
**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, February 20, 2001**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, February 20, 2001, at 6:30 p.m., in the Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Clark, Kendrick, Kraft; Student Trustees Chester and Parks

Members Absent: None

Others Present: Chancellor Suarez, Presidents Amador and Martinez, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:36 p.m. by Board President Gary Kendrick.

Adjourn to Closed Session

Kendrick adjourned the open session at 6:37 p.m., and the Board met in closed session from 6:40 p.m. until 7:25 p.m., in the Associated Students of Grossmont College (ASGC) Board Room, pursuant to Government Code Section 54957 to consider nonrenewal of contract of a probationary instructor; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

Reconvene in Open Session

Kendrick reconvened the open session at 7:33 p.m.

Announcement of Proposed Tentative Agreement Between the District and the California School Employees Association (CSEA), Chapter 707

Board President Kendrick announced that a tentative agreement between the District and the California School Employees Association (CSEA), Chapter 707, has been reached on changes to the agreement effective from January 1, 2000, through December 31, 2002, as detailed in Attachment A of the Docket of Business. He invited public comment. No public comment was received.

Announcement of Closed Session Action(s)

Kendrick announced that the Board, in closed session, with a vote of 5-0, approved proposed changes to the agreement between the District and the California School Employees Association (CSEA), Chapter 707, and approved changes to the Supervisory/Confidential Handbook.

Approval of Minutes

On the motion of Members Kraft/Alexander, with a vote of 5-0, the Board approved as presented the minutes of the January 16, 2001, regular meeting.

Removal of/Changes to Docket of Business

Chancellor Suarez announced the following changes to the Docket of Business:

- Item 656—Sabbatical Leave Requests—Fall 2001 and Spring 2002: A corrected version of Item 656 was distributed. In Item 1 (Proposal), sabbatical leave requests

Call to order

Closed session

Open session

CSEA Tentative Agreement

Public comment invited

Closed Session Action

CSEA agreement and Supervisory/Confidential Handbook changes

Minutes

1/16/01 regular meeting

Changes to Docket

Corrections to sabbatical leave dates

for Michael Golden, Teresa McNeil, Nelson Paler, and Cathy Robertson were incorrectly listed as Spring 2002. They should be Fall 2001.

- Item 653—Employment of Probationary Faculty with Two-Year Contracts: In Item 1 (Proposal), under Grossmont College, Ruth Navarro should be listed as Ruth Konopka (her married name).
- Attachment A of the Docket of Business, Announcement of Proposed Tentative Agreement between the District and CSEA—Item 1.a.3), the second sentence should read *Modify the longevity stipends from 3.5 % after nine years of service and 2.5% every four years thereafter to .7% every year after five years of classified service through ten years of service and .625% every year thereafter.*

Report of the Board President

Board President Kendrick announced that, in accordance with Education Code Section 72425(c), and hearing no objection from the Board, the absence of Trustee Caruthers from the January 16, 2001, regular meeting was excused.

Reports of the Governing Board

Student Trustee Parks reported he, Student Trustee Chester, and others recently attended the Association of Community College Trustees (ACCT) Legislative Conference in Washington, D.C., and met with legislators regarding community college issues. Parks commented that the Associated Students of Cuyamaca College (ASCC) is conducting a membership drive.

Board President Kendrick reported he attended the February 8 San Diego and Imperial Counties Community Colleges Association (SDICCCA) annual trustee dinner, at which discussion was centered on the equalization issue.

Trustee Clark reported she attended the recent Community College League of California (CCLC) Legislative Seminar in Sacramento, where she discussed the equalization issue with several legislators, who seemed supportive of the concept. She recommended directing efforts toward the Governor.

Trustee Alexander reported he also attended the CCLC Legislative Seminar. He encouraged constituents to work with their legislators to encourage them to take the equalization issue to the state level. Alexander also attended the ACCT Legislative Conference, and spent time talking with Congressmen about budget issues that directly affect our colleges.

Student Trustee Chester thanked the Board and District for the privilege of attending the CCLC and ACCT conferences, which were very informative. He expressed appreciation to Director of Intergovernmental Relations Quittner and Trustee Alexander for their leadership, which should prove beneficial to the District in the future. Chester introduced ASGC President Richard Ferrell, and expressed the hope that the ASGC and the District will work together for a brighter future.

