



GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, February 16, 1999

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, February 16, 1999, at 6:30 p.m., at the Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Alexander, Caruthers, Clark, Kendrick, and Kraft; Student Trustees Gibson and Vicari

Members Absent: None

Others Present: Chancellor Suarez, Presidents Amador and Martinez, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:35 p.m. by Board President Ronald D. Kraft.

Adjourn to Closed Session

Board President Kraft adjourned the meeting at 6:36 p.m., and the Board met in closed session from 6:45 p.m. until 7:20 p.m., in accordance with the Ralph M. Brown Act, pursuant to Government Code Section Section 54956.9(a) to consult with legal counsel regarding one existing case of litigation by Casmalia Hazardous Waste Management Facility; and Section 51957 to consider dismissal of public employees.

Reconvene in Open Session/Announcement of Closed Session

Call to order

Closed session

Closed sess.

Action(s)

The Board reconvened in open session at 7:30 p.m., and Board President Kraft announced that the Board, in closed session:

◆ With a vote of 5-0, elected not to rehire an administrative employee; and

◆ With a vote of 5-0, elected not to rehire a contract faculty member;

◆ With a vote of 5-0, authorized settlement of a claim by Casmalia Hazardous Waste Management Facility, which was remediated by the United States Environmental Protection Agency, for the sum of \$329.

Kraft also announced that the Board, in closed session August 4, 1998, with a vote of 4-0, authorized suspension of a classified employee for four days without pay. Announcement of the Board's action was deferred pending exhaustion of administrative remedies, in accordance with Government Code Section 54957.1(5).

Approval of Minutes

On the motion of Members Kendrick/Clark, with a vote of 5-0, the Board approved as presented the minutes of the January 19, 1999, regular meeting.

Changes to the Docket of Business

Chancellor Suarez announced that Item 606 (Employment of Probationary Faculty as Tenured Faculty Beginning with the 1999-2000 Academic Year) was revised with removal of James P. Wilsterman.

Report of the Board President

Board President Kraft, on behalf of the Governing Board, welcomed Dr. Ted Martinez as President of Grossmont College, and bid farewell to Dr.

actions

Casmalia claim settled

Minutes

1/19/99 regular meeting

Changes to Docket

Bd. President Report

Martinez welcomed;

Jack Randall, Interim President.

Randall bid
farewell

Kraft invited public comment on Item 136—Announcement of Initial Management Proposals and Responses related to Definitions, Union Rights, Compensation and Benefits, Leaves of Absence, Health and Safety, Discipline of Employees, Completion of Meet and Negotiations, and Term, as presented in Attachment A on the Docket of Business. No public comment was received.

Public comment
invited on Initial
Management
Proposals

Reports of the Governing Board

**Reports of Gov.
Board**

Trustee Alexander reported he recently attended the East County Economic Development Council annual meeting and the Chancellor's luncheon for Emeritus faculty and administrators. He also shared information from the February 7-8 Community College League of California (CCLC) annual legislative convention in Sacramento, where he and other District and College representatives attended workshop sessions and met with legislators. He offered apologies that he will be unable to attend the February 18 reception welcoming Dr. Martinez and bidding farewell to Dr. Randall, as he will be in Washington, D.C., at the Association of Community College Trustees (ACCT) national legislative seminar.

Alexander

Trustee Kendrick reported he enjoyed the production of *The Experiment* at the Stagehouse Theatre. He added that his new son was born February 15 at home.

Kendrick

Trustee Clark reported she has enrolled in an online web page design course at Cuyamaca College.

Clark

Student Trustee Vicari welcomed Martinez as President of Grossmont College and thanked Randall on behalf of Grossmont students for his service as Interim President, noting she credits him with getting the Grossmont library in the hopper for funding.

Vicari

Student Trustee Gibson thanked the Board and District for inviting her to attend the CCLC conference, where she enjoyed learning about the legislative process, the Brown Act, and the proposed 1999-2000 budget for education.

Gibson

Board President Kraft also commented that the District was well represented by the team attending the CCLC conference.

Kraft

Report of the Chancellor

Chancellor Suarez welcomed President Martinez, and expressed confidence that Grossmont College will be well served under his leadership. He also thanked Randall, whom he noted is respected throughout the state as a leading proponent of community colleges in California.

