



GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD

MINUTES OF THE REGULAR MEETING

Tuesday, June 15, 1999

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, June 15, 1999, at 6:30 p.m., at the Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Alexander, Caruthers, Clark, Kendrick; and Student Trustees Gibson and Vicari

Members Absent: Kraft

Others Present: Chancellor Suarez, President Martinez and Vice President Agosto (representing President Amador), Vice Chancellor Austin and Director of Risk Management Seymour (representing Vice Chancellor McMahan), district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:37 p.m. by Board Vice President Richard D. Alexander, who presided at the meeting in the absence of Board President Kraft.

Adjourn to Closed Session

Alexander adjourned the open session at 6:38 p.m., and the Board met in closed session in the Associated Students of Grossmont College (ASGC) Board Room from 6:45 p.m. until 7:15 p.m., pursuant to Government Code Section 54956.9(b) to consult with legal counsel regarding one potential case of litigation.

Reconvene in Open Session/Announcement of Closed Session Actions

Vice President Alexander reconvened the open session meeting at 7:30 p.m. and reported there were no announcements from the June 15, 1999, closed session. He announced, however, that the Board, at a special closed session meeting June 8, 1999, with a vote of 4-0,

Call to order

Closed Session

Administrators' Association Handbook changes approved

approved proposed changes to the Administrators' Association Handbook effective retroactive to July 1, 1998.

Approval of Minutes

On the motion of Members Kendrick/Clark, with a vote of 4-0 (Board President Kraft was absent), the Board approved as presented the minutes of the May 18, 1999, regular meeting.

Changes to the Docket of Business

Chancellor Suarez announced that revisions reflecting the following changes to the Docket of Business were distributed:

? Item 310 (Renewal of Workers' Compensation Insurance)—Under Fiscal Impact of Proposal, the correct amount of premium for renewal of coverage is \$441,536.96; the correct decrease in workers' compensation costs is \$45,826.04.

? Item 313 (Student Accident and Athletic Insurance for 1999-2000)—Under Proposal, the premium payment was changed to \$76,482; and on page 2, under Fiscal Impact, the correct percent for Cuyamaca College Athletics is 14.5%.

? Item 501 (Personnel Actions)—Attachment A5 was revised to include the section related to Janet Gelb.

Report of the Board Vice President

Vice President Alexander reported that Board President Kraft was absent due to illness. He declared that, in accordance with Education Code 72425, and hearing no objection from the Board, Trustee Clark's absence from the June 8, 1999, special closed session meeting, and Board President Kraft's absence from the June 15, 1999, regular meeting were excused.

Oath of Office

Vice President Alexander issued the Oath of Office for 1999-2000 to Student Trustees Veronica Gibson (Cuyamaca) and Michelle Vicari (Grossmont) and congratulated them on their reelections as Student Trustees.

Minutes

5/18/99 regular meeting

Changes to Docket

Report of Board Pres.

Clark's 6/8/99 and Kraft's 6/15/99 absences excused

Oath of Office

Student Trustees Gibson and Vicari sworn in for 1999-2000

Reports of the Governing Board

Student Trustee Gibson reported she attended Grossmont and Cuyamaca College graduation ceremonies.

Trustee Kendrick reported he also attended the graduations, and represented the Board at a San Diego County Labor Council event.

Student Trustee Vicari expressed thanks to Grossmont students for reelecting her as 1999-2000 Student Trustee. She also attended graduation ceremonies.

Trustee Caruthers reported he also attended College commencement ceremonies.

Trustee Clark congratulated Gibson and Vicari on their reelection as Student Trustees and stated she looks forward to having them on the Board for another year.

Report of the Chancellor

Chancellor Suarez welcomed Chuck Seymour, Director of Risk Management, representing Vice Chancellor McMahan at the meeting, and Vice President Agosto, representing President Amador. McMahan and Amador were attending statewide meetings.

Suarez also welcomed Millie McAuley to her first Board meeting as Grossmont Academic Senate President.

Suarez reported he and other San Diego and Imperial County Community College District Chancellors and Presidents signed a Transfer Admission Guarantee (TAG) agreement with San Diego State University President Weber on June 10, which he described as a milestone for area community college students, assuring them of admission to SDSU. He stressed the importance of positioning ourselves to work closely with the universities.

Suarez reported the State Chancellor convened the Funding Formula Task Force on Monday, June 14, in Sacramento, to look at funding for California's community colleges. Suarez reported he is one of four CEOs serving on the task force of 12, which will strive to bring about funding equity in the 1999-2000 budget cycle.

Suarez reviewed a Calendar of Events for June, July, and August, which Board members may be interested in attending.

Reports of Gov. Board

Gibson

Kendrick

Vicari

Caruthers

Clark

Report of Chancellor

McMahan and Amador attending statewide meetings

McAuley new Senate President, Grossmont

SDSU and SDICCCA colleges sign TAG agreement

State Chancellor's funding formula task force convened

Calendar of events

Suarez invited Board members to attend upcoming "Managers and the Law" workshops, which have been scheduled during the next few months for District managers and supervisors.

