



**GOVERNING BOARD  
MINUTES OF THE REGULAR MEETING  
Tuesday, September 19, 2000**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, September 19, 2000, at 6:30 p.m., at the Heritage of the Americas Museum, Cuyamaca College, 900 Rancho San Diego Drive, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Clark, Kendrick, and Kraft; Student Trustees Chester and Parks

Members Absent: None

Others Present: Chancellor Suarez, Presidents Amador and Martinez, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

**Call to Order**

The meeting was called to order at 6:39 p.m. by Board President Gary Kendrick.

**Adjourn to Closed Session**

Kendrick adjourned the open session at 6:40 p.m., and the Board met in closed session from 6:41 p.m. until 7:35 p.m., pursuant to Government Code Section 54956.9 to consider pending litigation (Veronica Burton vs. GCCCD, et al); and Section 54957.6 to confer with District Chief Negotiator McMahan regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

**Reconvene in Open Session/Announcement of Closed Session Action**

Board President Kendrick reconvened the open session at 7:40 p.m., and announced that the Board, in closed session, with a vote of 5-0, approved the tentative agreement with the United Faculty to increase salary schedules by 4.25%, continue the growth formula for 2000-2001, and, upon receipt of a recommendation including options from the Benefits Committee, to meet and negotiate benefit programs and resources to fund the program for 2000-2001.

Kendrick announced further that the Governing Board recognizes that the cost of health benefits is expected to increase substantially over the duration of the agreement with the United Faculty. Accordingly, the Board has directed the Chancellor and the District's Chief Negotiator to work with the United Faculty and other employee representatives to reach an agreement on benefit programs and resources to fund benefits that preserves employee and family access to healthcare, and, at the same time, maintains support for programs and facilities to serve students.

**Approval of Minutes**

On the motion of Members Alexander/Clark, with a vote of 5-0, the Board approved as presented the minutes of the August 15, 2000, regular, and September 5, 2000, special meetings.

**Reports of the Governing Board**

Trustee Clark reported she is enjoying her lifelong fitness class at Cuyamaca College.

Student Trustee Parks reported the Associated Students of Cuyamaca College (ASCC) recently held an ice cream social, and added that ASCC President Virginia Torres spearheaded a clean-up effort at the Cuyamaca student center, with landscaping, furniture arranging, and installation of new video games. Parks invited Board members and the audience to attend a barbecue hosted by the ASCC on Friday, September 22, for

**Call to order**

**Closed session**

**Open session**

Agreement with United Faculty approved

**Minutes**

8/15/00 regular and 9/5/00 special meetings

**Board Reports**

Clark

Parks

faculty and staff. He reported the ASCC is reorganizing its efforts with the California Student Association of Community Colleges (CalSACC) regarding legislative issues that will affect the income of the District. Parks indicated he was pleased the Board approved the tentative agreement between the District and the United Faculty.

### **Report of the Board President**

Board President Kendrick announced that the Board, in closed session on August 15, 2000, adopted management proposals and responses to Initial Proposals from the California School Employees Association (CSEA) Chapter 707 related to Compensation and Benefits and other articles, as presented in Attachment A of the Docket of Business. Proposals are posted in the the Governing Board Office, the Office of the Vice Chancellor-Human Resources, and the Learning Resource Centers at each college.

Kendrick announced that Trustee Alexander will represent the Board as its voting delegate at the upcoming Association of Community College Trustees (ACCT) Board of Directors election, which will take place at the October ACCT Convention.

### **Report of the Chancellor**

Chancellor Suarez welcomed new faculty members to the District and invited the College Presidents to introduce them. President Amador called on Vice President Chiriboga, who introduced the following new Cuyamaca faculty members: Chris Branton, Automotive Technology; Laurie LeBlanc, Chemistry; William Marsh, English; and Ed Pieters, Graphic Design. President Martinez called on Vice President Colli, who introduced the following new Grossmont faculty members: Kamala Balasubramanian, English; Sydney Brown (not in attendance), English; Virginia Dudley (Grossmont College graduate), Marine Biology and Ecology; Leon Ennis (not in attendance), History; Shandra Freeman, Nursing; Ryan Griffith, English; Jennifer Higginson, Exercise Science and Women's Water Polo Coach; Marlene Jansky, one-year sabbatical leave replacement, Counselor, Disabled Students Programs & Services; Eugene Morones (SDICCCA faculty intern graduate), one-year sabbatical leave replacement, English as a Second Language; John Oakes, Chemistry and Introductory Science; Irene Palacios, Mathematics; Shirley Pereira, Mathematics; Nancy Herzfeld-Pipkin, English as a Second Language; Qais Sako, English; Shahrokh Shahrokhi, Economics; Sheri Sjoberg (Grossmont graduate and SDICCCA faculty intern graduate), Speech; Laura Williges, Exercise Science and Women's Basketball Coach.

