



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

PUBLIC MEETING OF GOVERNING BOARD

TUESDAY, MAY 19, 2009

REGULAR MEETING
Closed Session—5:00 p.m.
Public Session—6:30 p.m.

CUYAMACA COLLEGE
STUDENT CENTER BUILDING
900 RANCHO SAN DIEGO PARKWAY
EL CAJON, CALIFORNIA

Pre-Board Meeting Department Tour—4:00 p.m.

Cuyamaca College
Digital Theater, Communication Arts Center

Department Tour/Presentation: Governing Board Members will gather in the Digital Theater, Communication Arts Center, for a presentation by the *Grossmont–Cuyamaca District Forensics Team*.

100 **Call to Order**

104 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 6:30 p.m., in Cuyamaca College Student Center Room I-209, pursuant to Government Code section 54956.9 to confer with legal counsel regarding Agosto v. GCCCD, Cliffe v. GCCCD, and Mapes v. GCCCD; and three cases of potential litigation; section 54957 to consider District collective bargaining negotiator; and section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning United Faculty, California School Employees Association Chapter 707 (CSEA), Administrators' Association, and confidential administrators and staff.

105 **Reconvene in Open Session**

106 **Pledge of Allegiance**

107 **Announcement of Closed Session Action(s)**

108 **Public Comment—Items on the Docket**—People who wish to address the Board about an item on the agenda should submit a *Request for Public Presentation* (white card) to the Board Secretary prior to commencement of the meeting. Requests may also be submitted later in the meeting, but prior to Board consideration of the item. In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers.

109 **Public Presentations**—In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District. **Items not on the Docket**—Persons wishing to speak on items not on the agenda should submit a *Request for Public Presentation* (blue card) to the Board Secretary prior to commencement of the meeting. The Board shall take no action other than an action of referral. Each presentation shall be limited to four minutes. The Board may refer items to the Chancellor for follow-up. Requests to have presentation item(s) placed on the agenda must be submitted at least two weeks prior to the Board meeting, in accordance with *BP 2340 Agendas*.

110 **Call for Removal of Items from/Changes to the Docket of Business**

120 **Approval of Minutes:** [April 21, 2009](#), regular meeting

130 **Report of the Board President**

131 Certificates of Appreciation

- Grossmont College Student Trustee, Dan Lewis
- Cuyamaca College Student Trustee, Charles Taylor III

140 **Reports of the Governing Board Members**

150 **Report of the Chancellor**

160 **Development of Consent Calendar**

170 **Adoption of Consent Calendar**—There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

200 **OPERATIONS**

[201](#) **Revise Schedule of Regular Governing Board Meetings**—Revise the schedule of regular Governing Board meetings of the Grossmont-Cuyamaca Community College District for the year 2009, as recommended by the Chancellor

[202](#) **Board Policy Update**—Approve revisions to board policy BP 5410 Associated Students Elections; and adopt new policies BP 7145 Personnel Files and BP 7236 Substitute and Short-Term Non-Exempt Classified Staff, as recommended by the Chancellor.

300 **BUDGET AND FINANCE**

[301](#) **Budget Status and Requested Changes**—Accept a report on the current budget status, and grant authority to the Chancellor to approve budget changes.

[302](#) **Budget Revisions**—Accept revenues, new grants, and revisions to the working budget, and grant authority to the Chancellor to budget these funds.

Approved
as revised.

[303](#) **Purchase Orders and Warrants**—Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of April 2009, and grant authority to execute appropriate documents.

[304](#) **Ratification of Signatures on Agreements**—Ratify the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

[305](#) **Resolutions 09-016, 09-017, and 09-018 Authorizing Designated Agents**—Adopt the following resolutions to be effective July 1, 2009, through June 30, 2010: a) Resolution 09-016 Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education; b) Resolution 09-017 Designating Authorized Agent to Sign Payroll Payment Order; and c) Resolution 09-018 Designating Authorized Agent to Sign School Orders (Commercial Warrants), as recommended by the Chancellor.

[306](#) **Resolution 09-019 Requesting Temporary Transfer of Funds**—Adopt Resolution 09-019 Requesting Temporary Transfer of Funds, if necessary, from the County Treasurer for the 2009-2010 fiscal year, as recommended by the Chancellor.

[307](#) **Resolution 09-020 End-of-Year Intra-Budget Transfers by the County**—Adopt Resolution 09-020 End-of-Year Intra-Budget Transfers, authorizing the County Superintendent of Schools to effect intra-budget transfers necessary for closing the District's fiscal year ending June 30, 2009, as recommended by the Chancellor.

[308](#) **End-of-Year Intra-Budget Transfers by the District**—Grant authority to the Chancellor to effect intra-budget transfers necessary for closing the District's fiscal year ending June 30, 2009, subject to ratification by the Governing Board.