Suarez reported it was evident at the CCLC legislative conference that GCCCD is recognized throughout the state as a district that is knowledgeable about issues. He noted the District will be working aggressively in mounting a campaign with other districts in pursuing the equalization issue, pointing out that, of the 71 California community colleges, GCCCD is third from the bottom in dollars-per-FTES funding.

Suarez reported the first meeting of the Academic Affairs/Student Services Committee, which will be cochaired by Trustees Kraft and Alexander, has been tentatively scheduled March 9. Agenda items will include program review and alignment, and all trustees will be invited to attend. The Human Resources and Business Services Committees will convene in the near future.

Board President Kraft noted for the record that the above-mentioned committees will be ad hoc as opposed to standing, and will, therefore, meet on an as-needed basis.

Suarez called on the Presidents and Vice Chancellors who presented items of interest from their respective areas.

Grossmont College President Martinez expressed thanks for the warm welcome he has received and stated he looks forward to working with everyone in serving the District.

Suarez reviewed the February and March 1999 Calendar of Events in which Board members may wish to participate.

Public Presentation

Board President Kraft moved Public Presentations to this point in the agenda.

Report of Chancellor

Suarez welcomes Martinez and says goodbye to Randall

Board committee to be convened

Board committees to be ad hoc

President and Vice Chancellor reports

Calendar of events

Public Presentation

On the motion of Members Clark/Alexander and unanimously carried, the Board opened public discussion to hear Grossmont College student Ralph Nelson, who submitted a *Request for Public Presentation* to urge support of paid, as opposed to volunteer, note takers for disabled students. Chancellor Suarez arranged to meet with Nelson and offered to work with the President and Vice President to explore possible solutions to the issues presented. On the motion of Members Kendrick/Alexander and unanimously carried, public discussion was declared closed.

Student Ralph Nelson addressed Board

Development of Consent Calendar

Consent Calendar

Items 303 (Ratification of Signatures on Contracts) and 304 (License for Wireless Communications Site) were pulled from the Docket of Business for discussion.

Adoption of Consent Calendar

On the motion of Members Kendrick/Caruthers and unanimously carried, the Governing Board adopted the Consent Calendar, which included:

Operations

Operations

- ◆ Approving the Chancellor's five-point agenda as expressed in *The Way Forward*. Attention to the five areas of unity, standardization, alignment, funding, and facilities, will increase our ability to deliver excellence across the District.

The Way Forward

THE WAY FORWARD

❖ Unity

Bringing us together will benefit everyone—particularly our students. The byword is cooperation throughout the organization. A commitment to cooperation in good faith will result in our building a community of mutual respect. Unity will enable us to make progress beyond that of any individual's capacity. It will also enable us to work from a position of strength in the community and beyond.

❖ Standardization

Standardization can make life easier for many, simplify legal responsibilities, and save time, money, and energy. If the system is more efficient and less confusing, students will benefit. The District needs to address different approaches that are used to accomplish similar, or the same, goals. For example,

different admissions applications. The systems that drive our operations should be as straightforward as possible.

❖ Alignment

Aligning our curriculum will assist students in reaching their educational goals efficiently. Removing barriers to student success will mean new opportunities for students to benefit from our offerings at both colleges. Our high classroom standards and commitment to leading edge methodologies for instruction must be reflected in alignment. Our requirements and processes must help students learn, graduate, transfer, obtain employment, and improve their lives. If we are to be driven by our desire to obtain the most beneficial student outcomes, we must make sure our operations are in line with our purposes.

❖ Funding

Equitable funding is a necessity for the District and the colleges. We need to have our priorities in order so that our case is clear when we request more dollars. The District's funding formula will support two independently accredited colleges, but part of our problem lies in the State's fiscal formulas. We must be diligent in seeking resolution to the inequities in the state funding.

❖ Facilities

Our learning environment must be able to reasonably accommodate current students while anticipating future student needs. Educational and facility master plans must be completed and their initial implementation underway this year. This will ensure our readiness for all state funding possibilities for new and improved facilities. Because our needs are great, we should also explore local financing opportunities, including public/private partnerships.

