



GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD

MINUTES OF THE REGULAR MEETING

Tuesday, November 16, 1999

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, November 16, 1999, at 6:30 p.m., at the Heritage of the Americas Museum, Cuyamaca College, 900 Rancho San Diego Drive, El Cajon, California.

Members Present: Alexander, Caruthers, Clark, and Kendrick; Student Trustee Gibson

Members Absent: Trustee Kraft and Student Trustee Vicari

Others Present: Chancellor Suarez, Presidents Amador and Martinez, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:37 p.m. by Board Vice President Rick Alexander, who chaired the meeting in the absence of Board President Kraft.

Adjourn to Closed Session

Alexander adjourned the open session at 6:38 p.m., and the Board met in closed session from 6:39 p.m. until 7:25 p.m., pursuant to Government Code Section 54947.6 to confer with District Chief Negotiator McMahan regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

Reconvene in Open Session/Announcement of Closed Session Actions

Vice President Alexander reconvened the open session at 7:30 p.m., and announced that the Board, in closed session:

Call to order

Meeting chaired by Trustee Alexander

Closed session

Open session

Closed session actions

- with a vote of 4-0 (Board President Kraft was absent), approved interim 1999-2000 United Faculty salary schedules and payment of retroactive salaries for 1998-99; and
- with a vote of 4-0, authorized a 1998-99 retroactive payment as an off-schedule payment for Supervisory/Confidential employees.

United Faculty salaries

Supervisory/Confidential payment

Approval of Minutes

Minutes

On the motion of Members Kendrick/Caruthers, with a vote of 4-0, the Board approved as presented the minutes of the October 19, 1999, regular meeting.

10/19/99 regular meeting

Removal of Items From/Changes To Docket of Business

Changes to Docket

Chancellor Suarez announced the following correction to the Docket of Business:

- Item 309 (Resolution 00-006—Membership in Statewide Educational Wrap-Up Program Joint Powers Agreement [SEWUPJPA])—Attachment A erroneously refers to an attachment; there is no attachment.

Report of the Board Vice President

Report of Board VP

Vice President Alexander reported that Board President Kraft was unable to attend the meeting. He announced that, hearing no objection from the Board, the absence is excused in accordance with Education Code Section 72425.

Kraft's absence excused

Alexander announced that Student Trustee Vicari was absent due to illness. In accordance with Education Code Section 72425, the absence is excused.

Vicari absence excused

Alexander presented a teddy bear to Director of Public Safety Javines, who shared information about the Public Safety Department Stuffed Bear drive, which will provide hundreds of new stuffed animals for the Toys for East County Kids program sponsored by the East County Regional Chamber of Commerce.

Alexander presents teddy bear for Stuffed Bear drive

Reports of the Governing Board

Reports of Gov. Board

Trustee Kendrick reported he spoke on behalf of the Governing Board to the El Cajon Kiwanis Club and also attended opening ceremonies at the Chaldean Church in El Cajon.

Kendrick

Student Trustee Gibson wished everyone a happy Thanksgiving.

Gibson

Trustee Alexander reported he recently attended football and women's soccer games at Grossmont College.

Alexander

Report of the Chancellor

Report of Chancellor

Chancellor Suarez read into the record a portion of a November 14 letter he wrote to the Governing Board and College Presidents relative to an article in the November 13, 1999, *San Diego Union-Tribune*, in which it was reported the District was considering purchasing 1,100 acres of land.

Suarez clarifies *Union Tribune* article regarding purchase of land

" . . . I was surprised and disappointed to find a Union-Tribune article in Saturday's paper conveying the impression that the college district is interested in purchasing 1,100 acres of land near Poway. I want to assure you that we are in no way involved in any land purchase or any discussion to this end.

" . . . I regret any confusion that may be caused by the newspaper article and its inaccuracy."

Suarez reported he attended the November 8 Board of Governors meeting in Modesto, at which the Board of Governors approved a recommendation by the State Chancellor for an additional appropriation of \$15 million, with one half to be distributed to California community colleges through the formula, and one half to the lowest funded districts to bring them up to the state average. The Funding Formula Task Force will continue to meet to develop a permanent solution to bring about equity in community college funding.

Update on funding equity

Suarez announced there will be a special Board meeting on Tuesday, December 14, 1999, at 6:30 p.m., in the Griffin Gate, Grossmont College, in lieu of the December 21 regular Board meeting, which will be cancelled. He reported the District is required by law to conduct its annual organizational meeting between December 3 and 17, 1999.

Special annual organizational Board meeting 12/14/99; 12/21 regular meeting cancelled

Suarez called on Interim Director of Information Systems Eimstad, who presented a report on the status of District technology projects scheduled for completion in the coming year. Eimstad shared the 1999-2000 Technology Plan, highlighting *Challenges for the Future*; *Services for Students*; *Technology Infrastructure Improvements*; and

1999-2000 Technology Plan

Services for Instructional and Administrative Services. In response to an inquiry from Trustee Clark, he provided background information and answered questions about the District's internet service provider.

