

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, July 17, 2001**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, July 17, 2001, at 6:30 p.m., in the Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Clark, Kendrick, and Kraft; Student Trustees Duncan and Dyste

Members Absent: None

Others Present: Chancellor Suarez, President Martinez, Interim President Agosto, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:38 p.m. by Board President Gary Kendrick.

Adjourn to Closed Session

Kendrick adjourned the open session at 6:39 p.m., and the Board met in closed session from 6:45 p.m. until 7:20 p.m., in the Associated Students of Grossmont College (ASGC) Board Room, pursuant to Government Code Section 54957 to consider discipline of a public employee; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

Reconvene in Open Session

Kendrick reconvened the open session at 7:37 p.m.

Announcement of Closed Session Action(s)

Kendrick announced that there were no closed session actions to report.

Approval of Minutes

On the motion of Members Alexander/Caruthers, with a vote of 4-0-1 (Trustee Kraft abstained), the Board approved as presented the minutes of the June 19, 2001, regular meeting.

Removal of/Changes to Docket of Business

Chancellor Suarez announced the following changes to the Docket of Business:

- Item 201—Governing Board Policy Manual: The item was changed to a First Reading to provide the Governing Board with ample time to review the policies. Amendments to Attachment A were distributed.
- Item 304—Ratification of Signatures on Agreements: Attachment I.A.17 was changed to read: NTD Architects: Contract C3416 to provide architectural services for the remodel of a portion of the Cuyamaca (not Grossmont) College Learning Resource Center

Report of the Board President

Board President Kendrick declared that, in accordance with Education Code Section 72425(c), and hearing no objection from the Board, Trustee Clark's absence from the April, 17, 2001, regular meeting; Trustee Caruthers' absence from the June 5, 2001, special meeting; and Trustee Kraft's absence from the June 19, 2001, regular meeting, are excused.

Call to order

Closed session

Open session

Minutes

6/19/01 regular meeting

Changes to Docket

Report of Board Pres.

Trustee absences
excused

Kendrick reported that the Board, at its upcoming retreat, will review the issue of compensation for trustee absences (Education Code Section 72425) and will develop procedures relative to this issue.

Reports of the Governing Board

Trustee Clark reported she did a self-tour of the Cuyamaca College Child Development Center, which she described as a beautiful facility.

Board President Kendrick reported he represented the District July 13 at a very informative question and answer forum for elected officials conducted by the Alpine Chamber of Commerce.

Report of the Chancellor

Chancellor Suarez presented the Chancellor/Classified Senate Award for July 2001 to Sandra Phoenix, Health Services Supervisor, Cuyamaca College. Classified Senate President Rose presented Phoenix with an assortment of gifts on behalf of the Classified Senate, and Sharon Barrett, Assistant Dean, Student Affairs, Cuyamaca College, presented Phoenix with a bouquet of flowers and spoke on her behalf.

Suarez called on the Presidents and Vice Chancellors, who presented items of interest from their respective areas. President Martinez presented Rick Kirby, Professor, Cardiology Technology, and Grossmont College 2000-2001 Distinguished Faculty Member, and shared some of his accomplishments. Grossmont Academic Senate President Harvey added her commendations. Kirby expressed pleasure at having received the Distinguished Faculty award, and introduced his wife, Patricia, and daughter, Jessica.

Martinez called on Shannon O'Dunn, Grossmont College Dean, Communication and Fine Arts, who reported that 35 pieces of Grossmont College student art are on display at the State Chancellor's Office in Sacramento. She presented the Board with posters designed by Grossmont Art Instructor Suda House, which contained an image of one of the art works on display in Sacramento.

Vice Chancellor McMahan reported that over 200 students have registered online via the new web registration program. She added that our District is the only one in the region with registration available via the internet.

Director of Intergovernmental Relations Quittner presented an update on the state budget and reported she will be requesting that e-mails be sent to the Governor urging his support of budget proposals, which will benefit community colleges.

Development of Consent Calendar

Items 201 (Governing Board Policy Manual) and 352 (Bid C3245—Digital Copier Network Printers) were pulled from the Docket of Business for discussion.

Adoption of Consent Calendar

On the motion of Members Alexander/Clark, with a vote of 5-0, the Board approved the Consent Calendar, which included:

Budget and Finance

- Ratifying budget transfers from June 7, 2001, through June 30, 2001, as recommended by the Chancellor. See Exhibit 301, which is made a part of these minutes.
- Accepting grants and revisions to Restricted Programs, and granting authority to the Chancellor or designee to budget these funds. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in approving purchase orders and warrants issued during the month of June 2001, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Ratifying the action of the Chancellor or designee in signing agreements, and granting authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.

