



GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, February 15, 2000

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, February 15, 2000, at 6:30 p.m., at the Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Clark, Kendrick, Kraft; Student Trustee Vicari

Members Absent: Student Trustee Gibson

Others Present: Chancellor Suarez, Presidents Amador and Martinez, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:35 p.m. by Board President Gary Kendrick.

Adjourn to Closed Session

Kendrick adjourned the open session at 6:36 p.m., and the Board met in closed session in the Associated Students of Grossmont College (ASGC) Board Room from 6:45 p.m. until 7:40 p.m., pursuant to Government Code Section 54957.6 to confer with District Chief Negotiator McMahan regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters; and Section 54957 to consider provisions of employment contracts for the President, Cuyamaca College; President, Grossmont College; Vice Chancellor, Business Services; and Vice Chancellor, Human Resources and Administrative Services.

Reconvene in Open Session

Call to order

Closed Session

Open Session

Board President Kendrick reconvened the open session at 7:50 p.m.

Report of the Board President

Kendrick invited public comment on the Tentative Agreement between the District and the California School Employees Association, Chapter 707; and the Tentative Agreement between the District and the United Faculty, as noted on the Docket of Business. There was no public comment.

Announcement of Closed Session Action(s)

Kendrick announced that the Board, in closed session, with a vote of 5-0, approved the agreement between the District and the United Faculty; with a vote of 5-0, approved the agreement between the District and CSEA, Chapter 707; with a vote of 5-0, approved proposed changes to the Supervisory/Confidential Employees Handbook; and with a vote of 5-0, approved proposed changes to the Administrators' Association Handbook.

Call for Motion

On the motion of Members Alexander/Kraft, with a vote of 5-0, the Board approved adjustments in compensation for the President, Cuyamaca College; President, Grossmont College; Vice Chancellor, Business Services; and Vice Chancellor, Human Resources and Administrative Services, in accordance with provisions of their employment contracts

Approval of Minutes

On the motion of Members Alexander/Kraft, the Board, with a vote of 4-0-1 (with Trustee Clark abstaining) approved as presented the minutes of the January 18, 2000, regular meeting; and with a vote of 3-0-2 (with Trustees Caruthers and Clark abstaining), approved as presented the minutes of the February 1, 2000, special meeting.

Changes to the Docket of Business

Chancellor Suarez announced that a revised Attachment A, Item 501 (Personnel Actions), was distributed.

Reports of the Governing Board Members

Report of Board Pres.

No public comment on Tentative Agreements with CSEA and United Faculty

Closed session action

Board approves agreements in closed session

Compensation adjustments for Presidents and Vice Chancellors approved

Minutes

1/18/00 regular and 2/1/00 special meetings

Changes to Docket

Reports of Gov. Bd.

Trustee Alexander reported he attended an exciting men's basketball game between Grossmont and Cuyamaca Colleges recently, which Cuyamaca won by 3 points.

Alexander

Board President Kendrick reported he attended the February 6-7 Community College League of California Legislative Seminar in Sacramento, and a recent San Diego County Hispanic Association fund raising event.

Kendrick

Kendrick indicated his satisfaction with the new labor agreements and expressed appreciation to Chancellor Suarez and the bargaining and meet-and-confer units.

Kendrick also expressed appreciation to Suarez and faculty leaders for their efforts in bringing the Colleges together to develop a policy and procedures for dealing with alignment issues in the District for the benefit of students.

Kendrick declared that, in accordance with Education Code § 72425(c), and hearing no objection from the Board, Trustee Clark's absences from the January 18 regular and February 1 special meetings were excused; Trustee Caruthers' absence from the open session portion of the February 1 special Board meeting was excused; and Student Trustee Gibson's absence from the February 15 regular meeting was excused.

Trustee absences excused

Report of the Chancellor

Report of Chancellor

Chancellor Suarez presented Chancellor/Classified Senate awards to Marilyn Marshall, Administrative Secretary, Dean of Humanities, Social, and Behavioral Sciences and International Programs, Grossmont College (December 1999 award); and Joann Carcioppolo, Administrative Secretary, Leadership and Economic Development Institute, Grossmont College (January 2000 award). Classified Senate President Rose presented assorted gifts to the awardees.

