



**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, July 18, 2000**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, July 18, 2000, at 6:30 p.m., at the Heritage of the Americas Museum, Cuyamaca College, 900 Rancho San Diego Drive, El Cajon, California.

Members Present*: Trustees Alexander, Clark, and Kendrick; Student Trustees Chester and Parks
*Trustee Kraft participated in the business portion of the meeting via teleconference

Members Absent: Trustee Caruthers

Others Present: Chancellor Suarez, Presidents Amador and Martinez, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 7:06 p.m. by Board President Gary Kendrick.

Adjourn to Closed Session

Kendrick adjourned the open session at 7:07 p.m., and the Board met in closed session from 7:08 p.m. until 7:30 p.m., pursuant to Government Code Section 54956.9 to consider a report on pending liability claims.

Reconvene in Open Session

Board President Kendrick reconvened the open session at 7:35 p.m., and announced that there were no closed session actions to report.

Announcement of Teleconferenced Meeting

Board President Kendrick announced that Trustees Caruthers and Kraft were unable to be present for the meeting, and, in accordance with Government Code Section 54953(b), they would participate in the business portion of the meeting via teleconference from teleconference locations posted on the revised Docket of Business. (The attempt to contact Trustee Caruthers was unsuccessful.)

Approval of Minutes

On the motion of Members Clark/Alexander, with a vote of 3-0 (Trustees Caruthers and Kraft were not present for the vote), the Board approved as presented the minutes of the June 20, 2000, regular meeting.

Removal of Items From/Changes To Docket of Business

Chancellor Suarez announced that a revised Docket of Business, which includes addition of Item 101—Announcement of Teleconferenced Meeting, was distributed. He reported that, subsequent to posting the Docket of Business, it was learned that two Board members, Dr. Timothy Caruthers and Ron Kraft, were unable to be present for the meeting, but would be available via teleconference. He explained that two items posted on the Docket of Business (Item 307—Resolution 01-001, Intention to Convey Easement to Pacific Bell; and Item 355—Replace Air Conditioning System Serving Grossmont College Bookstore) required votes of two-thirds of the Governing Board, and failure to approve them at this meeting could result in work stoppages and/or other emergency situations. He requested that the Board, in accordance with Government Code Section 54956.5, declare that an emergency situation exists, and authorize the addition of Item 101—Announcement of Teleconferenced Meeting, to the Docket of Business.

Call to order

Closed session

Open session

Caruthers and Kraft to participate via teleconference

Minutes

6/20/00 regular meeting

Changes to Docket

Board requested to add teleconferencing announcement to Docket of Business

Board President Kendrick called for a motion as outlined above. On the motion of Members Alexander/Clark, with a vote of 3-0, the Board declared that an emergency situation exists, in accordance with Government Code Section 54956.5, and authorized addition of Item 101—Announcement of Teleconferenced Meeting, to the Docket of Business.

Report of the Board President

Board President Kendrick announced that, in accordance with Education Code Section 72425(c), and hearing no objection from the Board, Trustee Caruthers' absence from the June 20, 2000, regular meeting was excused.

Kendrick reported he recently participated in a forum for elected officials sponsored by the Alpine Chamber of Commerce. Other participants included Congressman Duncan Hunter, Assemblywoman Charlene Zettel, Sheriff Bill Kolender, and others. Kendrick reported he spoke on the role of community colleges in our community and addressed the equalization issue.

Reports of the Governing Board

Trustee Clark commented on the progress on construction projects at Cuyamaca College.

Student Trustee Parks reported the Associated Students of Cuyamaca College (ASCC) retreat was very successful, and thanked the Board and administration for the opportunity to participate.

Report of the Chancellor

Chancellor Suarez presented the Chancellor/Classified Senate Award for June 2000 to Jeanine Carson, Purchasing Assistant, District, and noted she is the third person in her family to receive the award. Classified Senate President Rose presented Carson with an assortment of gifts on behalf of the Classified Senate. Vice Chancellor Austin acknowledged her contributions.

Suarez called on Henry Eimstad, Interim Senior Director, Information Systems, who presented the third quarterly report on the status of technology in the District.

Suarez invited Vice Chancellor Austin to share observations on the Facilities Master Plans for Grossmont and Cuyamaca Colleges. Austin reported the Plans are available on the World Wide Web, and noted that the State Chancellor's Office has indicated GCCCD is the first district in the state to have accomplished this. He added that the Plans are also available on CD-Rom. Board members complimented Austin and staff.

Suarez called on the Presidents and Vice Chancellors to present items of interest from their respective areas.

Suarez called on Director of Intergovernmental Relations Quittner, who reviewed Item 202—Recommendations for California Community Colleges System 2000-2001 Legislative Program, including: 1) funding equity for all community college students; 2) increased access to University of California and California State Universities; 3) workforce development issues; and 4) coordination of reporting requirements.

Suarez called the Board's attention to a Calendar of Events for August.

Development of Consent Calendar

Item 406 (Bid C2530—Cuyamaca College Child Development Center) was pulled from the Docket of Business for discussion.