Suarez called on the Presidents and Vice Chancellors to present items of interest from their respective areas.

President Martinez called on Nancy Davis, Supervisor, Student Development Services, Grossmont College, who presented information about Grossmont's 22<sup>nd</sup> annual Career Expo, which will take place October 16; and Career Week activities October 17-19; including Transfer Day October 18.

President Amador introduced Virginia Torres, President, Associated Students of Cuyamaca College (ASCC), who introduced Sharon Barrett, ASCC Advisor; Michael Parks, Cuyamaca Student Trustee; and the following ASCC officers: Jenna Pitt, Vice President/Secretary; Robert Wheat, Treasurer; and Senators Sara Morris, Dru Blocker, Jason Stringham, Scott Silva, Fabio Santana, Shaneka Harris, and Michelle Washburn.

Suarez called the Board's attention to a calendar of events for September and October.

### **Development of Consent Calendar**

Items 307 (2000-01 Adoption Budget); 403 (Bid C2379—Grossmont College Athletic Field, Change Order No. 1, Notice of Completion); and Information Item 651 (Status Report—Board Assignments) were pulled from the Docket of Business for discussion.

### **Adoption of Consent Calendar**

On the motion of Members Clark/Alexander, with a vote of 5-0, the Board adopted the Consent Calendar, which included:

### **Budget and Finance**

- Ratifying the action of the Chancellor or designee in approving inter-District budget transfers for closing the District's fiscal year ending June 30, 2000. See Exhibit 301, which is made a part of these minutes.

