

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, April 16, 2002**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, April 16, 2002, at 6:30 p.m., in the Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Cutting, and Kraft; Student Trustees Duncan and Dyste

Members Absent: Trustee Clark

Others Present: Chancellor Suarez, Presidents Martinez and Perri, Vice Chancellors Austin and McMahan, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

The meeting was called to order at 6:40 p.m. by Board President Rick Alexander.

Adjourn to Closed Session

Alexander adjourned the open session at 6:41 p.m., and the Board met in closed session from 6:50 p.m. until 7:30 p.m., in the Associated Students of Grossmont College (ASGC) Conference Room, pursuant to Education Code Section 72122 to consider discipline of a Grossmont College Student; Government Code Section 54956.9(a) to consult with Board counsel regarding existing litigation (Oertling vs. GCCCD); Section 54957 to consider discipline of a public employee; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association, and Supervisory/Confidential matters.

Reconvene in Open Session

Board President Alexander reconvened the open session at 7:38 p.m. and announced that the Board, in the earlier special meeting this date, appointed Wendell Cutting as Trustee to fill the Governing Board Seat 5 vacancy created by the resignation of Gary Kendrick, for the remainder of Kendrick's term, until November 2002.

Alexander introduced Trustee Cutting, who was welcomed with a round of applause. Trustee Cutting expressed gratitude to the Board for selecting him and stated he looks forward to working with the entire college community for the betterment of the District.

Alexander announced that Trustee Clark was unable to attend tonight's Board meeting.

Announcement of Closed Session Action

Board President Alexander announced that the Board, in closed session, with a vote of 4-0 (Trustee Clark was absent), moved to deny a request for representation and indemnification for Juliette Fraser in a legal action brought against the District by Lisa Oertling.

Approval of Minutes

On the motion of Members Kraft/Caruthers, with a vote of 3-0-1 (Cutting abstained), the Board approved as presented the minutes of the March 19, 2002, regular meeting.

Changes to Docket of Business

Chancellor Suarez announced the following changes on the Docket of Business:

- Item 109—Student Expulsion is removed from the Docket of Business;
- Item 202—Interview Candidates for Governing Board, Seat 5, is removed from the Docket of Business;

Call to order

Closed session

Open session

Wendell Cutting appointed Trustee

Clark absent

Closed session action

Minutes

3/19/02 regular meeting

Changes to Docket

- Item 313— Grossmont and Cuyamaca Colleges Course, Certificate, and Degree Changes for 2002-2003: Pages B56-B73 of Attachment B (Grossmont College Degree and Certificate Modifications) have been replaced, as sections of the original attachment were illegible.
- Item 502—Resolution 02-012—Reduction of Service and Layoff of Classified Employees: On page 502.1, the position number in item e should be 00339, not 00039. The same correction applies to Attachment A.

Report of the Board President

Board President Alexander presented a plaque to former Trustee Gary Kendrick in appreciation of his outstanding service to the Governing Board and the District for the past five years. Kendrick commented it has been a wonderful experience and stated he would miss everyone.

Alexander announced that CSEA, Chapter 707, submitted an initial proposal for a successor agreement, presented in Attachment A of the Docket of Business. He invited public comment. None was received.

Reports of the Governing Board

Student Trustee Dyste reported he reviewed the proposed Chapter 5 Governing Board policies and did not see anything unreasonable or unfair. He added that the Associated Students of Cuyamaca College will hold student body elections soon.

Trustee Caruthers congratulated Trustee Cutting on his appointment, and commended the Board for a job well done in selecting Cutting, who, he added, will be a welcome addition to the Board.

Trustee Kraft echoed Caruthers' comments. He reported the Board received 14 applications from incredibly qualified people, and expressed pleasure in seeing so many people from the community show an interest in serving on the Governing Board. He added he is proud and eager to see Trustee Cutting in action, and welcomed him to the Board.

Student Trustee Duncan reported that on May 1, the Associated Students of Grossmont College and other Region 10 community colleges will hold a rally at Grossmont College to save community colleges. She congratulated Trustee Cutting, and reported she also read the proposed Chapter 5 Governing Board policies and saw nothing wrong with them.

