



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, November 19, 2013**

Board members gathered at 4:00 p.m. in the Cuyamaca College Student Center, Room I-208, to receive a report on the 2012/13 strategic plan outcomes; Year Three of the 2010-2016 Strategic Plan. The planning cycle was reviewed by Sr. Dean Research, Planning & Institutional Effectiveness, Christopher Tarman. Grossmont College President Sunita V. Cooke highlighted programs being implemented as a result of the strategic planning process, including the Grossmont College Early Admissions Opportunity program and funding designated to focus on closing the Achievement Gap, student engagement, Learning Communities, and the Freshman Academy. Cuyamaca College President Mark J. Zacovic highlighted high school outreach with funding designated for the First Year Experience, Reinvigorating Tutoring Departments, supporting TracDat implementation, and investing in revenue generating infrastructure.

The regular meeting of the Governing Board for the Grossmont-Cuyamaca Community College District began at 5:00 p.m. in the Cuyamaca College Student Center at 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Barr, Garrett, Hiel, Justeson, and Rosinski; and Student Trustees Hernandez and Gianino

Members Absent: None

Others Present: Chancellor Miles, Vice Chancellors Edwards and Rearic, Presidents Cooke and Zacovic, college administrators, members of the staff, students, District legal counsel Timothy Garfield, and interested citizens

Call to Order

Board President Garrett called the meeting to order at 5:00 p.m.

Public Presentations

There were none.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:00 p.m., and the Board met in closed session until approximately 6:10 p.m., in the Cuyamaca College Student Center Meeting Room 3 (I-209), pursuant to Government Code Section 54956(b) to confer with legal counsel regarding significant exposure to one potential case of litigation; Section 54957 for Chancellor performance evaluation; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:32 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced direction was given to District negotiators and that no action was taken.

Public Presentations

There were none.

Changes to Docket of Business

Chancellor Miles announced there were no changes to the docket.

Call to Order

Public Presentations

None

Closed Session

Open Session

**Closed Session
Announcements**

Public Presentations

None

Changes to Docket

No changes

Approval of Minutes

On motion of members Barr/Rosinski with a unanimous vote of 5-0, the Board approved the October 15, 2013, regular, meeting minutes as presented.

Report of the Board President

Board President Garrett attended a recent Grossmont College Griffins football game and the Theatre Arts Department production of *To Gillian on her 37th Birthday*.

Reports of the Governing Board

Trustee Hiel attended the Governance Institute for Student Success (GISS) in Long Beach with Trustee Garrett and Chancellor Miles, and commented on the District's work on student success completed over the past three years, the importance of disaggregated data in the future in evaluating programs and initiatives, and developing Board priorities for 2014 to lead the District and align with student success.

Trustee Rosinski attended a recent Grossmont College Griffins football game and enjoyed a Culinary Arts dinner.

Trustee Barr said the report he requested last month on impacts of the federal government shutdown showed no direct effect on the District or students.

Trustee Justeson thanked everyone for the Year Three of the 2010-2016 Strategic Plan, 2013/14 Progress Report and expressed interest in learning more about the programs being implemented from the District's strategic planning process.

Cuyamaca College Student Trustee Hernandez reported on student activities and events and attended, along with Student Trustee Gianino, the Student Senate General Assembly sessions.

Grossmont College Student Trustee Gianino reported on student activities and events and attended the Grossmont College Theatre Arts Department production of *Breaking Boundaries*.

Report of the Chancellor

San Diego County Supervisor Dianne Jacob presented a *Live Well San Diego* proclamation to the District for its programs that support health and wellness, development and support of intergenerational activities on campuses, and board policies that support positive choices for safety, health, workplace and campus safety, and code of conduct. County Health & Human Services Agency Deputy Directors Marie Brown-Mecadel and Ellen Schmeding presented information on the *Live Well San Diego* program and efforts to address key areas of nutrition, exercise, and smoking prevention and cessation.

For quick actions and exemplary service, Chancellor Miles recognized, commended, and presented *Certificates of Appreciation* to Grossmont College student Javier Partida, Public Safety Dispatcher Tiffany Hungerford, and Grossmont-Cuyamaca Community College District Sheriff's Deputy Felix Santiestiban for actions that resulted in the arrest of a man who accosted a Grossmont College student.

The 2012/2013 Auxiliary organization activities report was presented by District Auxiliary Executive Director Diane Munson. The Auxiliary processed \$6.5M in funds for a total of \$60M over its 11-year history. She reported its most recent annual audit was successful with no findings.

The 2012/2013 Foundation for Grossmont & Cuyamaca College activities report was presented by Associate Vice Chancellor Advancement & Communications, John Valencia. He reported the foundation disbursed \$30,000 in emergency funding for students, \$40,000 to veterans, \$20,000 in mini-grants, and \$9,000 to support cultural events.