### **Report of Board Pres.**

Board adopts management proposals and responses related to agreement with CSEA

Alexander to serve as ACCT voting delegate

### **Report of Chancellor**

New faculty introduced

President and Vice Chancellor reports

Martinez

Amador

Calendar of events

### **Consent Calendar**

### **Budget and Finance**

Inter-District budget transfers

<ul style="list-style-type: none"> <li>▪ Ratifying the action of the Chancellor or designee in accepting grants and augmentations to restricted programs. There were no actions to ratify at this Board meeting. See Exhibit 302, which is made a part of these minutes.</li> </ul>	<p>Grants and augmentations to restricted programs</p>
<ul style="list-style-type: none"> <li>▪ Ratifying the action of the Chancellor or designee in approving purchase orders and warrants issued during the month of August 2000, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.</li> </ul>	<p>Purchase orders and warrants August 2000</p>
<ul style="list-style-type: none"> <li>▪ Ratifying the action of the Chancellor or designee in signing agreements, and granting authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.</li> </ul>	<p>Ratification of signatures on agreements</p>
<ul style="list-style-type: none"> <li>▪ Granting authority to the Chancellor or designee to accept, budget, and spend, as appropriate, a donation to the Grossmont-Cuyamaca Community College District of 122 one-inch lapel pins to the Grossmont College Transfer Center Program by the Associated Students of Grossmont College (valued by donor at \$499). See Exhibit 305, which is made a part of these minutes.</li> </ul>	<p>Donations</p>
<ul style="list-style-type: none"> <li>▪ Declaring personal property as surplus to the needs of the District, and authorizing the Chancellor or designee to dispose of personal property by donation to another public educational institution, bid, public auction, private sale, or in the local sanitary landfill. See Exhibit 306, which is made a part of these minutes.</li> </ul>	<p>Surplus property</p>
<ul style="list-style-type: none"> <li>▪ Granting authority to the Chancellor or designee to execute an agreement with C.W. Driver for Construction Management services related to the design and construction of the Grossmont College Learning Resource Center addition, and the conversion of the current Learning Resource Center into a Technology Mall (the LRC Project). See Exhibit 308, which is made a part of these minutes.</li> </ul>	<p>Agreement with C.W. Driver for construction management services</p>
<ul style="list-style-type: none"> <li>▪ Granting authority to the Chancellor or designee to replace warrants: a) #11-590285 dated January 12, 2000, in the amount of \$2,002.00 issued to Learning Company; b) #10-296626 dated September 30, 1999, in the amount of \$3,491.87 issued to Kathryn M. Nette; and c) #11-588009 dated November 2, 1999, in the amount of \$53.50 issued to Susan Millman. See Exhibit 309, which is made a part of these minutes.</li> </ul>	<p>Replacement warrants</p>
<ul style="list-style-type: none"> <li>▪ Adopting Resolution 01-004—Adoption of an Elective Deferral 403(b) Plan, that conforms with the applicable federal and state statutory requirements and with employee salary reduction contributions to the plan which are within eligible limits as set forth in IRS regulations as currently stated or as amended in the future, as recommended by the Chancellor. See Exhibit 310, which is made a part of these minutes.</li> </ul>	<p>Resolution 01-004 Elective Deferral 403(b) Plan</p>
<ul style="list-style-type: none"> <li>▪ Adopting Resolution 01-005—Declaration of Intention to Lease Real Property for the Establishment and Operation of a Wireless Communication Facility on the Grossmont College Campus, that declares the intention to lease real property on the Grossmont College campus for a commercial Personal Communications Service System (PCS) facility, as recommended by the Chancellor; and authorizing the Chancellor or designee to execute the necessary documents and processes to conform to Article 4 of the California Education Code. See Exhibit 311, which is made a part of these minutes.</li> </ul>	<p>Resolution 01-005 Declaration of Intention to Lease Real Property for Wireless Communication Facility on GC campus</p>
<ul style="list-style-type: none"> <li>▪ Adopting Resolution 01-006 authorizing cooperative contracting pursuant to bids and awards to be made by the North County Educational Purchasing Consortium for a period of one year. See Exhibit 312, which is made a part of these minutes.</li> </ul>	<p>Resolution 01-006 Cooperative Contracting</p>
<ul style="list-style-type: none"> <li>▪ Granting authority to the Chancellor or designee to: a) Approve participation by Les Lawrence, Art Department Instructor, Grossmont College, in a research ceramic workshop to be held at the University of Konstfack, Stockholm, Sweden, and the Gustavsberg Sanitary Ware Ltd., Gustavsberg, Sweden; and b) Authorize travel to Sweden from October 20-November 5, 2000. See Exhibit 313, which is made a part of these minutes.</li> </ul>	<p>Travel to Stockholm, Sweden</p>
<p><b><u>Supplies, Equipment, and Services</u></b></p>	<p><b>Supplies, Equip. &amp; Serv.</b></p>
<ul style="list-style-type: none"> <li>▪ Ratifying the action of the Chancellor or designee in awarding Bid C2686—Printing of Class Schedules and Previews; and granting authority to the Chancellor or designee to execute appropriate documents to Trend Offset Printing Services, Inc., and VQS</li> </ul>	<p>Bid C2686 Printing of class</p>

Enterprises, Inc., the lowest responsive bidders meeting terms, conditions, and specifications, as shown on bid summary. See Exhibit 351, which is made a part of these minutes.

schedules and Previews

### **Public Works Projects**

### **Public Works Projects**

- Granting authority to the Chancellor or designee to approve Change Order No. 4 in the credit amount of \$51,700 on Bid C2093—Cuyamaca College One-Stop Student Services Center. See Exhibit 401, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to: a) Approve the filing of a Notice of Completion for Bid C2365—Grossmont College P.E. Facility HVAC Upgrades; and b) Release retention as allowed in the contract documents. See Exhibit 402, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to: a) Approve Change Order No. 2 in the amount of \$767 on Bid C2381—Grossmont College Remodel of Child Development Center Infant/Toddler Building; b) File a Notice of Completion; and c) Reduce retention to 5%, and release retention as allowed in the contract documents. See Exhibit 404, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to: a) Award Bid C2754—Grossmont College Mechanical Equipment Replacement, Phase II, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at its October 17, 2000, meeting. See Exhibit 405, which is made a part of these minutes.

Bic C2093  
CC One-Stop Student  
Serv. Ctr.

Bid C2365  
GC PE Facility HVAC  
Upgrades

Bid C2381  
GC Remodel Child Dev.  
Center Infant/Toddler  
Bldg.

Bid C2754  
GC Mechanical Equip.  
Replacement, Phase II

### **Personnel**

### **Personnel**

- Ratifying the action of the Chancellor or designee in approving classified and academic personnel actions during the period of August 15, 2000, through September 18, 2000. See Exhibit 501, which is made a part of these minutes.