Teleconference Call

Trustee Kraft was contacted via speaker phone to participate in the business portion of the meeting via teleconference. An attempt to contact Trustee Caruthers was unsuccessful.

Adoption of Consent Calendar

On the motion of Members Alexander/Clark, with a roll call vote of 4-0, with Alexander, Clark, Kraft, and Kendrick voting in favor, the Board approved the Consent Calendar, consisting of all items, with the exception of Item 406 (Bid C2530—Cuyamaca College Child Development Center), including:

Operations

- Granting authority to the Chancellor to amend Categories I and II of the Grossmont-

Board declares emergency situation; approves addition to Docket of Business

Report of Board Pres.

Caruthers' absence from 6/20/00 meeting excused

Kendrick

Reports of Board

Clark

Parks

Report of Chancellor

Jeanine Carson recipient of Chancellor/Classified Senate award

Technology status report

Facilities Master Plans available on the Web

President and Vice Chancellor reports

Recommendations for CCC Legislative Program

Calendar of Events

Consent Calendar

Kraft participates via teleconference

Adoption of Consent Calendar

Operations

Amendment to

Cuyamaca Community College District *Appendix to Conflict of Interest Code*, and directing the Chancellor or designee to notify the County Board of Supervisors of the following amendments:

Appendix to Conflict of Interest Code

- I. Governing Board Members; Chancellor; Vice Chancellor-Business Services; Vice Chancellor-Human Resources and Administrative Services; President, Grossmont College; President, Cuyamaca College; Senior Director/Controller, District Business Services; Vice President, Academic Affairs, Grossmont College; Vice President, Student Services, Grossmont College; Vice President, Instruction, Cuyamaca College; Vice President, Student Development and Services, Cuyamaca College;
- II. Director, Purchasing and Contracts; Director, Facilities Planning, Development, and Maintenance; Director, College Business Services, Grossmont College; Director, College Business Services, Cuyamaca College; Director, Risk Management; Senior Director, Information Systems.

See Exhibit 201, which is made a part of these minutes.

- Adopting the Grossmont-Cuyamaca Community College District Recommendations for the California Community Colleges System 2000-2001 Legislative Program, as recommended by the Chancellor; and authorizing the Chancellor to: 1) Submit the District's legislative program recommendations to the Chancellor of the California Community Colleges; and 2) Advocate in support of these recommendations. See Exhibit 202, which is made a part of these minutes.

CCC 2000-2001
Legislative Program
recommendations

Budget and Finance

Budget & Finance

- Ratifying the action of the Chancellor or designee in approving budget transfers from June 7, 2000, through June 30, 2000. See Exhibit 301, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in accepting augmentations to Restricted Programs, and granting authority to accept, budget, and spend these funds. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in approving purchase orders and warrants issued during the month of June 2000, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in signing agreements, and granting authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District:
 - a. Grossmont College
 - (1) One Canon XL1 Digital Camcorder Kit D160712, Serial Number 2010900708, to the Instructional Media Services Program by the Associated Students of Grossmont College (ASGC) (valued by donor at \$4,147.19); and
 - (2) \$1,000 to the Hyde Gallery by O'Connell International Arts, Inc., and \$350 to the Hyde Gallery by David Wing.
 - b. Cuyamaca College
 - (1) \$1,500 to the Art/Graphic Design Department by anonymous donors; and
 - (2) One 1994 Dodge Viper, VIN #1B3BR65E8RV102735, to the Automotive Technology Program by Daimler Chrysler (valued by donor at \$67,468).
 - c. District
 - (1) \$3,500 to the District Resource Development Office by the Barona Band of Mission Indians.

Budget transfers
6/7/00-6/30/00

Grants and
augmentations to
restricted programs

Purchase orders and
warrants
June 2000

Ratification of
signatures on
agreements

Donations

See Exhibit 305, which is made a part of these minutes.

- Declaring personal property as surplus to the needs of the District, as recommended by the Chancellor, and authorizing the Chancellor or designee to dispose of personal property by donation to another public educational institution, bid, public auction, private sale, or in the local sanitary landfill. See Exhibit 306, which is made a part of these

Surplus property

minutes.

- Adopting Resolution No. 01-001—Intention to Convey Easement to Pacific Bell, as recommended by the Chancellor. See Exhibit 307, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in approving the 2000-2001 Institutional Memberships. See Exhibit 308, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to: a) Approve participation by James Tarvin, Mathematics Department Instructor, Grossmont College, in (1) The technology workshop Informatica Aplicada a Educacao, which will be held at UNIARA – Centro Universitario de Araraquara, Araraquara, Brazil, and (2) A workshop on technology in mathematics education at UNESP (Universidade Nacional Estadio de Sao Paulo) Rio Clara, Brazil; and b) Authorize travel to Brazil, from August 7 to August 12, 2000. See Exhibit 309, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to authorize Roxanne Tuscany, Grossmont College Speech instructor, to: a) Participate in the San Diego and Imperial Counties Community College Association (SDICCCA) Study Abroad Consortium for one semester; and b) Travel to Florence, Italy, for the period of September 17, 2000, to December 15, 2000, to teach in the study abroad program. See Exhibit 310, which is made a part of these minutes.