- [309](#) **Resolution 09-021 Replacement Warrants**—Adopt Resolution 09-021 Replacement Warrants, authorizing the Chancellor to replace warrants void by age and new warrants. Authorization to remain in effect until cancelled.
- [310](#) **Destruction of Records**—Grant authority to conduct destruction of Class 3–Disposable records during the 2009-2010 fiscal year, as recommended by the Chancellor.
- [311](#) **Authorization to Sign Contracts and Purchase Orders**—Grant authority to Cindy L. Miles, Chancellor; Sue Rearic, Vice Chancellor Business Services; Ben Lastimado, Vice Chancellor Human Resources and Labor Relations; and Linda Bertolucci, Senior Director, Purchasing and Contracts, to sign contracts and purchase orders on behalf of the District, as recommended by the Chancellor.
- [312](#) **Grossmont-Cuyamaca Community College District Child Development Centers’ Agency Self-Evaluation Reports and Action Plans**—Approve the Grossmont-Cuyamaca Community College District Child Development Centers’ Agency Self-Evaluation Reports and Action Plans, as required by the Child Development Division of the California Department of Education, and as recommended by the Chancellor.
- [313](#) **Resolution 09-022 California Department of Education Tech Prep Regional Coordination Project**—Adopt Resolution 09-022 California Department of Education Tech Prep Regional Coordination Project, certifying approval to extend the California Department of Education Tech Prep Regional Coordination Project agreement, and authorizing designated personnel to sign contract documents for fiscal year 2009-2010, as recommended by the Chancellor.
- 351 SUPPLIES, EQUIPMENT, AND SERVICES**
- [351](#) **Districtwide Purchase and Installation of Furniture; Permission to Award**—Grant authority to the Chancellor to: a) Award Bid B09.047 Purchase and Installation of Furniture, to the lowest responsive bidder(s) meeting all terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- [352](#) **Printing of College Catalogs; Ratification of Award**—Ratify the action of the Chancellor in awarding Bid B09.035 Printing of College Catalogs, to Westminster Press, the lowest responsive bidder meeting all terms, conditions, and specifications.
- 400 PUBLIC WORKS PROJECTS**
- [401](#) **Cuyamaca College Business & Technology Building Central Plant Chiller; Notice of Completion and Release of Retention**—Grant authority to the Chancellor to: a) File a Notice of Completion for Contract B08.093 Cuyamaca College Business/CIS Building Central Plant Chiller, with West Coast Air Conditioning, Inc.; and b) Release retention as allowed in the contract documents.
- [402](#) **Cuyamaca College F Building Restrooms Upgrade; Notice of Completion and Release of Retention**—Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B09.029 Cuyamaca College F Building Restrooms Upgrade, with Whitaker Construction; and b) Release retention as allowed in the contract documents.
- [403](#) **Cuyamaca College Learning Resource Center Expansion; Permission to Award**—Grant authority to the Chancellor to: a) Award Bids B09.048 through B09.065 Cuyamaca College Learning Resource Center Expansion, to the lowest responsive bidders meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.

- [404](#) **Grossmont College Room 51-575 Remodel and ADA Upgrade; Permission to Award—** Grant authority to the Chancellor to: a) Award Bid B09.046 Grossmont College Room 51-575 Remodel and ADA Upgrade Project, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- 500** **PERSONNEL**
- [501](#) **Personnel Actions—**Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of April 21, 2009, through May 18, 2009.
- [502](#) **Short-Term Hourly Assignments—**Approve short-term temporary, non-academic assignments, and certify ending dates, as recommended by the Chancellor.
- 650** **INFORMATION**
- [651](#) **Status Report—Board Assignments**
- [652](#) **District Quarterly Financial Reports—**Consider the Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending March 31, 2009; b) Quarterly Report on Trust Fund Balances as of March 31, 2009; and c) Schedule of Investments Report as of May 5, 2009, as presented by the Chancellor.
- [653](#) **Administrative Procedure Update—**Receive for information new administrative procedures AP 5410 Associated Student Government Organization Elections, AP 7145 Personnel Files, and AP 7236 Substitute and Short-Term Non-Exempt Classified Staff, as presented by the Chancellor.
- Revised
- 700** **STAFF COMMUNICATIONS**
- 800** **ADJOURNMENT**

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Next Regularly Scheduled Meeting: **Tuesday, June 16, 2009** **Grossmont College**
Closed Session—5:00 p.m. Griffin Gate
Public Session—6:30 p.m. 8800 Grossmont College Drive
El Cajon, CA 92020

In compliance with the Americans with Disabilities Act, the Grossmont-Cuyamaca Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities [ADA Title II, Sec. 202, 42 USC 1232]. If you need accommodation please call 48 hours in advance of the scheduled meeting. (619) 644-7682.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to Governing Board Trustees for the Grossmont-Cuyamaca Community College District in advance of the meetings, may be viewed online at <http://www.gcccd.edu/governingboard/agenda.asp>, or at the Chancellor/Governing Board District Offices North, 8800 Grossmont College Drive, El Cajon, CA, or at the Governing Board meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Chancellor/Governing Board Office at (619) 644-7682.