Report of the Chancellor

Chancellor Suarez announced that Lynne Davidson was representing CSEA at the staff table.

Suarez reported that President Amador was elected second vice president of the Community College League of California (CCLC) Board of Directors for 2000-2001, representing the Association of California Community College Administrators (ACCCA). He commented that Amador represents the District exceedingly well at the state level.

Suarez presented the Chancellor/Classified Senate Award for January 2001 to Diane Sandoval, Student Services Specialist, Transfer Center, Grossmont College. Bonnie Schmiege, Counselor, Transfer Center, spoke on behalf of Sandoval, and Classified Senate President Rose presented her with an assortment of gifts on behalf of the Classified Senate.

Suarez presented an update on efforts to equalize funding for California Community Colleges. He reported that Joe Newmyer, the father of program-based funding, is

Report of Bd. Pres.

Caruthers' 1/16/01
absence excused

Reports of Gov. Bd.

Parks

Kendrick

Clark

Alexander

Chester

Report of Chancellor

Amador elected to
CCLC Board

Diane Sandoval
recipient of
Chan./Classified Senate
Award for Jan. 2001

Equalization update

working with the task force to develop a funding formula which will distribute resources on an equitable basis. He commended Vice Chancellor Austin, who has been instrumental in developing the new formula, and expressed the hope that the entire California Community College system will support this new approach for distribution of resources.

Suarez announced there will be a special Board meeting on Tuesday, March 6, when the Board will review and update the self-evaluation instrument.

Suarez reported updated versions of *Open & Public III*, the user's guide to the Ralph M. Brown Act, have been placed in the Board's notebooks.

Suarez called on the Presidents, who presented items of interest and enrollment updates from their respective colleges. President Amador shared the Cuyamaca College Strategic Plan for 2001-2004. President Martinez reported Grossmont College will conduct a leadership retreat on February 23 for the purpose of developing its three-year Strategic Plan.

Vice Chancellor McMahan introduced Rafael Fernandez, Director, Risk Management.

Suarez called the Board's attention to a calendar of events for March 2001, which includes a March 7 visit by Robert Moore, Board of Governors, and a March 21 visit by Richard Leib, President, Board of Governors. He encouraged Board members to attend these events.

Development of Consent Calendar

Items 309 (Lease Revenue Bond for Parking Lot Projects) and 502 (Emerita Status) were pulled from the Docket of Business for discussion.

Adoption of Consent Calendar

On the motion of Members Alexander/Clark, with a vote of 5-0, the Board approved the Consent Calendar, which included:

Operations

- Granting authority to the Chancellor or designee to adopt the 2001-2002 Academic Calendars for Grossmont College and Cuyamaca College as recommended by the Districtwide Academic Calendar Committee. See Exhibit 201, which is made a part of these minutes.

Budget and Finance

- Accepting a report on the current budget status, and granting authority to the Chancellor or designee to approve budget changes. See Exhibit 301, which is made a part of these minutes.
- Accepting grants, augmentations, and revisions to Restricted Programs, as recommended by the Chancellor; ratifying the action of the Chancellor or designee in accepting grants, augmentations, and revisions to Restricted Programs; and granting authority to the Chancellor or designee to accept, budget, and spend these funds. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in approving purchase orders and warrants issued during the month of January 2001, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in signing agreements and granting authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District:

Grossmont College: (1) Specimens to the Biology Program by the San Diego Natural History Museum (valued by donor at approximately \$50,000); (2) One Roland MC-500 Micro Composer Hardware Sequencer and one Yamaha FB-01 Sound Module to the Music Program by Roger Snipes (valued by donor at \$500);

Special Board meeting
March 6

President reports

Rafael Fernandez
introduced

Calendar of events

Consent Calendar

Operations

2001-2002 Academic
Calendars

Budget and Finance

Budget status report

Grants, augmentations,
and revisions to
restricted programs

Purchase orders and
warrants January 2001

Ratification of
signatures on
agreements

Donations

and (3) One crash cart, MC-31-030, with six drawers and a defibrillator swing arm and pole to the Nursing Program by the Associated Students of Grossmont College (valued by donor at \$1,062). See Exhibit 305, which is made a part of these minutes.