See Exhibit 201, which is made a part of these minutes

◆ Granting authority to revise Board Policy 604, Purchases Subject To Bid, to incorporate new bid limits. See Exhibit 202, which is made a part of these minutes.

Policy 604
Purch. Subject to
Bid

◆ Granting authority to revise Board Policy 605, Purchases Not Subject to Bid, to incorporate new bid limits. See Exhibit 203, which is made a part of these minutes.

Policy 605
Purch. Not Subj.
to Bid

◆ Granting authority to revise Board Policy 624, *Contract Approval*, to incorporate new bid limits. See Exhibit 204,

Policy 624
Contract Approval

which is made a part of these minutes.

◆ Adopting the 1999-2000 Academic Calendars for Grossmont College and Cuyamaca College. See Exhibit 205, which is made a part of these minutes.

1999-2000
academic
calendars

◆ Adopting Resolution 99-010 which expresses Grossmont-Cuyamaca Community College District support for a regional effort known as *The Partnership for the New Century Economy*. See Exhibit 206, which is made a part of these minutes.

Resolution 99-010
*Partnership for
New Century
Economy*

Budget and Finance

Budget & Finance

◆ Granting authority to approve budget transfers and augmentations from January 7, 1999, through February 4, 1999. See Exhibit 301, which is made a part of these minutes.

Budget transfers
1/7/99-2/4/99

◆ Ratifying purchase orders and warrants issued during the month of January 1999, and grant authority to execute appropriate documents. See Exhibit 302, which is made a part of these minutes.

Purchase orders
January 1999

◆ Granting authority to declare material as surplus to the needs of the District, and authorizing the Chancellor or designee to dispose of this material by donation to another public educational institution, bid, or by public auction. See Exhibit 305, which is made a part of these minutes.

Surplus material

◆ Granting authority to accept, budget, and spend a \$61,411 augmentation to the Grossmont College 1998-1999 Vocational and Applied Technology Education Act (VATEA) Tech Prep Program for the fiscal year 1998-1999. See Exhibit 306, which is made a part of these minutes.

VATEA Tech
Prep
augmentation

◆ Granting authority to accept, budget, and spend a \$13,153 augmentation for Vocational and Applied Technology Education Act Title IIC (VATEA IIC) funding for fiscal year 1998-99. See Exhibit 307, which is made a part of these minutes.

VATEA Title IIC
augmentation

◆ Granting authority to accept, budget, and spend \$21,835 for the Grossmont College Child Development Center renovation and repair for the 1998-99 fiscal year. See Exhibit 308, which is made a part of these minutes.

GC Child Dev.
Ctr. renovation
and repair

◆ Granting authority to accept, budget, and spend a \$5,551 augmentation for fiscal year 1998-99 to increase the Grossmont College Child Development Center budget. See Exhibit 309, which is made a part of these minutes.

GC Child Dev.
Ctr. augmentation

◆ Granting authority to accept, budget, and spend \$30,468 from the Chancellor's Office of the California Community Colleges for a *New Program Development and Marketing Grant, RFA 98-0229*, at Cuyamaca College, from July 1, 1998, to August 31, 1999. See Exhibit 310, which is made a part of these minutes.

RFA 98-0229
Cuy. Program
Dev. & Mkt. Grant

◆ Granting authority to a) approve travel to conduct Grossmont College French language intensive six-week Summer 1999 Study Abroad Program in Paris, France; and b) grant the appropriate unit credits for language courses listed in the Grossmont College catalog to participating students. See Exhibit 311, which is made a part of these minutes.

GC Summer 1999
Study Abroad in
Paris

Public Works Projects

Public Works Projects

◆ Granting authority to a) approve the filing of a Notice of Completion for Bid C98.0056—Grossmont-Cuyamaca Community College District Architectural Barrier Removal (ABR); and b) reduce retention to five percent and release retention as allowed in the contract documents. See Exhibit 401, which is made a part of these minutes.

Bid C98.0056
Architectural
Barrier Removal

◆ Granting authority to approve the reduction of retention to five percent on Bid C98.0411—Mechanical Equipment Replacement, due to contractor's satisfactory progress. See Exhibit 402, which is made a part of these minutes.

