



GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD

MINUTES OF THE REGULAR MEETING

Tuesday, October 19, 1999

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, October 19, 1999, at 6:30 p.m., at the Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Alexander, Caruthers, Clark*, Kendrick, Kraft; and Student Trustees Gibson and Vicari

Members Absent: *Clark was present for the closed session only.

Others Present: Chancellor Suarez, Presidents Amador and Martinez, Vice Chancellor McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:32 p.m. by Board President Ronald D. Kraft.

Adjourn to Closed Session

Kraft adjourned the open session at 6:33 p.m., and the Board met in closed session in the Associated Students of Grossmont College (ASGC) Board Room from 6:40 p.m. until 7:15 p.m., pursuant to Government Code Section 57957 to consider discipline of a public employee and provisions to the Chancellor's employment contract.

Reconvene in Open Session/Announcement of Closed Session Actions

Board President Kraft reconvened the open session at 7:28 p.m., and reported there were no closed session actions to be announced.

Approval of Minutes

Call to order

Closed Session

Minutes

On the motion of Members Alexander/Kendrick, with a vote of 4-0 (Trustee Clark was absent) the Board approved as presented the minutes of the September 21, 1999, regular meeting and the October 5, 1999, special meeting.

9/21/99 regular and
10/5/99 special
meetings

Changes to the Docket of Business

Changes to Docket

Chancellor Suarez announced the following change to the Docket of Business:

◆ Item 501 (Personnel Actions)—Asterisk references were inadvertently omitted from Attachment A-3.

Report of the Board President

Report of Board Pres.

Board President Kraft announced that Trustee Clark was absent from the open session meeting due to illness.

Clark absent due to illness

Reports of the Governing Board

Reports of Gov. Board

Trustee Alexander reported he attended the Association of Community College Trustees (ACCT) annual convention in Atlanta, Georgia, October 13-16, noting there were many interesting sessions on issues at the national level that benefit community college students.

Alexander

Trustee Kendrick reported he recently attended a San Diego Hispanic Association event, and also was a guest lecturer for a Grossmont College Business class.

Kendrick

Student Trustee Vicari reported the Associated Students of Grossmont College (ASGC) recently conducted a training session on shared governance, the Brown Act, and parliamentary procedure.

Vicari

Report of the Chancellor

Report of Chancellor

Chancellor Suarez announced that Dale Switzer, Sr. Director, Facilities, Planning Development and Maintenance, was representing Vice Chancellor Austin at the Board table. Austin was attending the Association of College Business Officers conference.

Switzer sitting in for Austin

Suarez reported it will be necessary to change the December regular (annual organizational) meeting date from December 21 to December 7 or 14, in order to meet deadlines associated with the organizational

December meeting date to be changed

meeting, which must take place between December 3 and 17.

Suarez expressed pleasure at having new faculty present at the meeting, and called on the Presidents to introduce them to the Board.

President Amador called on Vice President Chiriboga, who introduced the following new Cuyamaca faculty members: Arthur Chandler, CIS; Jo Ellen Reed, CIS; and Peter Utgaard, History.

New Cuyamaca
faculty introduced

President Martinez called on Interim Vice President Knowlton, who introduced new Grossmont College faculty members: David Arthur, Philosophy; Joseph Braunwarth, Political Science; Ross Cohen, Physical Science-Astronomy; Carl Fielden, Disabled Student Programs and Services; Janice Bellinghiere, English; Joseph Castellaw, Speech; Anthony Ding, English; Mark Goodman, Geography; Jeffrey Irwin, Art-Ceramics; Patricia Morrison, Librarian; Thomas Olmstead, Chemistry; Paul Vincent, Spanish; Gwenyth Mapes, Humanities; Ruth Navarro, Spanish; and Joseph Orate, Culinary Arts.

New Grossmont
faculty introduced

Chancellor Suarez presented the Chancellor/Classified Senate Award for September 1999 to Salvador Espiritu, General Maintenance Worker, Sr., and James Duddy, General Maintenance Worker, Sr. Dale Switzer, Sr. Director, Facilities, Planning Development and Maintenance, spoke on behalf of Espiritu and Duddy, commending them for their outstanding work ethic. Classified Senate President Rose presented them with assorted gifts on behalf of the Classified Senate.

Chancellor/Classified
Senate award to
Espiritu and Duddy

Suarez called on the Presidents and Vice Chancellors to present items of interest from their respective areas.

