closed Session Action(s)**

110 **Approval of Minutes:** October 19, 2004, regular, and October 21, 2004, special meetings

120 **Call for Removal of Items from/Changes to the Docket of Business**

130 **Report of the Board President**

140 **Reports of the Governing Board Members**

150 **Report of the Chancellor**

151 Chancellor/Classified Senate Award for October 2004 to Donald Crain, Learning Assistance Center Specialist, Grossmont College

Chancellor/Classified Senate Award for November 2004 to Cheryl Houston, Administrative Secretary, Instruction, Division II, Cuyamaca College

152 Distance Education Presentation

153 District Technology Status Report 2004-2005

160 **Development of Consent Calendar**

170 **Adoption of Consent Calendar** There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

**200 OPERATIONS**

201 **Establish Day, Time, and Location of Annual Organizational Meeting of the Governing Board of the Grossmont-Cuyamaca Community College District—**Select Tuesday, December 14, 2004, 6:30 p.m., at Grossmont College Griffin Gate, as the day, time, and location of the annual organizational meeting of the Governing Board of the Grossmont-Cuyamaca Community College District, and authorize the Chancellor to notify the County Superintendent of Schools of the day and time chosen for the annual organizational meeting.

- 202 **Academic Calendars 2005-2006 Grossmont College and Cuyamaca College**—Grant authority to the Chancellor to adopt the 2005-2006 Academic Calendars for Grossmont College and Cuyamaca College, as recommended by the Districtwide Academic Calendar Committee.
- 300 **BUDGET AND FINANCE**
- 301 **Budget Status and Requested Changes**—Accept a report on the current budget status, and grant authority to the Chancellor to approve budget changes.
- 302 **Budget Revisions**—Accept revenues, new grants, and revisions to the working budget, and grant authority to the Chancellor to budget these funds.
- 303 **Purchase Orders and Warrants**—Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of October 2004, and grant authority to execute appropriate documents.
- 304 **Ratification of Signatures on Agreements**—Ratify the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.
- 305 **Donations**—Grant authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.
- 306 **Resolution 05-008—California Department of Education Instructional Materials and Supplies Grant, Grossmont College and Cuyamaca College Child Development Centers**— Adopt Resolution 05-008, as recommended by the Chancellor, certifying approval of California Department of Education Instructional Materials and Supplies Grant for Grossmont College and Cuyamaca College Child Development Centers, and authorize the designated personnel to sign contract documents for fiscal year 2004-2005.
- 350 **SUPPLIES, EQUIPMENT, AND SERVICES**
- 351 **Bid C5774—Registration Confirmation Forms and Mailing Services Cuyamaca College and Grossmont College, Ratification of Award**—Ratify the action of the Chancellor in awarding Bid C5774—Registration Confirmation Forms and Mailing Services for Cuyamaca College and Grossmont College to Prestige Graphics, Inc., to the lowest responsive bidder meeting terms, conditions, and specifications, as shown on bid summary.
- 352 **Bid C5890—Black & White Digital Network Copier/Printers, Permission to Award**—Grant authority to the Chancellor to: a) Award Bid C5890—Black & White Digital Network Copiers/Printers, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- 400 **PUBLIC WORKS PROJECTS**
- 401 **Bid Packages C4001-4031—Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall, Notices of Completion**—Grant authority to the Chancellor to: a) File a Notice of Completion on multiple bid packages for Grossmont College Learning Resource Center Expansion and Library Remodel/Technology Mall; and b) Release retention as allowed in the contract documents.
- 402 **Bid C5435—Cuyamaca College Water Shut-Off Valve Replacement, Notice of Completion, and Release of Retention**—Grant authority to the Chancellor to: a) File a Notice of Completion on Bid C5435—Cuyamaca College Water Shut-Off Valve Replacement with Elken Contracting, Inc.; and b) Release retention as allowed in the contract documents.
- 403 **Bid C5461—Cuyamaca College Automotive Tech Remodel, Change Orders No. 12-23**—Grant authority to the Chancellor to approve Change Orders No. 12-23 for Bid C5461—Cuyamaca College Automotive Technology Remodel.

