

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, May 16, 2000**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, May 16, 2000, at 6:30 p.m., at the Heritage of the Americas Museum, Cuyamaca College, 900 Rancho San Diego Drive, El Cajon, California.

Members Present: Trustees Alexander, Clark, Kendrick, and Kraft; Student Trustee Gibson

Members Absent: Trustee Caruthers

Others Present: Chancellor Suarez, Presidents Amador and Martinez, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:30 p.m. by Board President Gary Kendrick.

Adjourn to Closed Session

Kendrick adjourned the open session at 6:31 p.m., and the Board met in closed session from 6:35 p.m. until 7:20 p.m., pursuant to Government Code Section 54956.9 to consider a potential case of litigation.

Reconvene in Open Session

President Kendrick reconvened the open session at 7:26 p.m., and announced that there were no closed session actions to report.

Approval of Minutes

On the motion of Members Alexander/Clark, with a vote of 4-0 (Trustee Caruthers was absent), the Board approved as presented the minutes of the April 18, 2000, regular meeting.

Removal of Items From/Changes To Docket of Business

Chancellor Suarez announced the following correction to the green Docket of Business: The wording under Item 403 (Bid C2364—Grossmont College Transfer Center/Conference Room Remodel, Contract Award) was amended to read: Grant authority to the Chancellor or designee to award Bid C2364—Grossmont College Transfer Center/Conference Room Remodel, to St. Thomas Enterprises, the lowest responsive bidder meeting terms, conditions, and specifications, in the amount of \$22,000 for the base bid only.

Report of the Board President

Board President Kendrick presented a certificate of appreciation to Student Trustee Gibson in recognition of her service as Student Trustee for the past two years.

Kendrick declared that, hearing no objection from the Board, Trustee Caruthers' absence from this meeting is excused, in accordance with Education Code Section 72425.

Reports of the Governing Board

Trustee Alexander reported he enjoyed the May 6 Cuyamaca College Foundation Sock Hop. He also attended the East County Prosperity Week kick-off on Friday, May 12, and the May 4 Water Conservation Garden one-year anniversary celebration.

Trustee Clark reported she also attended the Water Conservation Garden anniversary celebration and was very impressed with the garden.

Student Trustee Gibson reported this will be her last meeting as Student Trustee. She

Call to order

Closed session

Open session

Minutes

4/18/00 regular meeting

Changes to Docket

Report of Board Pres.

Student Trustee Gibson recognized

Caruthers' absence excused

Reports of Board

Alexander

Clark

Gibson

expressed gratitude for the opportunity to experience being a student trustee for the past two years, and appreciation for the support of the Associated Students of Cuyamaca College Advisor, Sharon Barrett, and others. She introduced new ASGC President Virginia Torres.

Report of the Chancellor

Chancellor Suarez reported this will also be the last meeting for Millie McAuley and Jim Custeau as Grossmont and Cuyamaca Academic Senate Presidents. He expressed thanks to them for demonstrating leadership in the District and credited them with being responsible to a great extent for the accomplishments in the District. He announced that Paul Carmona will succeed Custeau as Cuyamaca Academic Senate President, and introduced Cathy Harvey, who was recently elected Grossmont College Academic Senate President.

Suarez welcomed Janet Althaus, who represented the Supervisory/Confidential group at the meeting.

Suarez announced that District ballpoint pens and lapel pins were distributed to the Board and staff representatives.

Suarez reported he will be asking the Board to approve a resolution in support of contributions of classified employees (Item 201) and acknowledging May 21-27 as Classified Employee Week, as designated by the Classified School Employees Association (CSEA) and the California State Legislature.

Suarez announced there will be a special Board meeting on Tuesday, June 6, at 6:30 p.m., in the Griffin Gate, for a workshop on the 2000-2001 Tentative Budget.

Suarez reported that Michael Parks was elected Cuyamaca College Student Trustee for 2000-2001 in the May 9-12 Associated Students of Cuyamaca College (ASCC) elections. Parks and Grossmont Student Trustee Joseph Chester will be seated in June. He introduced Joseph Chester, who was in the audience.

Suarez welcomed Virginia Torres as Associated Students of Cuyamaca College President for 2000-2001.

Suarez presented the Chancellor/Classified Senate award for April 2000 to Helen Liesberg, and noted that Liesberg also received the award in 1996. Classified Senate President Rose presented her with an assortment of gifts on behalf of the Classified Senate.

Suarez called on President Martinez, who, with the assistance of Grossmont Academic Senate President McAuley, presented emeritus plaques to retired Grossmont faculty members Paul Jacques, Charles Park, and Jack McAuley. Mary Watkins, Board Secretary, accepted a plaque on behalf of Josephine Messina, who was unable to attend. Suarez expressed appreciation to the new emeriti for their contributions to Grossmont College and the District.

