



GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

## GOVERNING BOARD

### MINUTES OF THE REGULAR MEETING

Tuesday, September 21, 1999

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, September 21, 1999, at 6:30 p.m., at the Heritage of the Americas Museum, Cuyamaca College, 900 Rancho San Diego Drive, El Cajon, California.

Members Present: Alexander, Caruthers, Clark\*, Kendrick, and Kraft; Student Trustees Gibson and Vicari

\*Clark arrived at 7 p.m.

Members Absent: None

Others Present: Chancellor Suarez, Presidents Amador and Martinez, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

#### **Call to Order**

The meeting was called to order at 6:36 p.m. by Board President Ronald D. Kraft.

#### **Adjourn to Closed Session**

Kraft adjourned the open session at 6:37 p.m., and the Board met in closed session from 6:38 p.m. until 7:30 p.m., pursuant to Government Code Section 54957 to consider 1) discipline of a public employee; 2) evaluation of the Chancellor; and 3) Chancellor's employment contract provisions.

#### **Reconvene in Open Session**

Board President Kraft reconvened the open session at 7:35 p.m., and welcomed visiting Valhalla High School seniors, who were attending the meeting as a class assignment.

**Call to order**

**Closed session**

Welcome to  
Valhalla High  
School seniors

Kraft announced that the Board would not be considering Item 109 (Chancellor's Employment Contract) in the open session meeting.

**Announcement of Closed Session Action(s)**

Kraft announced that the Board, in closed session:

? With a vote of 5-0, approved modifications to the Chancellor's contract, changing the term to July 1, 1999, through June 30, 2003; and

? With a vote of 4-0 (Clark was not present for the vote), ratified the action of the Chancellor to terminate a probationary classified employee.

**Approval of Minutes**

On the motion of Members Kendrick/Clark, with a vote of 4-0-1 (with Trustee Caruthers abstaining), the Board approved as presented the minutes of the August 17, 1999, regular meeting; and with a vote of 5-0, approved the minutes of the September 7, 1999, special workshop meeting.

**Removal of Items From/Changes To Docket of Business**

Chancellor Suarez announced the following changes to the Docket of Business:

? Item 307 (1999-2000 Adoption Budget)—On the cover sheet under Fiscal Impact, the total budget amount should be \$103 million.

? Item 403 (Bid C1542—Cuyamaca College Site Improvement for Installation of Relocatable Buildings, Change Order No. 1; Notice of Completion)—This item was removed from the Docket of Business, as the contractor had not completed punch list items.

**Closed Session Actions**

Chancellor's contract extended

Classified employee terminated

**Minutes**

8/17/99 regular and 9/7/99 special meetings

**Changes to Docket**

**Reports of the Governing Board**

Trustee Kendrick reported he attended a YMCA fund raising event this past weekend at Supervisor Dianne Jacob's residence. He also represented the District in the Casa de Oro Parade.

Trustee Clark also attended the YMCA event, and reported she is taking a class at Grossmont College this semester.

Trustee Caruthers expressed sympathy for Hoke Simpson and family on the death of Simpson's mother.

**Report of the Chancellor**

Chancellor Suarez announced there will be a special Board meeting on Tuesday, October 5, at 6:30 p.m., in the Griffin Gate. CalTRANS representatives will present a status report on construction of Interstate 125.

Suarez acknowledged that Brad Phillips was representing the Administrators' Association at the meeting.

Suarez called on the Presidents, who presented items of interest from their respective colleges.

President Amador called the Board's attention to the Cuyamaca College *Code of Ethics*, which will be posted in every classroom and business offices at Cuyamaca College.

President Martinez introduced Nancy Davis, Grossmont College Student Development Services Supervisor, and Bonnie Schmiede, Counselor. Schmiede shared information about the October 14 Transfer Day, when representatives from over 40 colleges and universities will be on campus. Davis presented information about Career Week events the week of October 18-21. She noted that October 22 will be devoted to activities associated with Disabilities Awareness Month.

Suarez reviewed a calendar of events for September and October, listing events Board members may be interested in attending.