Kendrick

Board Reports

Clark

Kendrick

Report of Chancellor

Sandra Phoenix receives July 2001 Chancellor/Classified Senate Award

Rick Kirby, GC 2000-2001 Distinguished Faculty Member

O'Dunn presents student art

Online registration

State budget update

Consent Calendar

Budget and Finance

Budget transfers 6/7/01-6/30/01

Grants and revisions to restricted programs

Purchase orders and warrants – June 2001

Ratification of signatures on agreements

- Granting authority to the Chancellor or designee to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District:
 - Cuyamaca College
 - (1) The following vehicles from General Motors, Chevrolet Motor Division: 1999 Oldsmobile Silhouette, VIN #1GHDX03EOXD139434 (valued by Donor at \$17,000); 1999 Chevrolet Suburban 4x4, Black, VIN #1GNGK26JXXJ341924 (valued by Donor at \$24,000); 1998 Chevrolet Tahoe, White, VIN #1GNEK13ROXJ317644 (valued by donor at \$26,000); 1998 Chevrolet Malibu, Blue, VIN #1G1ND52T1VY105159 (valued by donor at \$10,000; 1994 Chevrolet GMC Suburban, Black, VIN #1GKGG16K6RJ705156 (valued by donor at \$16,000); 1993 Chevrolet GMC Suburban, White, VIN #1GNGC26F9RJ335592 (valued by donor at \$14,000); 1998 Chevrolet Prism, VIN #1Y1SK5289WZ980024 (valued by Donor at \$8,650); and 1998 Chevrolet Blazer, VIN #1GNDD1W3WK100001 (valued by donor at \$19,000).
 - (2) The following vehicle from General Motors, Cadillac/Luxury Car Division: 1999 Cadillac Seville, VIN #1G6KY5497XU903259 (valued by Donor at \$32,000).
 - (3) The following vehicle from General Motors, Saturn Corporation: 2001 Saturn, VIN #1G8ZP12881Z0068EX (valued by Donor at \$15,000).
 - (4) The following vehicles from General Motors, Pontiac-GMC Division: 2001 GMC Yukon, VIN #1GNEK13VX1R0016EX (valued by Donor at \$40,000); 2000 Grand Prix Sedan, White, VIN #1G2WJ5ZK7YF237813 (valued by Donor at \$12,000).
 - (5) The following vehicles from Ford Motor Company: 1999 Ford Taurus, Silver, VIN #1FAFP53U4XG178308 (valued by Donor at \$13,000); 1998 Ford Explorer, Dark Blue, VIN #1FMZU34E8XZA33817 (valued by Donor at \$27,000).

See Exhibit 305, which is made a part of these minutes.

- Declaring personal property as surplus to the needs of the District, and authorizing the Chancellor or designee to dispose of personal property by donation to another public educational institution, bid, public auction, private sale, or in the local sanitary landfill. See Exhibit 306, which is made a part of these minutes.
- Adopting Resolution 02-001—Proposition 4, Gann Limit, as recommended by the Chancellor or designee, setting the Grossmont-Cuyamaca Community College District's 2001-2002 appropriations limit at \$89,043,113. See Exhibit 307, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to authorize Dr. James Sumich, Grossmont College Biology professor, to: a) Participate in the San Diego and Imperial Counties Community Colleges Association (SDICCCA) Study Abroad Consortium for one semester; and b) Travel to Brisbane, Australia, for the period of January 28, 2002, to May 11, 2002, to teach in the study abroad program. See Exhibit 308, which is made a part of these minutes.

Supplies, Equipment, and Services

- Granting authority to the Chancellor or designee to award Bid C3175—Janitorial Supplies and Chemicals, and execute appropriate documents to Cameo Paper and Janitorial, El Banna, WW Grainger, Maintex, Mission Janitorial, Sunbelt Battery, Unisource, and Waxie, the lowest responsive bidders meeting terms, conditions, and specifications, as shown on bid summary. See Exhibit 351, which is made a part of these minutes.

Public Works Projects

- Granting authority to the Chancellor or designee to approve Change Order No. 4 in the amount of \$20,014, Change Order No. 5 in the amount of \$9,265, and Change Order No. 6 in the amount of \$6,347 on Bid C2967—Remodel Cuyamaca College Vocational Technology Building N. See Exhibit 401, which is made a part of these minutes.
- Granting authority to the Chancellor or designee to approve Change Order No. 1, at no cost, to extend the contract time by 14 calendar days on Bid C3341—Cuyamaca

Donations

Surplus property

Resolution 02-001
Proposition 4, Gann
Limit

SDICCCA study abroad
to Brisbane, Australia

Supplies, Equip., Serv.

