

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, November 21, 2000**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, November 21, 2000, at 6:30 p.m., at the Heritage of the Americas Museum, Cuyamaca College, 900 Rancho San Diego Drive, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Clark, Kendrick, and Kraft; Student Trustees Chester and Parks

Members Absent: None

Others Present: Chancellor Suarez, Presidents Amador and Martinez, Vice Chancellor McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:32 p.m. by Board President Gary Kendrick.

Adjourn to Closed Session

Kendrick adjourned the open session at 6:33 p.m., and the Board met in closed session from 6:34 p.m. until 7:30 p.m., pursuant to Government Code Section 54957.6 to confer with District Chief Negotiator McMahan regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

Reconvene in Open Session/Announcement of Closed Session Action

Board President Kendrick reconvened the open session at 7:36 p.m., and announced that the Board, in closed session:

- With a vote of 5-0, accepted a report on the 1999-2000 Classified School Employees Association (CSEA) Growth Formula share of \$189,857;
- With a vote of 5-0, approved proposed changes to the Administrators' Association Handbook, and adopted the 2000-2001 salary schedule, effective July 1, 2000;
- With a vote of 5-0, approved a 4.25 percent increase to the District's contribution to employee plan modifications, as recommended by the Benefits Committee.

Approval of Minutes

On the motion of Members Alexander/Clark, with a vote of 5-0, the Board approved as presented the minutes of the October 17, 2000, regular meeting.

Removal of Items/Changes to Docket of Business

Chancellor Suarez announced the following changes to the Docket of Business:

- Attachment A of Item 501 (Personnel) was revised with the addition of a 2.0 FTE Dean, on page A3;
- Item 401 (Bid C2897—Install Bleachers at Grossmont College Gymnasium) was revised. The Proposal was changed to indicate that the bid will be awarded to Hufcor Airwall, Inc.

Report of the Board President

Board President Kendrick announced that, in accordance with Education Code Section 72425(c), and hearing no objection from the Board, the absences of Trustees Kendrick and Clark and Student Trustee Parks from the October 3, 2000, special meeting; and Trustee Caruthers' absence from the October 17, 2000, regular meeting were excused.

Kendrick reported he represented the District in the Mother Goose Parade. He and his

Call to order

Closed session

Open session

Report on CSEA growth formula share

Administrators' Assn. 2000-2001 salary schedule and handbook

Increase in benefits contribution approved

Minutes

10/17/00 regular meeting

Changes to Docket

Report of Board Pres.

Kendrick, Clark, and Parks' 10/03/00 and Caruthers' 10/17/00 absences excused

Kendrick

two sons rode in a 1929 automobile built for Paramount Pictures.

Reports of the Governing Board

Student Trustee Chester reported he and Student Trustee Parks attended the November 16-18 Community College League of California (CCLC) annual convention in Los Angeles and participated in many interesting workshop sessions, which will be of benefit to him and the District.

Trustee Kraft reported he was happy to have been reelected to the Board and that it is an honor and pleasure to serve.

Trustee Caruthers thanked those who reelected him to the Board and indicated he hopes to do a good job during the next four years.

Student Trustee Parks reported the Associated Students of Cuyamaca College (ASCC) conducted a leadership retreat recently at Humphrey's, which focused on talents and skills. He expressed appreciation to Chancellor Suarez, who was a guest speaker at the event. He reported the men's and women's basketball season has begun, and ASCC will run the snack bar. He requested donations for the ASCC Toys for Tots drive, which has begun. Parks reported he attended the October California Student Association of Community Colleges (CalSACC) conference, in which five of the nine colleges in the region were represented. Parks added that changes to the number for a quorum have been made to the ASCC constitution. He reiterated Student Trustee Chester's comments regarding the CCLC convention, and added he was proud that the District was well represented.

Report of the Chancellor

Chancellor Suarez congratulated Trustees Caruthers and Kraft on their reelection to the Board, and indicated pride in the fact that the Board is harmonious.

Suarez reminded the Board and audience that the December Board meeting will take place on December 12, the second Tuesday of the month, due to requirements for the organizational meeting. He added that the Board will establish its 2001 meeting schedule and elect Board officers for the coming year at the organizational meeting.