"Managers and the Law" workshops

Chancellor Suarez presented the Chancellor/Classified Senate Award for May 1999 to Maggie Gonzales, Clerical Assistant, Leadership & Economic Development Institute. Classified Senate President Laughlin presented Gonzales with an assortment of gifts.

Maggie Gonzales receives Chan./Cls. Senate Award

Board Assignment Updates

Suarez reported a plan has been developed by the Joint Curriculum Advisory Committee to deal with alignment issues. He indicated he will review the plan and stated he has every confidence the ten courses removed from the list of new Fall 1999 courses at the May 18 Board meeting will be presented for approval at the July 20 Board meeting.

Alignment plan

Suarez reported, in response to a request from Trustee Alexander at the May 18 Board meeting, he has provided descriptions of the College budget distribution models to Board members for their review.

College budget distribution models

President/Vice Chancellor Reports

Suarez called on Vice President Agosto and President Martinez, who presented items of interest from their respective colleges.

President reports

Vice Chancellor Austin expressed appreciation to Director of Facilities Planning Switzer and Electronic Maintenance Supervisor Oemick for their work on construction projects and to students and staff for their patience during the construction process.

Suarez called on Director of Intergovernmental Relations Quittner, who called the Board's attention to the 1999-2000 Legislative Program, which had been distributed. Quittner presented an update on the state budget as it relates to community colleges.

Legislative update

Development of Consent Calendar

Information item 651 (Status Report—Board Assignments) was pulled from the Docket of Business for discussion.

Consent Calendar

Adoption of Consent Calendar

On the motion of Members Clark/Kendrick, with a vote of 4-0, the Governing Board adopted the Consent Calendar, which included:

Budget and Finance

? Granting authority to the Chancellor or designee to approve budget transfers and augmentations from May 7, 1999, through June 3, 1999. See Exhibit 301, which is made a part of these minutes.

? Ratifying the action of the Chancellor or designee in accepting grants and augmentations to restricted programs, and granting authority to accept, budget, and spend these funds. See Exhibit 302, which is made a part of these minutes.

? Ratifying the action of the Chancellor or designee to approve purchase orders and warrants issued during the month of May 1999, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.

? Granting authority to the Chancellor or designee to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District:

Grossmont College—a) Sheet Music to the Music Department by Tempo N' Time Club (valued by donor at \$290); and b) VR II Seated Leg Curl and VR Leg Extension fitness equipment to Physical Education by Associated Students of Grossmont College (valued by donor at \$5,125.10). See Exhibit 304, which is made a part of these minutes.

? Ratifying the action of the Chancellor or designee in signing agreements, and granting authority to accept, budget, and spend any proceeds therefrom. See Exhibit 305, which is made a part of these minutes.

? Granting authority for Omero Suarez, Chancellor; James E. Austin, Vice Chancellor-Business Services; Charleen McMahan, Vice Chancellor-Human Resources and Administrative Services; and Barbara Starks, Director of Purchasing and Contracts, to sign contracts and purchase orders on behalf of the District, as recommended by the Chancellor. See Exhibit 306, which is made a part of these minutes.

Budget & Finance

Budget transfers
5/7/99-6/3/99

Grants/augmentations
to restricted programs

Purchase orders
May 1999

Donations

Ratification of
signatures on
agreements

Suarez, Austin,
McMahan, and Starks
to sign contracts and
purchase orders

? Approving the Grossmont-Cuyamaca Community College District 1999-2000 Tentative Budget, as recommended by the Chancellor. See Exhibit 307, which is made a part of these minutes.

1999-2000 Tentative Budget

? Granting authority to the Chancellor or designee to replace warrant #11-569729 dated September 17, 1998, in the amount of \$73.43 issued to Airgas. See Exhibit 308, which is made a part of these minutes.

Replacement warrant

? Granting authority to the Chancellor or designee to approve payroll deductions to The Markman Multifunds for tax sheltered accounts upon the request of employees of the Grossmont-Cuyamaca Community College District. See Exhibit 309, which is made a part of these minutes.

Tax sheltered accounts

? Granting authority to the Chancellor or designee to renew the District's agreement with Industrial Indemnity Insurance Company to provide the District with Workers' Compensation Insurance coverage effective July 1, 1999. See Exhibit 310, which is made a part of these minutes.

Workers' Compensation Insurance

? Granting authority to the Chancellor or designee to:
a) Renew the District's current property, general liability, auto, educators legal liability and limited professional liability, day care package, and boiler and machinery insurance coverage with Coregis Insurance Company; b) Renew crime coverage with Fidelity and Deposit; c) Renew foreign liability with Cigna; and d) Renew day care accidental death and dismemberment coverage with AIG Life. See Exhibit 311, which is made a part of these minutes.

