



PUBLIC MEETING OF GOVERNING BOARD

TUESDAY, NOVEMBER 13, 2012

REGULAR MEETING

Closed Session—5:00 p.m.

Public Session—6:30 p.m.

**CUYAMACA COLLEGE
STUDENT CENTER, MEETING ROOM 1 (I-207)
900 RANCHO SAN DIEGO PARKWAY
EL CAJON, CALIFORNIA**

Pre-Board Meeting Presentation—4:00 p.m.

Governing Board Members will gather in Cuyamaca College Communication Arts Center Room B-360 along with members of the Districtwide Strategic Planning and Budget Council for a joint discussion regarding the 2011-2012 Strategic Plan Outcomes Report.

100 **Call to Order**

104 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 6:30 p.m., in Cuyamaca College Student Center Meeting Room 3 (I-209), pursuant to Government Code Section 54957 for discipline/dismissal/release of one employee and Chancellor performance evaluation; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), Fraternal Order of Police CCD POA Lodge 56 (FOP), and confidential administrators and staff.

105 **Reconvene in Open Session**

106 **Pledge of Allegiance**

107 **Announcement of Closed Session Action(s)**

108 **Public Comment—Items on the Docket**—People who wish to address the Board about an item on the agenda should submit a *Request for Public Presentation* (white card) to the Board Secretary prior to commencement of the meeting. Requests may also be submitted later in the meeting, but prior to Board consideration of the item. In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers.

109 **Public Presentations**—In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District. **Items not on the Docket**—Persons wishing to speak on items not on the agenda should submit a *Request for Public Presentation* (blue card) to the Board Secretary prior to commencement of the meeting. The Board shall take no action other than an action of referral. Each speaker shall be limited to four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers. The Board may refer items to the Chancellor for follow-up. Requests to have presentation item(s) placed on the agenda must be submitted at least two weeks prior to the Board meeting, in accordance with *BP 2340 Agendas*.

110 **Call for Removal of Items from/Changes to the Docket of Business**

120 **Approval of Minutes:** [October 16, 2012](#), regular meeting.

130 **Reports of the Governing Board Members**

140 **Report of the Board President**

150 **Report of the Chancellor**

151 *Proposition V*—Thank You Citizens of East County

160 **Development of Consent Calendar**

170 **Adoption of Consent Calendar**—There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

200 OPERATIONS

[301](#) **Establish Day, Time, and Location for the Annual Organizational Meeting of the Grossmont-Cuyamaca Community College District Governing Board**—Select Tuesday, December 11, 2012, 6:30 p.m., at Grossmont College Griffin Gate, Room 60-180, as the day, time, and location for the annual organizational meeting of the Grossmont-Cuyamaca Community College District Governing Board, and authorize the Chancellor to notify the County Superintendent of Schools of the day and time chosen for the annual organizational meeting.

[302](#) **Board Policies Update**—Adopt new board policy BP 5800 Prevention of Identity Theft in Student Financial Transactions; and revisions to board policies BP 1300 Educational Philosophy, BP 2365 Recording, BP 5035 Withholding of Student Records for Non-payment of Financial Obligations, and BP 6900 Bookstores, as recommended by the Chancellor.

300 BUDGET AND FINANCE

[301](#) **Budget Status and Requested Changes**—Accept a report on the current budget status, and grant authority to the Chancellor to approve budget changes.

[302](#) **Budget Revisions**—Accept revenues, new grants, and revisions to the working budget, and grant authority to the Chancellor to budget these funds.

[303](#) **Purchase Orders and Warrants**—Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of October 2012, and grant authority to execute appropriate documents.

[304](#) **Ratification of Signatures on Agreements**—Ratify the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

[305](#) **Donations**—Ratify the action of the Chancellor in accepting, budgeting, and spending, as appropriate, donations to the Grossmont-Cuyamaca Community College District.

350 SUPPLIES, EQUIPMENT, AND SERVICES

[351](#) **Districtwide Purchase and Installation of Furniture; Ratification of Award**—Ratify the action of the Chancellor in awarding Bid B12.020 Districtwide Purchase and Installation of Furniture, to Krueger International, the lowest responsive bidder meeting all terms, conditions, and specifications.

400 PUBLIC WORKS PROJECTS

- [401](#) **Grossmont College 500 Complex Re-Roof of Roof Wells; Notice of Completion and Release of Retention**—Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B12.008 Grossmont College 500 Complex Re-Roof of Roof Wells, with Chambers, Inc., dba Roof Construction; and b) Release retention as allowed in the contract documents.
- [402](#) **Grossmont College Campus Wide Signage Phase II; Permission to Award**—Grant authority to the Chancellor to: a) Award Bid B13.002 Grossmont College Campus Wide Signage Phase II, to the lowest responsive bidder meeting all terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening.
- [403](#) **Grossmont College Exit Doors in Buildings 51 and 53; Ratification of Award**—Ratify the action of the Chancellor in awarding Bid B12.007 Grossmont College Exit Doors in Buildings 51 and 53, to APR Construction, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.
- [404](#) **Grossmont College Griffin Center/Student and Administrative Services; Notice of Completion and Release of Retention**—Grant authority to the Chancellor to: a) File a Notice of Completion for Grossmont College Griffin Center/Student and Administrative Services Bid B10.059 Audio Visual, with Digital Networks Group, Inc.; and b) Release retention as allowed in the contract documents.
- [405](#) **Grossmont College Science Building Fume Hoods; Reject and Rebid**—Grant authority to the Chancellor to: a) Reject all bids received for Bid B12.019 Grossmont College Science Building Fume Hoods Project; and b) Rebid in the Spring of 2013.
- [406](#) **Grossmont College Standby Power; Ratification of Award**—Ratify the action of the Chancellor in awarding Bid B12.021 Grossmont College Standby Power, to EC Constructors, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.
- 500 PERSONNEL**
- [501](#) **Personnel Actions**—Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of October 16, 2012, through November 12, 2012.
- [502](#) **Short-Term Hourly Assignments**—Approve short-term temporary, non-academic assignments, and certify ending dates, as recommended by the Chancellor.
- 650 INFORMATION**
- [651](#) **District Quarterly Financial Reports**—Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending September 30, 2012; b) Quarterly Report on Trust Fund Balances as of October 31, 2012; and c) Schedule of Investments Report as of October 23, 2012, as presented by the Chancellor.
- [652](#) **Administrative Procedures Update**—New and revised administrative procedures AP 2365 Recording, AP 5035 Withholding of Student Records for Non-payment of Financial Obligations, and AP 5800 Prevention of Identity Theft in Student Financial Transactions.

700 STAFF COMMUNICATIONS

800 ADJOURNMENT

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Next Regularly Scheduled Meeting:

Tuesday, December 11, 2012

Closed Session—5:00 p.m.

Public Session—6:30 p.m.

Grossmont College

Griffin Gate, Room 60-180

8800 Grossmont College Drive

El Cajon, CA 92020

In compliance with the Americans with Disabilities Act, the Grossmont-Cuyamaca Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities [ADA Title II, Sec. 202, 42 USC 1232]. If you need accommodation please call 48 hours in advance of the scheduled meeting. (619) 644-7682.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to Governing Board Trustees for the Grossmont-Cuyamaca Community College District in advance of the meetings, may be viewed at the Governing Board meeting, or online at <http://www.gcccd.edu/governing-board/agenda-and-minutes.html>, or at the Chancellor/Governing Board District Offices North, 8800 Grossmont College Drive, El Cajon, CA. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Chancellor/Governing Board Office at (619) 644-7682.