Suarez presented the October 2000 Chancellor/Classified Senate Award to Diana "Dee" Maranhao, Ornamental Horticulture Technician, Cuyamaca College. Brad Monroe, Ornamental Horticulture Program Coordinator, spoke on behalf of Maranhao. Classified Senate President Rose presented her with an assortment of gifts on behalf of the Classified Senate.

Suarez called on Vice Chancellor McMahan, who invited Henry Eimstad, Interim Sr. Director, Information Systems, to present the fourth quarterly report on the status of technology in the District, which included an update on the Telecommunications and Technology Infrastructure Program (TTIP) and review of the RFP for the student records system and other items.

Suarez called on the Presidents, who presented items of interest from their respective colleges. Cuyamaca President Amador introduced recent Cuyamaca hires Vangie Meneses, Dean, Counseling and Matriculation, and Beth Appenzeller, Associate Dean, Admissions and Records.

Suarez announced that Sue Rearic, Sr. Director/Controller, District Business Services, was representing Vice Chancellor Austin at the meeting.

Suarez called on Vice Chancellor McMahan, who thanked the Board for taking action on the benefits item in closed session. As a result, open enrollment for employee groups will begin November 22. McMahan acknowledged the hard work of the Benefits Committee in developing a plan that would maintain the level of benefits. Board President Kendrick expressed appreciation to the Benefits Committee. Suarez expressed appreciation to McMahan for her efforts in working with all employee groups

Suarez called the Board's attention to a calendar of events for November and December.

Board Reports

Chester

Kraft

Caruthers

Parks

Report of Chancellor

Caruthers and Kraft
congratulated

Organizational meeting
December 12

Dee Maranhao receives
Oct. 2000 Chancellor/
Classified Senate Award

Fourth quarterly report on
status of technology in the
District

Meneses and Appenzeller
introduced to Board

Rearic representing
Austin

McMahan

Calendar of events

Development of Consent Calendar

Items 202 (New Board Policy 134—Transfer Centers); 304 (Ratification of Signatures on Agreements) and 501 (Personnel Actions) were pulled from the Docket of Business for discussion.

Adoption of Consent Calendar

On the motion of Members Alexander/Clark, with a vote of 5-0, the Board adopted the Consent Calendar, which included:

Operations

- Selecting Tuesday, December 12, 2000, 6:30 p.m., at Grossmont College Griffin Gate, as the day, time, and location of the annual organizational meeting of the Governing Board of the Grossmont-Cuyamaca Community College District, and authorizing the Chancellor or designee to notify the County Superintendent of Schools of the day and time chosen for the annual organizational meeting. See Exhibit 201, which is made a part of these minutes.

Budget and Finance

- Accepting a report on the current budget status, and granting authority to the Chancellor or designee to approve budget changes. See Exhibit 301, which is made a part of these minutes.
- Accepting grants, augmentations, and revisions to Restricted Programs, as recommended by the Chancellor; ratifying the action of the Chancellor or designee in accepting grants, augmentations, and revisions to Restricted Programs; and granting authority to the Chancellor or designee to accept, budget, and spend these funds. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in approving purchase orders and warrants issued during the month of October 2000, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District:
 - a. District
 - (1) \$3,000 to help offset the cost for the printing of the academic wall calendar by the Grossmont Schools Federal Credit Union.
 - b. Grossmont College
 - (1) \$2,000 to the Humanities and Philosophy Department for Ward Churchill's presentation of Native American History on September 22, 2000.
 - (2) Two H840 Hill-Rom 840 hospital beds to the Nursing Program by the Associated Students of Grossmont College (valued by donor at \$2,180).
- See Exhibit 305, which is made a part of these minutes.
- Declaring personal property as surplus to the needs of the District, and authorizing the Chancellor or designee to dispose of personal property by donation to another public educational institution, bid, public auction, private sale, or in the local sanitary landfill. See Exhibit 306, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to approve the \$591,184 expenditure plan for Grossmont-Cuyamaca Community College District 2000-2001 allocation for Telecommunications and Technology Infrastructure Program (TTIP). See Exhibit 307, which is made a part of these minutes.