Suarez called on Cuyamaca President Amador, who, with the assistance of Director of Institutional Research and Planning Phillips, presented a report on year four of the Cuyamaca College five-year Strategic Plan. They were commended for a fine report.

Cuyamaca College
Strategic Plan

Suarez reported the Grossmont College Strategic Plan will be presented at the December 14 Board meeting.

Suarez called on the Presidents and Vice Chancellors, who presented items of interest from their respective areas.

President and Vice
Chancellor reports

President Martinez introduced Dr. Dean Colli, Grossmont College Vice President, Academic Affairs, who began his assignment November 15. Dr. Colli was welcomed with a round of applause.

Dr. Dean Colli, GC VP
Academic Affairs,
welcomed

Vice Chancellor Austin reported the Colleges will be developing by February 2000 funding proposals for a new \$13 million science building at Grossmont College and a \$20 million science and technology mall at Cuyamaca College. He expressed confidence that the plans will be approved by the state, and explained the process, which will culminate with construction in 2002-2003, pending approval of a state bond measure. Austin and Director of Intergovernmental Relations Quittner were commended for their efforts in bringing members of the State Chancellor's facilities staff to the Colleges. Suarez and the Board expressed appreciation to Austin for his tenacity in bringing these and other projects to fruition.

Austin commended for
work on facilities
projects

Suarez reviewed a calendar of events, in which Board members may be interested in participating.

Calendar of events

Development of Consent Calendar

Consent Calendar

Items 304 (Ratification of Signatures on Agreements); 305 (Donations); 307 (Study Abroad in Cuernavaca, Mexico, Summer 2000, Cuyamaca College); and 309 (Resolution 00-006) were pulled from the Docket of Business for discussion.

Adoption of Consent Calendar

On the motion of Members Kendrick/Clark, with a vote of 4-0, the Governing Board approved the Consent Calendar, which included:

Operations

- Selecting Tuesday, December 14, 1999, 6:30 p.m., at Grossmont College Griffin Gate, as the day, time, and location of the annual organizational meeting of the Governing Board of the Grossmont-Cuyamaca Community College District, and granting authority to the Chancellor or designee to notify the County Superintendent of Schools of the day and time chosen for the annual organizational meeting. See Exhibit 201, which is made a part of these minutes.

Budget and Finance

- Granting authority to the Chancellor or designee to approve budget transfers and augmentations through November 5, 1999. See Exhibit 301, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in accepting grants and augmentations to Restricted Programs. There were no actions to ratify at this Board meeting. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in approving purchase orders and warrants issued during the month of October 1999, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to replace warrant #10-657983 dated July 3, 1997, in the amount of \$170.64 issued to Rod Rockoff. See Exhibit 306, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to authorize out-of-state travel to Phi Rho Pi National Speech and Debate Tournament in Portland, Oregon, April 9-14, 2000, for three to five Cuyamaca College students and one Director of Forensics, Michelle Gorthy. See Exhibit 308, which is made a part of these minutes.

Operations

Organizational meeting
12/14/99

Budget & Finance

Budget transfers
through 11/5/99

Grants and
augmentations to
restricted programs

Purchase orders
October 1999

Replace warrant

Out-of-state travel for
speech tournament

Public Works Projects

- Granting authority to the Chancellor or designee to approve Change Order No. 16 in the amount of \$80,700, Change Order No. 17 in the amount of \$102,232, Change Order No. 18 in the amount of \$109,558, Change Order No. 19 in the amount of \$43,855, Change Order No. 20 in the amount of \$28,760, Change Order No. 21 in the amount of \$143,824, and Change Order No. 22 in the amount of \$500 on Bid C1316—Grossmont-Cuyamaca Community College District Electrical Infrastructure Upgrade. See Exhibit 401, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to a) Approve the filing of a Notice of Completion for Bid C1542—Cuyamaca College Site Improvement for Installation of Relocatable Buildings; and b) Release retention as allowed in the contract documents. See Exhibit 402, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to a) Approve Change Order No. 1 in the amount of \$1,915 on Bid C1795—Reroof Maintenance and Warehouse Buildings; b) File Notice of Completion; and c) Release retention as allowed in the contract documents. See Exhibit 403, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in awarding Bid C1974—Cuyamaca College One-Stop Center Site Work and Grading, to Ace-Baker Joint Venture, the lowest responsive bidder meeting terms, conditions, and specifications, in the amount of \$65,000. See Exhibit 404, which is made a part of these minutes.

Personnel

- Ratifying the action of the Chancellor or designee in approving classified and academic personnel actions during the period of October 19, 1999, through November 15, 1999. See Exhibit 501, which is made a part of these minutes.

