
**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, April 17, 2001**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, April 17, 2001, at 6:30 p.m., in the Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Kendrick, Kraft; Student Trustees Chester and Parks

Members Absent: Trustee Clark

Others Present: Chancellor Suarez, Presidents Amador and Martinez, Vice Chancellor Austin, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:30 p.m. by Board President Gary Kendrick.

Adjourn to Closed Session

Kendrick adjourned the open session at 6:31 p.m., and the Board met in closed session from 6:35 p.m. until 7:20 p.m., in the Associated Students of Grossmont College (ASGC) Board Room, pursuant to Government Code Section 54957 to consider discipline/dismissal/release of a public employee; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

Reconvene in Open Session

Kendrick reconvened the open session at 7:30 p.m.

Announcement of Closed Session Action(s)

Kendrick announced that there were no closed session actions to report.

Approval of Minutes

On the motion of Members Alexander/Caruthers, with a vote of 4-0 (Trustee Clark was absent), the Board approved as presented the minutes of the March 20, 2001, regular meeting.

Removal of/Changes to Docket of Business

Chancellor Suarez announced the following changes to the Docket of Business:

- Item 152 (College Accreditation Process Update) was removed from the Docket of Business. This will be the subject of the May 1, 2001, special Board meeting.
- A revised summary sheet and corrected inserts to attachments of Item 313 (Grossmont and Cuyamaca Colleges Course, Certificate, and Degree Changes for 2001-2002) were distributed.

Report of the Board President

Board President Kendrick announced that Trustee Clark was unable to attend the meeting, and, in accordance with Education Code Section 72425(c), and hearing no objection from the Board, he would declare her absence excused. Trustee Alexander stated an objection. Following discussion, on the motion of Trustees Kraft/Caruthers, with a vote of 4-0, the Board tabled the issue until the May 15, 2001, Board meeting.

Call to order

Closed session

Open session

Minutes

3/20/01 regular meeting

Changes to Docket

Report of Bd. Pres.

Reports of the Governing Board

Student Trustee Parks reported he enjoyed Spring break, but was happy to be back. He reported that Virginia Torres, President, Associated Students of Cuyamaca College, has recovered well enough from last month's automobile accident to resume some of her activities at Cuyamaca College.

Board President Kendrick reported he and his family attended a recent Grossmont College Culinary Arts fine dining event, which was outstanding. Kendrick also attended the April 9 Classified Staff Appreciation Day breakfast. He praised classified staff, and commended them for holding the campuses together.

Trustee Alexander reported he enjoyed attending the Cuyamaca College Botanical Society annual scholarship and awards banquet April 5. He commented on the extent of community involvement. Alexander also served as a judge for Ford Foundation scholarships amounting to \$300,000.

Student Trustee Chester reported he and Richard Ferrell, President, Associated Students of Grossmont College, attended a recent Grossmont College Academic Senate meeting to speak to the university transfer degree issue, and announced he was pleased to report it was approved by the Academic Senate.

Report of the Chancellor

Chancellor Suarez reported that, as a symbol of continuing unity, T-shirts were distributed to leadership representatives and to the Governing Board. He stressed the importance of continuing to promote the principles of *The Way Forward* and working together to identify critical issues to better serve our students.

Suarez announced there will be a special Board meeting on Tuesday, May 1, which will focus on accreditation self-study reports in preparation for the Fall 2001 visits by the accreditation teams.

Suarez thanked those faculty, administrators, and students who were instrumental to both colleges' approving the university transfer degree, which will enable students with 60 hours of credit to transfer to a California State University in good standing.

Suarez reported that both colleges have also worked hard to bring about the College Level Examination Program (CLEP), which will provide the opportunity for outstanding students to receive credit by examination as they enter as freshmen.

Suarez reported that progress is being made in aligning the curriculum, which will result in the same expectations for all students who enroll in our colleges.

Suarez called on the Presidents, who presented items of interest from their respective colleges.

President Amador expressed appreciation to the Academic Senates for work done on the curriculum package being presented to the Board at this meeting.

President Martinez called on Grossmont College Coach Dave Jordan, who expressed thanks to the Board and Chancellor Suarez for the athletic field, which he described as the best thing that has happened to him and the Athletic program in his 30 years at Grossmont College. He also expressed appreciation to President Martinez on behalf of himself and the student athletes for his involvement and support of the Athletic program. Jordan presented the 2000-2001 National Football Foundation and College Hall of Fame Honorable Mention Scholar-Athlete award to Grossmont student Shaun McDade, who, along with Grossmont quarterback Clint Womack, was named to the All-American Scholar-Athlete team.

Martinez encouraged Board members to attend the April 28 Grossmont College Spring Arts Festival, sponsored by the ASGC, and the April 28-May 3 Literary Arts Festival, which is sponsored by the Grossmont College Creative Writing Department.