Supplies, Equipment, and Services

- Granting authority to the Chancellor or designee to: a) Award Bid C2520—Computer Systems, to the lowest responsive and responsible bidder meeting terms, conditions, and specifications of the bid, and within the terms of the Government Code; and b) Execute appropriate contract documents prior to ratification by the Governing Board at its August 15, 2000, meeting. See Exhibit 351, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in: a) Rescinding award of Item 1 on Bid C2474—Furniture, made to BKM, and awarding it to Furniture Resources, the next lowest responsive bidder meeting terms, conditions, and specifications; and b) Rescinding all items awarded on Bid C2474—Furniture, to Furniture Resources, and awarding them to BKM and Parron Hall, the next lowest responsive bidders meeting terms, conditions, and specifications. See Exhibit 352, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in rescinding award of Bid C2475—Systems Furniture, to Furniture Resources and awarding it to BKM the next lowest responsive bidder meeting terms, conditions, and specifications. See Exhibit 353, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to: a) Award RFP C2256—Document Imaging System, to Imaging Solutions, the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents. See Exhibit 354, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to: a) Obtain the permission of the Superintendent of Schools to declare the failure of the air conditioning system serving the Grossmont College Bookstore an emergency project, and waive contracting requirements pursuant to Public Contract Code 20654; and b) Enter into any contracts necessary to replace air conditioning system with a total cost not to exceed \$80,000, on a ratification basis. See Exhibit 355, which is made a part of these minutes.

Public Works Projects

- Granting authority to the Chancellor or designee to approve Change Order No. 2 in the credit amount of \$7,500 and No. 3 in the amount of \$24,341.33 on Bid C2093—Cuyamaca College One-Stop Student Services Center. See Exhibit 401, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to approve Change Order No. 1 in the amount of \$1,845 on Bid C2364—Grossmont College Transfer Center/Conference Room Remodel. See Exhibit 402, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to approve Change Order No. 1 in the amount of \$2,734.26, Change Order No. 2 in the amount of \$5,038.15, Change Order

Resolution 01-001
Intention to Convey
Easement to Pac. Bell

2000-2001 Institutional
Memberships

Travel to Brazil

SDICCCA Study
Abroad Travel to Italy

Supplies, Equip., Serv.

Bid C2520
Computer Systems

Bid C2474
Furniture

Bid C2475
Systems Furniture

RFP C2256
Document Imaging
System

Replace GC Bookstore
air conditioning system

Public Works Projects

Bid C2093
CC One-Stop Student
Services Center

Bid C2364
GC Transfer Center
Remodel

Bid C2365
GC PE Facility HVAC

No. 3 in the amount of \$16,570.75, Change Order No. 4 in the amount of \$2,906.40, and Change Order No. 5 in the amount of \$27,178.66 on Bid C2365—Grossmont College P.E. Facility HVAC Upgrades. See Exhibit 403, which is made a part of these minutes.

Upgrades

- Granting authority to the Chancellor or designee to approve Change Order No. 1 in the amount of \$955.51 on Bid C2380—Grossmont College Child Development Center Play Yard Extension. See Exhibit 404, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to approve Change Order No. 1 in the amount of \$1,725 on Bid C2381—Grossmont College Remodel of Child Development Center Infant/Toddler Building. See Exhibit 405, which is made a part of these minutes.

Bid C2380
GC Child Development
Center Play Yard Ext.

Bid C2381
GC Remodel of CD Ctr.
Infant/Toddler Bldg.

Personnel

Personnel

- Ratifying the action of the Chancellor or designee in approving classified and academic personnel actions during the period of June 20, 2000, through July 17, 2000. See Exhibit 501, which is made a part of these minutes.

Personnel actions
6/20/00-7/17/00

The teleconference portion of the meeting concluded at this point.

Item Pulled from Consent Calendar for Discussion

- Following discussion, on the motion of Members Alexander/Clark, with a vote of 3-0, the Board granted authority to the Chancellor or designee to: a) Award Bid C2530—Cuyamaca College Child Development Center, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at its August 15, 2000, meeting. See Exhibit 406, which is made a part of these minutes.

Bid C2530
CC Child Development
Center

Staff Communications

Staff Communications

United Faculty President Amov commented on the fact that 43 faculty members are planning to retire within the next three years under the present Supplemental Early Retirement Plan (SERP). He noted that 45 retired under the last SERP.

Amov

Cuyamaca Academic Senate President Carmona indicated he was pleased to see progress on the Information Technology Plan, and looks forward to participating, particularly in facets that relate to instruction.

Carmona

Adjournment

Adjournment

Board President Kendrick adjourned the meeting at 8:30 p.m.

Respectfully submitted,

Approved by the Governing Board August 15, 2000.

Omero Suarez, Ph.D.,
Chancellor and
Secretary to the Governing Board

Gary Kendrick
Board President

Mary V. Watkins
Recording Secretary