Board President Alexander again congratulated Trustee Cutting on his presentation to the Board and thanked him for his years of community service to El Cajon and the East County.

Report of the Chancellor

Chancellor Suarez announced that Dave McDade was representing CSEA at the meeting, and Nancy Yale was representing Supervisory/Confidential employees.

Suarez presented the April 2002 Chancellor/Classified Senate Award to Danielle Camacho-Thompson, Master Class Scheduler, Grossmont College. Classified Senate representative Rose presented Camacho-Thompson with an assortment of gifts on behalf of the Classified Senate. Dr. Patti Tsai, Chair, Grossmont College Physics and Astronomy Department, spoke on behalf of Camacho-Thompson.

Suarez reported Director of Intergovernmental Relations Quittner received notification from the Community College Public Relations Organization (CCPRO) that she is a 2002 PRO Awards Competition winner due to her efforts to restore state funding for community colleges. Board President Alexander thanked Quittner, and commented that her efforts translated into two science buildings for the colleges.

Suarez called on the Presidents, who welcomed Trustee Cutting to the Board and presented items of interest from their respective Colleges.

Suarez congratulated Cuyamaca College Instructor Patricia Santana, who recently published a book and had a successful book signing at Warwick's Bookstore in La Jolla.

President Martinez called on ASGC President Richard Ferrell, who, along with other ASGC representatives, presented a check in the amount of \$100,000 to Grossmont College for remodeling of the Grossmont College Student Center. The presentation was

Report of Bd. Pres.

Kendrick honored for service to the District

Public comment invited on CSEA proposal

Reports of the Board

Dyste

Caruthers

Kraft

Duncan

Alexander

Report of Chancellor

McDade and Yale representing staff

Danielle Camacho-Thompson receives Chancellor/Classified Senate award

Quittner receives CCPRO award

Presidents' reports

ASGC presents \$100,000 to remodel GC Student Center

acknowledged by applause, followed by a photo session.

Vice Chancellor McMahan reported that the potential impact of proposed cuts to CalWORKs, Matriculation, and other programs was previously brought to the Board's attention. She expressed regret that, in order to meet timelines required by the CSEA agreement, the Board must now be asked to authorize elimination of a number of classified positions, which are funded from categorical and/or contract-based funding sources. She added she has been working closely with CSEA, departments, and administrators to identify vacant positions, so that people in the positions that are being eliminated may be reassigned. She pointed out that, in the event the funding situation changes, the Board may rescind or modify its action.

Suarez called the Board's attention to a calendar of events for April and May, and encouraged participation as schedules allow.

Board President Alexander expressed thanks on behalf of the Board to the ASGC for its contribution and thanked ASGC President Ferrell for applying for the Board vacancy. He acknowledged that Ferrell has been elected to serve as Student Trustee for 2002-2003.

Consent Calendar

Items 312 (Out-of-State Travel to Las Vegas, Nevada, Grossmont College) and 313 (Grossmont and Cuyamaca Colleges Course, Certificate, and Degree Changes for 2002-2003) were pulled from the Docket of Business for discussion.

Adoption of Consent Calendar

On the motion of Members Kraft/Caruthers, with a vote of 4-0, the Board approved the Consent Calendar, which included:

Operations

- Adopting Grossmont-Cuyamaca Community College District Recommendations for Fiscal Year 2003-2004 System Budget Proposals, as recommended by the Chancellor. See Exhibit 201, which is made a part of these minutes.

Budget and Finance

- Accepting a report on the current budget status, and granting authority to the Chancellor to approve budget changes. See Exhibit 301, which is made a part of these minutes.
- Accepting increases in revenues, grants and revisions to existing budgets, and granting authority to the Chancellor to budget these funds. See Exhibit 302, which is made a part of these minutes.
- Ratifying the action of the Chancellor in approving purchase orders and warrants issued during the month of March 2002, and granting authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.
- Ratifying the action of the Chancellor in signing agreements and granting authority to accept, budget, and spend any proceeds therefrom. See Exhibit 304, which is made a part of these minutes.
- Granting authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District:
 - a. Grossmont College
 - (1) One Paragon Kiln, Model A-88B, Serial #129397, to the Art/Ceramics Program of the Communication and Fine Arts Division by Dori Peterson (valued by donor at \$750);
 - (2) One Paragon Kiln, Model A-88B, Serial #188821, to the Art/Ceramics Program of the Communication and Fine Arts Division by an anonymous donor (valued by donor at \$750); and
 - (3) One Pygmy Type Current Meter Wading Rod Outfit to the Earth Science Program by the Associated Students of Grossmont College (valued by donor at \$954).
 - b. Cuyamaca College