Marilyn Marshall and Joann Carcioppolo receive Chancellor/Classified Senate awards

Suarez reported an important milestone has been accomplished for our students and the community with the development of a policy dealing with alignment of courses and programs in the District. He acknowledged the work of the Joint Curriculum Advisory Committee (JCAC), who crafted the policy, and introduced members in attendance. He reported the Academic Senates have independently endorsed the policy, which is being presented to the Board for adoption. At his invitation, JCAC co-chairs Terrie Nichols and Virginia Berger, and Senate Presidents Custeau and McAuley spoke to the issue. Suarez was credited with creating an environment in which collegial consultation between the colleges is the order of the day, and the Board, and Trustee Alexander specifically, were thanked for providing the direction requiring alignment.

Joint Curriculum Advisory Committee acknowledged for development of alignment policy

Suarez announced there will be a special Board workshop meeting March 7 at 6:30 p.m. at the Heritage of the Americas Museum. Agenda items will be announced.

Special Board meeting March 7

Suarez called on the Presidents, who presented items of interest from their respective Colleges.

Presidents' reports

Vice Chancellor Austin was invited to present an update on capital projects. Austin highlighted the top 12 master plan projects at each college, noting the total value of the projects is \$97 million.

Update on construction projects

Vice Chancellor McMahan acknowledged bargaining and meet-and-confer team members responsible for developing the agreements that were approved by the Board.

Bargaining teams acknowledged

Director of Intergovernmental Relations Quittner presented a report on the February 6-7 Community College League of California (CCLC) legislative conference in Sacramento, which was attended by District trustees, administrators, and students. She noted that the funding equity/equalization issue was a principal topic of discussion. Quittner also presented highlights of the Governor's budget.

Legislative update

Suarez presented a calendar of events for the months of February and March containing events which Board members may be interested in attending.

Calendar of events

Development of Consent Calendar

Consent Calendar

Items 402 (Bid C2093, Cuyamaca College One-Stop Student Services Center, Contract Award), and 501 (Personnel Actions) were pulled from the Docket of Business for discussion.

Adoption of Consent Calendar

On the motion of Members Alexander/Kraft and unanimously carried, the Board approved the Consent Calendar, which included:

Operations

Operations

- Approving new Governing Board Policy 545, Curriculum Development/Alignment, as recommended by the Chancellor. See Exhibit 201, which is made a part of these minutes.

New Policy 545
Curric.
Dev./Alignment

Budget and Finance

Budget & Finance

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| <ul style="list-style-type: none"> • Granting authority to the Chancellor or designee to approve budget transfers and augmentations. See Exhibit 301, which is made a part of these minutes. | <p>Budget transfers and augmentations</p> |
| <ul style="list-style-type: none"> • Ratifying the action of the Chancellor or designee in accepting grants and augmentations to restricted programs, and granting authority to accept, budget, and spend these funds. See Exhibit 302, which is made a part of these minutes. | <p>Grants and augmentations to restricted programs</p> |
| <ul style="list-style-type: none"> • Ratifying the action of the Chancellor or designee to approve purchase orders and warrants issued during the month of January 2000, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes. | <p>Purchase orders and warrants January 2000</p> |
| <ul style="list-style-type: none"> • Ratifying the action of the Chancellor or designee in signing agreements and granting authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes. | <p>Ratification of signatures on agreements</p> |
| <ul style="list-style-type: none"> • Declaring personal property as surplus to the needs of the District, as recommended by the Chancellor, and authorizing the Chancellor or designee to dispose of personal property by donation to another public educational institution, bid, public auction, private sale, or in the local sanitary landfill. See Exhibit 305, which is made a part of these minutes. | <p>Surplus property</p> |
| <ul style="list-style-type: none"> • Granting authority to the Chancellor or designee to: a) Approve use of the Facility Use Agreement For Conducting Continuing Education Classes as a Fixed Form Agreement; and b) Delegate signature authority to the Associate Dean, Continuing Education and Special Programs. See Exhibit 306, which is made a part of these minutes. | <p>Facility Use Agreement
Continuing Education classes</p> |
| <ul style="list-style-type: none"> • Granting authority to the Chancellor or designee to: a) Approve use of the Grossmont College Art Gallery Exhibit Agreement as a Fixed Form Agreement; and b) Delegate signature authority to the Dean of Communication and Fine Arts and the Vice President, Academic Affairs, at Grossmont College. See Exhibit 307, which is made a part of these minutes. | <p>Fixed Form Agreement
Art Gallery exhibits</p> |