Bid C98.0411
Mechanical
Equip.
Replacement

◆ Granting authority to a) approve the filing of a Notice of Completion for Bid C98.0715—Cuyamaca College paving, striping, and signage; and b) reduce retention to five percent and release retention as allowed in the contract documents. See Exhibit 403, which is made a part of these minutes.

Bid C98.0715
CC paving,
striping, etc.

◆ Granting authority to approve Change Order No. 2 in the amount of \$29,136.49; No. 3 in the amount of \$14,880.32; No. 4 in the amount of \$29,931.54; and No. 5 in the amount of \$10,636.01 on Bid C0884—Reroof Buildings at Grossmont College, Phase II. See Exhibit 404, which is made a part of these minutes.

Bid C0884
Reroof bldgs. at
GC

◆ Granting authority to approve Change Order No. 2 in the amount of \$5,330 on Bid C1069-Grossmont College Child Development Center Site Improvement for Installation of Relocatable Building. See Exhibit 405, which is made a part of these minutes.

Bid C1069
GC Child Dev.
Ctr. relocatable
bldg.

◆ Granting authority to a) approve Change Order No. 1 in the amount of \$14,025; No. 2 in the amount of \$10,125; and No. 3 in the amount of \$7,838 on Bid C1176—Cuyamaca College and Grossmont College Parking Lot Repairs; b) file a Notice of Completion; and c) release retention as allowed in the contract documents. See Exhibit 406, which is made a part of these minutes.

Bid C1176
CC and GC
parking lot repairs

◆ Ratifying the action of the Chancellor or designee in awarding Bid C1348—Grossmont-Cuyamaca Community College District Site Improvement for Installation of Hazardous Material Storage Units, to the lowest responsive bidder meeting terms, conditions, and specifications; and authorizing the Chancellor or designee to execute appropriate contract documents prior to the March 16, 1999, Governing Board meeting. See Exhibit 407, which is made a part of these minutes.

Bid C1348
Hazardous
material storage
units

◆ Ratifying the action of the Chancellor or designee in awarding Bid C1349—Grossmont College Site Improvement for Installation of American Collegiate English (ACE) Relocatable Building to the lowest responsive bidder meeting terms, conditions, and specifications; and authorizing the Chancellor or designee to execute appropriate contract documents prior to the March 16, 1999, Governing Board meeting. See Exhibit 408, which is made a part of these minutes.

Bid C1349
GC ACE
relocatable
building

Personnel

Personnel

◆ Ratifying classified and academic personnel actions during the period of January 19, 1999, through February 15, 1999, relating to volunteers; appointment of staff; establishment of hire date and salary placement for replacement hires and new hires; increase FTE of classified position; reduction in workload; reduced workload—STRS Optional Preretirement; and resignation. See Exhibit 501, which is made a part of these minutes.

Personnel actions
1/19/99-2/15/99

◆ Granting authority to increase the FTE from .50 FTE to .75 FTE of the Clerical Assistant, Range CL-23, position number CL-00254, in the Assessment Center, Cuyamaca College. See Exhibit 502, which is made a part of these minutes.

Increase FTE CC
Cler. Asst.

◆ Granting authority to grant twelve sabbatical leaves and replacements for the academic year 1999-2000 for Grossmont and Cuyamaca College academic faculty as follows: Fall 1999—Lawrence Barry, Connie Elder, Marsha Fralick, David Kievit, Angela Nesta, and Jose Villarreal; Spring 2000—Salah Balegh, Chuck Charter, Kathy Meyer, Jim Sumich, Ingrid Tarikas, and Brad Wood. See Exhibit 503, which is made a part of these minutes.

Sabbatical leaves

Items Pulled from Consent Calendar for Discussion

◆ Following brief discussion, on the motion of Members Clark/Kraft and unanimously carried, the Board ratified the action of the Chancellor or designee in signing

Ratification of
signatures on
contracts

agreements, and granted authority to accept, budget, and spend any proceeds therefrom. See Exhibit 303, which is made a part of these minutes.