Public Works Projects

Bid C1316
Electrical infrastructure upgrade

Bid C1542
CC site improvement for installation of relocatable buildings

Bid C1795
Reroof Maintenance and Warehouse buildings

Bid C1974
CC one-stop center site work and grading contract award

Personnel

Personnel actions
10/19/99-11/15/99

Items Pulled from Consent Calendar for Discussion

- Following brief discussion, on the motion of Members Clark/Kendrick, with a vote of 3-0-1 (with Trustee Alexander abstaining on the basis of conflict of interest), the Board ratified the action of the Chancellor or designee in signing agreements and granted authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.

- On the motion of Members Clark/Kendrick, with a vote of 4-0, the Board granted authority to the Chancellor or designee to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District:

Ratification of signatures on agreements

Donations

District

- a. \$4,330 to the District Resource Development Office by various donors.

Grossmont College

- a. One Centrifuge, one Sterilizer and Timer, one Colorimeter, chemical solutions, and laboratory glassware and supplies to the Chemistry Program by Martin J. Rosten, M.D. (valued by donor at \$600);
- b. Computers, printers, miscellaneous computer parts, and documentation to the Computer Science Information Systems (CSIS) Program by Clifford H. Schaffer (valued by donor at \$4,581).
- c. Eight used computers and miscellaneous parts to the Computer Science Information Systems (CSIS) Program by National Dispatch Center, Inc. (valued by donor at \$800).
- d. One Electronics for Medicine AR6 hemodynamic monitor to the Cardiovascular Technology Program by Robert J. Fedeli, Jr. (valued by donor at \$6,000).
- e. One PPG EVR 16 Physiologic hemodynamic monitor to the Cardiovascular Technology Program by Scripps/Mercy Hospital (valued by donor at \$5,000).

Cuyamaca College

- a. Eight Cisco 2501 Routers to the Computer Information Systems (CIS) Program by AT&T Cerfnet (valued by donor at \$8,000).

See Exhibit 305, which is made a part of these minutes.

- Following discussion as outlined below, on the motion of Members Clark/Kendrick, with a vote of 4-0, the Board granted authority to the Chancellor or designee to approve: a) Offering a five-week intensive Spanish language program in Cuernavaca, México, by Cuyamaca College, during summer 2000 (June 26-July 31, 2000); and b) Granting the appropriate unit credits for Spanish language courses as listed in the Cuyamaca College catalog.

CC Summer 2000 study abroad in Cuernavaca, Mexico

In response to an inquiry by Trustee Clark, Vice Chancellor McMahan reported that a review of various sources indicates there are presently no travel advisories for the Cuernavaca region other than routine safety and health cautions for travel to Mexico in general. She reported she is in the process of revising the Board policy dealing with international study programs to include a requirement that program coordinators obtain travel advisories as part of the planning process. She noted final approval for international travel will be vested with the Chancellor or designee. See Exhibit 307, which is made a part of these minutes.

- Following brief discussion, on the motion of members Alexander/Clark, with a vote of 4-0, the Board granted authority to the Chancellor or designee to adopt Resolution 00-006—Membership in Statewide Educational Wrap-Up Program Joint Powers (SEWUPJPA). See Exhibit 309, which is made a part of these minutes.

Resolution 00-006
Membership in
SEWUPJPA

Information

Information

The following reports were accepted for information:

- **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.
- **Quarterly Financial Reports.** Consideration of Grossmont-Cuyamaca Community College District quarterly financial reports:
 - a. Quarterly Financial Status Report for the period ending September 30, 1999;
 - b. Quarterly Report on Trust Fund Balances as of September 30, 1999; and
 - c. Schedule of Investments Report dated November 3, 1999.

Status report
Board assignments

Quarterly financial
reports

See Exhibit 652, which is made a part of these minutes.

Staff Communications

United Faculty President Amov welcomed Dean Colli to Grossmont College.

Grossmont Academic Senate President McAuley also welcomed Colli, noting his address to the Grossmont Academic Senate was well received. McAuley commented that Board of Governors member Vishwas More was impressed with Grossmont College and the complexity of the questions asked by the Academic Senate during his recent visit to the District.

Cuyamaca Academic Senate representative Terrie Nichols reported the Cuyamaca Senate approved revisions to its constitution with the goal of providing more consistency, with Presidents serving two years. She expressed excitement that Cuyamaca Vice President Agosto is working with the Senate Officers Committee to adopt more financial aid workshops.

Adjournment

Vice President Alexander adjourned the meeting at 8:52 p.m.

Respectfully submitted,

Omero Suarez, Ph.D.,
Chancellor and
Secretary to the Governing Board
Mary V. Watkins
Recording Secretary

Staff Communications

Amov

McAuley

Adjournment

Approved by the Governing Board December 14, 1999.

Rick Alexander
Board Vice President