Potential layoff of classified employees

Calendar of events

Ferrell to serve as 2002-2003 GC Student Trustee

Consent Calendar

Operations

2003-2004 System Budget recommendations

Budget & Finance

Budget status

Budget increases

Purchase orders and warrants for March 2002

Ratification of signatures on agreements

Donations

(1) \$31,500 cash donation to the Ornamental Horticulture Program by the Rice Family Foundation.

c. District

(1) \$100 cash donation to the Grossmont-Cuyamaca Community College District Wellness Program Trust by Joseph A. Winkler, of Winkler Inspection Service.

See Exhibit 305, which is made a part of these minutes.

- Granting authority to the Chancellor to declare personal property as surplus to the needs of the District and dispose of the personal property in accordance with the Education Code. See Exhibit 306, which is made a part of these minutes.
- Authorizing the Chancellor to: a) Provide an opportunity to the Grossmont-Cuyamaca Community College District Auxiliary Organization to purchase health benefits through District benefits programs for employees of the Auxiliary Organization; and b) Bill the Auxiliary Organization for the cost of the benefits. See Exhibit 307, which is made a part of these minutes.
- Granting authority to the Chancellor to approve implementation of fees to be charged to students, in addition to State mandated fees, commencing with the Summer 2002 term. See Exhibit 308, which is made a part of these minutes.
- Granting authority to the Chancellor to continue the Grossmont-Cuyamaca Community College District student parking fees at the 2001-2002 levels for 2002-2003 as follows:

	<u>Summer 2002</u>	<u>Fall 2002/ Spring 2003</u>
Multicar	\$ 13	\$ 30*
Motorcycle	8	10
Single Day	1	1

*The Education Code will limit this to \$20 for some financial aid recipients.

See Exhibit 309, which is made a part of these minutes.

- Granting authority to the Chancellor to accept, budget, and spend \$60,000 for the year 2001-2002 for the Grossmont College Child Development Center model demonstration site for Infant Toddler Caregivers. See Exhibit 310, which is made a part of these minutes.
- Granting authority to the Chancellor to authorize, beginning fall 2002, a one-dollar-per-unit Student Center Building and Operating Fee, up to a maximum of \$10 per fiscal year, at Grossmont College, for the purpose of renovating and expanding the College's Student Center. See Exhibit 311, which is made a part of these minutes.
- Approving required reviews of the Grossmont and Cuyamaca Colleges Vocational Training Programs, as recommended by the Chancellor. See Exhibit 314, which is made a part of these minutes.
- Approving Grossmont-Cuyamaca Community College District noncredit courses for 2002-2003 as recommended by the Chancellor. See Exhibit 315, which is made a part of these minutes.
- Approving the Cuyamaca College and Grossmont College Facilities Construction Master Plans as updated April 2002, as recommended by the Chancellor. See Exhibit 316, which is made a part of these minutes.
- Ratifying the action of the Chancellor in approving the District's Scheduled Maintenance Five-Year Plan as submitted to the State on December 17, 2001. See Exhibit 317, which is made a part of these minutes.
- Granting authority to the Chancellor to approve travel to the National Women's Studies Association (NWSA) Conference in Las Vegas, Nevada, June 13-16, 2002, for five Grossmont College students and Gwenyth Mapes, Humanities Instructor. See Exhibit 318, which is made a part of these minutes.

Supplies, Equipment, and Services

Surplus property

Health benefits for Auxiliary employees

Student fees

Student parking fees 2002-2003

GC Child Development Center

GC Student Center building and operating fee

GC and CC Vocational Training Programs review

GCCCD Noncredit courses for 2002-2003

GC and CC Facilities Construction Master Plans

Scheduled Maintenance Five-Year Plan

GC out-of-state travel to Las Vegas, NV

Supplies, Equip., Serv.

