



**PUBLIC MEETING OF GOVERNING BOARD**

**TUESDAY, MAY 15, 2012**

**REGULAR MEETING**

**Closed Session—5:20 p.m.**

**Public Session—6:30 p.m.**

**CUYAMACA COLLEGE  
STUDENT CENTER, MEETING ROOM 1 (I-207)  
900 RANCHO SAN DIEGO PARKWAY  
EL CAJON, CALIFORNIA**

**Pre-Board Meeting Presentation—4:00 p.m.**

Governing Board Members will gather in Classroom B-365 of the Cuyamaca College Communication Arts Center for a presentation on the history of the Basic Skills Initiative by Grossmont and Cuyamaca Colleges, and a conversation about current programs and services that help students succeed and reach college-level instruction. This meeting continues the Conversations about Student Success series advancing GCCCD's Student Success and Completion Initiative.

100 **Call to Order**

104 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 6:30 p.m., in Cuyamaca College Student Center Meeting Room 3 (I-209), pursuant to Government Code Section 54956.9(b) to confer with legal counsel regarding significant exposure to three potential litigation cases; Section 54957 for Chancellor performance evaluation; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), Fraternal Order of Police CCD POA Lodge 56 (FOP), and confidential administrators and staff.

105 **Reconvene in Open Session**

106 **Pledge of Allegiance**

107 **Announcement of Closed Session Action(s)**

108 **Public Comment—Items on the Docket**—People who wish to address the Board about an item on the agenda should submit a *Request for Public Presentation* (white card) to the Board Secretary prior to commencement of the meeting. Requests may also be submitted later in the meeting, but prior to Board consideration of the item. In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers.

109 **Public Presentations**—In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District. **Items not on the Docket**—Persons wishing to speak on items not on the agenda should submit a *Request for Public Presentation* (blue card) to the Board Secretary prior to commencement of the meeting. The Board shall take no action other than an action of referral. Each speaker shall be limited to four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers. The Board may refer items to the Chancellor for follow-up. Requests to have presentation item(s) placed on the agenda must be submitted at least two weeks prior to the Board meeting, in accordance with *BP 2340 Agendas*.

110 **Call for Removal of Items from/Changes to the Docket of Business**

120 **Approval of Minutes:** [April 17, 2012](#), regular meeting.

130 **Report of the Board President**

131 Certificates of Appreciation

- Grossmont College Student Trustee, Christopher Enders
- Cuyamaca College Student Trustee, Charles Taylor III

132 **Announcement Related to Negotiations**—In accordance with Government Code section 3547 et al, meeting and negotiating shall not take place on any proposal until a reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer. After the public has had the opportunity to express itself, the public school employer shall, at a meeting which is open to the public, adopt its initial proposal.

The proposals for bargaining are presented electronically as Attachments A and B to this Docket, and are available in hard copy in the Governing Board Office.

- **District additional proposals:** Between the Grossmont-Cuyamaca Community College District Board of Trustees and CSEA Chapter 707—([Attachment A](#))
- **CSEA Chapter 707 initial proposals:** Between the California School Employees Association and its Chapter #707 and the Grossmont-Cuyamaca Community College District Board of Trustees—([Attachment B](#))

140 **Reports of the Governing Board Members**

150 **Report of the Chancellor**

151 Accountability Reporting for the Community Colleges (Refer to Item 651)

160 **Development of Consent Calendar**

170 **Adoption of Consent Calendar**—There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

**200 OPERATIONS**

[201](#) **Resolution 12-012 Classified School Employee Week, May 20-26, 2012**—Adopt Resolution 12-012 Classified School Employee Week, which honors the contributions of classified employees of the District and recognizes May 20-26, 2012, as Classified School Employee Week in California, as designated by the California State Legislature and the California School Employees Association, as recommended by the Chancellor.