- Granting authority to the Chancellor or designee to: a) Approve participation by Jim Fenningham, Dean of Counseling, Matriculation & Student Development, Grossmont College, in the Fulbright Scholar Program; and b) Authorize travel to Germany March 25 to April 14, 2000. See Exhibit 308, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to approve payroll deductions to Spelman & Company for tax sheltered accounts upon the request of employees of the Grossmont-Cuyamaca Community College District. See Exhibit 309, which is made a part of these minutes.
- Adopting Resolution 00-009, as recommended by the Chancellor, to establish the Grossmont-Cuyamaca Community College District Supplemental Employee Retirement Plan for certain eligible employees effective February 15, 2000, in accordance with the collective bargaining agreement between the Grossmont-Cuyamaca Community College District and the United Faculty. See Exhibit 310, which is made a part of these minutes.

Out-of-country travel Fulbright Scholar program

Tax sheltered account Spelman & Company

Resolution 00-009 SERP

Supplies, Equipment, and Services

- Granting authority to the Chancellor or designee to award Bid C2022—Janitorial Supplies and Chemicals, and execute appropriate documents to Cameo Paper and Janitorial, El Banna, Maintex, Mission Janitorial, Sunbelt Battery, Unisource, and Waxie, the lowest responsive bidders meeting terms, conditions, and specifications, as shown on bid summary. See Exhibit 351, which is made a part of these minutes.

Supplies, Equip., Serv.

Bid C2022 Janitorial Supplies and Chemicals

Public Works Projects

- Granting authority to the Chancellor or designee to approve Change Order No. 38 in the amount of \$203,500, Change Order No. 39 in the amount of \$12,000, Change Order No. 40 in the amount of \$10,860, Change Order No. 41 in the amount of \$82,317, Change Order No. 42 in the amount of \$47,900, Change Order No. 43 in the amount of \$1,800, Change Order No. 44 in the amount of \$38,715, Change Order No. 45 in the amount of \$29,200, Change Order No. 46 in the amount of \$43,400, Change Order No. 47 in the amount of \$22,100,

Public Works Projects

Bid C1316 Electrical Infrastructure Upgrade change orders

Change Order No. 48 in the amount of \$ 22,588, Change Order No. 49 in the amount of \$200,000, and Change Order No. 50 in the amount of \$23,205 on Bid C1316—Grossmont-Cuyamaca Community College District Electrical Infrastructure Upgrade. See Exhibit 401, which is made a part of these minutes.

Items Pulled from Consent Calendar for Discussion

- Following brief discussion, on the motion of Members Alexander/Clark and unanimously carried, the Board ratified the action of the Chancellor or designee in awarding Bid C2093—Cuyamaca College One-Stop Student Services Center, to C & S Doctor, Inc., the lowest responsive bidder meeting terms, conditions, and specifications, in the amount of \$3,500,000. See Exhibit 402, which is made a part of these minutes.
- Following discussion, in which Trustee Alexander expressed concern about the effect a nine-month leave of absence for David Agosto would have on Cuyamaca College, on the motion of Members Kraft/Caruthers with a vote of 4-1 (with Trustee Alexander voting no), the Board ratified the action of the Chancellor or designee in approving classified and academic personnel actions during the period of January 18, 2000, through February 14, 2000. See Exhibit 501, which is made a part of these minutes.

Bid C2093
CC One-Stop Std.
Serv. Ctr.

Personnel actions
1/18/00-2/14/00

Information

The following reports were accepted for information:

- **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.
- **Employment of Probationary Faculty as Tenured Faculty Beginning with the 2000-2001 Academic Year.** Consider employment of probationary faculty members as tenured faculty beginning with the 2000-2001 academic year, as recommended by the Chancellor. Cuyamaca College: Lindy Malia Brazil, Jacqueline J. Hider, Terrie Lou Nichols, Timothy Pagaard, Eric L. Preibisius, Donna Jean Riley, Patrick J. Setzer, Donna B. Troy, John Kiyoshi Yasuda; Grossmont College: Patricia Ann Bradley, Cary F. Lee, Jeffrey Lehman, Linda M. Mitchell, James P. Wilsterman. See Exhibit 652, which is made a part of these

Information

Status report
Board assignments

Tenured faculty
beginning 2000-
2001

minutes.

