



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, October 15, 2013**

Board members gathered at 4:00 p.m. in the Cuyamaca College Student Center, Room I-207, to meet and engage in conversations with the External Accreditation Visiting Team members until 5:35 p.m.

The regular meeting of the Governing Board for the Grossmont-Cuyamaca Community College District began at 5:40 p.m. in the Cuyamaca College Student Center at 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Barr, Garrett, Hiel, Justeson, and Rosinski; and Student Trustees Hernandez and Gianino

Members Absent: None

Others Present: Chancellor Miles, Vice Chancellors Edwards and Rearic, Presidents Cooke and Zacovic, college administrators, members of the staff, students, District legal counsel Timothy Garfield, members of the external accreditation visiting teams, and interested citizens

Call to Order

Board President Garrett called the meeting to order at 5:40 p.m.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:40 p.m., and the Board met in closed session until approximately 6:35 p.m., in the Cuyamaca College Student Center Meeting Room 3 (I-209), pursuant to Section 54957 for Chancellor performance evaluation; and Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), Fraternal Order of Police CCD POA Lodge 56 (FOP), and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:39 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced that in closed session, the Governing Board with votes of 5-0, denied the claim of Jasmine Dominguez against the District; approved a settlement with Save-A-Heart, and approved the recommendation for termination of an adjunct faculty member.

Public Presentations

There were none.

Changes to Docket of Business

Chancellor Miles announced there were no changes to the docket.

Approval of Minutes

On motion of members Rosinski/Barr with a unanimous vote of 5-0, the Board approved the September 3, 2013, special, and September 10, 2013, regular, meeting minutes as presented.

Call to Order

Closed Session

Open Session

**Closed Session
Announcements**

Public Presentations

None

Changes to Docket

No changes

Minutes

Approved 9/3/13, spc
and 9/10/13 reg minutes

Report of the Board President

Board President Garrett administered the oath of office to 2013/2014 student trustee Zack Gianino, Grossmont College.

Board President Garrett attended the Grossmont College production of *Pygmalion*.

Reports of the Governing Board

Trustees welcomed Zack Gianino to the Board; and expressed their pleasure in meeting with members of the external accreditation teams prior to the regular meeting.

Trustee Rosinski attended the Association of Community Colleges Trustees (ACCT) Leadership Congress in Seattle and congratulated Chancellor Miles for receiving the CEO of the Year Award for the Pacific Region. She also commended the San Diego and Imperial Counties Community Colleges Association (SDICCCA) presentation that included Trustee Hiel and Chancellor Miles.

Trustee Barr requested a report on impacts the federal government shutdown may have on services to students.

Trustee Hiel attended the Classified Senate Retreat Luncheon. He also attended the ACCT Leadership Congress and shared his learning experience of being on a national forum as a candidate for membership on the ACCT Diversity Committee.

Cuyamaca College Student Trustee Hernandez reported on student activities and events.

Grossmont College Student Trustee Gianino reported on student activities and events.

Report of the Chancellor

Chancellor Miles gave a shout-out and thanks to accreditation team chairs Dr. Kindred Murillo and Dr. Rachel Rosenthal for their leadership and hard work. She thanked the Board for the nomination for the CEO of the Year Award along with Director of Communications and Public Relations Anne Krueger for writing it. She reported on the joint presentation by GCCCD and San Diego Community College District at the ACCT Leadership Congress on SDICCCA collaboration; the SDSU Alumni event celebrating Academic Senate leadership; the Community College League of California Regional Advocacy Convening workshops held at Cuyamaca College; and the National Council for Marketing and Public Relations Medallion Awards received by District staff.

President Cooke reported that the Accreditation Commission for Education in Nursing visited the campus to review the nursing program and gave Grossmont a full eight years of accreditation. She also reported on the *Got Plans?* event, 9/11 ceremony, and artwork featured in the new central library by Grossmont faculty members Suda House and Jeff Irwin.

President Zacovic reported the Accreditation Wall of Fame reached its goal of 150 employee certificates being posted on the wall. He also reported on the students' 9/11 memorial event, College Hour: *Latino Heritage Celebration*, and Constitution Day activities.

Vice Chancellor Rearic said the District has begun working on the first Proposition V project for a new Finance/Human Resources and Payroll system. She introduced three new members to the Citizens' Bond Oversight Committee; and reported on the District's receipt of an Award of Merit for its 2013 Facilities Master Plan, San Diego Sheriff's Office Special Enforcement Detail District site survey, and District Services Fun Friday activities. She said the 2013/14 Adoption Budget includes the entire proposition V budget of \$398M (of which we are forecasting to spend \$10.1M in this fiscal year).

Vice Chancellor Human Resources Edwards said an analysis was done on the District's move from Direct Health to VEBA, and in the worst case scenario, the District saved \$426,000.

The Presidents' and Vice Chancellor Reports were distributed.