President/Vice
Chancellor reports

Suarez called on Director of Intergovernmental Relations Quittner, who introduced Julie Given-Glance, President and CEO of the Grossmont Schools Federal Credit Union, and expressed gratitude to the Credit Union for its contributions in underwriting expenses related to publication of the District's academic wall calendar. Glance shared information about the credit union.

Grossmont Schools
Federal Credit Union
recognized

Quittner presented an update on legislation affecting community colleges, which was recently signed or vetoed by the Governor at the end of the 1999 legislative session.

Legislative update

Suarez presented a calendar of events for October and November, which might be of interest to Board members.

Calendar of events

Development of Consent Calendar

Consent Calendar

Item 304 (Ratification of Signatures on Agreements) was pulled from the Docket of Business for discussion.

Adoption of Consent Calendar

On the motion of Members Alexander/Kendrick, with a vote of 4-0, the Governing Board approved the Consent Calendar, which included:

Budget and Finance

- ◆ Granting authority to the Chancellor or designee to approve budget transfers and augmentations from September 21, 1999, through October 8, 1999. See Exhibit 301, which is made a part of these minutes.

- ◆ Ratifying the action of the Chancellor or designee in accepting grants and augmentations to Restricted Programs. There were no actions to ratify at this Board meeting. See Exhibit 302, which is made a part of these minutes.

- ◆ Ratifying the action of the Chancellor or designee in approving purchase orders and warrants issued during the month of September 1999, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.

- ◆ Granting authority to the Chancellor or designee to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District:

District

- a. \$67,920 to the District Resource Development Office by various donors.

Grossmont College

- a. One Quantum Quad 1 Ultrasound Machine to the Cardiovascular Technology Program by Scripps Clinic (valued by donor at \$7,500);

- b. Rubber Bumper Plates (free weights) to the Athletics Program by the ARCO Olympic Training Center (valued by donor at \$1,950); and

Budget & Finance

Budget transfers

Grants and augmentations to restricted programs

Purchase orders
September 1999

Donations

c. One channel rack mount non-powered mixer and amplifier to the Instructional Media Program by the Associated Students of Grossmont College (valued by donor at \$817).

Cuyamaca College

a. One 1999 2WD Chevrolet Suburban, VIN 3GNEC16R5XG158307, to the Automotive Student Education Program by General Motors (valued by donor at \$46,000).

See Exhibit 305, which is made a part of these minutes.

◆ Ratifying the action of the Chancellor or designee to transfer up to \$12,000 from the Contingency Reserve to Fund 40 for the replacement of a pressure regulator for the Cuyamaca College campus. See Exhibit 306, which is made a part of these minutes.

Transfer from
Contingency
Reserve to Fund 40

◆ Declaring personal property as surplus to the needs of the District, and authorizing the Chancellor or designee to dispose of personal property by donation to another public educational institution, bid, public auction, private sale, or in the local sanitary landfill. See Exhibit 307, which is made a part of these minutes.

Surplus property

Public Works Projects

**Public Works
Projects**

◆ Granting authority to the Chancellor or designee to:
a) Approve Change Order No. 10 in the amount of \$170,600, Change Order No. 11 in the amount of \$54,000, Change Order No. 12 in the amount of \$121,580, Change Order No. 13 in the amount of \$25,000, Change Order No. 14 in the amount of \$185,000, and Change Order No. 15 in the amount of \$186,700 on Bid C1316—Grossmont-Cuyamaca Community College District Electrical Infrastructure Upgrade; and b) Reduce retention to five percent due to contractor's satisfactory progress. See Exhibit 401, which is made a part of these minutes.

Bid C1316
Electrical
infrastructure
upgrade change
orders

◆ Granting authority to the Chancellor or designee to approve Change Order No. 1 in the amount of \$4,000

Bid C1542
CC site improvement
for relocatable

on Bid C1542—Cuyamaca College Site Improvement for Installation of Relocatable Buildings. See Exhibit 402, which is made a part of these minutes.

◆ Grant authority to the Chancellor or designee to: a) Award Bid C1974—Cuyamaca College One-Stop Center Site Work and Grading, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at its November 16, 1999, meeting. See Exhibit 403, which is made a part of these minutes.

