



PUBLIC MEETING OF GOVERNING BOARD

TUESDAY, MAY 21, 2013

REGULAR MEETING

Closed Session—5:00 p.m.

Public Session—6:30 p.m.

**CUYAMACA COLLEGE
STUDENT CENTER, MEETING ROOM 1 (I-207)
900 RANCHO SAN DIEGO PARKWAY
EL CAJON, CALIFORNIA**

Board Workshop—4:00 p.m.

Governing Board Members will gather in Cuyamaca College Student Center Meeting Room 1 for a discussion regarding the Grossmont and Cuyamaca Colleges' Institutional Self-Evaluation Reports and preparation for reaffirmation of accreditation.

100 **Call to Order**

104 **Adjourn to Closed Session:** In accordance with the Ralph M. Brown Act, the Governing Board will adjourn to closed session until approximately 6:30 p.m., in Cuyamaca College Student Center Meeting Room 3 (I-209), pursuant to Government Code Section 54957 for discipline/dismissal/release of public employees and Chancellor performance evaluation; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), Fraternal Order of Police CCD POA Lodge 56 (FOP), and confidential administrators and staff.

105 **Reconvene in Open Session**

106 **Pledge of Allegiance**

107 **Announcement of Closed Session Action(s)**

108 **Public Comment—Items on the Docket**—People who wish to address the Board about an item on the agenda should submit a *Request for Public Presentation* (white card) to the Board Secretary prior to commencement of the meeting. Requests may also be submitted later in the meeting, but prior to Board consideration of the item. In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers.

109 **Public Presentations**—In accordance with Education Code Section 72121.5, citizens are invited to participate in the governance system of the District. **Items not on the Docket**—Persons wishing to speak on items not on the agenda should submit a *Request for Public Presentation* (blue card) to the Board Secretary prior to commencement of the meeting. The Board shall take no action other than an action of referral. Each speaker shall be limited to four minutes per topic, twenty minutes maximum for public speakers on any one subject, regardless of the number of speakers. The Board may refer items to the Chancellor for follow-up. Requests to have presentation item(s) placed on the agenda must be submitted at least two weeks prior to the Board meeting, in accordance with *BP 2340 Agendas*.

110 **Call for Removal of Items from/Changes to the Docket of Business**

120 **Approval of Minutes:** [April 16, 2013](#), regular meeting.

130 **Reports of the Governing Board Members**

140 **Report of the Board President**

141 Certificates of Appreciation

- Cuyamaca College Student Trustee, Mohammed Alyasini
- Grossmont College Student Trustee, Samantha Elliot

150 **Report of the Chancellor**

151 Chancellor/Classified Senate Quarterly Award

- Cynthia Bourget, Instructional Media Services Coordinator, Cuyamaca College
- Linda Haar, Child Development Center Coordinator, Cuyamaca College

152 Student Success Scorecard: ARCC Report (Refer to Item 651)

160 **Development of Consent Calendar**

170 **Adoption of Consent Calendar**—There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar for discussion. Any items that are removed will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion. Sufficient backup material will be available in advance so the Board members will have complete data regarding the item.

200 OPERATIONS

[201](#) **Resolution 13-017 Certifying *Proposition V* Election Results**—Adopt Resolution 13-017 Certifying to the Board of Supervisors of San Diego County all proceedings in the November 6, 2012, General Obligation Bond election, as recommended by the Chancellor; and authorize the Chancellor to convey the resolution to interested parties, including the Board of Supervisors of San Diego County.

[202](#) **Citizens' Bond Oversight Committee Revised Bylaws**—Approve the revised Bylaws of the Citizens' Bond Oversight Committee, as recommended by the Chancellor.

[203](#) **Citizens' Bond Oversight Committee**—Extend the terms of current Citizens' Bond Oversight Committee members Warren Ates, Bill Baber, Ron Oberndorfer, and Emilie Zouhar, as recommended by the Chancellor.

[204](#) **Grossmont College Accreditation Self-Evaluation Report**—Approve the Grossmont College 2013 accreditation self-evaluation report, as recommended by the Chancellor.

[205](#) **Cuyamaca College Accreditation Self-Evaluation Report**—Approve the Cuyamaca College 2013 accreditation self-evaluation report, as recommended by the Chancellor.

300 BUDGET AND FINANCE

[301](#) **Budget Status and Requested Changes**—Accept a report on the current budget status, and grant authority to the Chancellor to approve budget changes.

[302](#) **Budget Revisions**—Accept revenues, new grants, and revisions to the working budget, and grant authority to the Chancellor to budget these funds.

[303](#) **Purchase Orders and Warrants**—Ratify the action of the Chancellor in approving purchase orders and warrants issued during the month of April 2013, and grant authority to execute appropriate documents.

[304](#) **Ratification of Signatures on Agreements**—Ratify the action of the Chancellor in signing agreements, and grant authority to accept, budget, and spend any proceeds therefrom.

[305](#) **Donations**—Ratify the action of the Chancellor in accepting, budgeting, and spending, as appropriate, donations to the Grossmont-Cuyamaca Community College District.

