



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

PUBLIC MEETING OF GOVERNING BOARD

TUESDAY, JULY 17, 2007, 5:30 P.M.

**CUYAMACA COLLEGE
HERITAGE OF THE AMERICAS MUSEUM
900 RANCHO SAN DIEGO PARKWAY
EL CAJON, CALIFORNIA**

100 Call to Order

104 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 6:30 p.m., at the Heritage of the Americas Museum, pursuant to Government Code Section 54957 to consider discipline of public employees; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Confidential Staff matters.

105 **Reconvene in Open Session**

106 **Pledge of Allegiance**

107 **Announcement of Closed Session Action(s)**

108 **PUBLIC COMMENT—Items on the Docket**—People who wish to address the Board about an item on the agenda should submit a *Request for Public Presentation* (white card) to the Board Secretary prior to commencement of the meeting following closed session. Requests may also be submitted later in the meeting, prior to Board consideration of the item.

109 **PUBLIC PRESENTATIONS** In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District. **Items not on the Docket**—Persons wishing to speak on items not on the agenda should submit a *Request for Public Presentation* (blue card) to the Board Secretary before or during the meeting. Persons requesting presentations on items not on the agenda should be prepared to be heard by the Board at the conclusion of all other sections of the Board meeting docket. (The Board shall take no action other than an action of referral.) Each presentation shall be limited to four minutes. The Board may refer items to the Chancellor for follow-up. Requests to have presentation item(s) placed on the agenda must be submitted at least five working days before the Board meeting.

110 **Approval of Minutes:** June 12, 2007, special, and June 19, 2007, regular, meetings

120 **Call for Removal of Items from/Changes to the Docket of Business**

130 **Report of the Board President**

140 **Reports of the Governing Board Members**

150 **Report of the Chancellor**

151 Chancellor/Classified Senate Quarterly Award to Paula Matthews, Account Technician, District

152 Gafcon Quarterly Management Report (See Item 652)

160 **Development of Consent Calendar**

170 **Adoption of Consent Calendar** There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

200 OPERATIONS

201 **Board Policy Update**—Accept revisions to board policy BP 3310 Records Retention and Destruction, as recommended by the Chancellor.

- 202 **Board Policy Update**—Authorize revision of board policy BP 2725 Board Member Compensation, which would permit the Governing Board to increase its monthly compensation by five percent, as authorized by law and as recommended by the Chancellor.
- 203 **Citizens' Bond Oversight Committee**—Authorize the appointment of Sharon Bullard, George Hawkins, James McCormack, Joseph Powell, Shannon O'Dunn, and Chuck Taylor to fill vacancies on the Citizens' Bond Oversight Committee, and extend the term of current member Lu-Gray Hill, as recommended by the Chancellor.
- 204 **Waiver of Confidential Attorney/Client Privilege; Release of Legal Opinion**—Waive the confidential attorney/client privilege associated with the June 6, 2007, report by Jack M. Sleeth, Jr., concerning the legality of student trustee employment within the District, and grant authority to the Chancellor to release the report to the public, as recommended by the Chancellor.
- 205 **Grossmont College Accreditation Self-Study Report**—Approve the Grossmont College accreditation self-study report, as recommended by the Chancellor.
- 300 BUDGET AND FINANCE**
- 301 **Budget Status and Requested Changes**—Accept a report on the current budget status, and grant authority to the Chancellor to approve budget changes. There are no actions to report.
- 302 **Budget Revisions**—Accept revenues, new grants, and revisions to the working budget, and grant authority to the Chancellor to budget these funds. There are no actions to report.
- 303 **Purchase Orders and Warrants**—Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of June 2007, and grant authority to execute appropriate documents.
- 304 **Ratification of Signatures on Agreements**—Ratify the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.
- 305 **Donations**—Grant authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District.
- 306 **Resolution 08-001—Proposition 4, Gann Limit**—Adopt Resolution 08-001 *Proposition 4, Gann Limit*, setting the Grossmont-Cuyamaca Community College District's 2007-2008 appropriations limit at \$120,490,880, as recommended by the Chancellor.
- 307 **Resolution 08-002 California Department of Education General Child Care Grant, Grossmont College and Cuyamaca College Child Development Centers**—Adopt Resolution 08-002 California Department of Education General Child Care Grant, Grossmont College and Cuyamaca College Child Development Centers, certifying approval to enter into a Child Development Contract with the California Department of Education for the purpose of providing child care and development services at the Grossmont College and Cuyamaca College Child Care Centers, and authorizing designated personnel to sign contract documents for fiscal year 2007-2008, as recommended by the Chancellor.
- 308 **Annual Declaration of Surplus Property**—Grant authority to the Chancellor to declare personal property as surplus to the needs of the District, and authorize the Chancellor to dispose of personal property by donation to another public institution, trade-in on purchase of new property, sealed bid sale, public auction, private sale, or in the local sanitary landfill.
- 309 **Resolution 08-003 Eligibility Renewal Application, State and Federal Surplus Property Program**—Adopt Resolution 08-003 Eligibility Renewal Application, State and Federal Surplus Property Program, appointing Sue Rearic, Interim Vice Chancellor-Business Services, and Linda Bertolucci, Director-Purchasing and Contracts, to be the District's authorized representatives to acquire federal surplus property from the California State Agency for Surplus Property, as recommended by the Chancellor.

310 **Resolution 08-004 Energy Services Agreement with Southland Industries**—Adopt Resolution 08-004 Resolution of the Governing Board of the Grossmont-Cuyamaca Community College District Approving an Energy Services Agreement, declaring the intention of the District to enter into an Energy Services Agreement with Southland Industries, and authorize the Chancellor to execute the necessary documents.