Personnel Actions

Ratifying the action of the Chancellor or designee in approving classified and academic personnel actions during the period of September 21, 1999, through October 18, 1999. See Exhibit 501, which is made a part of these minutes.

Item Pulled from Consent Calendar for Discussion

◆ Following discussion as summarized below, on the motion of Members Kraft/Caruthers, with a vote of 4-0, the Board ratified the action of the Chancellor or designee in signing agreements and granted authority to accept, budget, and spend any proceeds therefrom. Student Trustee Vicari called the Board's attention to a vending agreement, and pointed out that Chancellor Suarez has made a commitment to address concerns of Grossmont College students by looking into ways that income from vending machines may benefit students more. See Exhibit 304, which is made a part of these minutes.

First Reading

The following items were presented for first reading:

◆ **Forensics Team Out-of-State Travel, Cuyamaca College.** Consider granting authority to the Chancellor or designee to authorize out-of-state travel to Phi Rho Pi National Speech and Debate Tournament in Portland, Oregon, April 9-14, 2000, for three to five Cuyamaca College students and one Director of Forensics, Michelle Gorthy. See Exhibit 601, which is

buildings

Bid C1974
CC One-Stop Center
site work and
grading

Personnel Actions

Personnel actions
9/21/99-10/18/99

Ratification of
signatures on
contracts

First Reading

Cuyamaca Forensics
Team out-of-state
travel

made a part of these minutes.

◆ **Cuyamaca College Summer 2000 Study Abroad in Cuernavaca, Mexico.** Consider granting authority to the Chancellor or designee to approve: a) Offering a five-week intensive Spanish language program in Cuernavaca, México, by Cuyamaca College, during summer 2000 (June 26-July 31, 2000); and b) Granting the appropriate unit credits for Spanish language courses as listed in the Cuyamaca College catalog. See Exhibit 602, which is made a part of these minutes.

CC Summer 2000
study abroad in
Cuernavaca, Mexico

Information

The following reports were accepted for information:

◆ **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.

Status report on
Board assignments

◆ **Liability Claims Activity for Period Ending September 30, 1999.** Consideration of the Grossmont-Cuyamaca Community College District Quarterly Liability Claims Report for the period ending September 30, 1999, as recommended by the Chancellor. See Exhibit 652, which is made a part of these minutes.

Liability claims
period ending
9/30/99

◆ **Part-Time and Extra-Pay Assignments for Period of August 16, 1999, through December 20, 1999.** Consideration of Grossmont-Cuyamaca Community College District part-time and extra-pay assignments report for the period of August 16, 1999, through December 20, 1999. See Exhibit 653, which is made a part of these minutes.

Part-time and extra-
pay assignments
8/16/99-12/20/99

Staff Communications

Staff Communications

Classified Senate President Rose called the Board's attention to a flyer announcing that the Classified Senate is now online. He commended Daniel Crain, an intermittent hourly employee of the Grossmont College Leadership and Economic Development Institute, for his assistance with the project.

Rose

Administrators' Association representative Seymour, on behalf of the

Seymour

Administrators' Association, applauded Chancellor Suarez for his leadership on the funding equity issue.

Grossmont Academic Senate President McAuley reported Chancellor Suarez and Grossmont President Martinez were very well received at the October 18 Academic Senate meeting, where Suarez reported on progress on the statewide funding equity issue, and Martinez held an open forum question and answer session. McAuley added she is very pleased with the selection of Dean Colli as the new Grossmont College Vice President, Academic Affairs.

McAuley

United Faculty President Amov reported he also was quite gratified by reports from colleagues on the qualifications of Dr. Colli. He indicated he was also pleased to see new faces on the faculty.

Amov

Trustee Alexander commented on remarks made at an Association of Community College Trustees (ACCT) Public Policy Committee meeting by Susan James, a student trustee from Coast Community College District, who spoke eloquently about issues affecting students. He recommended that Student Trustee Vicari encourage student officers from the District's associated student organizations to urge California Student Association of Community Colleges (CALSACC) representatives to take an active role in directing the efforts of that organization toward issues at the federal level.

Alexander

Adjournment

Adjournment

Board President Kraft adjourned the meeting at 8:16 p.m.

Respectfully submitted,

Approved by the Governing Board November 16, 1999.

Omero Suarez, Ph.D.,
Chancellor and
Secretary to the Governing Board
Mary V. Watkins
Recording Secretary

Ronald D. Kraft
Board President