Suarez called on Vice Chancellor Austin, who invited Public Safety Director Joel Javines to present a status report on the Public Safety Department, which will receive certification from the Police Standards and Training (POST) agency. Javines introduced Public Safety Officers Aaron Calderon and Gil Tomeldan, who were sworn-in by Board President Kendrick. Javines introduced Mr. Ed Pecinovsky, Sr. Consultant, Commission on Police Officers Standards and Training, who presented a plaque designating the District as a POST-certified agency and reported District Public Safety Officers meet and exceed POST standards.

Suarez called on the Presidents, who presented items of interest from their respective Colleges. President Martinez called on Jim Fenningham, Dean, Counseling, Student Development and Matriculation, Grossmont College, who introduced Bonnie Schmiede, Transfer Center Coordinator. Schmiede presented an overview of a multi-media Virtual Transfer Center program, which she described as an interactive computer game to promote the Transfer Center. The program, which was developed by Schmiede with the assistance of Spectrum Video, will be used primarily for orientations and transfer workshops, and will be available on compact disks and posted on the College web site.

Suarez called on Director of Intergovernmental Relations Quittner, who presented a status report on the Governor's budget.

Suarez called the Board's attention to a calendar of events for May and June, in which Board members may be interested in participating.

Development of Consent Calendar

Report of Chancellor

Farewell to McAuley and Custeau as Academic Senate Presidents; welcome to Harvey and Carmona, new Senate Presidents

Althaus represents SC group

Contributions of classified staff recognized

June 6 special meeting announced

Michael Parks elected Cuyamaca Student Trustee for 2000-2001

Torres welcomed as ASCC President

Liesberg receives Chancellor/Classified Senate award

Emeritus plaques presented to Jacques, Park, McAuley, and Messina

District receives POST certification; new Public Safety Officers sworn in

Presidents' reports

Virtual Transfer Center report

Update on Governor's budget

Calendar of events

Consent Calendar

Items 201 (Resolution 00-015—Classified Employee Week, May 21-27, 2000) and 314 (Grossmont and Cuyamaca Colleges Course, Certificate, and Degree Changes for 2000-2001) were pulled from the Docket of Business for discussion.

Adoption of Consent Calendar

On the motion of Members Alexander/Clark, with a vote of 4-0, the Board approved the Consent Calendar, which included:

Operations

- Adopting regulations for the November 7, 2000, Governing Board election:
 - a) Tie Vote: In case of a tie vote the Governing Board will determine the winner(s) by lot;
 - b) Cost of Candidate Statement: Candidate will pay all charges; and
 - c) Length of Candidate Statement: Each candidate statement is limited to a 200-word maximum.
- See Exhibit 202, which is made a part of these minutes.

Budget and Finance

- Granting authority to the Chancellor or designee to approve budget transfers and augmentations. See Exhibit 301, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in accepting augmentations and revisions to restricted programs; and granting authority to the Chancellor or designee to budget and spend these funds. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in approving purchase orders and warrants issued during the month of April 2000, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in signing agreements and granting authority to accept, budget, and spend any proceeds there from. See Exhibit 304, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District:

Grossmont College

- (1) One LCD Data Projector, one Peerless LCD Mount, one Peerless Ceiling Plate, 100' VGA Extension Cable, and one Monitor Amplifier/Multiplexor for CSIS Room 532 to the Computer Science Information Systems Program by the Associated Students of Grossmont College (valued by donor at \$4,323);
- (2) One Color LaserJet Printer, Toner Cartridge, three-color toner carts, and three-year on-site support to the Leadership Institute Development Institute (LEDI) by the Associated Students of Grossmont College (valued by donor at \$4,590);
- (3) \$1,000 to the Communication & Fine Arts Hyde Gallery Program by an anonymous donor; and
- (4) One 3M Detection System, Model No. 1365, to the Learning Resource Center by the University of California at San Diego (valued by donor at \$6,000).

See Exhibit 305, which is made a part of these minutes.

- Declaring personal property as surplus to the needs of the District, and authorizing the Chancellor or designee to dispose of personal property by donation to another public educational institution, bid, public auction, private sale, or in the local sanitary landfill. See Exhibit 306, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to: a) Award Bid C1135—Lease of Facility for Food Services at Cuyamaca College; and b) Execute appropriate lease documents to Fresh & Natural, Inc., the highest responsive bidder meeting terms, conditions, and specifications, as shown on bid summary. See Exhibit 307, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to: a) Award Bid C1136—Lease of Facility for Food Services at Grossmont College; and b) Execute appropriate lease documents to Fresh & Natural, Inc., the highest responsive bidder meeting terms, conditions, and specifications, as shown on bid summary. See Exhibit 308, which is

Operations

11/7/00 election regs.