350 SUPPLIES, EQUIPMENT, AND SERVICES

351 **RFP C7601—Districtwide Relocation Services; Ratification of Award**—Grant authority to the Chancellor to award RFP C7601—Districtwide Relocation Services, to COR-O-VAN Relocation Systems, the lowest responsive bidder meeting all terms, conditions, and specifications.

352 **RFP C7635—Time and Material Rates for Telephone Switch, Call Accounting, and Voice Messaging Maintenance; and Related Moves, Adds, and Changes; Ratification of Award**—Ratify the action of the Chancellor in awarding RFP C7635—Time and Material Rates for Telephone Switch, Call Accounting, and Voice Messaging Maintenance; and Related Moves, Adds, and Changes, to Avoico, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.

353 **Bid C7687—Cuyamaca College Communication Arts Building Audio Visual System; Permission to Award**—Grant authority to the Chancellor to: a) Award Bid C7687—Cuyamaca College Communication Arts Building Audio Visual System, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.

400 PUBLIC WORKS PROJECTS

401 **75% Preliminary Plan Review Grossmont College Health/Physical Science Complex**—Review the progress and design of the Grossmont College Health/Physical Science Complex, ratifying that the design is consistent with the Board approved Facilities Construction Master Plan, Architectural Design Guidelines, and conceptual design in the Final Project Proposal; and authorize the Chancellor to proceed with the project and direct the architects to proceed with the design.

402 **Bid C5510—Grossmont College Science Building; Notice of Completion and Release of Retention**—Grant authority to the Chancellor to: a) File a Notice of Completion for Contract C5510—Sheet Metal, with EMS Construction, Inc.; and b) Release retention as allowed in the contract documents.

403 **Bid C6420—Grossmont College Digital Arts and Sculptural Arts Buildings; Notice of Completion and Release of Retention**—Grant authority to the Chancellor to: a) File a Notice of Completion on Bid C6420—Plumbing, Mechanical, and HVAC Equipment, with University Mechanical & Engineering Contractors, Inc.; and b) Release retention as allowed in the contract documents.

404 **Bid C6445—Cuyamaca College Communication Arts Building; Reduce Retention to 5%**—Grant authority to the Chancellor to reduce retention to 5% for Contract C6445—Structural Concrete/Topping Slab/Shotcrete/Concrete Reinforcing, with Conundrum Construction, Inc.

405 **Bid C7296—Grossmont College 200 Dance Studio and 300 West Tenant Improvements; Notice of Completion and Release of Retention**—Grant authority to the Chancellor to: a) File a Notice of Completion for Contract C7296—Grossmont College 200 Dance Studio and 300 West Tenant Improvements, with The Augustine Company; and b) Release retention as allowed in the contract documents.

406 **Bid C7541—Grossmont College Resurfacing of North 5 Tennis Courts; Notice of Completion and Release of Retention**—Grant authority to the Chancellor to: a) File a Notice of Completion for Contract C7541—Grossmont College Resurfacing of North 5 Tennis Courts, with Ferandell Tennis Courts, Inc.; and b) Release retention as allowed in the contract documents.

- 407 **Bid C7706—Cuyamaca College Door Replacement; Permission to Award**—Grant authority to the Chancellor to: a) Award Bid C7706—Cuyamaca College Door Replacement, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- 408 **Bid C7712—Cuyamaca College Repair Main Water Valves; Permission to Award**—Grant authority to the Chancellor to: a) Award Bid C7712—Cuyamaca College Repair Water Main Valves, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- 500 PERSONNEL**
- 501 **Personnel Actions**—Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of June 19, 2007, through July 16, 2007.
- 502 **Short-Term Hourly Assignments**—Approve short-term temporary, non-academic assignments, and certify ending dates, as recommended by the Chancellor.
- 503 **Cost of Living Allowance Salary Increase for District Cabinet Members and Confidential Managers**—Approve a 4% cost of living allowance salary increase for the Chancellor, Vice Chancellor Human Resources and Labor Relations, Interim Vice Chancellor Business Services, President Cuyamaca College, Interim President Grossmont College, Associate Vice Chancellor Controller, Director of Risk Management, and Director of Employment Services, effective July 1, 2006; and for the President Grossmont College, effective July 9, 2007, as recommended by the Chancellor.
- 504 **On-Schedule Salary Adjustment for Confidential Support Staff and Confidential Managers**—Approve a 3% on-schedule salary adjustment for the Confidential Support Staff and Confidential Managers, effective July 1, 2006, as recommended by the Chancellor.
- 505 **Cost of Living Allowance and On-Schedule Salary Adjustment for Vice Presidents; Associate Vice Chancellors; Deans; and Executive, Senior, Associate, and Assistant Deans**—Approve a 4% cost of living allowance salary increase and 2.5% on-schedule salary adjustment for Vice Presidents; Associate Vice Chancellor Intergovernmental Relations, Economic Development and Public Information; Associate Vice Chancellor Districtwide Academic, Student, Planning and Research; Deans; and Executive, Senior, Associate, and Assistant Deans, effective July 1, 2006, as recommended by the Chancellor.
- 650 INFORMATION**
- 651 **Status Report—Board Assignments**
- 652 **Quarterly Program Management Report**—Consider Gafcon's *Quarterly Program Management Report* for the quarter ended June 30, 2007, as presented by the Chancellor.
- 700 STAFF COMMUNICATIONS**
- 800 ADJOURNMENT**

Omero Suarez
Chancellor and
Secretary to the Governing Board