- Ratifying the action of the Chancellor in awarding Bid C3985—Grossmont-Cuyamaca Community College District Telephone System Maintenance, Adds, Moves, Changes, to CTI-Intec, Inc. See Exhibit 351, which is made a part of these minutes.

Public Works Projects

- Granting authority to the Chancellor to: a) Approve Change Order No. 6 in the amount of \$15,161.00 on Bid C3364—Grossmont College Student Center HVAC Upgrade; b) File a Notice of Completion; and c) Release retention as allowed in the contract documents. See Exhibit 401, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Approve Change Order No. 6 in the amount of \$59,631.20, and Change Order No. 7 in the amount of \$37,175.57, on Bid C3365—Grossmont College Parking Lot Improvements; b) File a Notice of Completion for Phase II; and c) Release retention as allowed in the contract documents for Phase II. See Exhibit 402, which is made a part of these minutes.
- Ratifying the action of the Chancellor in awarding Bid C3854—Cuyamaca College Fire Alarm Upgrade Installation, to ACE Electric, in the amount of \$115,000, the lowest responsive bidder meeting terms, conditions, and specifications. See Exhibit 403, which is made a part of these minutes.
- Ratifying the action of the Chancellor in awarding Bid C3855—Cuyamaca College Fire Alarm Upgrade Equipment, to Simplex-Grinnell LP. See Exhibit 404, which is made a part of these minutes.
- Grant authority to the Chancellor to: a) Award Bid C4145—District Annex HVAC Upgrade, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. See Exhibit 405, which is made a part of these minutes.
- Granting authority to the Chancellor to: a) Approve Change Order No. 1 in the amount of \$1,269.45 on BID C3759—Grossmont College Swimming Pool Resurface; b) File a Notice of Completion; and c) Release retention as allowed in the contract documents. See Exhibit 406, which is made a part of these minutes.

Personnel

- Ratifying the action of the Chancellor in approving classified and academic personnel actions during the period March 19, 2002, through April 15, 2002. See Exhibit 501, which is made a part of these minutes.

Bid C3985
Telephone system
maintenance

Public Works Projects

Bid C3364
GC student center HVAC
upgrade

Bid C3365
GC parking lot
improvements

Bid C3854
CC fire alarm upgrade
installation

Bid C3855
CC fire alarm upgrade
equipment

Bid C4145
Dist. Annex HVAC
upgrade

Bid C3759
GC swimming pool
resurface

Personnel

Personnel actions
3/19/02-4/15/02

- Adopting Resolution 02-012, In the Matter of Reduction of Service and Layoff of Classified Employees, due to elimination of work performed by District employees assigned to the CalWORKs, Community Service Learning, and the Leadership and Economic Development Institute programs at Cuyamaca College and Grossmont College; and granting authority to the Chancellor to: a) Eliminate position IA-00044 (GC) Computer Science Technician, 1.0 FTE, Range 32, effective July 1, 2002; b) Eliminate position CL-00315 (GC) Job Development Specialist, 1.0 FTE, Range 30, effective July 1, 2002; c) Eliminate position CL-00123 (GC) Student Services Assistant Senior, 1.0 FTE, Range 27, effective July 1, 2002; d) Eliminate position CL-00038 (GC) Account Clerk Senior, 1.0 FTE, Range 27, effective July 1, 2002; e) Eliminate position CL-00339 (GC) Account Clerk Senior, 0.75 FTE, Range 27, effective July 1, 2002; f) Eliminate position CL-00378 (GC) Clerical Assistant Senior, 1.0 FTE, Range 26, effective July 1, 2002; g) Eliminate position CL-00338 (GC) Clerical Assistant Senior, 1.0 FTE, Range 26, effective July 1, 2002; h) Eliminate position CL-00379 (GC) Clerical Assistant, 1.0 FTE, Range 23, effective July 1, 2002; i) Eliminate position CL-00189 (CC) Job Development Specialist, 1.0 FTE, Range 30, effective July 1, 2002; and j) Eliminate position CL-00320 (CC) Secretary, 1.0 FTE, Range 26, effective July 1, 2002. See Exhibit 502, which is made a part of these minutes.
- Approving an Inter-Jurisdictional Agreement between the Grossmont-Cuyamaca Community College District and the GCCCD Auxiliary Organization to transfer the services of Marlies Vandenberg to the Auxiliary Organization for the express purpose of fulfilling the services contracted under the Regional Health Occupations Research Center (RHORC) agreement, on a half-time basis, to function as Program Director, as recommended by the Chancellor. See Exhibit 503, which is made a part of these minutes.