Budget & Finance

Budget transfers and augmentations
Augmentations and revisions to restricted programs

Purchase orders and warrants for April 2000

Ratification of signatures on agreements

Donations

Surplus property

Bid C1135
Lease of facility for food services at Cuyamaca College

Bid C1136
Lease of facility for food services at Grossmont

made a part of these minutes.

- Adopting the following resolutions to be effective July 1, 2000, through June 30, 2001, as recommended by the Chancellor or designee:
 - a) Resolution 00-016—Designating Authorized Agent to Receive Mail and Pick Up Warrants at the County Office of Education;
 - b) Resolution 00-017—Designating Authorized Agent to Sign Payroll Payment Order; and
 - c) Resolution 00-018—Designating Authorized Agent to Sign School Orders (Commercial Warrants).

See Exhibit 309, which is made a part of these minutes.

- Adopting Resolution 00-019—End-of-Year Intra-Budget Transfer, authorizing the County Superintendent of Schools to effect intra-budget transfers necessary for closing the District's fiscal year end, June 30, 2000, as recommended by the Chancellor or designee. See Exhibit 310, which is made a part of these minutes.
- Adopting Resolution 00-020—Requesting Temporary Transfer of Funds, if necessary, from the County Treasurer for the 2000-2001 fiscal year, as recommended by the Chancellor designee. See Exhibit 311, which is made a part of these minutes.
- Granting authority to conduct destruction of Class 3 Disposable Records during the 2000-2001 fiscal year, as recommended by the Chancellor or designee. See Exhibit 312, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to approve travel by Marjie Kallmeyer, Counselor, Cuyamaca College, to visit the Education First (EF) Academic Placement Services and International Language Schools in Stockholm, Sweden, June 5 to June 9, 2000. See Exhibit 313, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to: a) Enter into an administration agreement with Pension Consultants & Administrators, Incorporated; b) Enter into a group annuity contract with Great Southern Life Insurance Company; c) Transfer deposits in the Grossmont-Cuyamaca Community College District (GCCCD) Accumulation Program for Part-time and Limited-service Employees (APPLE) to Great Southern Life Insurance Company; and d) Execute all relevant and necessary documents to accomplish the authorized actions. See Exhibit 315, which is made a part of these minutes.

Supplies, Equipment, and Services

- Granting authority to the Chancellor or designee to: a) Award Bid C2257—Maintenance of Air Conditioners, Cooling Towers, and Water Pumps; and b) Execute appropriate documents to Pacific Rim Mechanical Contractor's Inc., the lowest responsive bidder meeting terms, conditions, and specifications, as shown on bid summary. See Exhibit 351, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to: a) Award Bid C2474—Furniture, to the lowest responsive and responsible bidder(s) meeting terms, conditions, and specifications of the bid, and within the terms of the Government Code, and b) Execute appropriate contract documents prior to ratification by the Governing Board at its June 20, 2000, meeting. See Exhibit 352, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to: a) Award Bid C2475—Systems Furniture, to the lowest responsive and responsible bidder meeting terms, conditions, and specifications of the bid, and within the terms of the Government Code, and b) Execute appropriate contract documents prior to ratification by the Governing Board at its June 20, 2000, meeting. See Exhibit 353, which is made a part of these minutes.

Public Works Projects

- Granting authority to the Chancellor or designee to reject all bids received for Bid C1496—Grossmont College Computer Training Center Structural/Access Modifications. See Exhibit 401, which is made a part of these minutes.

College

Resolution 00-016, 00-017, and 00-018 authorizing designated agents

Resolution 00-019
End-of-year intra-budget transfer

Resolution 00-020
Temporary transfer of funds

Destruction of records

Out-of-country travel to Sweden by Marjie Kallmeyer

APPLE agreement

Supplies, Equip., Serv.

Bid C2257
Maint. of air conditioners

Bid C2474
Furniture

Bid C2475
Systems furniture

Public Works Projects

Bid C1496
GC CTC structural/
access modifications

- Granting authority to the Chancellor or designee to approve Change Order No. 1 in the amount of \$2,226 on Bid C2093—Cuyamaca College One-Stop Student Services Center. See Exhibit 402, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to award Bid C2364—Grossmont College Transfer Center/Conference Room Remodel, to St. Thomas Enterprises, the lowest responsive bidder meeting terms, conditions, and specifications, in the amount of \$22,000 for the base bid only. See Exhibit 403, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to award Bid C2365—Grossmont College P.E. Facility HVAC Upgrades, to General Air Conditioning, Inc., the lowest responsive bidder meeting terms, conditions, and specifications, in the amount of \$284,041, for the base bid only. See Exhibit 404, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to award Bid C2380—Grossmont College Child Development Center Play Yard Extension, to Harbor Bay, Inc., the lowest responsive bidder meeting terms, conditions, and specifications, in the amount of \$29,500 for the base bid only. See Exhibit 405, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to award Bid C2381—Grossmont College Remodel of Child Development Center Infant/Toddler Building, to Stevens Construction, the lowest responsive bidder meeting terms, conditions, and specifications, in the amount of \$41,800, for the base bid only. See Exhibit 406, which is made a part of these minutes.

