

**GOVERNING BOARD
MINUTES OF THE SPECIAL MEETING
Tuesday, August 7, 2001**

A special meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, August 7, 2001, at 6:30 p.m., in the Grossmont College Griffin Gate, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Kendrick, and Kraft; Student Trustee Duncan

Members Absent: Trustee Clark and Student Trustee Dyste

Others Present: Chancellor Suarez, President Martinez, Interim President Agosto, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:34 p.m. by Board President Gary Kendrick.

Report of the Board President

Board President Kendrick announced that the purpose of the workshop meeting was to review results of the Board's Self-Evaluation Survey; *The Way Forward* and Strategic Planning; and Governing Board Communication.

Report of the Chancellor

Chancellor Suarez called on Director of Intergovernmental Relations Quittner and Vice Chancellor Austin, who presented updates on the state budget and its impact on the community college system in California. Suarez reported the Grossmont-Cuyamaca District will lose \$2.7 million for instructional equipment and supplies. He added that the District is working with state legislators to communicate to the Governor the necessity of restoring these resources. Quittner urged those in attendance to contact their legislators—particularly Senators Peace and Alpert.

Governing Board Self-Evaluation Survey

Suarez called on Brad Phillips, Sr. Director, Institutional Research, Planning, and Academic Services, who presented the results of the Governing Board Self-Evaluation survey, which resulted in an overall average of 4.4 out of 5. Suarez summarized that survey results indicate that the Board is relatively pleased with what is taking place in the District.

The Way Forward

Suarez called on Phillips, who presented major accomplishments under each of the five principles of *The Way Forward*: Unity, Standardization, Alignment, Funding, and Facilities. Trustees, in response to a request from Suarez, reaffirmed their commitment to *The Way Forward*, and recommended continuing with it for a minimum of two years.

Districtwide Strategic Plan

Suarez called on Phillips to present the Districtwide Strategic Plan for 2001-2004, which was adopted by the Board in February 2000. Phillips reviewed the District vision and mission statements and presented a report card which will be used to evaluate the five areas of focus of the Strategic Plan: Learning and Academic Excellence; Student Access; Diversity; Economic and Community Development; and Human, Fiscal, and Physical Resources.

Following discussion, Suarez offered the following assurances in response to Board concerns:

- Attendance at management training seminars will be mandatory for management staff;

Call to Order

Report of Bd. Pres.

Report of Chancellor

Budget update

Board Self-Evaluation

The Way Forward

- Search Committee members will be required to sign off on training and confidentiality.

Board members commended Phillips for his work on the Strategic Plan. Suarez expressed appreciation to Phillips and other District leaders for making our District one of the strongest in the state.

President Search Update

At the request of the Board, Vice Chancellor McMahan presented an update on the search process for a Cuyamaca College President.

President search update

Governing Board Communication

Suarez shared with the Board District Administrative Procedure BR-1—Protocol for Communications with the Governing Board. He indicated that the regularly scheduled Board meetings on the third Tuesday of each month are formal meetings where the Board conducts the business of the District. He expressed the opinion that it is not appropriate for casual exchanges of ideas at those meetings, and recommended that the Board defer such issues to the Chancellor, who will research the issues and bring them back to the Board for consideration if appropriate. He offered assurance that there will always be an opportunity for the public to address the Governing Board at Board meetings.

Governing Board communication

Suarez also shared with the Board a District Governance Structure chart, which shows the lines of communication.

Attendance at Board Meetings

Suarez reviewed Education Code Section 72425, which stipulates that a Board member may be paid for any meeting when absent if the Board, by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill, or on Jury duty, or the absence was due to a hardship deemed acceptable by the Board. Following discussion, it was agreed to proceed as in the past, with the exception that the Board will not be asked to excuse absences until the following meeting, or when the absent Trustee has returned. In addition, it will be verified whether it is appropriate for the Board to continue to vote by silent assent or whether an actual vote should be taken.

Compensation for trustee absences

Adjournment

Board President Kendrick adjourned the meeting at 8:25 p.m.

Respectfully submitted,

Approved by the Governing Board August 21, 2001

Omero Suarez, Ph.D.,
Chancellor and
Secretary to the Governing Board

Gary Kendrick
Board President

Mary V. Watkins
Recording Secretary