- **Employment of Probationary Faculty with Two-Year Contracts, 2000-2001 and 2001-2002.** Consider employment of probationary faculty members who will be employed with third-year contracts with two-year terms for the 2000-2001 and 2001-2002 academic years, as recommended by the Chancellor. Cuyamaca College: Debra Babylon, David Detwiler, Michelle Gorthy, Alicia Muñoz, Kathryn Nette, Patrick Thiss, Rob Wojtkowski, Mary Asher-Fitzpatrick; Grossmont College: Susan Callahan Working, Israel Cardona, Carlos Contreras, Marion de Koning, Marilyn Estep, Susan Gonda, Beth Mallette, David Mullen, Diane Mayne-Stafford, Gopa Patnaik, Bonnie Schmiede, Rick Trestrail, Doug Weber, Carl J. Fielden. See Exhibit 653, which is made a part of these minutes.
- **Employment of Probationary Faculty for Second One-Year Contracts, 2000-2001.** Consider employment of probationary faculty who will enter into second one-year contracts for the 2000-2001 academic year, as recommended by the Chancellor. Cuyamaca College: Arthur L. Chandler, Jo Ellen Reed, Peter M. Utgaard; Grossmont College: David D. Arthur, Janice Kay Bellinghiere, Joseph J. Braunwarth, Joel A. Castellaw, Barbara S. Chernofsky, Ross D. Cohen, Anthony P. Ding, Mark Alan Goodman, Jeff L. Irwin, Gwenyth B. Mapes, Patricia L. Morrison, Ruth Navarro, Thomas Andre Olmstead, Clifton Kurt Quinn, Paul A. Vincent, Susan Webb Wild. See Exhibit 654, which is made a part of these minutes.
- **Sabbatical Leave Requests.** Consider thirteen sabbatical leave requests, as presented by the Chancellor, for the Fall 2000, Spring 2001, and Fall 2001 semesters for Grossmont and Cuyamaca College academic faculty as follows: Fall 2000 and Spring 2001 – Virginia Berger, Tom Doyle; Fall 2000 – Jennifer Carmean, Joseph D'Amato, Jerry Humpert; Spring 2001 – Mary Courtney, Scott Eckert, John Maley, Drew Massicot, Angela Nesta, Jerry Riley, Patti Tsai; and Spring and Fall 2001 – James Tarvin. See Exhibit 655, which is made a part of these minutes.
- **District Quarterly Financial Reports.** Consideration of Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending December 31, 1999; b) Quarterly Report on Trust Fund Balances as of December 31, 1999; and c) Schedule of Investments Report dated February 9, 2000. See Exhibit 656,

Employment of probationary faculty with two-year contracts, 2000-2001 and 2001-2002

Employment of probationary faculty for second one-year contracts, 2000-2001

Sabbatical leave requests

District quarterly financial reports

which is made a part of these minutes.

Staff Communications

United Faculty President Amov expressed gratification on behalf of the faculty that the Board voted 5-0 in favor of the agreement. He noted the faculty voted 165-2 in favor of the agreement and credited the Chancellor for establishing an unprecedented atmosphere of cooperation in the District.

Grossmont Academic Senate President McAuley thanked the negotiating team and the District for a successful agreement.

Cuyamaca Academic Senate President Custeau concurred with the above comments, noting the biggest beneficiaries are the students. He thanked Chancellor Suarez and Director of Intergovernmental Relations Quittner for their efforts to bring about funding equity.

Classified Senate President Rose and CSEA representative McDade also expressed thanks to the negotiating teams and the District. McDade added that the classified staff also virtually unanimously approved the agreement between the District and CSEA, with only two no votes cast.

Supervisory/Confidential representative Nichelson expressed thanks to the Supervisory/Confidential team and to the Board for supporting the Supervisory/Confidential handbook changes.

Adjournment

Board President Kendrick adjourned the meeting at 8:44 p.m.

**Staff
Communications**

Amov

McAuley

Custeau

Rose
McDade

Nichelson

Adjournment

Respectfully submitted,

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Mary V. Watkins
Recording Secretary

Approved by the Governing Board March 21,
2000.

Gary Kendrick
Board President