Chancellor Miles extended congratulations to Student Trustee Gianino on his speech and debate team achievements and to Associate Vice Chancellor Advancement & Communications, John Valencia for his recent nomination by the San Diego Business Journal as CEO of the Year for his work at the Oceans Foundation. She thanked everyone for the incredible work done in preparation for the recent accreditation site visits.

President Cooke reported on student fundraising to support Typhoon Haiyan relief efforts, nursing students gathering baskets of goods to benefit families in the EOPS and CalWORKS programs; Assemblywoman Shirley Weber's speech during Political Economy

Minutes

Approved 10/15/13 reg minutes

Board President Rpt

Garrett

Rpts of the Board

Hiel

Rosinski

Barr

Justeson

Hernandez

Gianino

Report of Chancellor

Live Well Presentation by Supervisor Dianne Jacob and Deputy Directors Mercadel and Schmeding

Recognition of exemplary service, Partida, Hungerford, Santiestiban

2012/13 Auxiliary Activities Rpt by Munson

2012/13 FGCC Activities Rpt by Valencia

Miles

Cooke

Week (sponsored by the Diversity, Equity and Inclusion Committee), the mens' water polo team win at the Pacific Coast Athletic Conference championship, and the accreditation team visit for the CVT Program, which resulted in praise and no reports of deficiency.

Zacovic

President Zacovic reported on a meeting with community members concerning the installation of "no trespassing" signs on the Nature Preserve; the President's Holiday Luncheon on December 5; student Julio Chavez's first place ranking during the national Cisco NetRiders Competition (an IT/networking skills competition across the U.S.); and Veterans week activities.

Vice Chancellor Rearic reported the District is watching a three-year budget cycle and expects to receive the Governor's 2014/15 budget in January. She said the District's budget would be revised to show Proposition V spending in the current year. She reported on the installation of a new Verizon cellphone tower at Grossmont College; and commented that parking citations can now be paid and appealed online due to upgrades in service.

Rearic

Vice Chancellor Human Resources Edwards reported on the day-long performance management training for managers and supervisors and the formation of the Human Resources Advisory Council.

Edwards

Associate Vice Chancellor Human Resources Corcoran announced the District reached tentative agreements with AFT Guild, Local 1931 (AFT), California School Employees Association, Chapter 707 (CSEA), Confidential Employees Confidential Administrators, and as it also pertains to Chancellor's Cabinet and the Governing Board, regarding the Resource Allocation Formula for bargaining-related allocations; a tentative agreement with AFT on an adjunct faculty healthcare proposal; and a tentative agreement with CSEA on a 3-year contract that begins January 2014.

Corcoran

The Presidents' and Vice Chancellor Business Services reports were distributed.

Pres/VC Rpts

Adoption of Consent Calendar

On motion of members Hiel/Justeson, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Adoption of Consent Calendar

Operations

Operations

Establish Day, Time, and Location for the Annual Organizational Meeting of the Grossmont-Cuyamaca Community College District Governing Board—Selected Tuesday, December 10, 2013, 6:30 p.m., at Grossmont College Griffin Gate, Room 60-180, as the day, time, and location for the annual organizational meeting of the Grossmont-Cuyamaca Community College District Governing Board, and authorized the Chancellor to notify the County Superintendent of Schools of the day and time chosen for the annual organizational meeting. Please refer to item 201 attached to the docket and made a part of these minutes.

Establish Day, Time, and Location for the Annual Organizational Meeting of the GCCCD Governing Board

Budget and Finance

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Please refer to item 301 attached to the docket and made a part of these minutes.

Budget Status and Requested Changes

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Please refer to item 302 attached to the docket and made a part of these minutes.

Budget Revisions

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of October 2013, and granted authority to execute appropriate documents. Please refer to item 303 attached to the docket and made a part of these minutes.

Purchase Orders and Warrants

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Please refer to item 304 attached to the docket and made a part of these minutes.

Ratification of Signatures on Agreements

Donations—Ratified the action of the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. Please refer to item 305 attached to the docket and made a part of these minutes.

Donations

Cuyamaca College Water Conservation Garden; modify Boundary of License Agreement for Operation—Approved modifying the boundaries of the license agreement for operation of the Water Conservation Garden at Cuyamaca College, as recommended by the Chancellor. Please refer to item 306 attached to the docket and made a part of these minutes.

CC Water Conservation Garden; modify Boundary of License Agreement for Op

Resolution 14-006 Amendment to Grossmont-Cuyamaca Community College District Pension Eligible Alternative Retirement Plan Amendment—Adopted Resolution 14-006 approving amendment of the Grossmont-Cuyamaca Community College District Pension Eligible Alternative Retirement (PEAR) Plan, as recommended by the Chancellor. Please refer to item 307 attached to the docket and made a part of these minutes.