[202](#) **Board Policies Update**—Adopt new board policies BP 2750 Board Member Absence from the State and BP 7241 Confidential Administrator Evaluation; and revisions to board policies BP 2015 Student Governing Board Members, BP 2100 Board Member Elections, BP 2730 Board Member Health Benefits, BP 3200 Compliance with Accreditation Standards, BP 3505 Disaster Preparedness, BP 3520 Local Law Enforcement, BP 3820 Donations and Gifts, BP 4260 Pre-Requisites and Co-Requisites, BP 5010 Admissions, BP 5500 Standards of Student Conduct, BP 7130 Compensation, and BP 7335 Health Examinations, as recommended by the Chancellor.

**300 BUDGET AND FINANCE**

[301](#) **Budget Status and Requested Changes**—Accept a report on the current budget status, and grant authority to the Chancellor to approve budget changes.

[302](#) **Budget Revisions**—Accept revenues, new grants, and revisions to the working budget, and grant authority to the Chancellor to budget these funds. There are no actions to report.

[303](#) **Purchase Orders and Warrants**—Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of April 2012, and grant authority to execute appropriate documents.

- [304](#) **Ratification of Signatures on Agreements**—Ratify the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.
- [305](#) **Donations**—Ratify the action of the Chancellor in accepting, budgeting, and spending, as appropriate, donations to the Grossmont-Cuyamaca Community College District.
- [306](#) **Resolutions 12-013, 12-014, and 12-015 Authorizing Designated Agents**—Adopt the following resolutions to be effective July 1, 2012, through June 30, 2013: a) Resolution 12-013 Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education; b) Resolution 12-014 Designating Authorized Agent to Sign Payroll Payment Order; and c) Resolution 12-015 Designating Authorized Agent to Sign School Orders (Commercial Warrants), as recommended by the Chancellor.
- [307](#) **Resolution 12-016 Requesting Temporary Transfer of Funds**—Adopt Resolution 12-016 Requesting Temporary Transfer of Funds, if necessary, from the County Treasurer for the 2012-2013 fiscal year, as recommended by the Chancellor.
- [308](#) **End-of-Year Intra-Budget Transfers by the District**—Grant authority to the Chancellor to effect intra-budget transfers necessary for closing the District's fiscal year ending June 30, 2012, subject to ratification by the Governing Board.
- [309](#) **Destruction of Records**—Grant authority to conduct destruction of Class 3—Disposable records during the 2012-2013 fiscal year, as recommended by the Chancellor.
- [310](#) **Authorization to Sign Contracts and Purchase Orders**—Grant authority to Cindy L. Miles, Chancellor; Sue Rearic, Vice Chancellor Business Services; and Linda Bertolucci, Senior Director, Purchasing and Contracts, to sign contracts and purchase orders on behalf of the District, as recommended by the Chancellor.
- [311](#) **Grossmont and Cuyamaca Colleges Course, Certificate, and Degree Changes for 2012-2013**—Approve Grossmont and Cuyamaca Colleges' course, certificate, and degree changes as recommended by the Chancellor, and authorize publishing in the 2012-2013 Grossmont and Cuyamaca College catalogs.
- 400** **PUBLIC WORKS PROJECTS**
- [401](#) **Cuyamaca College Science and Mathematics Center HVAC Upgrade; Permission to Award**—Grant authority to the Chancellor to: a) Award Bid B12.013 Cuyamaca College Science and Mathematics Center HVAC Upgrade, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening.
- [402](#) **Grossmont College Drought Tolerant Landscaping; Notice of Completion and Release of Retention**—Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B11.011 Grossmont College Drought Tolerant Landscaping, with 3-D Enterprises, Inc.; and b) Release retention as allowed in the contract documents.
- [403](#) **Grossmont College Griffin Center/Student and Administrative Services; Reduce Retention to 5%**—Grant authority to the Chancellor to reduce retention to 5% for Grossmont College Griffin Center/Student and Administrative Services Bids: B10.018 Metal Studs and Drywall, with Fordyce Construction; B10.020 Sheet Metal, with EMS Construction, Inc.; B10.021 Glass and Glazing, with Centex Glazing; B10.022 Plumbing, with Alpha Mechanical, Inc.; B10.023 HVAC, with Bay Air Systems, Inc.; B10.024 Site Concrete, with Concrete Contractors International; B10.025 Electrical, with Baker Electric, Inc.; B10.027 Doors, Frames and Hardware, with Montgomery Hardware ; B10.028 Portland Cement Plaster, with Best Interiors, Inc.; B10.030 Ceramic Tile, with Inland Pacific Tile, Inc.; B10.032 Floor Coverings, with ProSpectra Contract Flooring; B10.033 Painting and Wall Coverings, with Horizon Painting; B10.038 Landscaping and Irrigation, with 3-D Enterprises, Inc.; B10.039 Site Utilities, with Interpipe Contracting, Inc.;