Adoption of Consent Calendar

On motion of members Barr/Justeson, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Board President Rpt

Oath of Office Gianino

Garrett

Rpts of the Board

Rosinski

Barr

Hiel

Hernandez

Gianino

Report of Chancellor

Miles

Cooke

Zacovic

Rearic

Edwards

Pres/VC Rpts

Adoption of Consent Calendar

Operations

Board Policies Update—Adopted revisions to board policies BP 4225 Course Repetition, BP 6200 Budget Preparation, and technical changes to BP 4227 Repeatable Courses, as recommended by the Chancellor. Please refer to item 201 attached to the docket and made a part of these minutes.

Citizens' Bond Oversight Committee—Authorized the appointment of George Bonner, Gwen Miller and Ed Oremen to fill vacancies on the Citizens' Bond Oversight Committee, as recommended by the Chancellor. Please refer to item 202 attached to the docket and made a part of these minutes.

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Please refer to item 301 attached to the docket and made a part of these minutes.

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. There were no actions to report. Please refer to item 302 attached to the docket and made a part of these minutes.

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of September 2013, and granted authority to execute appropriate documents. Please refer to item 303 attached to the docket and made a part of these minutes.

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Please refer to item 304 attached to the docket and made a part of these minutes.

Child Development Centers Annual Renewal of Child and Adult Food Care Program—Granted authority to the Chancellor to renew the annual contract with the California Department of Education Child and Adult Food Care Program for the Grossmont College and Cuyamaca College Child Development Centers. Please refer to item 305 attached to the docket and made a part of these minutes.

Supplies, Equipment, and Services

Purchase and Installation of Medical Equipment for Health Professions Programs at Grossmont College; Permission to Award—Granted authority to the Chancellor to: (a) Award Bid B14.007—Purchase and Installation of Medical Equipment for Health Professions Programs at Grossmont College, to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Please refer to item 351 attached to the docket and made a part of these minutes.

Public Works Projects

Cuyamaca College Interior Campus Marquee Project; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for B12.015 – Cuyamaca College Interior Campus Marquee Project, with Handy Industrial Co.; and b) Release retention as allowed in the contract documents. Please refer to item 401 attached to the docket and made a part of these minutes.

Grossmont College 500 Complex Projector Screen Relocation; Permission to Award—Granted authority to the Chancellor to: (a) Award Bid B14.003 Grossmont College 500 Complex Projector Screen Relocation, to the lowest responsive bidder meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Please refer to item 402 attached to the docket and made a part of these minutes.

Grossmont College Cart Storage Facility; Reduce Retention to 2%—Granted authority to the Chancellor to reduce retention to 2% for Bid B12.023, Grossmont College Cart Storage Facility, with APR Construction, Inc. Please refer to item 403 attached to the docket and made a part of these minutes.

Operations

Board Policies Update

Citizens' Bond Oversight Committee

Budget and Finance

Budget Status and Requested Changes

Budget Revisions

Purchase Orders and Warrants

Ratification of Signatures on Agreements

Child Development Centers Annual Renewal of Child and Adult Food Care Program

Supplies, Equip & Svc

Purchase and Installation of Medical Equipment for Health Professions Programs at GC; Permission to Award

Public Works Projects

CC Interior Campus Marquee Project; Notice of Completion and Release of Retention

GC 500 Complex Projector Screen Relocation; Permission to Award

GC Cart Storage Facility; Reduce Retention to 2%

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of September 10, 2013, through October 14, 2013. Please refer to item 501 attached to the docket and made a part of these minutes.

Short-Term Hourly Assignments—Approved short-term temporary, non-academic assignments, and certified ending dates, as recommended by the Chancellor. Please refer to item 502 attached to the docket and made a part of these minutes.

Information

Part-Time and Extra-Pay Assignments August 19, 2013, through December 16, 2013—Considered currently recorded Grossmont-Cuyamaca Community College District part-time and extra-pay assignments report for the period of August 19, 2013, through December 16, 2013, as recommended by the Chancellor. Please refer to item 651 attached to the docket and made a part of these minutes.

Administrative Procedures Update—Reviewed revisions to administrative procedures AP 4225 Course Repetition and technical changes to AP 4227 Repeatable Courses. Please refer to item 652 attached to the docket and made a part of these minutes.

Staff Communication

Cuyamaca College Academic Senate President Alicia Munoz and Grossmont College Academic Senate President Sue Gonda provided staff reports or comments.

Adjournment

Board President Garrett adjourned the meeting at 7:34 p.m.

Personnel

Personnel Actions

Short-Term Hourly Assignments

Information

Part-Time and Extra-Pay Assignments August 19, 2013, through December 16, 2013

Administrative Procedures Update

Staff Reports

Adjournment

Respectfully submitted,

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Jennifer J. Danks
Recording Secretary

**Approved by the Governing Board
November 19, 2013**

Bill Garrett
Board President