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**GOVERNING BOARD  
MINUTES OF THE REGULAR MEETING  
Tuesday, December 12, 2000**

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The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, December 12, 2000, at 6:30 p.m., in the Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Clark, Kendrick, Kraft; Student Trustees Chester and Parks

Members Absent: None

Others Present: Chancellor Suarez, Presidents Amador and Martinez, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

**Call to Order**

The meeting was called to order at 6:35 p.m. by Board President Gary Kendrick.

**Adjourn to Closed Session**

Kendrick adjourned the open session at 6:36 p.m., and the Board met in closed session from 6:45 p.m. until 7:35 p.m., in the Associated Students of Grossmont College (ASGC) Club Room, pursuant to Government Code Section 54956.9 to consult with legal counsel regarding pending liability claims; Section 54957 to consider: a) provisions of employment contracts for the Chancellor; President, Cuyamaca College; President, Grossmont College; Vice Chancellor, Business Services; and Vice Chancellor, Human Resources and Administrative Services; and b) renewal of employment contract for Grossmont College Vice President, Student Services; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

**Reconvene in Open Session/Announcement of Closed Session Action(s)**

Board President Kendrick reconvened the open session at 7:42 p.m., and announced that the Board, in closed session:

- With a vote of 5-0, authorized renewal of the employment contract of the Vice President, Student Services, Grossmont College; and
- With a vote of 5-0, approved exercising options in the contracts of the President, Cuyamaca College; President, Grossmont College; Vice Chancellor, Business Services; and Vice Chancellor, Human Resources and Administrative Services to extend the contracts to June 30, 2003.

**Approval of Minutes**

On the motion of Members Alexander/Kraft, with a vote of 5-0, the minutes of the November 21, 2000, regular Governing Board meeting were approved as presented.

**Administrative Contracts**

Board President Kendrick called for a motion to approve proposed modifications to the employment contracts for the Chancellor; President, Cuyamaca College; President, Grossmont College; Vice Chancellor, Business Services; and Vice Chancellor, Human Resources and Administrative Services. On the motion of Members Clark/Alexander, with a vote of 5-0, the Board approved an increase in salaries for the above positions by seven percent effective July 1, 2000.

**Call to order**

**Closed session**

**Open session**

President and Vice  
Chancellor contracts  
extended to 6/30/03

**Minutes**

11/21/00 regular  
meeting

Chancellor, Presidents,  
and Vice Chancellors  
receive seven percent  
salary increase

## **Removal of Items From/Changes To Docket of Business**

Chancellor Suarez announced that Item 900 (Reconvene in Closed Session) should state that the closed session will take place in the ASGC Club Room.

## **Report of the Board President**

Board President Kendrick issued the Oath of Office to Trustees Timothy L. Caruthers and Ronald D. Kraft, who were reelected to four-year terms.

## **Reports of the Governing Board**

Student Trustee Parks reported he participated in a California Student Association of Community Colleges (CalSACC) conference recently at Imperial Valley College, at which five of the nine area colleges were represented. He wished everyone happy holidays.

Trustee Clark congratulated Trustees Caruthers and Kraft.

Trustee Alexander echoed Clark's comments, and reported he attended the Chancellor's December 11 meeting with Richard Leib, President, Board of Governors, California Community Colleges, and other District and College representatives.

Student Trustee Chester echoed the above sentiments for reelected Trustees Caruthers and Kraft. He reported the Associated Students of Grossmont College (ASGC) will host its annual Christmas party on Friday, December 15. He will play Santa.

## **Report of the Chancellor**

Chancellor Suarez welcomed to the resource table Pat Setzer, representing the Cuyamaca Academic Senate; Dave McDade, representing the Classified Senate; and Alba Orr, representing the Supervisory/Confidential group.

Suarez presented the November 2000 Chancellor/Classified Senate Award to Patricia Murray, Secretary, Nursing, Grossmont College. Classified Senate representative McDade presented her with an assortment of gifts on behalf of the Classified Senate, and Dr. Elisabeth Hamel, Interim Associate Dean, spoke on her behalf.