Bid C3175
Janitorial Supplies and
Chemicals

Public Works

Bid C2967
Remodel CC
Building N

Bid C3341
CC B Building Remodel

College B Building Remodel. See Exhibit 402, which is made a part of these minutes.

Personnel

- Ratifying the action of the Chancellor in approving classified and academic personnel actions during the period of June 19, 2001, through July 16, 2001. See Exhibit 501, which is made a part of these minutes.

Items Pulled from Consent Calendar for Discussion

- Suarez reported that, at the request of Board members, Item 201—Governing Board Policy Manual, was changed to a First Reading in order to provide the Board with ample opportunity to review Chapters 1, 2, 3, 6, and 7 of the proposed policies. This portion of the Policy Manual will be presented to the Board for approval at its August 21, 2001, meeting.

Suarez explained that the proposed policies, which have been undergoing review since February 1999, are based on guidelines provided by the Community College League of California (CCLC) through its policy service, to which the District has subscribed. He added that many people have worked long and hard on the policy review process, and Chapters 4 and 5, dealing with instructional and student services issues, will be reviewed in the Fall by the Academic Senates in a similar review process.

He expressed commitment to the process of mutual agreement between the Academic Senates and the Governing Board throughout the policy review process. He invited Cuyamaca and Grossmont Academic Senate Presidents Carmona and Harvey to comment on the process.

Carmona commented that the updated policies appear to be more coherent and expressed appreciation to Suarez for his willingness to make adjustments. He added that the Cuyamaca Senate, in a May 10, 2001, resolution, directed that all policies be brought before the full Senate for a vote, and, in response to this, Suarez has guaranteed that those policies in Chapters 1, 2, 3, 6, and 7, if approved by the Board prior to the Fall 2001 Academic Senate meetings, will still be subject to mutual agreement. He and Harvey have, therefore, agreed to not impede the policy review process by holding those back, with the understanding that the Academic Senates will have an opportunity to provide input in the Fall.

Grossmont Academic Senate President Harvey echoed appreciation to Suarez for his willingness to work closely with Senate representatives and others through a series of meetings. She reported Academic Senate Officers and appropriate Vice Presidents recently conducted a six-hour workshop on Chapters 4 and 5. The group will meet again in September to continue the review process. She anticipated those sections would be finalized by December 1.

In response to a question from the Board regarding the length of time it is anticipated to complete review of Chapters 4 and 5, it was noted that Chapters 4 and 5 deal primarily with academic and professional matters, which require mutual agreement between the Senates and the Governing Board.

Board members concurred with the recommendation that a complete set of the old and proposed policies, plus a matrix showing the cross reference between the two, be made available in the Board office. In addition, the possibility of making the policies available via the internet will be investigated. At the request of Trustee Caruthers, periodic progress reports regarding the status of the policy review process will be provided to the Board.

Board President Kendrick thanked the Senates and others for their work in reviewing the documents and expressed the Board's commitment to the spirit of shared governance.

See Exhibit 201, which is made a part of these minutes.

- Following discussion, during which Vice Chancellor Austin distributed a missing page from Attachment A of the docket item, on the motion of Members Clark/Alexander and unanimously carried, the Board ratified the action of the Chancellor in awarding Bid C3245—Digital Copier Network Printers, to Coast Imaging Systems, the lowest responsive and responsible bidder meeting terms, conditions, and specifications of

Personnel

Personnel actions
6/19/01-7/16/01

Governing Board Policy
Manual

Carmona

Harvey

Bid C3245
Digital Copier Network
Printers

the bid. See Exhibit 352, which is made a part of these minutes.

Information

The Board accepted the following report for information:

- **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.

Staff Communications

United Faculty President Amov commented that the summer has been peaceful, quiet, and productive.

Grossmont Academic Senate President Harvey expressed excitement about the possibility of the Board visiting College departments. Suarez responded that the Board will discuss at its upcoming retreat the possibility of periodically visiting Cuyamaca and Grossmont College departments and programs.

Cuyamaca Academic Senate President Carmona reported that he and the Senate Officers have been working with Vice Chancellor McMahan on hiring procedures. He added that an all-day retreat for new Cuyamaca faculty members will take place August 10.

Adjournment

Board President Kendrick adjourned the meeting at 8:24 p.m.

Information

Status report
Board assignments

Staff Communications

Amov

Harvey

Carmona

Adjournment

Respectfully submitted,

Approved by the Governing Board August 21, 2001.

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Gary Kendrick
Board President

Mary V. Watkins
Recording Secretary