



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

Board reserves the right to modify the order of business as it deems appropriate.

REGULAR PUBLIC MEETING OF GOVERNING BOARD

TUESDAY, MAY 17, 2011
Closed Session—5:20 p.m.
Public Session—6:30 p.m.

GROSSMONT COLLEGE
GRIFFIN GATE, BUILDING 65
8800 GROSSMONT COLLEGE DRIVE
EL CAJON, CALIFORNIA

Pre-Board Meeting Presentation—4:00 p.m.

Governing Board Members will gather in Room 34-171 of the Health and Sciences Complex for a discussion regarding the Math Academy program at Grossmont College. This meeting continues the discussion concerning data, national initiatives about student success, and the California Leadership Alliance for Student Success (CLASS) Initiative.

- 100 **Call to Order**
- 104 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 6:30 p.m., in the Grossmont College Conference Room 58N-101, pursuant to Government Code Section 54956.9 to confer with legal counsel regarding two cases of potential litigation; Section 54957 to consider employment of Cuyamaca College President, discipline/dismissal/release of one employee, and Chancellor performance evaluation; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.
- 105 **Reconvene in Open Session**
- 106 **Pledge of Allegiance**
- 107 **Announcement of Closed Session Action(s)**
- 108 **Public Comment—Items on the Docket**—People who wish to address the Board about an item on the agenda should submit a *Request for Public Presentation* (white card) to the Board Secretary prior to commencement of the meeting. Requests may also be submitted later in the meeting, but prior to Board consideration of the item. In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers.

109 **Public Presentations**—In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District. **Items not on the Docket**—Persons wishing to speak on items not on the agenda should submit a *Request for Public Presentation* (blue card) to the Board Secretary prior to commencement of the meeting. The Board shall take no action other than an action of referral. Each speaker shall be limited to four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers. The Board may refer items to the Chancellor for follow-up. Requests to have presentation item(s) placed on the agenda must be submitted at least two weeks prior to the Board meeting, in accordance with *BP 2340 Agendas*.

110 **Call for Removal of Items from/Changes to the Docket of Business**

120 **Approval of Minutes:** [April 4, 2011](#), special; [April 5, 2011](#), special; [April 5, 2011](#), regular; [April 6, 2011](#), special; and [April 7, 2011](#), special, meetings.

130 **Reports of the Governing Board Members**

140 **Report of the Board President**

141 Certificates of Appreciation

- Grossmont College Student Trustee, Christopher Enders
- Cuyamaca College Student Trustee, Charles Taylor III

150 **Report of the Chancellor**

151 Recognition of Brad Phillips and the California Partnership for Achieving Student Success (Cal-PASS) Program

152 Accountability Reporting for the Community Colleges (Refer to Item 654)

160 **Development of Consent Calendar**

170 **Adoption of Consent Calendar**—There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

200 **OPERATIONS**

[201](#) **Resolution 11-019 Classified School Employee Week, May 15-21, 2011**—Adopt Resolution 1011-019 Classified School Employee Week, which honors the contributions of classified employees of the District and recognizes May 15-21, 2011, as Classified School Employee Week in California, as designated by the California State Legislature and the California School Employees Association, as recommended by the Chancellor.

[202](#) **Board Policy Update**—Approve revisions to board policy BP 2720 Communications Among Board Members, as recommended by the Chancellor.

Pulled from Agenda 203 **Approve the Agreement Between Grossmont-Cuyamaca Community College District and the Foundation for Grossmont and Cuyamaca Colleges**—Approve the agreement between Grossmont-Cuyamaca Community College District and the Foundation for Grossmont and Cuyamaca Colleges, as recommended by the Chancellor.

[204](#) **Resolution 11-025 Second Amendment to Grossmont-Cuyamaca Community College District Pension Eligible Alternative Retirement Plan Update**—Adopt Resolution 11-025 approving the amended Grossmont-Cuyamaca Community College District Pension Eligible Alternative Retirement Plan, as recommended by the Chancellor.

300 **BUDGET AND FINANCE**

[301](#) **Budget Status and Requested Changes**—Accept a report on the current budget status, and grant authority to the Chancellor to approve budget changes.