Resolution 02-012
Reduction of service and layoff of classified employees

Inter-jurisdictional agreement between GCCCD and the GCCCD Auxiliary Organization

First Reading

- The Board accepted for a first reading Chapter 5—Student Services, of the updated Governing Board Policy Manual, as recommended by the Chancellor. See Exhibit 601, which is made a part of these minutes.

First Reading

Board Policies
Chapter 5—Student Services

Items Pulled from Consent Calendar for Discussion

- Following brief discussion, on the motion of Members Kraft/Caruthers, with a vote of 4-0, the Board granted authority to the Chancellor to approve travel to the Nevada/California Phi Theta Kappa Regional Convention, May 3-5, 2002, in Las Vegas, Nevada, for four-to-six Grossmont College students and one-to-two Grossmont faculty advisors. See Exhibit 312, which is made a part of these minutes.
- Following discussion summarized below, on the motion of Members Kraft/Caruthers, with a vote of 4-0, the Board approved Grossmont and Cuyamaca Colleges' curricula changes as recommended by the Chancellor, and authorized publishing in the 2002-2003 Grossmont and Cuyamaca College catalogs. Trustee Kraft commended Grossmont and Cuyamaca faculty for working hard to align courses and programs, and urged them to resolve remaining differences, particularly in the area of English. Board President Alexander added he was pleased to see articulation with the high schools. See Exhibit 313, which is made a part of these minutes.

GC out-of-state travel to Las Vegas, NV

GC and CC course, certificate, and degree changes for 2002-2003

Information

The Board accepted the following report for information:

- **Status Report—Board Assignments.** See Exhibit 651, which is made a part of these minutes.

Information

Status Report
Board assignments

Staff Communication

United Faculty President Amov welcomed Trustee Cutting to the Board, which he described as very productive. He thanked the ASGC for its generous contribution for the Grossmont Student Center.

Staff Communication

Amov

Grossmont Academic Senate President Harvey also welcomed Trustee Cutting and thanked the ASGC. She added she shares Vice Chancellor McMahan's feelings about having to eliminate positions and expressed hope the layoffs will not come to fruition. She commented it takes all of us working together, and cited Danielle Camacho-Thompson as

Harvey

an example. She reported the proposed Chapter 5 Board policies were presented to the Grossmont Academic Senate April 15 for information and will go for approval in the near future. She commented on an outstanding presentation at Grossmont College by James McBride, author of *The Color of Water*, at which there was standing room only. The event was made possible by Title III and Project Success funds.

Cuyamaca Academic Senate President Carmona congratulated Trustee Cutting on his appointment to the Board. With regard to the curriculum items presented at the meeting, he expressed thanks for the collaboration by people from all sites and to Curriculum Committee co-chairs Mike Wangler and Cristina Chiriboga, and other members of the Curriculum Committee, for their hard work and dedication.

Classified Senate President Rose also congratulated Trustee Cutting, and, on behalf of the Classified Senate, thanked the ASGC for its contribution, commenting that faculty and staff also use the Student Center facility.

CSEA representative McDade added his congratulations to Trustee Cutting. He commented that the elimination of classified positions is a serious issue, and expressed confidence something will be worked out so the effect will be minimal. He commented on the successful March 23 Classified Staff Appreciation Day, with the theme, *Fish Swim in Schools*, with the focus on how to become a vital part of the workplace. He added he is looking forward to the upcoming negotiations process.

Adjournment

Board President Alexander adjourned the meeting at 8:42 p.m.

Carmona

Rose

McDade

Adjournment

Respectfully submitted,

Approved by the Governing Board May 21, 2002.

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board
Mary V. Watkins
Recording Secretary

Rick Alexander
Board President