Personnel actions  
8/15/00-9/18/00

### **Items Pulled From Consent Calendar for Discussion**

2000-01 Adoption Budget

- Following discussion as outlined below, on the motion of Members Alexander/Clark, with a vote of 5-0, the Board approved the Grossmont-Cuyamaca Community College District 2000-01 Adoption Budget, as recommended by the Chancellor. In response to a concern by Trustee Alexander, Vice Chancellor Austin reported that enrollment is down overall by approximately 3 percent (600 FTES), with Grossmont down by 5 percent and Cuyamaca up 1.6 percent. He indicated this could result in a deficit of \$1.2 million in growth funds. He noted that there are sufficient funds in the operating budget to ensure that students will not be negatively affected, but pointed out that operating expenditures will be affected. He reported the Chancellor will be looking at strategies that may be undertaken to avoid having to bring funds back from the colleges that have been allocated. Trustee Kraft requested regular updates on the situation. Alexander lauded the Board's action to contract with Barnes and Noble for bookstore operations, pointing out that revenue from the Grossmont College bookstore has increased from \$81,000 in 1994-95 to \$219,000 in 1999-2000. See Exhibit 307, which is made a part of these minutes.
- Following discussion, as outlined below, on the motion of Members Alexander/Clark, with a vote of 5-0, the Board granted authority to the Chancellor or designee to: a) Approve Change Order No. 1 in the amount of \$4,581.10 on Bid C2379—Grossmont College Athletic Field; b) File Notice of Completion; and c) Reduce retention to 5% and release retention as allowed in the contract documents. In response to questions from Trustee Alexander, President Martinez reported he anticipates finalizing by the end of the semester arrangements with the ASGC regarding a donation of \$100,000 towards the refurbishing the athletic field, and indicated discussions continue regarding a donation from Grossmont College alumnus Akili Smith. See Exhibit 403, which is made a part of these minutes.

Bid C2379  
GC Athletic Field

### **Information**

### **Information**

The following reports were accepted for information:

**Status Report—Board Assignments.** The Board concurred with a request from Trustee Kraft to schedule a special Board meeting on Tuesday, November 7, 2000, to conduct a workshop on District and College foundation activities, with reports to

Status Report  
Board Assignments

include the following: fund raising activities conducted by the Colleges and District; summary of financial transactions for 1997, 1998, and 1999; committees and membership; strategic plans/materials; current and planned projects and events; and long-term goals. Also

included will be a review of Board approved regulations relative to auxiliary organizations. See Exhibit 651, which is made a part of these minutes.

- **District Quarterly Financial Reports.** Consideration of Grossmont-Cuyamaca Community College District quarterly financial reports:
  - a. Quarterly Financial Status Report for the period ending June 30, 2000;
  - b. Quarterly Report on Trust Fund Balances as of June 30, 2000; and
  - c. Schedule of Investments Report dated September 14, 2000.

See Exhibit 652, which is made a part of these minutes.

- **Part-Time and Extra-Pay Assignments—Period of August 14, 2000, through December 19, 2000.** Consideration of Grossmont-Cuyamaca Community College District part-time and extra-pay assignments report for the period of August 14, 2000, through December 19, 2000. See Exhibit 653, which is made a part of these minutes.

District quarterly financial reports

Part-Time and Extra-Pay Assignments  
8/14/00-12/19/00

### **Staff Communications**

### **Staff Communications**

United Faculty President Amov indicated he was pleased by the Board's 5-0 vote in favor of the agreement with the United Faculty and reported the United Faculty is dedicated to working with the District and other employee groups on the benefits issue. He also commented on the outstanding new faculty members. He reported he will be on vacation in Europe for the next few weeks.

Amov

Grossmont Academic Senate President Harvey reported she recently hosted a dinner for the Joint Curriculum Advisory Committee, the Chancellor, and College Presidents. She added that she is meeting on a regular basis with the Senate Officers Committee and College and District administration. She reported that she and Cuyamaca Academic Senate President Carmona are committed to communicating with each other to present a unified voice, with the focus on development of good programs for students.

Harvey

Cuyamaca Academic Senate President Carmona echoed Harvey's comments, and indicated he was pleased to see Cuyamaca students at the Board meeting.

Carmona

Administrators' Association representative Tiffany welcomed the new faculty and wished them enjoyable and successful careers.

Tiffany

### **Adjournment**

### **Adjournment**

Board President Kendrick adjourned the meeting at 8:38 p.m.

Respectfully submitted,

Approved by the Governing Board October 17, 2000.

Omero Suarez, Ph.D.,  
Chancellor and  
Secretary to the Governing Board

Gary Kendrick  
Board President

Mary V. Watkins  
Recording Secretary