Resolution 14-006 Amendment to GCCCD Pension Eligible Alternative Retirement Plan Amendment

Resolution 14-008 Regarding Grossmont-Cuyamaca Community College District Healthcare Benefits—Adopted Resolution 14-008 Ratifying the Participation Agreement with the California Schools Voluntary Employees Benefits Association to provide the District's health insurance plans for 2014, as recommended by the Chancellor. Please refer to item 308 attached to the docket and made a part of these minutes.

Resolution 14-008 Regarding GCCCD Healthcare Benefits

Supplies, Equipment, and Services

Supplies, Equip & Svc

Grossmont College Purchase of Three Steinway (or Equal) Grand Pianos; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B14.010—Grossmont College Purchase of Three Steinway or equal grand pianos for the Music Department, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Please refer to item 351 attached to the docket and made a part of these minutes.

GC Purchase of Three Steinway (or Equal) Grand Pianos; Permission to Award

Public Works Projects

Public Works Projects

Resolution 14-005, California Department of Education, Grossmont and Cuyamaca Colleges Child Development Centers Renovation and Repair Contract—Adopted Resolution 14-005, as recommended by the Chancellor, certifying approval of California Department of Education Child Development Contract for purpose of child care and development renovation and repair projects of existing child care facilities at Grossmont and Cuyamaca Colleges, and authorizing the designated personnel to sign contract documents for fiscal years 2013/2014 through 2015/2016. Please refer to item 401 attached to the docket and made a part of these minutes.

Resolution 14-005, California Department of Education, GC and CC Child Development Centers Renovation and Repair Contract

Personnel

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of October 15, 2013, through November 18, 2013. Please refer to item 501 attached to the docket and made a part of these minutes.

Personnel Actions

Information

Information

Fiscal Year 2012-2013 Activities Reports from the GCCCD Auxiliary Organization and the Foundation for Grossmont and Cuyamaca Colleges—Fiscal Year 2012-2013 Activities Reports from the Grossmont-Cuyamaca Community College District Auxiliary Organization and the Foundation for Grossmont & Cuyamaca Colleges. Please refer to item 651 attached to the docket and made a part of these minutes.

Fiscal Year 2012-2013 Activities Reports from the GCCCD Auxiliary Organization and the FGCC

District Quarterly Financial Reports—Consider the Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending September 30, 2013; b) Quarterly Report on Trust Fund Balances as of September 30, 2013; and c) Schedule of Investments Report as of September 30, 2013, as presented by the Chancellor. Please refer to item 652 attached to the docket and made a part of these minutes.

District Quarterly Financial Reports

Administrative Procedures Update—Revised administrative procedures AP 2320 Special and Emergency Meetings, AP 4103 Cooperative Work Experience, AP 4250 Probation, Disqualification, and Readmission, (removal of AP 4255 Dismissal as duplicate language is contained in AP 4250), and AP 7270 Student Workers. Please refer to item 653 attached to the docket and made a part of these minutes.

Administrative Procedures Update

Items Pulled from Consent Calendar

Resolution 14-007 Grossmont-Cuyamaca Community College District Partnership with Live Well San Diego, San Diego County Health and Human Services Agency, and the San Diego Board of Supervisors *pulled by Trustee Garrett* for adoption following the presentation by San Diego County Supervisor Dianne Jacob, and San Diego County Health and Human Services Agency Deputy Directors Marie Brown-Mercadel, and Ellen Schmeding. On motion of members Garrett/Hiel, with a unanimous vote of 5-0, the resolution was adopted. Please refer to item 202 attached to the docket and made a part of these minutes.

Resolution 14-007
GCCCD Partnership
Live Well SD, County
HHSA, and Board of
Supervisors, adopted

Academic Calendars 2014/2015 and 2015/2016 Grossmont and Cuyamaca Colleges *pulled by Trustee Garrett* to express appreciation and acknowledge the work and accomplishment of developing a two-year academic calendar. On motion of members Justeson/Barr, with a unanimous vote of 5-0, the item was granted. Please refer to item 203 attached to the docket and made a part of these minutes.

Academic Calendars
2014/2015 and
2015/2016 GC and CC,
granted

Board Policies Update *pulled by Trustee Rosinski* to commend Chancellor Miles, Chancellor/Governing Board Supervisor Jennifer Danks, District Executive and District Coordinating Educational Council members for the hard work in updating and keeping the District in compliance with policies and procedures. On motion of members Rosinski/Barr, with a unanimous vote of 5-0, the item was adopted. Please refer to item 204 attached to the docket and made a part of these minutes.

Board Policies Update,
adopted

Staff Communication

Cuyamaca College Academic Senate President Alicia Munoz and Grossmont College Academic Senate President Sue Gonda provided staff reports or comments.

Staff Reports

Adjournment

Board President Garrett adjourned the meeting at 8:08 p.m.

Adjournment

Respectfully submitted,

**Approved by the Governing Board
December 10, 2013**

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Bill Garrett
Board President

Jennifer J. Danks
Recording Secretary