- Declaring personal property as surplus to the needs of the District, and authorizing the Chancellor or designee to dispose of personal property by donation to another public educational institution, bid, public auction, private sale, or in the local sanitary landfill. See Exhibit 306, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to: a) Cancel the District's agreement with MVI Veba for District-paid life insurance effective January 1, 2001; and b) Enter into an agreement with the ReliaStar Life Insurance Company. See Exhibit 307, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to appoint the firm of Calderon, Jaham & Osborn to perform the Grossmont-Cuyamaca Community College District audits for the 2000-2001 fiscal year. See Exhibit 308, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to replace warrant #10-353465 dated December 3, 1999, in the amount of \$56.50 issued to Ryan Smith. See Exhibit 310, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to approve travel to Phi Rho Pi National Speech and Debate Tournament in Jacksonville, Florida, April 9-14, 2001, for three-to-six Cuyamaca College students and Michelle Gorthy, Director of Forensics. See Exhibit 311, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to approve travel for George Murphy, Cuyamaca College Counselor, and Rita Favro, Cuyamaca College Admissions and Records Specialist, to the *Study USA 2001* Japan Exhibition in Tokyo, Japan, March 15-21, 2001. See Exhibit 312, which is made a part of these minutes.

Supplies, Equipment, and Services

- Granting authority to the Chancellor or designee to: a) Award Bid C3245—Digital Copier Network Printers, to the lowest responsive and responsible bidder meeting terms, conditions, and specifications of the bid, and within the terms of the Government Code, and b) Execute appropriate contract documents prior to ratification by the Governing Board at its March 20, 2001, meeting. See Exhibit 351, which is made a part of these minutes.

Public Works Projects

- Granting authority to the Chancellor or designee to approve Change Order No. 2 in the amount of \$19,346.38 on Bid C2530—Cuyamaca College Child Development Center. See Exhibit 401, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to Award Bid C3182—Cuyamaca College Learning Resource Center Remodel, to the lowest responsive bidder meeting terms, conditions, and specifications; and execute appropriate contract documents prior to ratification by the Governing Board at its March 20, 2001, meeting. See Exhibit 402, which is made a part of these minutes.

Personnel

- Ratifying the action of the Chancellor or designee in approving classified and academic personnel actions during the period of January 16, 2001, through February 19, 2001. See Exhibit 501, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to adopt the revised Short Term, Student, and Work Study Pay Rate Schedule minimum hourly rate increase from \$5.15 to \$6.25 an hour for Grossmont-Cuyamaca Community College District employees effective January 1, 2001. See Exhibit 503, which is made a part of these minutes.

Surplus property

District-paid life insurance

Auditor for 2000-2001 fiscal year

Replacement warrant

Out-of-state travel

Out-of-country travel

Supplies, Equip, Serv.

Bid C3245
Digital Copier Network Printers

Public Works Projects

Bid C2530
CC Child Development Center

Bid C3182
CC LRC Remodel

Personnel

Personnel actions
1/16/01-2/19/01

Minimum wage increase

Items Pulled from Consent Calendar for Discussion

- Following discussion, on the motion of Members Kraft/Clark, with a vote of 5-0, the Board granted authority to the Chancellor or designee to participate in a Lease Revenue Bond to fund parking lot projects at Grossmont College and Cuyamaca College. See Exhibit 309, which is made a part of these minutes.
- Following brief discussion, in which it was reported Daluiso was unable to attend the meeting, on the motion of Members Kraft/Alexander, with a vote of 5-0, the Board conferred Emerita status upon Grossmont College faculty retiree Ann M. Daluiso, as recommended by the Chancellor. See Exhibit 502, which is made a part of these minutes.

Information

The following reports were accepted for information:

- **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.
- **Employment of Probationary Faculty as Tenured Faculty Beginning with the 2001-2002 Academic Year.** Consider employment of probationary faculty members as tenured faculty beginning with the 2001-2002 academic year, as recommended by the Chancellor. Cuyamaca College: Carmen Cox, Patricia Santana, Inwon Leu, David Stilson, Tammi Marshall, Michael Wangler; Grossmont College: Stephen Davis, Sonia Gaiane, Michael Lines, Mary McKenzie, Edwin Olsen, Patrick Ortmeier, Maria Pak, James Papageorge, Tina Perez, William Snead, L. James Tolbert, Richard Trestrail, Evan Wirig, Marcelle Karlin. See Exhibit 652, which is made a part of these minutes.
- **Employment of Probationary Faculty with Two-Year Contracts 2001-2002 and 2002-2003.** Consider employment of probationary faculty members who will be employed with third-year contracts with two-year terms for the 2001-2002 and 2002-2003 academic years, as recommended by the Chancellor. Cuyamaca College: Arthur L. Chandler, Jo Ellen Reed, Peter M. Utgaard; Grossmont College: David D. Arthur, Janice Kay Bellinghiere, Joseph J. Braunwarth, Joel A. Castellaw, Ross D. Cohen, Anthony P. Ding, Mark Alan Goodman, Jeff L. Irwin, Gwenyth B. Mapes, Patricia L. Morrison, Ruth Konopka, Thomas Andre Olmstead, Clifton Kurt Quinn, Paul A. Vincent, Susan Webb Wild. See Exhibit 653, which is made a part of these minutes.
- **Employment of Probationary Faculty for Second One-Year Contracts 2001-2002.** Consider employment of probationary faculty who will enter into second one-year contracts for the 2001-2002 academic year, as recommended by the Chancellor. Cuyamaca College: Christopher Branton, Gregory Gomez, Laurie Le Blanc, William Marsh, Mary Sessom, Kari Wergeland; Grossmont College: Kamala Balasubramanian, Sydney Brown, James Canady, Jorge DeSaracho, Virginia Dudley, Leon Ennis, Sandra Freeman, Ryan Griffith, Nancy Herzfeld-Pipkin, Jennifer Higginson, Deborah Lim, John Oakes, Irene Palacios, Shirley Pereira, Qais Sako, Shahrokh Shahrokhi, Sheri Sjoberg, Laura Williges. See Exhibit 654, which is made a part of these minutes.
- **Part-Time and Extra Pay Assignments—January 16, 2001, through May 25, 2001.** Consider Grossmont-Cuyamaca Community College District part-time and extra-pay assignments report for the period of January 16, 2001, through May 25, 2001, as recommended by the Chancellor. See Exhibit 655, which is made a part of these minutes.
- **Sabbatical Leave Requests.** Consider eight sabbatical leave requests, as presented by the Chancellor, for the academic years Fall 2001 and Spring 2002 for Grossmont and Cuyamaca College academic faculty as follows: Fall 2001 and Spring 2002 – Leilani Holmes; Fall 2001 – Michael Golden, Teresa McNeil, Nelson Paler, Cathy Robertson, Dick Vessel, Kathy McWilliams; Spring 2002 – Gloria Ensey. See Exhibit 656, which is made a part of these minutes.
- **District Quarterly Financial Reports.** Consider Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending December 31, 2000; b) Quarterly Report on

Lease revenue bond for parking lot projects

Emerita status conferred on Ann Daluiso

Information

Status report on Board assignments

2001-2002 tenured faculty

Employment of probationary faculty with two-year contracts

Employment of probationary faculty for second one-year contracts

Part-time and extra pay assignments
1/16/01-5/25/01

Sabbatical leave requests

District quarterly financial reports

Trust Fund Balances as of December 31, 2000; and c) Schedule of Investments Report dated February 5, 2001. See Exhibit 657, which is made a part of these minutes.

Staff Communications

Grossmont Academic Senate President Harvey expressed appreciation for recognition of Grossmont faculty in President Martinez' report. She commented on her nine-month tenure as Academic Senate President and expressed satisfaction with the commitment of Grossmont and Cuyamaca faculty to work together as one unit. She indicated there is a need to identify the role of the faculty in the shared governance process.

Cuyamaca Academic Senate President Carmona expressed anticipation that the Cuyamaca Senate will approve the University Transfer Degree at its February 22 meeting, which will be the first step in the General Education pilgrimage the colleges are embarking on.

California School Employees Association representative Davidson thanked Vice Chancellor McMahan and the District for reaching agreement with CSEA.

Board President Kendrick adjourned the meeting at 8:15 p.m.

Staff Communications

Harvey

Carmona

Davidson

Adjournment

Respectfully submitted,

Approved by the Governing Board March 20, 2001.

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Gary Kendrick
Board President

Mary V. Watkins
Recording Secretary