Property and prof. liability insurance

? Granting authority to the Chancellor or designee to renew the District's annual excess liability insurance with School's Excess Liability Fund (SELF) effective July 1, 1999. See Exhibit 312, which is made a part of these minutes.

Excess liability insurance with SELF

? Granting authority to the Chancellor or designee to:
a) Authorize premium payment of \$76,482 annually to Student Insurance, Inc., to provide student accident

Student accident and athletic insurance for 1999-2000

and athletic insurance coverage for the 1999-2000 academic year including summer intersessions; and b) Sign appropriate documents. See Exhibit 313, which is made a part of these minutes.

? Granting authority to the Chancellor or designee to effect inter-District budget transfers necessary for closing the District's fiscal year ending June 30, 1999, subject to ratification by the Governing Board. See Exhibit 314, which is made a part of these minutes.

? Granting authority to the Chancellor or designee to accept, budget, and spend \$78,152 from the California Community Colleges for Enhancing Support Services for Students with Disabilities at Grossmont College for 1999-2000. See Exhibit 315, which is made a part of these minutes.

? Granting authority to the Chancellor or designee to accept, budget, and spend \$200,000 for the Grossmont College Child Development Center to become a model demonstration site for the Program for Infant Toddler Caregivers through the California Department of Education, Child Development Division (CDE/CDD). See Exhibit 316, which is made a part of these minutes.

? Granting authority to the Chancellor or designee to accept, budget, and spend \$145,000 from the California Community Colleges for 1999-2000 to develop the Grossmont College Community Service Learning (CSL) program. See Exhibit 317, which is made a part of these minutes.

Public Works Projects

? Ratifying the action of the Chancellor or designee to award Bid C1542—Cuyamaca College, Site Improvement for Installation of Relocatable Buildings, to Harbor Construction Company, the lowest responsive bidder meeting terms, conditions, and specifications; in the amount of \$79,543. See Exhibit 401, which is made a part of these minutes.

End-of-Year budget transfers

Support services for students with disabilities, GC

Infant toddler caregiver program

GC CSL program

Public Works Projects

Bid C1542
CC site improvement
relocatable buildings

? Granting authority to the Chancellor or designee to:
a) Approve the filing of a Notice of Completion for Contract C1312—Purchase of Relocatable Building for Grossmont College American Collegiate English (ACE) Program; and b) Release retention as allowed in the contract documents. See Exhibit 402, which is made a part of these minutes.

Contract C1312
Prefab. relocatable
bldg. for GC ACE
program

? Granting authority to the Chancellor or designee to:
a) Award Bid C1640—Cuyamaca College Parking Lot, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at its July 20, 1999, meeting. See Exhibit 403, which is made a part of these minutes.

Bid C1640
CC parking lot

Personnel Items

Personnel Items

? Ratifying the action of the Chancellor or designee in approving classified and academic personnel actions during the period of May 18, 1999, through June 14, 1999, relating to volunteers; establishment of hire date and salary placement for new and replacement position hires; resignations; STRS retirements; appointments by the Chancellor; continuation of interim assignments; reduction in workload; increase FTE and establish as a tenure-track position; and routine annual summary of one-year specially funded academic contracts. See Exhibit 501, which is made a part of these minutes.

Personnel actions
5/18/99-6/14/99

Information

Information

The Board considered the following for information:

? **Status Report—Board Assignments.** Student Trustee Vicari requested that item 12.03 be removed from the list of Board assignments, as Vice Chancellor Austin has responded to her questions about architectural barrier removal projects. See Exhibit 651, which is made a part of these minutes.

Status report
Board assignments

Staff Communications

Staff Communications

Classified Senate President Laughlin reported this will be his last Board meeting as President of the Classified Senate organization. He will be succeeded by Rocky Rose.

Laughlin

Administrators' Association President Fenningham thanked the Board for its consideration and approval of the changes to the Administrators' Association handbook.

Fenningham

Cuyamaca Academic Senate President Custeau commented on the upcoming Each One Teach One event. He thanked the Chancellor, the Board, and others for their efforts in bringing about the outstanding Transfer Admission Guarantee (TAG) agreement with SDSU. He reported he was encouraged by the efforts of the Joint Curriculum Advisory Committee (JCAC) on the alignment issue. The committee will share information with faculty during Fall 1999 professional development week. He urged the Board to adopt a policy regarding alignment and indicated the Senates will be happy to provide input into the process.

Custeau

Grossmont Academic Senate President McAuley reported she looks forward to working with the Board and administration as Senate President and thanked the Board on behalf of the faculty for choosing Chancellor Suarez and Grossmont President Martinez as District and College leaders.

McAuley

Adjournment

Adjournment

Vice President Alexander adjourned the meeting at 8:05 p.m.

Respectfully submitted,

Approved by the Governing Board July 20,
1999,

Omero Suarez, Ph.D.,
Chancellor and
Secretary to the Governing Board
Mary V. Watkins
Recording Secretary

Ronald D. Kraft
Board President