Personnel

- Ratifying the action of the Chancellor or designee in approving classified and academic personnel actions during the period of April 18, 2000, through May 15, 2000. See Exhibit 501, which is made a part of these minutes.
- Conferring emeritus status upon retired Grossmont College certificated staff—Dr. A. Lee Brown, Paul D. Jacques, Jack McAuley, Josephine Messina, and Charles D. Park, as recommended by the Chancellor. See Exhibit 502, which is made a part of these minutes.

Items Pulled from Consent Calendar for Discussion

Following the reading of Resolution 00-015 by Board President Kendrick, on the motion of Members Alexander/Clark, with a vote of 4-0, the Board adopted Resolution 00-015, as recommended by the Chancellor, which honors the contributions of classified employees of the District and recognizes May 21-27, 2000, as Classified Employee Week in California, as designated by the Classified School Employees Association and the California State Legislature. See Exhibit 201, which is made a part of these minutes.

Following discussion as outlined below, on the motion of Members Alexander/Clark, with a vote of 4-0, the Board approved Grossmont and Cuyamaca College curricula changes as recommended by the Chancellor, and authorized publishing in the 2000-2001 Grossmont and Cuyamaca College catalogs. Chancellor Suarez reported the alignment process has garnered widespread support among students and faculty. He called on Academic Senate Presidents McAuley and Custeau, Joint Curriculum Advisory Council (JCAC) Co-Chair Terrie Nichols, Vice Presidents Colli and Chiriboga, and Brad Phillips, Senior Director of Institutional Research and Planning, to present updates from their various perspectives on the alignment process, and answer specific questions of the Board. See Exhibit 314, which is made a part of these minutes.

Information

The following reports were accepted for information:

- **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.
- **District Quarterly Financial Reports.** Consideration of Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending March 31, 2000; b) Quarterly Report on Trust Fund Balances as of March 31, 2000; and c) Schedule of Investments Report dated May 1, 2000. See Exhibit 652, which is made a part of these minutes.

Bid C2093
CC One-Stop Student Services Center

Bid C2364
GC Transfer Center/Conf. Room remodel

Bid C2365
GC PE facility HVAC upgrades

Bid C2380
GC Child Development Center play yard extension

Bid C2381
GC remodel of Child Dev. Center infant/toddler bldg.

Personnel

Personnel actions 4/18/00-5/15/00

Emeritus status conferred upon Brown, Jacques, McAuley, Messina, and Park

Resolution 00-015
Classified Employee Week

GC and CC curricula changes for 2000-2001

Information

Status report
Board assignments

Quarterly financial reports

Staff Communications

Grossmont Academic Senate President McAuley, who will retire after 30 years with the District, bid farewell as Academic Senate President, and commented on changes that have taken place. She indicated the challenge to all is to ask, "What does it take to make an educated student?"

Cuyamaca Academic Senate President Custeau expressed appreciation for the opportunity to serve as Senate President the past two years. He commented on the tremendous changes during his tenure as Academic Senate President, acknowledged the efforts of Past Grossmont Senate President Simpson and Senate President McAuley, and recognized Cuyamaca Senate Officers he has worked with. He announced that Paul Carmona will succeed him as Academic Senate President, and Pat Setzer will serve as Senate Vice President for 2001-2002.

Administrators' Association representative Phillips congratulated McAuley on her successful career at Grossmont College, and thanked her and Custeau for their efforts in bringing the Colleges and District to a better place.

California School Employees Association (CSEA) representative McDade expressed appreciation for the Board's recognition of classified employees.

Classified Senate President Rose also expressed appreciation for recognition of classified staff and stated he has enjoyed working with McAuley and Custeau and the Academic Senates.

Supervisory/Confidential representative Althaus echoed the above comments and expressed appreciation for the recognition of classified employees and for the improved communication between faculty and classified staff.

Adjournment

Board President Kendrick adjourned the meeting at 8:45 p.m.

Respectfully submitted,

Omero Suarez, Ph.D.,
Chancellor and
Secretary to the Governing Board

Mary V. Watkins
Recording Secretary

Approved by the Governing Board June 20, 2000.

Gary Kendrick
Board President

Staff Communications

McAuley

Custeau

Phillips

McDade

Althaus

Adjournment