◆ Following discussion, on the motion of Members Kendrick/Alexander and unanimously carried, the Board granted authority to the Chancellor or designee to issue a license to Pacific Bell Wireless for the establishment and operation of a wireless communications station on the Grossmont College campus. See Exhibit 304, which is made a part of these minutes.

GC wireless
communications
station license

Information

Information

The following reports were accepted for information:

◆ **Status Report—Board Assignments.** See Exhibit 601, which is made a part of these minutes.

Status report
Board
Assignments

◆ **District Quarterly Financial Reports.** Consideration of Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending December 31, 1998; b) Quarterly Report on Trust Fund Balances as of December 31, 1998; and c) Schedule of Investments Report dated February 1, 1999. See Exhibit 602, which is made a part of these minutes.

District quarterly
financial reports

◆ **Out-of-State Travel, Grossmont College (First Reading).** Consideration of travel to the National Speech and Debate Tournament in Milwaukee, Wisconsin, April 11-17, 1999, for four to seven Grossmont College students and one coach, Roxanne Tuscany. See Exhibit 603, which is made a part of these minutes.

Out-of-state
travel, GC

◆ **General Classified Classification Review (First Reading).** Consider modifications to position description and salary range as recommended by the General Classified Classification Review Committee effective July 1, 1998, for position number CL-00098 (Cuyamaca/Financial Aid Office) Assistant Financial Aid Officer, from CL-41 to CL-43. See Exhibit 604, which is

Gen'l classified
classification
review

made a part of these minutes.

◆ **Employment of Probationary Faculty as Tenured Faculty.** Consider employment of probationary faculty member V. Lyn Unger, Cuyamaca College, as a tenured faculty member for all subsequent academic years beginning with the 1999-2000 academic year. See Exhibit 606, which is made a part of these minutes.

Unger employed as tenured faculty member, CC

◆ **Employment of Probationary Faculty with Two-Year Contract.** Consider employment of the following probationary faculty with a third contract, which has a two-year term, for the 1999-2000 and 2000-2001 academic years: Cuyamaca College: Carmen Cox, Tammi Marshall, Inwon Leu, Patricia Santana, David Stilson, and Michael Wangler; and Grossmont College: Stephen K. Davis, Sonia Gaiane, Lisa Gates, Patrick J. Ortmeier, Michael J. Lines, Mary McKenzie, Edwin C. Olsen, Maria C. U. Pak, James B. Papageorge, Tina Perez, Ann M. Sitomer, William N. Snead, L. James Tolbert, and Evan C. Wirig. See Exhibit 607, which is made a part of these minutes.

Employment of probationary faculty with two-year contracts

◆ **Employment of Probationary Faculty for Second One-Year Contract.** Consider employment of the following probationary faculty who will enter into a second one-year contract for the 1999-2000 academic year: Cuyamaca College: Mary Asher-Fitzpatrick, Debra Babylon, David Detwiler, Michelle Gorthy, Alicia Muñoz, Kathryn Nette, Patrick Thiss, and Rob Wotjkowski, and; Grossmont College: Susan Callahan, Israel Cardona, Carlos Contreras, Marion de Koning, Marilyn Estep, Susan Gonda, Beth Mallette-Anderson, David Mullen, Diane Mayne-Stafford, Gopa Patnaik, Bonnie Schmiedege, Rick Trestrail, and Doug Weber. See Exhibit 608, which is made a part of these minutes.

Employment of probationary faculty for second one-year contracts

Staff Communications

Staff Communications

Staff members extended welcoming remarks to President Martinez and farewells and thanks to Interim President Randall.

All

Cuyamaca Academic Senate President Custeau reported that both

Custeau

Academic Senates have endorsed *The Way Forward*. He noted there was some reservation regarding the issue of alignment, and asked that articulation be considered when that would best serve students. He indicated he looks forward to discussing this issue at the March 9 Academic Affairs/Student Services Committee meeting.

Adjournment

Board President Kraft adjourned the meeting at 8:34 p.m.

Adjournment

Respectfully submitted,

Omero Suarez, Ph.D.,

Chancellor and

Secretary to the Governing Board

Mary V. Watkins

Recording Secretary

Approved by the Governing Board March 16,
1999,

Ronald D. Kraft

Board President