



**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, August 21, 2001**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, August 21, 2001, at 6:30 p.m., in the Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Clark, Kendrick*, and Kraft; Student Trustees Duncan and Dyste
Members Absent: *Trustee Kendrick was absent during the open session portion of the meeting
Others Present: Chancellor Suarez, President Martinez, Interim President Agosto, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:35 p.m. by Board President Gary Kendrick.

Adjourn to Closed Session

Kendrick adjourned the open session at 6:36 p.m., and the Board met in closed session from 6:45 p.m. until 7:25 p.m., in the Grossmont College Conference Room, pursuant to Government Code Section 54956.9 to consider a potential case of litigation; Section 54957 to consider discipline of a public employee; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

Reconvene in Open Session

Board Vice President Kraft reconvened the open session at 7:32 p.m. and presided over the remainder of the meeting in the absence of Board President Kendrick, who was not present for the open session portion of the meeting.

Announcement of Closed Session Action(s)

Kraft announced that the Board, in closed session July 17, 2001, authorized suspension of a custodian for three days without pay. There were no closed session actions to report from the August 21, 2001, meeting.

Approval of Minutes

On the motion of Members Alexander/Clark, with a vote of 4-0 (Member Kendrick was absent), the Board approved as presented the minutes of the July 17, 2001, regular meeting; and on the motion of Members Alexander/Kraft, with a vote of 3-0-1 (Member Clark abstained), approved the minutes of the August 7, 2001, special meeting.

Removal of/Changes to Docket of Business

Chancellor Suarez announced the following changes to the Docket of Business:

- Item 131 was removed from the Docket of Business;
- Item 201—Governing Board Policy Manual: Modifications to Attachment A were distributed;
- Item 501—Personnel Actions: A revised Attachment A was distributed, with revisions on page A4: James Barr and Zella Barr were added under *Retirement*.

Report of the Board Vice President

Call to order

Closed session

Open session

Trustee Kraft presides over meeting

Closed session action

Custodian suspended for three days

Minutes

7/17/01 regular and 8/7/01 special meetings

Changes to Docket

Report of Board VP

Board Vice President Kraft announced there will be a special Board meeting on Tuesday, September 4, 2001, for a workshop on the Adoption Budget. The meeting will take place at the Heritage of the Americas Museum on the Cuyamaca College campus.

Kraft invited public comment prior to adoption of management proposals in response to the California School Employees Association (CSEA) initial proposal for a successor to the current Grossmont-Cuyamaca Community College District/CSEA Agreement. On the motion of Members Clark/Alexander, with a vote of 4-0, the Board opened public comment. Hearing no public comment, on the motion of Members Alexander/Clark, with a vote of 4-0, public comment was declared closed.

Report of the Chancellor

Chancellor Suarez presented the Chancellor/Classified Senate Award for August 2001 to Jo-Ann Schrader, Multi Media Technician, Sr., Grossmont College Learning Resource Center. Classified Senate representative Laughlin presented Schrader with an assortment of gifts on behalf of the Classified Senate.

Development of Consent Calendar

Item 306 (2001-2002 Institutional Memberships) was pulled from the Docket of Business for discussion.

Adoption of Consent Calendar

On the motion of Members Caruthers/Alexander, with a vote of 4-0, the Board approved the Consent Calendar, which included:

Operations

- Adopting the following chapters of the updated Governing Board Policy Manual, and granting authority to the Chancellor to implement the policies, which replace related existing Board policies:

Chapter 1: The District

Chapter 2: Governing Board

Chapter 3: General Institution

Chapter 6: Business and Fiscal Affairs

Chapter 7: Human Resources

Chapter 4 (Academic Affairs) and Chapter 5 (Student Services) are still in the review process and will be presented at a later date.

See Exhibit 201, which is made a part of these minutes.

- Accepting the Grossmont College and Cuyamaca College accreditation self-study reports, and authorizing the Chancellor or designee to submit the reports to the Accrediting Commission for Community & Junior Colleges of the Western Association of Schools and Colleges. See Exhibit 202, which is made a part of these minutes.

Budget and Finance

- Ratifying the action of the Chancellor or designee in approving budget transfers. There were no actions to ratify at this Board meeting. See Exhibit 301, which is made a part of these minutes.
- Accepting grants and revisions to Restricted Programs, and granting authority to the Chancellor or designee to budget these funds. There were no actions to report at this meeting. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in approving purchase orders and warrants issued during the month of July 2001, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in signing agreements, and granting authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.
- Declaring personal property as surplus to the needs of the District, and authorizing the Chancellor or designee to dispose of personal property by donation to another public

Special Board meeting
September 7, 2001

Public comment invited
on GCCCD/CSEA initial
proposal

Report of Chancellor

Jo-Ann Schrader
receives Chancellor/
Classified Senate
award

Consent Calendar

Operations

Board Policy Manual

GC and CC Accred.
self-study reports

Budget and Finance

Budget transfers

Grants and revisions to
restricted programs

Purchase orders
July 2001

Ratification of
signatures on
agreements

Surplus property

educational institution, bid, public auction, private sale, or in the local sanitary landfill. See Exhibit 305, which is made a part of these minutes.