**Development of Consent Calendar**

Items 304 (Ratification of Signatures on Agreements); 307 (1999-2000

**Reports of Gov. Board**

Kendrick

Clark

Caruthers

**Report of Chancellor**

10/5/99 special Board meeting announced

Phillips representing Admin. Assn.

Presidents' reports

Cuyamaca *Code of Ethics*

Grossmont Career Expo

Calendar of events

**Consent Calendar**

Adoption Budget); 351 (Bid C1773—Printing of Class Schedules and Preview); and 501 (Personnel Actions) were pulled from the Docket of Business for discussion.

### **Adoption of Consent Calendar**

On the motion of Members Kendrick/Alexander, with a vote of 5-0, the Board approved the Consent Calendar, which included:

### **Budget and Finance**

? Granting authority to the Chancellor or designee to approve budget transfers and augmentations to the 1999-2000 Adoption Budget. See Exhibit 301, which is made a part of these minutes.

? Ratifying the action of the Chancellor or designee in accepting grants and augmentations to Restricted Programs. There were no actions to ratify at this Board meeting. See Exhibit 302, which is made a part of these minutes.

? Ratifying the action of the Chancellor or designee in approving purchase orders and warrants issued during the month of August 1999, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.

? Granting authority to the Chancellor or designee to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District:

#### **District**

a) \$3,000 to the District for the reproduction of the districtwide academic wall calendar for 1999-2000 by the Grossmont Schools Federal Credit Union;

#### **Grossmont College**

a) One video camera support pedestal and fluid head to the Media Communications Program by the

### **Budget & Finance**

Budget transfers

Ratification of signatures, grants and restricted programs

Purchase orders August 1999

Donations

Associated Students of Grossmont College (valued by donor at \$6,212);

b) Three automatic micropipets to the Biology Program by the Associated Students of Grossmont College (valued by donor at \$636);

c) One Wheelwriter II typewriter to the Counseling Department by the Associated Students of Grossmont College (valued by donor at \$0);

d) One Model 430 pH Meter, with appropriate AC adapter, to the Biology Program by the Associated Students of Grossmont College (valued by donor at \$1,810);

e) One Hewlett Packard computer, one 17" monitor, one LaserJet 4050 T printer, one DeskJet 895Cxi printer, one OfficeJet 600 print/copy/scan/fax, one ScanJet 4200Cxi Scanner, and one PhotoSmart C30 digital camera to the Child Development Center by Hewlett Packard Company (valued by donor at \$4,944).

See Exhibit 305, which is made a part of these minutes.

? Declaring personal property as surplus to the needs of the District, and authorizing the Chancellor or designee to dispose of personal property by donation to another public educational institution, bid, public auction, private sale, or in the local sanitary landfill. See Exhibit 306, which is made a part of these minutes.

? Adopting Resolution 00-004 authorizing cooperative contracting pursuant to bids and awards to be made by the North County Educational Purchasing Consortium for a period of one year. See Exhibit 308, which is made a part of these minutes.

? Granting authority to replace warrant #10-969887D dated August 5, 1998, in the amount of \$42.04 issued to Esther M. Musau. See Exhibit 309, which is made a part of these minutes.

Surplus property

Resolution 00-004  
Cooperative  
contracting

Replacement  
warrant

**Public Works Projects**

? Granting authority to the Chancellor or designee to: a) Approve Change Order No. 1 in the amount of (\$960) for Contract C1455—Purchase of Prefabricated Relocatable Buildings for Cuyamaca College Classrooms; b) Approve the filing of a Notice of Completion; and c) Release retention as allowed in the contract documents. See Exhibit 401, which is made a part of these minutes.

? Granting authority to the Chancellor or designee to approve Change Order No. 7 in the amount of \$32,900, Change Order No. 8 in the amount of \$25,300, and Change Order No. 9 in the amount of \$25,000 on Bid C1316—Grossmont-Cuyamaca Community College District Electrical Infrastructure Upgrade. See Exhibit 402, which is made a part of these minutes.