Suarez reported that former Congressman Mervyn Dymally, Advisor to Assembly Speaker Hertzberg, visited the District December 7. He toured both colleges and indicated he is supportive of our initiatives.

Suarez reported that California Community Colleges Board of Governors President Richard Leib also paid a visit to the District on Monday, December 11, met with the Chancellor's Extended Cabinet and others, and toured the Cuyamaca College campus. He added that Leib is cognizant and supportive of the equalization issue. Suarez stated he will continue to work with people at the statewide level to bring attention to the funding equity issue.

Suarez announced that he has been appointed to the San Diego Workforce Investment Board as a representative of the San Diego and Imperial Counties Community Colleges Association (SDICCCA).

Suarez called on the Presidents and Vice Chancellors, who presented items of interest from their respective sites.

He called on Director of Intergovernmental Relations Quittner, who presented a brochure highlighting facility projects at the colleges, which will be used to generate support for facilities that are not eligible for state funding.

Suarez invited the Presidents to introduce representatives from their respective Foundations. Amador introduced Cuyamaca Foundation President Bill Garrett, City Manager of the City of El Cajon. Martinez introduced Grossmont Foundation President Kim Metli, and Howard Kummerman, Executive Director.

Suarez called the Board's attention to a calendar of events for December and January and invited Trustees to participate as their schedules allow.

## **Development of Consent Calendar**

Items 201 (Election of President of Governing Board for 2001); 202 (Election of Vice

## **Changes to Docket**

### **Report of Board Pres.**

Oath of Office to Caruthers and Kraft

Parks

Clark

Alexander

Chester

### **Report of Chancellor**

Pat Murray receives Chan./Cls.Senate Award for Nov. 2000

Visit by former Congressman Dymally

Board of Governors President Leib visits District

Suarez appointed to SD Workforce Investment Board

Presidents' and Vice Chancellors' reports

Facilities brochure

College Foundation officers introduced

Calendar of events

### **Consent Calendar**

President of Governing Board for 2001); 203 (Election of Secretary of Governing Board for 2001); and 402 (Bid C2967—Remodel Cuyamaca College Vocational Technology Building N); and Information Item 652 (1999-2000 District Audit Report) were pulled from the Docket of Business for discussion.

### **Adoption of Consent Calendar**

On the motion of Members Alexander/Kraft, with a vote of 5-0, the Governing Board approved the Consent Calendar, which included:

### **Operations**

- Scheduling regular Governing Board meetings of the Grossmont-Cuyamaca Community College District for the year 2001, as recommended by the Chancellor, as follows:
  - a. The Governing Board will conduct its Year 2001 regular meetings on the third Tuesday of each month.
  - b. The meetings will convene at 6:30 p.m., and the Board will adjourn to closed session. The Board will reconvene in open session at approximately 7:30 p.m.
  - c. The meetings will alternate between Cuyamaca and Grossmont Colleges, as follows:

| <u>Date</u>  | <u>Location</u>                                   |
|--------------|---|
| January 16   | Heritage of the Americas Museum, Cuyamaca College |
| February 20  | Griffin Gate, Grossmont College                   |
| March 20     | Heritage of the Americas Museum, Cuyamaca College |
| April 17     | Griffin Gate, Grossmont College                   |
| May 15       | Heritage of the Americas Museum, Cuyamaca College |
| June 19      | Griffin Gate, Grossmont College                   |
| July 17      | Heritage of the Americas Museum, Cuyamaca College |
| August 21    | Griffin Gate, Grossmont College                   |
| September 18 | Heritage of the Americas Museum, Cuyamaca College |
| October 16   | Griffin Gate, Grossmont College                   |
| November 20  | Heritage of the Americas Museum, Cuyamaca College |
| December 18  | Griffin Gate, Grossmont College                   |

- d. The first Tuesday of each month will be set aside for special informational or workshop meetings, which will be scheduled on an as-needed basis.

See Exhibit 204, which is made a part of these minutes.