Suarez reported that Vice Chancellor McMahan was ill. He called on Henry Eimstad, Interim Director, Information Systems, to present a quarterly report on the status of technology in the District. Eimstad shared information on the Telecommunications and Technology Infrastructure Program (TTIP); the status of the RFP process for the

Reports of Gov. Bd.

Parks

Kendrick

Alexander

Chester

Report of Chancellor

T-shirts distributed to Board and leadership representatives

May 1 special Board meeting

University transfer degree

CLEP agreements approved

Alignment progress

President reports

Amador

Martinez

District technology update

Student Record System; a Web interface, which will be available in May and will enable students to register and apply for financial aid online; Resource 25, which is used for room scheduling; document imaging, which is in production and is being used by screening committees to access applicant files online; and emergency telephones, which are in the process of being installed in all classrooms. Eimstad added that the .edu extension has become available, and websites will be changed; however, he indicated he does not anticipate that e-mail extensions will be changed in the near future.

In response to a question by Trustee Alexander regarding 911 calls from the emergency telephones going directly to the Police Department, Eimstad will discuss with the Chancellor and others the advisability of directing the calls instead to the District Public Safety Department.

Suarez called the Board's attention to a calendar of events for April and May and invited trustees to participate as their schedules allow.

Development of Consent Calendar

Items 313 (Grossmont and Cuyamaca Colleges Course, Certificate, and Degree Changes for 2001-2002), and 407 (Bid C3342—District Annex Building Remodel) were pulled from the Docket of Business for discussion.

Adoption of Consent Calendar

On the motion of Members Alexander/Caruthers, with a vote of 4-0, with Alexander abstaining on number I.C.1 on Attachment A3 of Item 304, the Governing Board adopted the Consent Calendar, which included:

Operations

- Adopting Grossmont-Cuyamaca Community College District Recommendations for Fiscal Year 2002-2003 System Budget Proposals, as recommended by the Chancellor. See Exhibit 201, which is made a part of these minutes.

Budget and Finance

- Accepting a report on the current budget status, and granting authority to the Chancellor or designee to approve budget changes. See Exhibit 301, which is made a part of these minutes.
- Accepting grants, augmentations, and revisions to Restricted Programs, as recommended by the Chancellor; ratifying the action of the Chancellor or designee in accepting grants, augmentations, and revisions to Restricted Programs; and granting authority to the Chancellor or designee to accept, budget, and spend these funds. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in approving purchase orders and warrants issued during the month of March 2001, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in signing agreements and granting authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to accept, budget, and spend, as appropriate, a donation to the Grossmont-Cuyamaca Community College District: a) Cuyamaca College: One Ford Explorer, Vin #1FMD432E6VZA23264, to the Automotive Technology Program by the Ford Motor Company. See Exhibit 305, which is made a part of these minutes.
- Authorizing the Chancellor or designee to: a) Obtain the permission of the Superintendent of Schools to declare the replacement of the hot water tanks at Grossmont College an emergency project, and waive contracting requirements pursuant to Public Contract Code 20654; b) Execute the necessary documents to contract for the repair; and c) Ratify the transfer of \$30,000 from the District's Contingency Reserve to the Capital Projects Fund to fund this critical

Routing of 911 calls

Calendar of events

Consent Calendar

Operations

2002-2003 System Budget Proposals

Budget and Finance

Budget transfers and augmentations

Grants and restricted programs

Purchase orders and warrants March 2001

Ratification of signatures on agreements

Donation

Replacement of hot water tanks, GC

and unforeseen repair. See Exhibit 306, which is made a part of these minutes.

- Granting authority to the Chancellor or designee to approve implementation of fees to be charged to students, in addition to state-mandated fees, commencing with the Fall 2001 term. See Exhibit 307, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to authorize an increase in the Student Health Services fee for both Grossmont and Cuyamaca Colleges for fiscal year 2001-2002 beginning with the fall term: a) \$12 for fall and spring sessions; and b) \$9 for summer and intersessions of at least four weeks. See Exhibit 308, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to establish the Grossmont-Cuyamaca Community College District student parking fees for 2001-2002 as follows:

	<u>Summer 2001</u>	<u>Fall 2001/ Spring 2002</u>
Multicar	\$13	\$30* (increase of \$5)
Motorcycle	8	10
Single Day	1	1

- *The Education Code will limit this to \$20 for some financial aid recipients.
- See Exhibit 309, which is made a part of these minutes.
- Declaring personal property as surplus to the needs of the District, and authorizing the Chancellor or designee to dispose of personal property by donation to another public educational institution, bid, public auction, private sale, or in the local sanitary landfill. See Exhibit 310, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to authorize Dr. Shahrzad Kamyab, Grossmont College Study Abroad Coordinator, to travel to San Jose, Costa Rica, for the period of June 15-24, 2001, to visit the San Diego & Imperial Counties Community Colleges (SDICCCA) study abroad program sites and to examine the accessibility of various instructional and cultural resources. See Exhibit 311, which is made a part of these minutes.
- Granting authority to Chancellor or designee to: a) Authorize Grossmont College participation as the lead college in the San Diego & Imperial Counties Community Colleges Association (SDICCCA) Study Abroad Consortium for a twelve-week fall 2001 academic program, from September 15, 2001, to December 8, 2001, in San Jose, Costa Rica; and b) Grant the appropriate unit credits for courses listed in the Grossmont College catalog to participating students. See Exhibit 312, which is made a part of these minutes.