- Adopting Resolution 02-002, as recommended by the Chancellor, which declares the intention to apply for funding from the California Energy Commission to design, engineer, install, and commission two chillers with two Thermal Energy Storage (TES) systems for peak load reduction; and authorizing the Chancellor or designee to execute all necessary documents. See Exhibit 307, which is made a part of these minutes.
- Adopting Resolution 02-003, as recommended by the Chancellor, authorizing investment of Lease Revenue Bond proceeds in the Local Agency Investment Fund (LAIF). See Exhibit 308, which is made a part of these minutes.
- Adopting Resolution 02-004, as recommended by the Chancellor, to certify approval of California Department of Education Child Development Contract GPSR-0242 for playground safety and repairs at the Grossmont College Child Development Center. See Exhibit 309, which is made a part of these minutes.
- Authorizing the Chancellor or designee to: a) Obtain the permission of the San Diego County Superintendent of Schools to declare furnishing and installation of two temporary classrooms at Cuyamaca College campus an emergency project, and waive contracting requirements pursuant to Public Contract Code; and b) Enter into any contracts necessary to furnish and install two temporary classrooms with a total cost not to exceed \$24,000. See Exhibit 310, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in awarding Bid C3443—Lease of Facilities for Bookstores at Cuyamaca College and Grossmont College, to Barnes & Noble, the highest responsive and responsible bidder meeting terms, conditions, and specifications of the bid, and within the terms of the Government Code, in the amount of \$2,850,000. See Exhibit 311, which is made a part of these minutes.

Resolution 02-002
Calif. Energy
Commission Funding

Resolution 02-003
Investment of Lease
Rev. Bond proceeds

Resolution 02-004
Calif. Dept. of Ed. Child
Dev. Contract, GC

Temporary classrooms
at Cuyamaca College

Bid C3443
Lease of facilities for
bookstores at CC and
GC

Public Works Projects

- Granting authority to the Chancellor or designee to approve Change Order No. 9 in the amount of \$14,863 on Bid C2093—Cuyamaca College One-Stop Student Services Center. See Exhibit 401, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to: a) Approve Change Order No. 8 in the amount of \$18,958.20; Change Order No. 9 in the amount of \$16,796.27; Change Order No. 10 in the amount of \$18,064.75; Change Order No. 11 in the amount of \$53,288; and Change Order No. 12 in the amount of \$6,806 on Bid C2530—Cuyamaca College Child Development Center; b) File a Notice of Completion; and c) Release retention as allowed in the contract documents. See Exhibit 402, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to: a) Approve Change Order No. 7 in the amount of \$6,608 on Bid C2967—Remodel Cuyamaca College Vocational Technology Building N; b) File a Notice of Completion; and c) Release retention as allowed in the contract documents. See Exhibit 403, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to: a) Approve Change Order No. 1 in the amount of \$6,373 on Bid C3182—Cuyamaca College Learning Resource Center Remodel; b) File a Notice of Completion; and c) Release retention as allowed in the contract documents. See Exhibit 404, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to approve Change Order No. 1 in the amount of \$2,156.25; Change Order No. 2 in the amount of \$26,100; Change Order No. 3 in the amount of \$26,684.25; and Change Order No. 4 in the amount of \$10,125.90 on Bid C3339—Grossmont and Cuyamaca Colleges ADA Upgrades. See Exhibit 405, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to approve Change Order No. 1 in the amount of \$6,300; Change Order No. 2 in the amount of \$5,067; Change Order No. 3 in the amount of \$5,011; Change Order No. 4 in the amount of \$4,592; Change Order No. 5 in the amount of \$6,395; and Change Order No. 6 in the amount of

Public Works Projects

Bid C2093
CC One-Stop Student
Services Ctr.

Bid C2530
CC Child Dev. Ctr.

Bid C2967
Remodel CC Voc.
Tech. Bldg. N

Bid C3182
CC LRC Remodel

Bid C3339
GC and CC ADA
Upgrades

Bid C3340
GC Child Dev. Ctr.
Remodel

\$7,263, and approve the reduction of retention to five percent due to contractor's satisfactory progress, on Bid C3340—Grossmont College Child Development Center Remodel. See Exhibit 406, which is made a part of these minutes.