- [302](#) **Budget Revisions**—Accept revenues, new grants, and revisions to the working budget, and grant authority to the Chancellor to budget these funds.
- [303](#) **Purchase Orders and Warrants**—Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of April 2011, and grant authority to execute appropriate documents.
- [304](#) **Ratification of Signatures on Agreements**—Ratify the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.
- [305](#) **Donations**—Ratify the action of the Chancellor in accepting, budgeting, and spending, as appropriate, donations to the Grossmont-Cuyamaca Community College District.
- [306](#) **Resolutions 11-020, 11-021, and 11-022 Authorizing Designated Agents**—Adopt the following resolutions to be effective July 1, 2011, through June 30, 2012: a) Resolution 11-020 Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education; b) Resolution 11-021 Designating Authorized Agent to Sign Payroll Payment Order; and c) Resolution 11-022 Designating Authorized Agent to Sign School Orders (Commercial Warrants), as recommended by the Chancellor.
- [307](#) **Resolution 11-023 Requesting Temporary Transfer of Funds**—Adopt Resolution 11-023 Requesting Temporary Transfer of Funds, if necessary, from the County Treasurer for the 2011-2012 fiscal year, as recommended by the Chancellor.
- [308](#) **End-of-Year Intra-Budget Transfers by the District**—Grant authority to the Chancellor to effect intra-budget transfers necessary for closing the District's fiscal year ending June 30, 2011, subject to ratification by the Governing Board.
- [309](#) **Destruction of Records**—Grant authority to conduct destruction of Class 3—Disposable records during the 2011-2012 fiscal year, as recommended by the Chancellor.
- [310](#) **Authorization to Sign Contracts and Purchase Orders**—Grant authority to Cindy L. Miles, Chancellor; Sue Rearic, Vice Chancellor Business Services; and Linda Bertolucci, Senior Director, Purchasing and Contracts, to sign contracts and purchase orders on behalf of the District, as recommended by the Chancellor.
- [311](#) **Student Fees**—Grant authority to the Chancellor to approve the implementation of fees to be charged to students, in addition to State mandated fees, commencing with the Fall 2011 term.
- [312](#) **Grossmont and Cuyamaca Colleges Course, Certificate, and Degree Changes for 2011-2012**—Approve Grossmont College and Cuyamaca College course, certificate, and degree changes, and authorize publishing in the 2011-2012 Grossmont College and Cuyamaca College catalogs, as recommended by the Chancellor.
- [313](#) **Resolution 11-024 Purchase of Technology Equipment and Furniture Items Pursuant to Various Bids Awarded by the Kern County Superintendent of Schools**—Adopt Resolution 11-024 Purchase of Technology Equipment and Furniture Items Pursuant to Various Bids Awarded by the Kern County Superintendent of Schools; and authorize the Chancellor to execute the necessary contract documents.
- [314](#) **Out-of-State Travel through Nevada**—Grant authority to the Chancellor to authorize Chris Hill and Scott Therkalsen, earth science instructors, and twenty-two students from Grossmont College to travel into Nevada on Highway 395 as they travel to and from northern California for an earth science field course during the period of July 16-23, 2011.

[315](#) **Out-of-Country Travel to Italy**—Grant authority to the Chancellor to authorize Grossmont College Culinary Arts Department faculty members Joseph Orate and James Foran to participate in a culinary tour sponsored by the Marco Polo Institute; and travel to Italy for the period of June 4–11, 2011, conditional upon clearance for safe travel by the U.S. Department of State.

350 SUPPLIES, EQUIPMENT, AND SERVICES

[351](#) **Cuyamaca College Campuswide Relocation Project; Notice of Completion and Release of Retention**—Grant authority to the Chancellor to: a) File a Notice of Completion for C9555 Cuyamaca College Campuswide Relocation Project, with C&M Relocation Systems; and b) Release retention as allowed in the contract documents.

400 PUBLIC WORKS PROJECTS

[401](#) **Cuyamaca College Child Development Center Preschool Playground Project; Ratification of Award**—Ratify the action of the Chancellor in awarding Bid B09.037 Cuyamaca College Child Development Center Preschool Playground Project, to Mark's Bobcat Services, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.

[402](#) **Cuyamaca College Learning Resource Center Interior Painting; Permission to Award**—Grant authority to the Chancellor to: a) Award Bid B11.006 Cuyamaca College Learning Resource Center Interior Painting, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.

[403](#) **Cuyamaca College Parking Lot Pavement Repairs; Permission to Award**—Grant authority to the Chancellor to: a) Award Bid B11.005 Cuyamaca College Parking Lot Pavement Repairs, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.

[404](#) **Cuyamaca College Parking Lot Pavement Repairs Project; Ratification of Award**—Ratify the action of the Chancellor in awarding Bid B10.047 Cuyamaca College Parking Lot Pavement Repairs, to SealRight Paving Company, the lowest responsive bidder meeting all terms, conditions, and specifications.

[405](#) **Districtwide Purchase and Installation of Security Gates; Ratification of Award**—Ratify the action of the Chancellor in awarding Bid B09.034 Districtwide Purchase and Installation of Security Gates, to Alvand Construction, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.

500 PERSONNEL

[501](#) **Personnel Actions**—Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of April 5, 2011, through May 16, 2011.

[502](#) **Short-Term Hourly Assignments**—Approve short-term temporary, non-academic assignments, and certify ending dates, as recommended by the Chancellor.

650 INFORMATION

[651](#) **District Quarterly Financial Reports**—a) Quarterly Financial Status Report for the period ending March 31, 2011; b) Quarterly Report on Trust Fund Balances as of March 31, 2011; and c) Schedule of Investments Report as of April 29, 2011.

[652](#) **Child Development Centers' Agency Self-Evaluation Reports and Action Plans**—Grossmont-Cuyamaca Community College District Child Development Centers' Agency Self-Evaluation Reports.

[653](#) **Administrative Procedure Update**—Revised administrative procedure AP 6340 Bids and Contracts.

[654](#) **Accountability Reporting for the Community Colleges**—2011 Accountability Reporting for the Community Colleges report and presentation to the Governing Board for interaction.

700 **STAFF COMMUNICATIONS**

800 **ADJOURNMENT**

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Next Regularly Scheduled Meeting:

Tuesday, June 21, 2011
Closed Session—5:20 p.m.
Public Session—6:30 p.m.

Grossmont College
Griffin Gate, Building 65
8800 Grossmont College Drive
El Cajon, CA 92020

In compliance with the Americans with Disabilities Act, the Grossmont-Cuyamaca Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities [ADA Title II, Sec. 202, 42 USC 1232]. If you need accommodation please call 48 hours in advance of the scheduled meeting. (619) 644-7682.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to Governing Board Trustees for the Grossmont-Cuyamaca Community College District in advance of the meetings, may be viewed online at <http://www.gcccd.edu/governingboard/agenda.asp>, or at the Chancellor/Governing Board District Offices North, 8800 Grossmont College Drive, El Cajon, CA, or at the Governing Board meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Chancellor/Governing Board Office at (619) 644-7682.