- Granting authority to the Chancellor or designee to modify the existing implementing regulations concerning auxiliary organizations. See Exhibit 205, which is made a part of these minutes.

### **Budget and Finance**

- Accepting a report on the current budget status, as recommended by the Chancellor, and granting authority to the Chancellor or designee to approve budget changes. See Exhibit 301, which is made a part of these minutes.
- Accepting grants, augmentations, and revisions to Restricted Programs, as recommended by the Chancellor; ratifying the action of the Chancellor or designee in accepting grants, augmentations, and revisions to Restricted Programs; and granting authority to the Chancellor or designee to accept, budget, and spend these funds. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in approving purchase orders and warrants issued during the month of November 2000, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in approving agreements, and granting authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District:

### **Operations**

GB 2001 meeting schedule

Auxiliary organization regulations

### **Budget & Finance**

Budget status report

Grants and restricted programs

Purchase orders and warrants  
November 2000

Ratification of signatures on agreements

Donations

- a. Cuyamaca College
  - (1) Various computer information systems items to the Computer Information Systems Program by Chatsworth Products, Inc. (valued by donor at \$7,717.12);
- b. Grossmont College
  - (1) One kiln liner with electrical elements (208 volts) to the Ceramics Program by the Associated Students of Grossmont College (valued by donor at \$2,744).

See Exhibit 305, which is made a part of these minutes.

- Declaring personal property as surplus to the needs of the District, and authorizing the Chancellor or designee to dispose of personal property by donation to another public educational institution, bid, public auction, private sale, or in the local sanitary landfill. See Exhibit 306, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to replace warrants: a) #10-209717 dated May 28, 1999, in the amount of \$447.49 issued to Joyce E. Perry; and b) #11-578819 dated April 1, 1999, in the amount of \$147.00 issued to Kelly Kneeshaw. See Exhibit 307, which is made a part of these minutes.
- Approving Master Agreements by and between the Grossmont-Cuyamaca Community College District and the Grossmont College Foundation and the Cuyamaca College Foundation, as recommended by the Chancellor. See Exhibit 308, which is made a part of these minutes.
- Adopting Resolution 01-007—San Diego County Schools Fringe Benefits Consortium—appointing Charleen McMahan, Vice Chancellor-Human Resources and Administrative Services, as the Grossmont-Cuyamaca Community College District representative to the Fringe Benefits Joint Powers Authority (JPA), as recommended by the Chancellor. See Exhibit 309, which is made a part of these minutes.

Surplus property

Replacement of warrants

GC and CC Foundation master agreements

Resolution 01-007 McMahan to serve on Fringe Benefits Consortium

**Supplies, Equipment, and Services**

- Granting authority to the Chancellor or designee to: a) Award Bid C2859—Furniture; and b) Execute appropriate documents to BKM Total Office of California, lowest bidder meeting terms, conditions, and specifications, as shown on bid summary. See Exhibit 351, which is made a part of these minutes.

**Supplies, Equip., Serv.**

Bid C2859 Furniture

**Public Works Projects**

- Granting authority to the Chancellor or designee to approve Change Order No. 5 in the amount of \$81,663 on Bid C2093—Cuyamaca College One-Stop Student Services Center. See Exhibit 401, which is made a part of these minutes.

**Public Works Projects**

Bid C2093 CC One-Stop Center

**Personnel**

- Ratifying the action of the Chancellor or designee in approving classified and academic personnel actions during the period of November 21, 2000, through December 11, 2000. See Exhibit 501, which is made a part of these minutes.

**Personnel**

Personnel actions 11/21/00-12/11/00

**Items Pulled from Consent Calendar for Discussion**

Board President Kendrick opened nominations for President, Vice President, and Secretary for the Governing Board for 2001.