- 404 **Bid C5462—Cuyamaca College Ornamental Horticulture and Greenhouse Renovation, Change Orders No. 5-7**—Grant authority to the Chancellor to approve Change Orders No. 5-7 for Bid C5462—Cuyamaca College Ornamental Horticulture and Greenhouse Renovation.
- 405 **Bid C5463—Cuyamaca College Lower Parking Lot Expansion, Phase 1, Change Orders No. 1-3**—Grant authority to the Chancellor to approve Change Orders No. 1-3 for C5463—Cuyamaca College Lower Parking Lot Expansion, Phase 1.
- 406 **Bid C5502—Grossmont College Science Building, Irrigation Removal and Repair for the Grading Phase, Notice of Completion, and Release of Retention**—Grant authority to the Chancellor to: a) File a Notice of Completion on Bid C5502—Grossmont College Science Building, Irrigation Removal and Repair for Increment 1, grading phase; b) Reduce retention to 5%; and c) Release retention as allowed in the contract documents.
- 407 **Bid C5503—Grossmont College Science Building, Electrical Services for the Grading Phase, Notice of Completion, and Release of Retention**—Grant authority to the Chancellor to: a) File a Notice of Completion on Bid C5503—Grossmont College Science Building, Electrical Services for Increment 1, grading phase; b) Reduce retention to 5%; and c) Release retention as allowed in the contract documents.
- 408 **Bid C5893—Cuyamaca College Central Plant Upgrades, Permission to Award**—Grant authority to the Chancellor to: a) Award Bid C5893—Cuyamaca College Central Plant Upgrades, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- 409 **Bid C5696—Cuyamaca College Building W Exterior Storage, Change Order No. 001 and 002, Notice of Completion, and Release of Retention**—Grant authority to the Chancellor to: a) Approve Change Order No. 001 in the amount of \$737 and Change Order No. 002 in the amount of \$778.35 on Bid C5696—Cuyamaca College Building W Exterior Storage, with TSC Restoration, Inc.; b) File a Notice of Completion; and c) Release retention as allowed in the contract documents.
- 500 PERSONNEL**
- 501 **Personnel Actions**—Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of October 19, 2004, through November 15, 2004.
- 502 **Short-Term Hourly Assignments**—Approve short-term temporary, non-academic assignments, and certify ending dates, as recommended by the Chancellor.
- 650 INFORMATION**
- 651 **Status Report—Board Assignments**
- 652 **District Quarterly Financial Reports**—Consider Grossmont-Cuyamaca Community College District quarterly financial reports, as presented by the Chancellor: a) Quarterly Financial Status Report for the period ending September 30, 2004; b) Quarterly Report on Trust Fund Balances as of September 30, 2004; and c) Schedule of Investments Report dated October 29, 2004.
- 653 **Proposition R Bond Building Fund Financial Statement and Audit Report for the Year Ended June 30, 2004**—Consider the Grossmont-Cuyamaca Community College District *Proposition R* Bond Building Fund Financial Statement and Audit Report for the year ended June 30, 2004, as recommended by the Chancellor.
- 654 **Resolution on Proposition R Spending Plan By Grossmont College Academic Senate**—A resolution on *Proposition R* Spending Plan, by Grossmont College Academic Senate, as an information item.

**700** **PUBLIC PRESENTATIONS** In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District by utilizing the PUBLIC PRESENTATIONS section of the Docket of Business. Items on the Docket - Public presentations on items listed on the docket shall be heard at the time the item is discussed and prior to Board action on the item. Each presentation shall be limited to five minutes (a total of twenty minutes on the same subject) unless this time limit is waived by action of the Board. Items not on the Docket - Persons requesting presentations on items not on the docket shall be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action other than an action of referral.) Each presentation shall be limited as indicated above. If you wish to submit questions to the Board in your presentation, they should be in writing. At the Board's request, the Chancellor will provide written responses to your questions as soon as possible after the Board meeting.

**800** **STAFF COMMUNICATIONS**

**900** **ADJOURNMENT**

Omero Suarez  
Chancellor and  
Secretary to the Governing Board