? Granting authority to the Chancellor or designee to: a) Approve Change Order No. 1 in the amount of \$2,836, Change Order No. 2 in the amount of \$2,720, and Change Order No. 3 in the amount of \$4,122, on Bid C1640—Cuyamaca College Parking Lot; b) File a Notice of Completion; and c) Release retention as allowed in the contract documents. See Exhibit 404, which is made a part of these minutes.

**Personnel Actions**

? Adopting Resolution 00-005, In the Matter of Reduction of Service and Layoff of Classified Employees, due to elimination of work performed by district employees assigned to the bookstore at Grossmont College; and granting authority to the Chancellor or designee to: a) Eliminate position CL-00198, Bookseller, .82 FTE, Range 23, effective November 5, 1999; and b) Eliminate position CL-00226, Bookseller, .80 FTE, Range 23, effective November 5, 1999. See Exhibit 502, which is made a part of these minutes.

**Public Works Projects**

Contract C1455  
Prefab. relocatable  
buildings for  
Cuyamaca College

Bid C1316  
Elect. infrastructure  
Change orders

Bid C1640  
CC parking lot

**Personnel Actions**

Resolution 00-005  
Reduction of  
Service and Layoff  
of Classified  
Employees

**Items Pulled from Consent Calendar for Discussion**

? Following discussion, on the motion of Members Caruthers/Alexander and unanimously carried, the Board ratified the action of the Chancellor or designee in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.

Ratification of signatures on agreements

? Following brief discussion, on the motion of Members Alexander/Caruthers and unanimously carried, the Board approved the Grossmont-Cuyamaca Community College District 1999-2000 Adoption Budget. Vice Chancellor Austin, Controller Rearic, and staff were commended for their work on the budget. See Exhibit 307, which is made a part of these minutes.

1999-2000 Adoption Budget

? Following discussion, on the motion of Members Clark/Alexander and unanimously carried, the Board granted authority to the Chancellor or designee to: a) Award Bid C1773—Printing of Class Schedules and Preview; and b) Execute appropriate documents to VQS Enterprises, Inc., and Westminster Press, Inc., the lowest responsive bidders meeting terms, conditions, and specifications, as shown on the bid summary. Board President Kraft and Trustee Clark requested that consideration be given to developing a combined class schedule. See Exhibit 351, which is made a part of these minutes.

Bid C1773 Printing class schedules and Preview

? Following brief discussion, on the motion of Members Alexander/Kendrick and unanimously carried, the Board ratified the action of the Chancellor or designee in approving classified and academic personnel actions during the period of August 17, 1999, through September 20, 1999. Trustee Alexander and others commented on the resignation of Dr. Diana Kelly, Associate Dean, Continuing Learning and Special Programs, who has accepted a position in Ireland. See Exhibit 501, which is made a part of these minutes.

Personnel actions 8/17/99-9/20/99

**Information**

The following was accepted for information:

**Information**

? **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.

Status report  
Board assignments

**Staff Communications**

**Staff  
Communications**

Grossmont Academic Senate President McAuley reported the Grossmont Senate met for the first time of the semester on Monday, September 20. Topics of discussion included changes in the planning and budget model for the College, whereby the Master Plan will drive budget planning, and textbook pricing and ordering, and Vice Chancellor Austin and Director of Public Safety Javines addressed the Senate regarding recent thefts from Grossmont faculty offices.

McAuley

Cuyamaca Academic Senate President Custeau extended a welcome to Valhalla High School students and encouraged them to consider enrolling in a community college as a way of beginning their college and employment careers. Custeau reported he serves on the membership committee of the Faculty Association of California Community Colleges (FACCC), and will share information regarding the equity issue with that organization.

Custeau

**Adjournment**

**Adjournment**

Board President Kraft adjourned the meeting at 8:07 p.m.

Respectfully submitted,

Approved by the Governing Board October 19, 1999.

Omero Suarez, Ph.D.,

Ronald D. Kraft

Chancellor and

Board President

Secretary to the Governing Board

Mary V. Watkins

Recording Secretary