Public Works Projects

- Granting authority to the Chancellor or designee to award Bid C2897—Install Bleachers at Grossmont College Gymnasium, to Hufcor Airwall, Inc., the lowest responsive bidder meeting terms, conditions, and specifications, in the amount of

Consent Calendar

Operations

Organizational meeting set for 12/12/00, 6:30 p.m., at Grossmont College Griffin Gate

Budget and Finance

Report on budget status

Grants, augmentations, and revisions to restricted programs

Purchase orders and warrants
October 2000

Donations

Surplus property

TTIP expenditure plan

Public Works Projects

Bid C2897
Install bleachers at GC

\$90,702 for the base bid. See Exhibit 401, which is made a part of these minutes.

Items Pulled from Consent Calendar for Discussion

- Following brief discussion, on the motion of Members Clark/Alexander and unanimously carried, the Board approved new Governing Board Policy 134, Transfer Centers, as recommended by the Chancellor. See Exhibit 202, which is made a part of these minutes.
- Following brief discussion, in which Rearic agreed to follow-up with Trustee Alexander regarding the architect fee for design of observation rooms, on the motion of Members Alexander/Clark and unanimously carried, the Board ratified the action of the Chancellor or designee in signing agreements and granted authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.
- Following discussion in which President Amador provided information about changes in the administrative structure at Cuyamaca College, on the motion of Members Caruthers/Alexander and unanimously carried, the Board ratified the action of the Chancellor or designee in approving classified and academic personnel actions during the period of October 17, 2000, through November 20, 2000. See Exhibit 501, which is made a part of these minutes.

Information

- The Board accepted the following reports for information:
- **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.
- **District Quarterly Financial Reports.** Consideration of Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending September 30, 2000; b) Quarterly Report on Trust Fund Balances as of September 30, 2000; and c) Schedule of Investments Report dated November 13, 2000. See Exhibit 652, which is made a part of these minutes.

Staff Communications

United Faculty President Amov congratulated incumbent Trustees Caruthers and Kraft and commented that the Board is a model for the state. He reiterated Suarez' comments regarding Vice Chancellor McMahan's work with the employee organizations.

Grossmont Academic Senate President Harvey reported she is feeling more comfortable as Academic Senate President and with parliamentary procedure. She expressed appreciation of the open communication with Cuyamaca Academic Senate President Carmona. She reported she attended a meeting with the Cuyamaca Academic Senate on the topic of the District General Education Team (DGET), noting that there are five Grossmont College representatives in place on the Team.

Cuyamaca Academic Senate President Carmona reported he and faculty colleagues are pleased about the addition of a Dean position at Cuyamaca and expressed gratitude to President Amador for moving the institution forward.

Administrators' Association representative Phillips congratulated Trustees Caruthers and Kraft on their reelection to the Board and noted he looks forward to having a cohesive Board.

Classified School Employees Association President Brauer also offered his congratulations to Caruthers and Kraft. He expressed appreciation for the opportunity to attend the recent CCLC convention, where he had occasion to become better acquainted with Student Trustees Chester and Parks. He expressed appreciation to the Board for its support of the proposed Tentative Agreement between the District and CSEA and thanked Chancellor Suarez and Vice Chancellor McMahan for their work on the agreement. He wished all a happy Thanksgiving.

Classified Senate President Rose also expressed congratulations to Caruthers and Kraft.

gymnasium

Discussion Items

New Board Policy 134
Transfer Centers

Ratification of signatures
on agreements

Personnel actions
10/17/00-11/20/00

Information

Status report
Board assignments

District quarterly financial
reports

Staff Communications

Amov

Harvey

Carmona

Phillips

Brauer

Rose

Supervisory/Confidential representative Althaus expressed congratulations to Caruthers and Kraft and wished everyone a happy Thanksgiving.

Althaus

Adjournment

Adjournment

Board President Kendrick adjourned the meeting at 8:32 p.m.

Respectfully submitted,

Approved by the Governing Board December 12, 2000.

Omero Suarez, Ph.D.,
Chancellor and
Secretary to the Governing Board

Gary Kendrick
Board President

Mary V. Watkins
Recording Secretary