- Granting authority to the Chancellor or designee to approve Change Order No. 2 in the amount of \$13,029; Change Order No. 3 in the amount of \$1,336; and Change Order No. 4 in the amount of \$6,235, and approve the reduction of retention to five percent due to contractor's satisfactory progress on Bid C3341—Cuyamaca College B Building Remodel. See Exhibit 407, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to approve Change Order No. 1 in the amount of \$19,139 on Bid C3364—Grossmont College Student Center HVAC Upgrade. See Exhibit 408, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to: a) Approve Change Order No. 1 in the amount of \$9,888.64; Change Order No. 2 in the amount of \$34,889.66; Change Order No. 3 in the amount of \$12,397.79, and Change Order No. 4 in the amount of \$13,670.79 on Bid C3365—Grossmont College Parking Lot Improvements; b) File a Notice of Completion for Phase 1 completed as described in Change Order No. 4; and c) Release retention as allowed in the contract documents for Phase 1 completed as described in Change Order No. 4. See Exhibit 409, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to: a) Approve Change Order No. 1 in the amount of \$31,381, and Change Order No. 2 in the amount of \$33,636, on Bid C3394—Cuyamaca College Parking Lot Improvements; b) File a Notice of Completion for Phase 1 completed as described in Change Order No. 2; and c) Release retention as allowed in the contract documents for Phase 1 completed as described in Change Order No. 2. See Exhibit 410, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to: a) Award Bid C3585—Districtwide Window Coverings, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 411, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to: a) Award Bid C3586—Cuyamaca College Ornamental Horticulture Department Fencing, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 412, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to: a) Award Bid C3587—Cuyamaca College Fire Alarm Upgrade, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 413, which is made a part of these minutes.

Bid C3341
CC B Bldg. Remodel

Bid C3364
GC Std. Ctr. HVAC
Upgrade

Bid C3365
GC Parking Lot
Improvements

Bid C3394
CC Parking Lot
Improvements

Bid C3585
Districtwide Window
Coverings

Bid C3586
CC Ornamental Hort.
Dept. Fencing

Bid C3587
CC Fire Alarm Upgrade

Personnel

- Ratifying the action of the Chancellor in approving classified and academic personnel actions during the period of July 17, 2001, through August 20, 2001. See Exhibit 501, which is made a part of these minutes.

Personnel

Personnel actions
7/17/01-8/20/01

Item Pulled from Consent Calendar for Discussion

- On the motion of Members Clark/Caruthers, with a vote of 3-0-1 (Member Alexander abstained), the Board ratified the action of the Chancellor in approving the 2001-2002 Institutional Memberships. See Exhibit 306, which is made a part of these minutes.

2001-2002 Institutional
Memberships

Information

The Board accepted the following report for information:

- **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.

Information

Status Report
Board assignments

Report of the Chancellor (continued from above)

Report of Chancellor

Suarez thanked the Board for accepting the accreditation self-study reports and approving Chapters 1, 2, 3, 6, and 7 of the Governing Board Policy Manual. He commented on the good working relationship with all entities in developing and finalizing the policies. He reported that, at the request of the Cuyamaca Academic Senate, seven policies were pulled for further consideration by the Senates and will be brought back to the Board in October.

Suarez called the Board's attention to a press conference that will take place at Southwestern College on Friday, August 24, for the purpose of communicating with legislators regarding restoration of \$98 million for community colleges. He called on Director of Intergovernmental Relations Quittner, who provided an update on efforts to restore state funding.

Suarez called the Board's attention to a report of the East County Regionalism Project, which brings community colleges together with local communities. The study will continue to look at why people live, work, and play in the East County. He expressed the hope that Trustees will participate in the project.

Suarez called on the Presidents and Vice Chancellors to present items of interest from their respective areas.

Interim President Agosto presented a skit on a day in the life of a Cuyamaca student, featuring Cuyamaca's *Who, What, and Where* directory and Frequently Asked Questions, which were developed to assist students. Skit performers were Poppy Bush, Donna Lee-Cristaldi, Vangie Meneses, Jan Recktenwald, Marcella Smith, and Madelaine Wolfe.

Trustee Kraft left the meeting at this point (8 p.m.). Trustee Alexander presided at the meeting from this point.

Trustee Clark left the meeting at 8:02 p.m.

Vice Chancellor McMahan introduced Bob Eygenhuysen, new Director of Risk Management.

Suarez called the Board's attention to a schedule of events for September and invited Trustees to participate as their schedules allow.

Staff Communication

Cuyamaca Academic Senate President Carmona reported he was happy to be back and thanked Chancellor Suarez for providing an opportunity for the Academic Senates to review certain Board policies.

CSEA President Brauer reported he was very impressed with the Each One Teach One event at Grossmont College, and commended staff for doing an excellent job. He commented positively on the recent hiring of Tim Flood, Debra Fitzsimons, and Bob Eygenhuysen. He added that, as CSEA President, he is supportive of policies and procedures and the GCCCD/CSEA Contract, and expressed the hope that the District will continue to move forward in a positive direction.

Supervisory/Confidential representative Yale reported she is excited about the new semester. She added that the Supervisory/Confidential group is looking forward to the upcoming meet and confer process and is particularly interested in developing a retirement plan.

Adjournment

Trustee Alexander adjourned the meeting at 8:12 p.m.

Restoration of state funding

Regionalism study

President and Vice Chancellor reports

Cuyamaca staff present skit on *Who, What, and Where*

Alexander presides over meeting

New Risk Management Director introduced

Schedule of events

Staff Communication

Carmona

Brauer

Yale

Adjournment

Respectfully submitted,

Approved by the Governing Board September 18, 2001.

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Gary Kendrick
Board President

Mary V. Watkins
Recording Secretary