- [306](#) **Resolutions 13-014, 13-015, and 13-016 Authorizing Designated Agents**—Adopt the following resolutions to be effective July 1, 2013, through June 30, 2014: a) Resolution 13-014 Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education; b) Resolution 13-015 Designating Authorized Agent to Sign Payroll Payment Order; and c) Resolution 13-016 Designating Authorized Agent to Sign School Orders (Commercial Warrants), as recommended by the Chancellor.
- [307](#) **Destruction of Records**—Grant authority to conduct destruction of Class 3—Disposable records during the 2013-2014 fiscal year, as recommended by the Chancellor.
- [308](#) **End-of-Year Intra-Budget Transfers by the District**—Grant authority to the Chancellor to effect intra-budget transfers necessary for closing the District's fiscal year ending June 30, 2013, subject to ratification by the Governing Board.
- [309](#) **Authorization to Sign Contracts and Purchase Orders**—Grant authority to Cindy L. Miles, Chancellor; Sue Rearic, Vice Chancellor Business Services; and Linda Bertolucci, Senior Director, Purchasing and Contracts, to sign contracts and purchase orders on behalf of the District, as recommended by the Chancellor.
- [310](#) **Education Protection Account Expenditure Report**—Approve an expenditure report for the *Proposition 30* Education Protection Account, as recommended by the Chancellor.
- [311](#) **Grossmont and Cuyamaca Colleges Course, Certificate, and Degree Changes for 2013-2014**—Approve Grossmont College and Cuyamaca College course, certificate, and degree changes as recommended by the Chancellor, and authorize publishing in the 2013-2014 Grossmont College and Cuyamaca College catalogs.
- 400 PUBLIC WORKS PROJECTS**
- [401](#) **Grossmont College 500 Complex Upgrades; Notice of Completion and Release of Retention**—Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B12.022 Grossmont College 500 Complex Upgrades, with M.A. Stevens Construction, Inc.; and b) Release retention as allowed in the contract documents.
- [402](#) **Grossmont College Ceramics Yard Upgrade; Permission to Award**—Grant authority to the Chancellor to: a) Award Bid B12.024 Grossmont College Ceramics Yard Upgrade, to the lowest responsive bidder meeting all terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening.
- [403](#) **Grossmont College Exit Doors in Buildings 51 and 53; Notice of Completion and Release of Retention**—Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B12.007 Grossmont College Exit Doors in Buildings 51 and 53, with APR Construction, Inc.; and b) Release retention as allowed in the contract documents.
- [404](#) **Grossmont College Science Building Fume Hood; Ratification of Award**—Ratify the action of the Chancellor in awarding Bid B13.005 Grossmont College Science Building Fume Hood, to Choctaw Construction Company, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications.
- [405](#) **Grossmont College Standby Power; Notice of Completion and Release of Retention**—Grant authority to the Chancellor to: a) File a Notice of Completion for Bid B12.021 Grossmont College Standby Power, with EC Constructors, Inc.; and b) Release retention as allowed in the contract documents.
- 500 PERSONNEL**
- [501](#) **Personnel Actions**—Ratify the action of the Chancellor in approving classified and academic personnel actions during the period of April 16, 2013, through May 20, 2013.

650 **INFORMATION**

651 **Student Success Scorecard Report (Accountability Reporting for the Community Colleges)**—2013 Student Success Scorecard Report (Accountability Reporting for the Community Colleges) and presentation to the Governing Board for interaction.

652 **District Quarterly Financial Reports**—Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending March 31, 2013; b) Quarterly Report on Trust Fund Balances as of May 9, 2013; and c) Schedule of Investments Report as of April 23, 2013.

653 **Grossmont-Cuyamaca Community College District Child Development Centers' Agency Self-Evaluation Reports and Action Plans**—Grossmont-Cuyamaca Community College District Child Development Centers' Agency Self-Evaluation Reports, as required by the Child Development Division of the California Department of Education.

654 **Revised Extra-Pay Assignments January 27, 2013, through May 31, 2013**—Revised Grossmont-Cuyamaca Community College District extra-pay assignments report for the period of January 27, 2013, through May 31, 2013.

700 **STAFF COMMUNICATIONS**

800 **ADJOURNMENT**

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Next Regularly Scheduled Meeting:

Tuesday, June 18, 2013
Closed Session—5:00 p.m.
Public Session—6:30 p.m.

Grossmont College
Griffin Gate, Room 60-180
8800 Grossmont College Drive
El Cajon, CA 92020

In compliance with the Americans with Disabilities Act, the Grossmont-Cuyamaca Community College District will make every effort to honor requests for reasonable accommodations made by individuals with disabilities [ADA Title II, Sec. 202, 42 USC 1232]. If you need accommodation please call 48 hours in advance of the scheduled meeting. (619) 644-7682.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to Governing Board Trustees for the Grossmont-Cuyamaca Community College District in advance of the meetings, may be viewed at the Governing Board meeting, or online at <http://www.gcccd.edu/governing-board/agenda-and-minutes.html>, or at the Chancellor/Governing Board District Offices North, 8800 Grossmont College Drive, El Cajon, CA. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Chancellor/Governing Board Office at (619) 644-7682.