- On the motion of Members Clark/Kraft, Gary Kendrick was nominated as President of the Governing Board for 2001. With a vote of 4-0-1 (with Kendrick abstaining), Kendrick was elected President of the Governing Board of the Grossmont-Cuyamaca Community College District for 2001. See Exhibit 201, which is made a part of these minutes.
- On the motion of Members Alexander/Clark, Ronald Kraft was nominated as Vice President of the Governing Board for 2001. With a vote of 4-0-1 (with Kraft abstaining), Kraft was elected Vice President of the Governing Board of the Grossmont-Cuyamaca Community College District for 2001. See Exhibit 202, which is made a part of these minutes.

Kendrick elected Board President for 2001

Kraft elected Board Vice President for 2001

- On the motion of Members Alexander/Kraft, Timothy Caruthers was nominated as Secretary of the Governing Board for 2001. With a vote of 4-0-1 (with Member Caruthers abstaining), Timothy Caruthers was elected Secretary of the Governing Board of the Grossmont-Cuyamaca Community College District for 2001. See Exhibit 203, which is made a part of these minutes.

Caruthers elected Board Secretary for 2001

The election of officers was followed by a photography session.

- Following brief discussion, on the motion of Members Clark/Alexander and unanimously carried, the Board granted authority to the Chancellor or designee to: a) Award Bid C2967—Remodel Cuyamaca College Vocational Technology Building N, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at its January 16, 2001, meeting. See Exhibit 402, which is made a part of these minutes.

Bid C2967 Remodel CC Voc. Tech. Building N

**Information**

**Information**

The following reports were accepted for information:

- Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.
- 1999-2000 District Audit Report.** Consider the 1999-2000 Grossmont-Cuyamaca Community College District Audit Report. Vice Chancellor Austin introduced Tom Saiz, Partner, Calderon, Jaham, and Osborn, who conducted the District's 1999-2000 audit. Saiz thanked those who worked with the auditors for being so well prepared and organized. He reviewed the audit, explaining that it was an unqualified, clean opinion, with no material adjustments required. He called the Board's attention to upcoming changes to Statement 34 of the Government Accounting Standards, which will be implemented during the next couple of years and will require resources to ensure that implementation goes smoothly. He noted also that drop rosters were not consistently utilized at Grossmont College and encouraged enforcement at both sites. He wished everyone a happy holiday season. See Exhibit 652, which is made a part of these minutes.

Status report Board assignments  
1999-2000 District Audit Report

**Public Presentations**

**Public Presentations**

Grossmont College instructors Cathy Harvey and Dr. Mary Donnelly, and Counseling Department Chair Mary Rider presented *Requests for Public Presentation* to speak in support of Peter White, Vice President, Student Services, Grossmont College.

Harvey, Donnelly, and Rider address the Board

**Staff Communications**

**Staff Communications**

Trustee Alexander presented a teddy bear to the Public Safety Department for the Annual Teddy Bear Drive. Lieutenant Gil Tomeldan thanked all who contributed teddy bears, and reported all donations go to the children of East County.

Alexander

United Faculty President Amov congratulated Trustees Kendrick, Kraft, and Caruthers on their reelection as Board President, Vice President, and Secretary, respectively, and wished everyone happy holidays. He concurred with those who spoke on behalf of Vice President White.

Amov

Cuyamaca Academic Senate Vice President Setzer commended and congratulated the Trustees and reported the Cuyamaca Senate has finalized its membership on the District General Education Team (DGET), which will develop a joint general education package. As a member of the Cuyamaca Innovation and Planning Council (IPC), he commended Cuyamaca President Amador on the strategic planning process. He wished all happy holidays.

Setzer

Administrators' Association representative Phillips also congratulated the Board and wished everyone a happy holiday season.

Phillips

Classified Senate representative McDade wished everyone a Merry Christmas on behalf of the Classified Senate.

McDade

Supervisory/Confidential representative Orr wished everyone happy holidays.

Orr

**Adjournment**

**Adjournment**

Board President Kendrick adjourned the meeting at 8:45 p.m.

Respectfully submitted,

Approved by the Governing Board January 16, 2001.

Omero Suarez, Ph.D.  
Chancellor and  
Secretary to the Governing Board

Gary Kendrick  
Board President

Mary V. Watkins  
Recording Secretary