B10.043 Food Services Equipment, with Kamran and Co., Inc.; B10.049 Acoustical Ceilings, with Daryl Griffis; B10.051 AV Paving, with Kirk Paving; B10.057 Signs, Partitions and Accessories, with Alvand Construction, Inc.; B10.058 Specialty Signage, with Clear Sign and Design, Inc.; and B10.059 Information Technology, with Digital Networks Group, Inc.

**500** **PERSONNEL**

**501** **Personnel Actions**—Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of April 17, 2012, through May 14, 2012.

**502** **Short-Term Hourly Assignments**—Approve short-term temporary, non-academic assignments, and certify ending dates, as recommended by the Chancellor.

**650** **INFORMATION**

**651** **Accountability Reporting for the Community Colleges**—2012 Accountability Reporting for the Community Colleges report and presentation to the Governing Board for interaction.  
**Revised**

**652** **District Quarterly Financial Reports**—Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending March 31, 2012; b) Quarterly Report on Trust Fund Balances as of April 30, 2012; and c) Schedule of Investments Report as of April 16, 2012.

**653** **Child Development Centers' Agency Self-Evaluation Reports and Action Plans**—Grossmont-Cuyamaca Community College District Child Development Centers' Agency Self-Evaluation Reports.

**654** **Administrative Procedures Update**—New and revised administrative procedures AP 3200 Compliance with Accreditation Standards, AP 3505 Emergency Preparedness and Management Plan, AP 3520 Local Law Enforcement, AP 3820 Donations and Gifts, AP 4260 Prerequisites and Co-requisites, AP 5010 Admissions and Concurrent Enrollment, AP 5500 Standards of Student Conduct, AP 7130 Compensation, and AP 7241 Confidential Administrator Evaluation.

**700** **STAFF COMMUNICATIONS**

**800** **ADJOURNMENT**

Cindy L. Miles, Ph.D.  
Chancellor and  
Secretary to the Governing Board

Next Regularly Scheduled Meeting:

**Tuesday, June 19, 2012**  
Closed Session—5:20 p.m.  
Public Session—6:30 p.m.

**Grossmont College**  
Griffin Gate  
8800 Grossmont College Drive  
El Cajon, CA 92020

In compliance with the Americans with Disabilities Act, the Grossmont-Cuyamaca Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities [ADA Title II, Sec. 202, 42 USC 1232]. If you need accommodation please call 48 hours in advance of the scheduled meeting. (619) 644-7682.

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In compliance with Government Code section 54957.5, non-exempt writings that are distributed to Governing Board Trustees for the Grossmont-Cuyamaca Community College District in advance of the meetings, may be viewed at the Governing Board meeting, or online at <http://www.gcccd.net/governingboard/agendas-and-minutes.asp>, or at the Chancellor/Governing Board District Offices North, 8800 Grossmont College Drive, El Cajon, CA. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Chancellor/Governing Board Office at (619) 644-7682.