Public Works Projects

- Granting authority to the Chancellor or designee to approve Change Order No. 8 in the amount of \$7,800 on Bid C2093—Cuyamaca College One-Stop Student Services Center. See Exhibit 401, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to approve Change Order No. 3 in the amount of \$15,665.44 and Change Order No. 4 in the amount of \$37,998.69 on Bid C2530—Cuyamaca College Child Development Center. See Exhibit 402, which is made a part of these minutes.
- Ratify the action of the Chancellor in awarding Bid C3182—Cuyamaca College Learning Resource Center Remodel, to Kvaas Constructors, Inc., the lowest responsive bidder meeting terms, conditions, and specifications, in the amount of \$43,019. See Exhibit 403, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to: a) Award Bid C3339—Grossmont and Cuyamaca Colleges ADA Upgrades, to the lowest responsive

Student fees

Student Health Services fee, GC and CC

Student parking fees for 2001-2002

Surplus property

SDICCCA Study Abroad Consortium travel to San Jose, Costa Rica

Fall 2001 GC/SDICCCA Study Abroad Consortium, San Jose, Costa Rica

Public Works Projects

Bid C2093
CC One-Stop Student Services Center

Bid C2530
CC Child Development Center

Bid C3182
CC Learning Resource Center remodel

Bid C3339
GC and CC ADA

bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 404, which is made a part of these minutes.

- Granting authority to the Chancellor or designee to: a) Award Bid C3340—Grossmont College Child Development Center Remodel, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 405, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to: a) Award Bid C3341—Cuyamaca College B Building Remodel, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 406, which is made a part of these minutes.

Personnel

- Ratifying the action of the Chancellor or designee in approving classified and academic personnel actions during the period of March 20, 2001, through April 16, 2001. See Exhibit 501, which is made a part of these minutes.

Items Pulled from Consent Calendar for Discussion

- Following discussion, on the motion of Members Alexander/Kraft, with a vote of 4-0, the Board tabled all course, certificate, and degree changes that contain the statement, "All coursework must be completed at Grossmont College," pending determination of whether that is an appropriate statement, given the fact that similar courses may also be offered at Cuyamaca College. On the motion of Members Alexander/Kraft, with a vote of 4-0, the Board approved curricula changes as recommended by the Chancellor, with the exception of those noted above, and authorized publishing in the 2001-2002 Grossmont and Cuyamaca College catalogs. See Exhibit 313, which is made a part of these minutes.
- Following discussion, on the motion of Members Caruthers/Alexander, with a vote of 4-0, the Board granted authority to the Chancellor or designee to: a) Award Bid C3342—District Annex Building Remodel, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 407, which is made a part of these minutes.

Information

The following reports were accepted for information:

- **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.
- **1999-2000 Foundation Audit Reports.** Consider the 1999-2000 Cuyamaca and Grossmont Foundation Audit Reports. See Exhibit 652, which is made a part of these minutes.

Staff Communications

Grossmont Academic Senate President Harvey thanked Suarez for the T-shirt and expressed appreciation on behalf of the faculty to Eimstad for facilitating the installation of emergency telephones in the classrooms. She relayed a message from her husband,

Brian Harvey, Grossmont Swim Team Coach, that the team has won another championship. She echoed comments regarding the university transfer degree and CLEP agreements, and thanked the faculty for its work on these issues. She indicated the need to continue to develop effective communication between the colleges.

upgrades

Bid 3340
GC Child Development
Center remodel

Bid C3341
CC B Building remodel

Personnel

Personnel actions
3/20/01-4/16/01

GC and CC course,
certificate, and degree
changes for 2001-2002

Bid C3342
District Annex Building
remodel

Information

Status report on Board
assignments

1999-2000 Foundation
audit reports

Staff Communications

Harvey

Cuyamaca Academic Senate President Carmona also expressed thanks for the shirts. He expressed appreciation to Cuyamaca Curriculum Committee Co-chairs Terri Nichols and Cristina Chiriboga for their dedication and hard work.

Carmona

Classified Senate President Rose thanked the Board for establishing the Classified Staff Appreciation Day. The April 9 event was well-attended. He also expressed appreciation to the Chancellor and Presidents for conducting safety forums in response to recent area high school shootings.

Rose

Supervisory/Confidential Representative Yale reported the Supervisory/Confidential staff are behaving. She added that, in her 36 years with the District, this was her first T-shirt.

Board President Kendrick thanked the audience for attending, and adjourned the meeting at 8:34 p.m.

Adjournment

Respectfully submitted,

Approved by the Governing Board May 15, 2001.

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Gary Kendrick
Board President

Mary V. Watkins
Recording Secretary